

Chili Public Library Board of Trustees Meeting
Approved Minutes for July 27, 2021

Chili Public Library Mission Statement

The Chili Public Library is the center of lifelong learning for our community, and a welcoming responsive place people come to for the discovery of new ideas, the joy of reading and the power of information.

Board of Trustees: Susan Ackerman (President), Jeffrey Stoiber (Vice President), Lorraine Ahearn (Secretary), James Lechner (Memorial Fund Treasurer), Vinny Dallo, Lori Hahn, Sara Landes,
Library Director: Jeff Baker
Town Liaison: Mary Sperr

Absent: None
Excused: Lori Hahn

Meeting called to order @ 6:00pm by President Ackerman

Approval of agenda: Sue Ackerman asked if there were any objections to the approval of the agenda. Hearing none, the agenda was approved with Unanimous Consent.

Approval of minutes of June 22, 2021: Sue Ackerman asked if there were any objections to the approval of the minutes from June 22, 2021. Hearing none, the minutes were approved with Unanimous Consent.

Communications

- **Town Liaison:** Mary Sperr discussed the Town of Chili's Bicentennial plans. The schedule of events is attached to the last page of these minutes.
- **Guests/Public:** None Present

Director's Report

(Please note: All documents to be discussed were electronically sent to the CPL Board prior to the meeting. Documents amended during the meeting were electronically sent to CPL Board members).

- At a future meeting the CPL Board will discuss the procedures if CPL chooses to offer the option of reserving the CPL Ireland Community Room. The Chili Community Reservation Procedure document was included in the CPL Board packets for the Board to review.
- Director Baker shared with the Library Board that neighboring libraries have eliminated their hold fees. Due to budgetary considerations CPL is maintaining hold fees, except for items put on hold that from the CPL collection.

General Information:

Friends of the CPL Board: The next Friends of the CPL Board meeting is August 10, 2021. Sara Landes has volunteered to attend. The Friends are now accepting two bags or boxes of donations per patron.

- **Chili Public Library Foundation Board:** The next CPL Foundation Board meeting is June 28, 2021.

Statistics:

Month	June 2021	June 2020	% of change
Circulation	19,636	7,245	171%
Library Visits*	N/A	N/A	N/A
Reference Questions	1,518	270	462%
Programs (in-house)	1	0	
Program Attendance (in-house)	16	0	
Items Borrowed (holds)	791	0	100%
Items Loaned (holds)	890	0	100%
Overdrive	2,915	3,794	-23%
Hoopla New Patrons	12	46	-74%
Hoopla Unique Patrons	89	91	-2%
Hoopla Circulation	262	280	-6%
Meeting Room	49	0	100%
Website Visits	4,247	4,283	-1%
Website Pageviews	6,781	7,181	-6%
Curbside	1	0	100%
	Jun 2020-Jul 2021	Jun 2019-Jul 2020	% of change
Circulation	160,666	182,231	-12%
Library Visits	38,727	93,610	-59%
Reference Questions	12,436	12,741	-2%
Programs	1	429	-100%
Program Attendance	16	7,331	-100%
Overdrive	38,114	35,482	7%
Hoopla Circulation	2,781	280	893%

*The electronic people counter in the new library has not been set up yet.

Virtual Program - May 2021

Programs	Sessions	Participants
Storytimes	7	24

Family Programs (Lego, Minecraft)	1	32
Tween/Teen Programs	3	21
Adult Programs (Painting night, book discussion)	3	101

- **25th Annual Gates Chili Chamber of Commerce Golf Tournament** – This year’s fundraiser for the Chili and Gates libraries was held Monday, July 26, 2021. The Library Director will share with the Library Board the results of the fundraiser. The Tournament was a successful event. Proceeds are in line with prior years. A final Tally will be reported at a later date.
- **Chili Public Library Summer Reading Program – Tails and Tales!**

For Children

When they read 20 minutes a day during the following weeks:

Jul 11-17: fiction

Jul 18-24: biography

Jul 25-31: fairy Tale

Aug 1-7: audio book

Aug 8-14: graphic novel

Aug 15-21: non-fiction

For each of week 20 minutes a day read, the children receive a bead and if they read the special category they get a special bead and some weeks a free book!

At the end of the summer, the Library will be raffling off these prizes:

Rochester Museum and Science Center tickets (donated by the RMSC)

- Seneca Park Zoo tickets (donated by Seneca Park Zoo)
- Genesee Country Village and Museum tickets (donated by GCV&M)
- Girl's Bike (donated by the Chili Tompkins Bank of Castile)
- Boy's Bike (donated by the St Pius X Federal Credit Union)
- Unicorn themed gift box
- Movie themed gift box
- Dinosaur themed gift box

Teens and Adults

No registration required. They pick up at the library raffle tickets they fill out each time they read 167 pages a week. The Chili Library will be giving away different themed boxes at the end of this summer.

For the adults: Cooking, Gardening, Car Care, Movie Night, Coffee, Pampering.

For the teens: Celestial Theme, Movie Night, Beauty Queen, Sorry I have Plants this Weekend, Aspiring Artist, Health and Fitness

- **Wheelchair Donated to the Library** – The wheelchair was graciously donated by the Gates-Chili Rotary and Westside Medial Supply. The wheelchair is available at the library for the convenience and safety of our patrons.

New Items:

- **Approval of the 2022 Chili Public Library Proposed Budget** – The Library Director's 2022 Budget request will be presented to the Library Board. The library's 2022 budget request needs to be approved at the July Library Board meeting. Once proved the budget proposal will be forwarded to the Chili Supervisor.
Action Requested – Approve the 2022 Chili Public Library Proposed Budget Request as amended.

On July 22, 2021, Director Baker and the CPL Board president Ackerman had a preliminary discussion with Supervisor Dunning about the CPL proposed 2022 budget where Mr. Dunning emphasized concerns about the State tax cap. The CPL Board reviewed the CPL 2022 proposed budget with these concerns in mind while strongly supporting what is essential to maintaining the quality service CPL provides to the residents of Chili.

Sue called the motion to approve the proposed 2022 Chili Public Library budget request as amended.
Motion made by Jim Lechner; 2nd by Vinny Dallo. In Favor: 6; Opposed: 0; Abstained: 0.

- **Approval of Long-Range Plan Survey** – The CPL Long Range Plan Committee has created a survey to be given to the public in order to better serve our patrons.
Action Requested – Approve the survey to be distributed via social media and in print.

Please see comments under committee reports.

Sue Ackerman asked if there were any objections to the approval of the distribution of the Long-Range Plan survey as amended, via social media and in print. **Hearing none**, distribution was approved by Unanimous Consent.

MCLS Items:

- **None to report**

State Items:

- **None to report**

Meetings:

- MCLS Directors Meeting – 6/23/21
- CPR/AED Training – 6/24/21
- Gates Chili Chamber of Commerce Program Committee Meeting – 6/29/21
- Gates Chili Chamber of Commerce Golf Tournament Meeting – 6/30/21
- CPL Full Staff Meeting – 7/2/21 CPL
- Long Range Plan Meeting – 7/6/21
- Gates Chili Chamber of Commerce Golf Tournament Meeting – 7/7/21
- Directors' Council Meeting – 7/7/21
- Gates Chili Chamber of Commerce Ribbon Cutting – 7/8/21
- CPL Long Range Plan Meeting – 7/13/21
- CPL Budget Subcommittee Meeting – 7/13/21
- Friends of the Chili Public Library Board Meeting – 7/13/21
- Town of Chili Bicentennial – 7/15/21
- Gates Chili Chamber of Commerce Golf Tournament Meeting – 7/20/21
- Gates Chili Chamber of Commerce Program Committee Meeting – 7/20/21 2022
- Budget Meeting – 7/22/21
- 25th Annual Gates Chili Chamber of Commerce Golf Tournament – 7/26/21

Committees: Long Range Planning Committee – The planning committee presented the Chili Library Strategic Planning Survey Draft to the CPL Board. The CPL Board edited the document and then, as amended, it was put before the CPL Board for approval to distribute.

Old Business: None

New Business: None

Review of the CPL Budget Spreadsheet and Memorial Fund Spreadsheet: Power packs for patron use to charge devices were purchased.

Approval Items:

- Approval of Library Fund Abstract amount of \$15,071.86.
- Approval of Memorial Fund Expenditures amount of \$1,521.99.
- Approval of Memorial Fund Donations. There were no donations this month.
- **Sue Ackerman asked if there were any objections** to the approval of the Library Fund Abstract and Memorial Fund Expenditures. **Hearing none** all were approved by Unanimous Consent

Additional Comments from Audience: None

Hearing no objections, the meeting was adjourned @ 7:10.

Next meeting date/time: August 24, 2021 @ 6pm in the Chili Public Library Ireland Community Room.

Announcing Chili's Bicentennial Celebrations for 2022 (1822-2022)



February 22 - Town Board Meeting celebrating the date that NYS incorporated Chili as a town and ceremony unveiling a Historical Marker Sign at Town Hall explaining the founding of Chili.

March 5 - Bicentennial Gala Dinner Dance at Jack's Place, Chili Country Club

April - Chili Business Month

April 24-30 - Chili Restaurant Week

May 6 - 200 Painting Rocks Event

May - Historic Scavenger Hunt across Chili

Weekend of June 25 - Chili-Fest parade, festival & fireworks

October 1 - Founders' Day 5K, Family Walk & Picnic at Davis Park

A timeline of Chili's History will be on display at the library and online throughout the year.

Be on the lookout for our Bicentennial social media presence coming in January of 2022 and check the town's website for more information.

Motion made by; 2nd.

In Favor: 7; Opposed: 0; Abstained: 0.

**Sue Ackerman asked if there were any objections to the approval of.
Hearing none, approved by Unanimous Consent.**

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