



## Art Exhibit Policy

### Display Area

- Art will be displayed on the wall adjacent to the workroom, above the computers.
- Art will be hung from pre-mounted brackets and wires.

### Selection Criteria

- Who may display art
  - Artwork may be submitted by individuals, groups, schools and nonprofit organizations.
  - There is no fee to submit and display artwork.
- Suitability
  - Exhibits must be of appropriate quality and content to be shown in a public setting to patrons of all ages.
  - Exhibits must not be overtly commercial or political in nature or for the solicitation of business.
  - It is at the discretion of the Library Director to decide if a particular piece of art is appropriate to display in the library.

### Exhibition Procedure

- Installation and Removal
  - The artist is responsible for the set-up and dismantling of their exhibit and must be done during regular library hours.
  - Artists are responsible for ensuring artwork is ready for hanging.
  - Paintings, prints, drawings, and photographs must be suitably framed and wired.
  - No nails, thumbtacks, adhesives and/or picture hanging hooks can be used. Nothing may be hammered into the walls.
- Period of display
  - Art should remain in the library for a period of four weeks.
  - If a piece of work is removed before the end of the exhibition period, it should be replaced by another piece by the exhibitor.

### Liability

- The Chili Public Library and the Town of Chili are not responsible for the safety and care of works on display.
- The library cannot assume liability for lost or stolen art.
- Each artist will be required to sign a waiver of liability for lost or damaged work.

### Sales

- Artwork on display will not be for sale through the library. Prices may not be displayed on labels but contact information may be left at the Information desk.

Art Waiver and Release  
Chili Public Library

By signing this waiver, I agree to waive any property damage claim, now or in the future, that I may suffer as a result of the exhibition. I also agree to indemnify and hold The Library, Board of Trustees, employees and designated representatives, harmless from any property damage claim that I may suffer. I understand that neither the library nor the Town of Chili carries insurance to cover any loss of or damage to artwork resulting from theft, fire, or any other cause.

I hereby agree that I have read this waiver in its entirety and fully understand its contents. By signing this waiver, I release and hold harmless the Chili Public Library, its Board of Trustees, employees/volunteers from any and all claims of damages relating to the above provisions.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Drop off date: \_\_\_\_\_

Pick up date: \_\_\_\_\_