

Chili Public Library Board of Trustees
Approved Minutes for March 26, 2024

Chili Public Library Mission Statement

The Chili Public Library is the center of lifelong learning for our community, and a welcoming responsive place people come to for the discovery of new ideas, the joy of reading and the power of information.

Board of Trustees: Monique Rew-Bigelow (President), Lorraine Ahearn (Vice President), Sara Landes (Secretary), James Lechner (Memorial Fund Treasurer), Vinny Dallo, Brian Hart

Library Director: Jeff Baker

Town Liaison: Mary Sperr

Absent: None

Excused: None

CPL Staff Present: Assistant Director Jennifer Lowden

Meeting called to order @ 6:05 by President Rew-Bigelow

Additional Comments from Audience: None

Approval of agenda: Monique Rew-Bigelow asked for approval of the agenda. **Hearing no objections**, the agenda was approved with Unanimous Consent.

Approval of minutes of February 27, 2024:

Monique Rew-Bigelow asked for approval of the minutes for February 27, 2024. **Hearing no objections**, the minutes were approved with Unanimous Consent.

Communications

- **Town Liaison:** The playground updates in the town may take longer than anticipated due to changed specifications and the need to get new bids. The ribbon cutting on the new Town dog kennel will be held in April.

Director's Report

(Please note: All documents to be discussed were electronically sent to the CPL Board prior to the meeting. Documents amended during the meeting were electronically sent to CPL Board members.

Information:

- **Friends of the CPL Board:** The next Friends Board meeting is Tuesday, April 9, 2024. Jim Lechner has volunteered to attend. The Friends Board has updated its tri-fold brochure.

Statistics:

	February 2024	February 2023	% of change
Circulation	16,854	16,053	5%
Library Visits	10,564	9,612	10%
Reference Questions	1,214	1,096	11%
Programs (in-house)	70	57	23%
Program Attendance (in-house)	1,255	870	44%
Items Borrowed (holds)	1,146	942	22%
Items Loaned (holds)	1,663	1,151	47%
Overdrive	3,461	3,093	12%
Hoopla Circulation	407	352	16%
Meeting/Study Room Use	199	172	16%
Website Sessions	4,400	4,677	-6%
Website Pageviews	6,600	7,443	-11%
Curbside	0	0	0%
Sparklab Attendance	199	32*	522%
	Mar 2023-Feb 2024	Mar 2022-Feb 2023	% of change
Circulation	202,334	199,541	1%
Library Visits	116,158	108,275	7%
Reference Questions	14,002	13,198	6%
Programs	700	667	5%
Program Attendance	10,626	8,187	30%
Overdrive	41,031	38,625	6%
Hoopla Circulation	4,275	3,614	18%

Virtual Programming – February 2024

	Sessions	Participants
<u>Adult Programs</u>	1	37

- **Solar Eclipse Event at the Chili Community Center – April 8, 2024 from 1pm-3pm:**
The Town of Chili will be giving out free eclipse glasses to those who attend our eclipse event on April 8th. Here's what to do:
 - Register for the event at: <https://buff.ly/4cc3rwU>
 - Reserve your parking pass for Chili Residents Only at: <https://buff.ly/4cc3rwU> (REQUIRED)
 - Attend the event and complete 2 of the activities on the event passport you will receive when you arrive
 - Turn in your passport and pick up your free glasses!

- **New Library Book Club – The New Romantics:** The Library has created a new book club just for romance readers. Meets the 4th Thursday of each month at 6:30pm. No registration required. For March the club will be discussing The Kiss Quotient by Helen Hoang.
- **Gates Chili Chamber of Commerce John Nowicki Memorial Golf Tournament:** The Golf Tournament is being held Friday, August 2, 2024 at Morgan’s Crossing. There’ll be a Grab & Go Breakfast & Registration beginning at 8:30am with a Shotgun Start at 9:30am. It will be followed with a 2pm Lunch Buffet. People can register online at <https://www.gcchamber.com/events/details/28th-annual-gates-chili-chamber-golf-tournament-392> or mail in the Golf Tournament brochure to the Chamber. Individual registration fee is \$150. Foursome is \$600. Eagle Club Package is \$750. The Tournament has been named after John Nowicki, who was instrumental in founding the charity golf tournament. Over the years the tournament has raised several hundred thousand dollars for local causes. This year’s proceeds will go to the Gates and Chili libraries in support of daily educational programs for people of all ages.

Old Items:

- **Chili Public Library Website Redesign:** The Library Director will show what the redesigned homepage of the Library will look like.
- **New End Cap Signage:** The new endcap signage has been installed in the Children’s Room and Teen Room to better assist our patrons in finding library materials.

New Items:

- **Approval of the 2024 FFRPL Fund Grant Acceptance Letter:** The Chili Public Library Board agrees to accept a grant in the amount of \$22,093.43 and abide by the conditions of the FFRPL Fund.
Action Requested: Approve the 2024 FFRPL Fund grant acceptance letter as described.

Jim Lechner made a motion to approve the 2024 FFRPL Fund grant acceptance letter as described, 2nd by **Vinny Dallo**. In favor: 6; Opposed: 0; Abstained: 0.

- **Approval of the Chili Public Library Budget Amendment – FFRPL Fund:** WHEREAS, the Chili Public Library Board approved to accept at their March 26, 2023 meeting the FFRPL Fund grant for 2024.

NOW, THEREFORE, BE IT RESOLVED, for the 2024 Library Budget to increase the revenue account Gifts & Donations - Other 03.2705.0000.9999 by \$22,093.43, and increase the following expense accounts Books 03.7410.4071.0000 by \$13,256.06; Discs/Tapes.Audio Books - Adult/Teen 03.7410.4072.970 by \$2,209.34; and Overdrive 03.7410.4072.9743 by \$6,628.03

Action Item: Approve the 2024 Chili Public Library Budget Amendment Resolution as described.

Jim Lechner made a motion to approve the 2024 Chili Public Library Budget Amendment Resolution as described, 2nd by **Vinny Dallo**. In favor: 6; Opposed: 0; Abstained: 0.

MCLS Items: None to Report

State Items: The NYS Senate and Assembly released their budget bills for State funding for libraries. Here's the breakdown:

	Governor's	Assembly	Senate
Operating	102.1M	104.6M	104.6M
Construction	34M	68M	54M
NOVELNY	3M	3M	3M

Meetings:

- CPL Full Staff Meeting – 3/1/24
- MCLS Director's Council Meeting – 3/6/24
- Gates Chili Chamber of Commerce Golf Tournament – 3/7/24
- Gates Chamber of Commerce Board Meeting – 3/12/24
- Friends of the Chili Public Library Board Meeting – 3/12/24
- Supporting Transgender Individuals Workshop – 3/14/24
- Monroe County IT Policies Discussion Webinar – 3/20/24
- DearReader Training – 3/20/24
- Gates Chili Chamber of Commerce Golf Tournament – 3/21/24
- MCLS Emerging Leaders Meeting – 3/21/24
- Mason Digital Website Redesign Meeting – 3/25/24

Old Business: None

New Business: None

Committees:

- **Nominating Committee:** Monique Rew-Bigelow and Lori Ahearn met with the Town Board to complete 6 interviews for the open Library Board positions. The Town will appoint 2 new Library Board members and the Nominating Committee will recommend another new Library Board member to the Library Board at the April Library Board Meeting.

Review of the CPL Budget Spreadsheet and Memorial Fund Spreadsheet: There are two months of copier, printer, and fax revenue included on the budget spreadsheet this month. Two new printers were purchased, as shown under the Equipment line item.

Approval Items:

- Approval of Library Fund Abstract amount of \$14,951.54.
- Approval of Memorial Fund Expenditures of \$1,652.62.

Monique Rew-Bigelow asked for approval of the Library Fund Abstract and Memorial Fund Expenditures. **Hearing no objections**, approved by Unanimous Consent.

Hearing no objections, the meeting was adjourned @ 7:23 pm.

Next meeting date/time: Tuesday, April 23, 2024 @ 6pm in the Chili Public Library Ireland Room.