

MINUTES OF THE REGULAR MEETING, CHILI LIBRARY BOARD OF TRUSTEES, December 27, 1978

Chairman Mrs. Riedman called the meeting to order at 8:00 p.m. with Mr. Borlen, Mr. Burnett, Mrs. Fry, and Mrs. Pompa present.

Mr. Borlen moved the minutes of the previous meeting be approved. Minutes approved  
Mr. Burnett seconded the motion. Motion Carried.

Mr. Borlen moved that the bills on Abstract #12, page 1, in the amount of \$653.27 be approved for payment. Mr. Burnett seconded the motion. Motion Carried. Bills approved

Mr. Borlen moved that the trial balance, payroll book, and fine record book be approved. Mr. Burnett seconded the motion. Motion Carried. Library records approved

It was the unanimous concensus of the Board that the previously established hours of 19½ hours per week for part time employees shall be continued until further notice.

Mrs. Pompa reported the library inventory had been completed.

The board accepted with appreciation the children's mobile book bin that members of Mr. Ronald Downes' woodworking class at WeMoCo, Spencerport constructed for the children's section.

In conformity with a salary adjustment approved by the Chili Town Board in connection with the services of Mrs. Oliver, the reciprocal rate for services to the library will go from the present hourly rate of \$3.43 to \$3.60 effective with Payroll #2, January 2, 1979.

The next meeting will be held on Wednesday, January 24, 1979.

The meeting closed at 9:30 p.m.

Respectfully submitted,

Robert Burnett, Secretary Pro-Temp.

Payroll: Through November 30, 1978 \$40,773.57 (corrected total)  
 #26 (Dec. 2 - Dec. 15) 943.50  
 December 31, 1978 1,789.82  
 \$43,506.89 budgeted \$45,575. balance \$2,068.11

Fines: \$451.20 1978 total: \$4,656.50  
 1974 total: 3,579.74

Circulation: 1978: 8915 1978 total: 140,177  
 1977: 8273 1977 total: 133,691  
 642 gain 1976 total: 124,764  
 1975 total: 119,468  
 1974 total: 110,756

### Programs and Activities:

- 12/16 - Family Christmas Program - 42 children attended the Saturday afternoon film, participated in making tree ornaments, and enjoyed refreshments. Four adults joined Mrs. Bobbi Lipka in learning how to make an Advent decoration.
- 12/18 - Meeting with Mr. Taverez, Assessment Counselor, Youth Employment/ Training Program
- 12/23 - Mr. Downes delivered the bookbin for the children's section which was constructed by his woodworking students at WeMoCo, Spencerport.
- 12/27 - Library Board Meeting

### Accessibility:

Several times during the month workmen have been in to measure and match tile to prepare for the remodeling of the restrooms to make them accessible to the handicapped.

### Deadlines Looming:

- Jan. 1979 - Fixed Assets Inventory - completed
- Jan. 22 - Department of Health, Education, and Welfare - National Center for Education Statistics, Washington, D.C. - in cooperation with the New York State Education Department has sent a survey to be utilized by state library agencies and the National Commission on Libraries and Information Science for planning and for backup information for the White House Conference on Libraries. In New York State 100 libraries are being surveyed and we are one of the lucky ones!
- Jan. 24 - Annual Report due at MCLS and due in Albany the beginning of February.

### Volunteer Line-up:

- Monday - 10-12 Alice Longbine; 1:15-4:40 Eunice Garland
- Tuesday - 10-12 Anne Bates; 1-3 Alberta Gracie; 3-5 Kay Chambery; 6:30-8:30 Steve Turechek
- Wednesday - 10-12 Mae Tuscher
- Thursday - 10-12 Peggy Simolo; 3-5 Kay Chambery; 6:30-8:30 Lori Ahearn
- Friday - 10-12 Rosalie Polvino; 1-3 Eleanor Borlen; 3-5 Norma Harmon; 6:30-8:30
- Saturday - 10-12 Terry Isaac Michelle Buckland

Dorothea Pompa

## MEMORIAL FUND REPORT FOR DECEMBER 1978

CHILI PUBLIC LIBRARY

Security Trust checking account: \$51.23

First Federal Savings account: Previous bal.: \$684.23

Interest to 9/30/78: 8.87  
\$693.10

Book sales: Deposit 12/5/78 25.00  
\$718.10

## Gifts:

Used books and paperbacks

December 22, 1978

TO: MEMBERS OF THE BOARD OF TRUSTEES  
CHILI PUBLIC LIBRARY

On November 27, 1978 we mailed a letter to all board members asking for clarification of verbal information given to us at the October, 1978 board meeting concerning part-time hours for staff members.

Three weeks have now passed without an acknowledgement of that letter. Just in case the original was not received we are attaching a duplicate copy and once again asking for clarification of the law which the board stated that it used in setting part-time hours.

Thank you for your attention to this matter.

Sincerely,

Thelma Dumbleton,  
Barbara Fulford  
Ethel Mosher

enc.

cc: R. Criddle  
D. Pompa

MINUTES OF THE REGULAR MEETING, CHILI LIBRARY BOARD OF TRUSTEES, November 29, 1978

Chairman Riedman called the November 29 meeting to order at 8:45 p.m. Messrs. Borlen and Burnett and Mrs. Fry were present.

The minutes of the October 25 meeting were moved to be accepted by Mr. Burnett. Mr. Borlen seconded the motion and it carried. Minutes approved

The fine book, payroll book and abstract of bills (#11, page 1, in the amount of \$1,201.37) were approved on a motion by Mr. Burnett, which was seconded by Mr. Borlen and carried. Fines, payroll and bills approved

There was a discussion reiterating the Chili Library board policy regarding hours to be worked by part-time personnel which at this time states there should be 19½ hours per week for such personnel for a maximum of 1,000 hours per year inclusive of potential vacation time. The question was tabled for in-depth discussion at a future time. Part-time hours

Mrs. Pompa then offered the communications recently received by the library. One of these, as part of the LSIA memorandum, noted that the state is holding funds previously anticipated in this regard. They are studying the aid formula and amount and the method of distribution will be revised. Chili's sum, as reported by Mrs. Pompa on 9/27, was to have been \$1,372.63. LSIA payment deferred by State Legislature

The Gates-Chili Council of the Chamber of Commerce has contacted the library regarding the possibility of the library finding and training a volunteer to compile a Chili business directory. Mrs. Pompa feels that such would be useful and is willing to make the time to direct such an activity. Mr. Borlen moved that the library agree to participate in the Chamber of Commerce's compilation of a directory of Chili businesses and professional offices. Mrs. Fry seconded the motion and it carried. Business directory motion

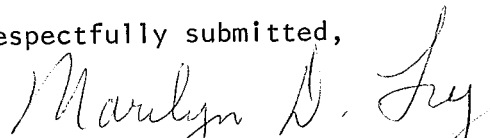
Mrs. Pompa had a letter from the Western Monroe County Youth Employment & Training Program regarding the possibility of one of their program participants working in the Chili Library. This will be funded by CETA. Mrs. Fry moved that Mrs. Pompa find out more about the program and its financial details without making any commitment. Mr. Burnett seconded the motion and it carried. Motion to investigate YE/T program

Mrs. Pompa advised the Board regarding the planned Family Christmas Program on Saturday, December 16.

Mrs. Pompa noted that the State has an inventory requirement which must be taken care of by the earliest feasible date.

The next regular meeting of the Board was scheduled for Wednesday, December 27, and this meeting adjourned at 9:55 p.m.

Respectfully submitted,

  
Marilyn D. Fry, Secretary Pro-Temp.

November 27, 1978

TO: MEMBERS OF THE BOARD OF TRUSTEES  
CHILI PUBLIC LIBRARY

We very much appreciated the opportunity to meet with the Board at the regular meeting last month to discuss staff salaries and working hours.

We certainly do understand the pressures on the budgets of public agencies these days, but would hope that salaries could be reviewed more regularly in the future. Perhaps the president's voluntary guidelines of seven percent annual adjustment in wages could serve as a good target.

In our discussions with you at the November meeting you indicated the question of why hours for part-time employees was reduced to 19½ hrs. was a closed one because the board was bound by law. When we asked for clarification we were not given specific information but were told to check the proper federal agency. Since that meeting we have spent considerable time trying to find out just what law could have been used as the basis for this decision.

We have been told by every agency contacted that the federal and state statutes are not consistent but under the most stringent interpretation of existing laws a 30-hour week would be considered part-time. We believe that Mr. Burnett would verify this. Perhaps some other members of the board are aware of other laws and if so we would appreciate the exact information.

We have found that the only thing that could possibly affect hours is Civil Service. In this case, as you can see from the attached letter, the language is very precise - "We follow the policy of allowing twenty hours (20) a week as the maximum hours worked for part-time employment." If this is the "law" to which the board was referring at the November meeting there can be no misunderstanding of what the Civil Service Commission says in its letter. For that reason we respectfully request that our hours, as part-time employees, be restored to 20 hours per week.

If we have overlooked some other laws concerning part-time employment we would appreciate details. In any event, we request a response concerning hours so that this question can be put to rest.

Sincerely,

Thelma Dumbleton  
Barbara Fulford  
Ethel Mosher

cc: R. Criddle  
D. Pompa

<u>Payroll:</u> Through October 31, 1978	\$37,077.25	<u>Fines:</u> \$412.36
#24 (Nov. 4 - Nov. 17)	973.50	
#25 (Nov. 18 - Dec. 1)	932.40	<u>Circulation:</u> 1977: 11,757
November 30, 1978	1,789.82	1978: 11,635
	<u>\$40,772.97</u>	122 loss

Programs and Library Activities:

- 10 Pre-school story hours held during November - 65 children attended
- 3 Story hours for older children - 36 attended
- 3 Film Programs - 47 attended
  - 11/4 - Emperor's Nightingale
  - 11/11 - Headline Hunters
  - 11/18 - A Ghost of a Chance

Visiting Artist Program on 11/14 with Sue Mancini - The Art of Dried Arrangements - 22 attended (many from the Chili Garden Club). Ethel Mosher wrote the program evaluation which MCLS requests for all VAP performers.

- 2 Adult Book Discussion Groups - 16 ladies attended. Special recognition is extended to Mrs. Kay Chambery for initiating the idea of the book discussion group and for conducting the sessions so skillfully. Participants share in the enthusiasm for the program and look forward to a Spring session which Kay has generously offered to organize. Those interested in the discussion group expressed the desire to have the group meet one morning each week. Group leadership may be shared during the next series so that all of the preparation time for each two-hour meeting will not fall on one individual.

Class Visit - 8 pre-schoolers from Young World visited on 11/9. Mrs. Fulford introduced the children to the library and to the children's collection. We are receiving more requests for library visits by school groups than our schedule will accommodate - especially difficult when we are contacted a day or two before a proposed visit. In one case the group decided to visit at their proposed time with their teachers in charge of library instruction.

Filing Workshop conducted by Bob Ilrig, head of the Catalog Department at RPL on November 10. The workshop dealt with problems and rules of both ALA and RPL filing systems. Thelma Dumbleton, Ethel Mosher and Linda Clement attended.

11/27 - Meeting at the Gates Library with Susan Swanton regarding our participation in the compilation of a Gates-Chili Business Directory.

Book Meetings at RPL: 11/8 Children's Meeting and 11/29 Adult Meeting.

Holiday Program is set for Saturday, December 16 at 2:00 p.m. We will feature the first showing of our new children's film "A Very Merry Cricket". Mrs. Fulford will supervise the children in making foil ornaments.

Mrs. Bobbi Lipka will show adults how to make an Advent ribbon for home decoration. Refreshments will be served at the conclusion of the adult and children's program.

MEMORIAL FUND REPORT FOR NOVEMBER 1978 CHILI PUBLIC LIBRARY

Security Trust Checking account:

\$51.23

First Federal Savings account:

\$684.23

Total both accounts:

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\$735.46

GIFTS:

Many used books,anon. (Left in book drop)

Many paperbooks, anon. " " " "



MINUTES OF THE REGULAR MEETING, CHILI LIBRARY BOARD OF TRUSTEES, October 25, 1978.

Chairman Mrs. Riedman called the meeting to order with Mr. Borlen, Mrs. Fry, Mrs. Wickins, and Mrs. Pompa present.

Mrs. Fry moved that the minutes of the September 27 meeting be approved. Mr. Borlen seconded the motion. Motion carried.

Minutes approved

Mrs. Fry moved that bills on Abstract #10, page 1, in the amount of \$2,130.46 be approved for payment. Mr. Borlen seconded the motion. Motion Carried.

Bills approved

Mr. Borlen moved that the trial balance, payroll book and fine record book be approved. Mrs. Fry seconded the motion. Motion Carried.

Library records approved

Mrs. Pompa reported on the afternoon reception held on October 19 for library volunteers, board members and public and school librarians. Mr. Borlen moved and Mrs. Fry seconded a motion that the Board congratulate the library staff on the success of the open house.

Librarian's report

Town library directors from throughout Monroe County met in Chili on Oct. 23. Mrs. Pompa discussed the agenda - personnel and volunteer workers. A Visiting Artist program featuring Sue Mancini will take place on Tuesday, Nov. 14 at 3:00 p.m.

Town Librarian's Council and VAP

The Board reviewed a summary of projected costs for benefits in 1979 as prepared by Mrs. Pompa.

Mrs. Fry moved and Mr. Borlen seconded a motion that the Memorial Fund checking account at the Security Trust bank at Westgate Plaza be closed and the money in that account be deposited in the Memorial Fund Savings Account at the First Federal Bank, Chili-Paul Plaza. Motion Carried. Necessary paperwork and information for the transaction will be undertaken by the library.

Memorial Fund checking account motion

Members of the staff (Ethel Mosher, Thelma Dumbleton, and Barbara Fulford) joined the meeting and discussed hours and schedules with the Board.

Staff schedules

Mr. Whelpton was present to discuss alternatives to the copier in use in the library. He will contact representatives from other companies and present more information to the Board at a future date.

Copier

The next regular board meeting is scheduled for Wednesday, November 29 at 8:30 p.m.

The meeting closed at 9:45 p.m.

Respectfully submitted,

Constance M. Wickins, Secretary

Payroll: Through September 30, 1978 \$33,399.73  
 #22 (Oct. 7 - 20) 919.40  
 #23 (Oct. 21 - Nov. 3) 968.30  
 October 31, 1978 1,789.82  
 \$37,077.25

Fines: \$422.59

Circulation: 1978: 12,313  
 1977: 12,305  
 8 gain

October Program Attendance:

- 18 Pre-School Story Hours held during October - 143 children attended
- 4 Story Hours for 1st, 2nd, and 3rd graders - 46
- 4 Saturday afternoon feature films for elementary school children - 92
  - 10/7 - The Magic Horse
  - 10/14 - Rabbit Hill
  - 10/21 - Stuart Little
  - 10.28 - Let That be your Last Battle (Star Trek/Science Fiction)
- 4 Adult Book Discussion Group Meetings - 26

Meetings:

- 10/4 - Children's Book Meeting - RPL
- 10/11 - Adult Book Meeting and Materials Grant Advisory Committee Meeting - RPL
- 10/23 - Town Directors' Meeting - 15 public library directors from throughout Monroe County met here for their regular monthly meeting. Next meeting will be on November 20 at the Webster Public Library. Betty Chase, head of Interlibrary Loan, will be present to discuss procedures.
- 10/25 - Adult Book Meeting - RPL
- 10/25 - Library Board Meeting

Afternoon Reception:

On Thursday, October 19 the library staff hosted an afternoon reception for library volunteers, board members, and librarians from area public libraries, public schools, and private schools. We estimate that between 25 - 40 persons attended. Special thanks is directed to library staff who contributed time and materials: the table setting and flower centerpiece, refreshments, name tags, etc. Mrs. Harmon helped us with refreshments as did Susan Henderson.

New Pages and New Volunteers:

Margaret Barone, Beth McBride and Colleen McBride (veteran pages) have been joined by Robin Bowman and Mary Jane Brennan (former volunteer pages). Margaret, Beth and Colleen work from 11-13 hours each week during the school year while Robin and Mary Jane are working 8 hours a week each. Steve Turechek has begun work as a volunteer page (Tuesday evenings).

In addition, Marguerite Black and Eunice Garland have joined the adult volunteer force. Mrs. Black has been ill and will be starting as soon as her doctor gives permission. Mrs. Garland began work Tuesday afternoon, October 31. Other prospective adult volunteers have expressed interest in joining us but are too busy at present with full schedules of activities!

Dorothea Pompa

CHILI PUBLIC LIBRARY MEMORIAL FUND REPORT FOR OCTOBER 1978

Security Trust Checking account: \$51.23

First Federal Savings account: \$684.23

Total both accounts: \$735.46

GIFTS:

"The guidebook of Franklin Mint Issues, 1978 edition"

Donor:

Mr. Richard Mosher, 2449 Westside Drive, North Chili

Dear Mrs. Riedman,

We officially request a few minutes of time at the October 25, 1978 meeting of the Chili Library Board for the purpose of discussing several questions. These relate primarily to library personnel practices and information from the board would help us as members of the staff to better appreciate the board's thinking in this area.

Sincerely,

Thelma Dumbleton  
Barbara Fulford  
Ethel Mosher

cc: Dorothea Pompa

MINUTES OF THE REGULAR MEETING, CHILI LIBRARY BOARD OF TRUSTEES, Sept. 27, 1978

Chairman Mrs. Riedman called the meeting to order at 9:15 p.m. with Mr. Borlen, Mr. Burnett, Mrs. Fry, Mrs. Wickins and Mrs. Pompa present.

Mr. Borlen moved that the minutes of the August 30 meeting be approved. Mr. Burnett seconded the motion. Motion Carried. Minutes approved

Mr. Borlen moved that bills on Abstract #9, page 1, in the amount of \$1,607.12 be approved for payment. Mrs. Fry seconded the motion. Motion Carried. Bills approved

Mrs. Fry moved that the trial balance, payroll book and fine record book be approved. Mr. Borlen seconded the motion. Motion Carried. Library records approved

Mrs. Pompa reported that the library will be receiving \$1,372.63 in Local Sponsor Incentive Aid in 1978 and has received \$1,395. in state aid this month. Meeting in Albany on October 13 and 14 will be the Library Trustees Institute. Librarian's report

Letters have been sent to the Chili Garden Club, Fire Department and Art Club to determine if these organizations would prepare displays for the Memorial Display Case. On Thursday, October 19 the library staff will host a reception for library volunteers, board members, and representatives of area school and public libraries.

Mr. Borlen moved that the following personnel receive increases in their hourly wages effective October 7, the beginning of payroll #22: Salary motion

Mrs. Fulford	\$5.15 to \$5.40	Mrs. Mosher	\$3.60 to \$3.80
Mrs. Dumbleton	\$3.70 to \$3.90	Mrs. Clement	\$3.60 to \$3.80

Mrs. Fry seconded the motion. Motion Carried.

Mr. Burnett moved and Mr. Borlen seconded a motion to increase Mrs. Henderson's salary from \$4.20 per hour to \$4.45 per hour effective October 1. Motion Carried. Salary motion

Mr. Borlen moved to pay part time workers vacation pay based on their authorized hours per week for the year 1978: Vacation pay authorized for part time employees

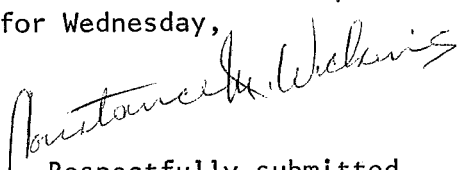
Mrs. Fulford	19.5 hours vacation pay	\$5.40 per hour
Mrs. Dumbleton	19.5 hours vacation pay	\$3.90 per hour
Mrs. Mosher	19.5 hours vacation pay	\$3.80 per hour
Mrs. Clement	10 hours vacation pay	\$3.80 per hour

Mr. Burnett seconded the motion. Motion Carried.

Mrs. Fry made a motion that the library close for Thanksgiving on Thursday, November 23; on Monday, December 25 for Christmas, and on Monday, January 1, 1979 for New Year's Day. Mr. Burnett seconded the motion. Motion Carried. Holiday closings motion

The next meeting of the board is scheduled for Wednesday, October 25.

The meeting closed at 10:30 p.m.

  
Respectfully submitted,  
Constance M. Wickins, Secretary

<u>Payroll:</u>	Through August 31, 1978	\$29,065.16	<u>Fines:</u>	\$330.48
	(#19 Aug. 26 - Sept. 8)	829.00		
	(#20 Sept. 9 - Sept. 22)	852.60	<u>Circulation:</u>	11,073 Sept. 1978
	(#21 Sept. 23 - Oct. 6)	903.80		11,006 Sept. 1977
	September 30, 1978	1,749.17		67 gain
		<u>\$33,399.73</u>		

September Programs (Program Brochure Attached):

9/18 - 9/23 - Registration for story hours. Programs are being held weekly on the following schedule: Pre-schoolers (ages 3 and 4) on Tuesday mornings at 10:00 a.m. or 11:00 a.m. with Mrs. Fulford; children in first, second and third grades on Wednesday evening at 7:00 p.m. with Mrs. Fulford; four and five-year olds on Thursdays at 10:00 a.m. with Mrs. Duncan or at 1:30 p.m. with Mrs. Pompa.

Programs held the last week in September had a combined attendance of 35 children. One program was cancelled due to Mrs. Duncan's sudden illness.

Hour long feature films are shown on Saturdays at 2:00 p.m. Twenty-one children attended the first film in the series, Santiago's Ark, on Sept. 30.

The Adult Book Discussion Group is meeting on Wednesdays from 10:00 a.m. until noon under the leadership of volunteer Kay Chambery. Eight ladies attended the first meeting on Sept. 27. Discussion the first three weeks is centered on Anne Morrow Lindbergh's Gift from the Sea. The Odd Woman by Gail Godwin will be discussed the last five meetings.

Announcements:

- 9/6 - Bids opened by the Town Board for work to be done on the library entrances and restrooms to make all facilities available to the handicapped. Low bid of \$12,800 - W. C. McCombs Co.
- 9/9 - First Saturday open - circulation was 337. Highest day of circulation in September was Tuesday, Sept. 5 - 710; lowest day was Saturday the 16th - 288.
- 9/13 - Adult Book Meeting and Materials Grant Advisory Committee Meeting - RPL.
- 9/16 - Volunteer Page Training Meeting 10:00 a.m. - noon. Mary Jane Brennan, Michelle Pula and Becky Puls attended. I conducted a discussion of library procedures and policy and the girls spent an hour shelf-reading.
- 9/25 - State aid received - \$1,395.00.
- 9/26 - Monroe County Library System Consultants Pat Mackey (Audio-Visual Services) and Ellin Chu (Young Adult Services) visited.
- 9/27 - Library Board Meeting
- 9/28 - Accessibility work started on the front and rear entrance ramps.
- 9/30 - Historical Society dedication of their file cabinet postponed when news photographer failed to show up.

Mark Your Calendars:

- 10/19 - Afternoon reception in the library. Invitations have gone out to representatives of all area libraries (school, public, and private school), our own library volunteers, board members, and staff. In addition we have posted an open invitation to the community and have submitted an invitation via the Gates-Chili News library column. Fifty invitations were mailed and the responses so far have been slow. Mrs. Henderson and Mrs. Mosher will take care of the reception table, Mrs. Clement is providing a punch bowl, Mrs. Harmon is helping me with refreshments.
- 10/23 - Librarians throughout the county will be meeting here on Monday at 9:00 a.m. for their regular monthly Town Librarian's Council Meeting. The agenda: discussion of personnel and library volunteers.

CHILI PUBLIC LIBRARY MEMORIAL FUND REPORT FOR SEPTEMBER 1978

Security Trust checking account: (No change) \$51.23

First Federal savings account:	Previous balance:	\$643.23	
Book Sales Receipts:	Deposit 9/6/78 :	41.00	
		<u>\$684.23</u>	684.23
Total both accounts:			\$735.46

GIFTS:

New Book: "My mother, my self" written by Nancy Friday  
Donor: Mrs. Melvin Mack 1020 Pixley Rd.

New Book: Gates Human Service Directory  
Developed by the Community Directories Project in  
cooperation with the Gates Public Library, an Advisory Committee  
of local residents, and Volunteers from the community.

MINUTES OF THE REGULAR MEETING, CHILI LIBRARY BOARD OF TRUSTEES, August 30, 1978

Vice Chairman Mr. Burnett called the meeting to order at 8:20 p.m. with Mrs. Fry, Mrs. Wickins, and Mrs. Pompa present.

Mrs. Fry motioned to insert her name in the minutes of the July 26 meeting as having been the person who moved to amend the June 28 minutes regarding the circulation desk typewriter purchase. Mrs. Wickins seconded the motion and the motion carried.

July 26 minutes  
amended

Mrs. Fry moved to accept the minutes of the previous meeting as corrected. Mrs. Wickins seconded the motion. Motion Carried.

Minutes approved

Mr. Burnett moved that the bills on Abstract #8 in the amount of \$8,307.64 be paid. Mrs. Wickins seconded the motion. Motion Carried.

Motion to pay  
bills

Mr. Burnett moved and Mrs. Wickins seconded a motion to accept the trial balance, payroll book and fine record book. Motion Carried.

Library records  
approved

Mrs. Pompa reported that the sump pump was installed on August 7. Upcoming fall programs will include both daytime and evening story hours for pre-schoolers and school-aged children, Saturday afternoon films for elementary school children, and an adult book discussion group to be held on Wednesday mornings. The board enthusiastically approved the fall programming schedule.

Librarian's  
report

Discussion of personnel was deferred until the next meeting.

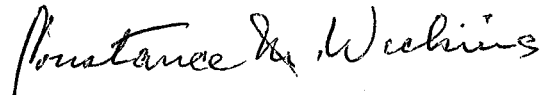
Mrs. Fry made a motion that the library be closed on Monday, September 4 for the Labor Day holiday. Mrs. Wickins seconded the motion. Motion Carried.

Labor Day  
closing

The next regular meeting of the board will be at 8:30 p.m. on Wednesday, September 27.

The meeting adjourned at 9:00 p.m.

Respectfully submitted, r



Constance M. Wickins, Secretary  
Library Board of Trustees



DIRECTOR'S REPORT ----- AUGUST 1978

Payroll: Through July 31, 1978 \$25,552.49  
#17 (July 29 - Aug. 11) 889.00  
#18 (Aug. 12 - Aug. 25) 874.50  
August 31, 1978 1,749.17  
\$29,065.16

Fines: \$365.41

Circulation: 1977: 13,350  
1978: 12,785  
565 loss

Comparative Statistics:

January - December 1976: 124,764  
January - December 1977: 133,691  
Increase of 7.2% (8,927)

January - June 1977: 65,375  
January - June 1978: 71,117  
Increase of 8.8% (5,742)

Conclusion of Summer Programs:

8/1 and 8/8 - Pre-school story hours - attendance 17  
8/1 and 8/8 - Story hours for older children - 15  
8/2 and 8/9 - Copacetic Club - 20  
8/2 and 8/9 - Listening Art - 14  
8/3 and 8/10 - Children's Films - 64

Visiting Artist Program - the Merry Glen Puppets on 8/9 - 130 children attended

Class Visits

On August 17 twelve children from Young World Children's Center (ages 6 - 11) visited the library and enjoyed an introduction to the children's collection and card catalog along with a story under the guidance of Mrs. Fulford. Very soon thereafter Mrs. Fulford received 12 enchanting and creative thank you notes from the children.

CETA - Several times during August the town made available to the library some of the teenagers employed through the CETA program. Projects the boys undertook included cleaning the windows inside and out, washing the lavatory walls and panels, painting the front pillars, and parts of the window and building trim.

Sump pump was installed on August 7.

Nancy Ryan, Building Planning Consultant, Mrs. Riedman, Mrs. Fulford, and I met in the library on the mornings of August 11 and 18 and visited the Fairport, East Rochester, and Pittsford Libraries on August 23.

August 30 - Library Board Meeting.

Dorothea Pompa  
Library Director  
September 8, 1978

MEMORIAL FUND REPORT FOR AUGUST 1978      CHILI PUBLIC LIBRARY

Security Trust checking account:      (no change)      \$51.23

FIRST FEDERAL SAVINGS account:      Previous balance: \$637.66

Interest June 30      5.57

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\$643.23

643.23

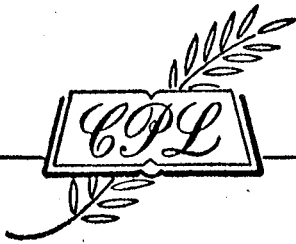
TOTAL BOTH ACCOUNTS:

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\$694.46

GIFTS:

Many paperbacks given anon.



## THE CHILI PUBLIC LIBRARY

3235 CHILI AVENUE • ROCHESTER, N. Y. 14624

August 11, 1978

James J. Powers, Supervisor  
Town of Chili  
3235 Chili Avenue  
Rochester, New York 14624

Dear Supervisor Powers:

Proposed for the 1978 library operating budget by the Library Board of Trustees is income to be raised by taxes in the amount of \$64,575.50.

Due to increased maintenance costs of the library building the trustees feel it is very important to provide for future contingencies.

Sincerely,

Eileen K. Riedman, Chairman  
Library Board of Trustees

cc: Mr. Criddle, Library Liaison

MINUTES OF THE REGULAR MEETING, CHILI LIBRARY BOARD OF TRUSTEES, July 26, 1978

Chairman Riedman called the meeting to order at 8:20 p.m. Present were Mrs. Fry, Mrs. Wickins, Mr. Borlen, and Mr. Burnett.

Mr. Burnett moved to accept the minutes of the June 28 meeting. Mrs. Fry moved to amend said minutes to reflect board agreement that the typewriter purchase come from revenue sharing funds. Mr. Borlen seconded the motion and it carried.

June minutes  
approved as  
amended

The abstract of bills (#7) was presented and Mr. Burnett moved that it be approved following deletion of item III (page 1) for the \$295. representing the Remington Standard Typewriter. Thus, the total amount to be paid, \$2,056.06, was reduced to \$1,761.06. Mrs. Fry seconded the motion and it carried.

Bills approved

The payroll and fine books were presented. There was some discussion along lines of earlier agreement that part time employees keep their week's total hours under 20. Motion to accept books was made by Mr. Burnett, seconded by Mr. Borlen, and passed.

Payroll and fine  
records approved

A work schedule sheet was received by Chairman Riedman, copied and distributed to the Board.

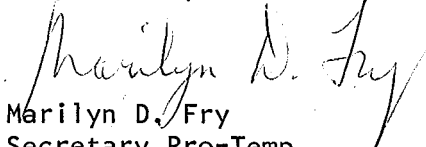
There were no committee reports.

The 1978 Budget information prepared by Mrs. Pompa was discussed in depth. The fact that the library building is approaching an age wherein more maintenance can be anticipated was noted and agreed upon, and thus a substantial increase in that line item was decided to be prudent. The Benefits item was likewise calculated to require an increase to \$11,000 due to a legislated Social Security increase and the new 3.7% unemployment levy. Mr. Borlen moved to accept total budget adjustment reflecting a \$3,900 increase. Mr. Burnett seconded the motion and it passed.

Motion regard-  
ing 1978  
budget adjust-  
ment

Mr. Burnett moved to adjourn the meeting at 9:40 p.m. Mrs. Fry seconded the motion and the meeting was adjourned.

Respectfully submitted,

  
Marilyn D. Fry  
Secretary Pro-Temp

The next regularly scheduled meeting of the Board of Trustees is Wednesday, August 30 at 8:30 p.m.

DIRECTOR'S REPORT ----- JULY 1978

<u>Payroll:</u>	Through June 30, 1978	\$22,063.22
	#15 (July 1 - July 14)	824.10
	#16 (July 15 - July 28)	916.00
	July 31, 1978	<u>1,749.17</u>
		\$25,552.49

Fines: \$366.61

<u>Circulation:</u>	1978: 12,339	Busiest days were Monday, July 10 - 924; Tuesday, July 11 - 870!
	1977: <u>11,625</u>	
	714 gain	

Children's Summer Programs:

Beginning on July 11 story hours were held on Tuesdays at both 10:30 a.m. and 1:30 p.m. Sixty children attended the six July sessions.

The Copacetic Club met on Wednesday mornings from 10:00 a.m. until 11:00 a.m. for children entering fourth through sixth grades. Mrs. Fulford introduced the best of the new books along with crafts and projects. Twenty-seven children attended.

Listening Art, held on Wednesdays from 1:15 p.m. until 2:00 p.m. presented a program of picture books and simple related art activities for children entering grades two through four. Fifteen children attended the sessions.

Fun Films for Children - scheduled for Thursdays at 11:00 a.m. were the most popular programs. Four hour-long films were shown during July with 137 in attendance.

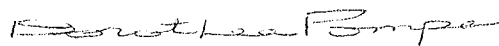
Parma Public Library Dedication took place on Sunday, July 16.

Display Case:

The following organizations have been contacted and are interested in preparing displays for the library's new case for either September, October, or November: Chili Art Club, Chili Garden Club, and the Chili Fire Department.

Fall Program Planning Underway:

Mrs. Fulford and I have been working on the schedule for fall programs. Story hours, film series, and an adult book discussion group are planned for an eight week series beginning the week of September 25. In addition we will be hosting another Visiting Artist Program during either September or October.

  
Dorothea Pompa  
August 14, 1978

CHILI PUBLIC LIBRARY MEMORIAL FUND REPORT FOR JULY 1978

Security Trust checking account	(No change)	\$51.23
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First Federal Savings	"	"	637.66
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Total both accounts:		\$688.89
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GIFTS:

DICTIONARY STAND for children'area, made by Carpentry student  
Dean Popoli at the Spencerport BOCESNo. 2,  
under the instruction of Ronald Downes.

USED BOOKS:

Donor:

Bob Gracey, 742 Paul Rd.

Many paperbacks: Anon.

MINUTES OF THE REGULAR MEETING, CHILI LIBRARY BOARD OF TRUSTEES, June 28, 1978

Chairman Riedman called the meeting to order at 8:30 p.m. with Mrs. Fry, Mr. Borlen, Mr. Burnett, Mrs. Wickins, and library director Mrs. Pompa present.

Mr. Burnett moved that the minutes of the previous meeting be approved. Mrs. Fry seconded the motion. Motion Carried. Minutes approved

Mr. Borlen moved that bills on Abstract #6, page 1, in the amount of \$1,093.68 be approved for payment. Mr. Burnett seconded the motion. Motion Carried. Bills approved for payment

A letter from the State Education Department in regard to Local Sponsor Incentive Aid (LSIA) was read.

Mr. Burnett moved and Mr. Borlen seconded a motion to approve the trial balance, payroll book, and fine record book. Motion Carried. Records approved

Mrs. Pompa reported that the Book Sale netted \$259.71 which has been deposited in the Memorial Fund account. The Visiting Artist Program featuring Nickels the Clown was attended by 90 youngsters. Librarian's report/ Book Sale

The dictionary stand for the children's area has been delivered to the library by Mr. Ronald Downs of Wemoco in Spencerport. Appropriate publicity and a picture will be arranged by the librarian for the local newspaper. Children's dictionary stand received

Discussion of auxiliary lights was tabled. Work on the sump pump installation will be completed in July.

Board members were provided a 1978 summary six-month budget tabulation to use as background in preparing the 1979 budget request to the town.

Mrs. Riedman reported on the status of the bid preparation and specifications to make the library accessible to the handicapped.

Mr. Borlen moved that the library purchase a Remington Rand standard typewriter for use at the circulation desk at a cost of \$295. subject to Mrs. Pompa's approval. Mr. Burnett seconded the motion. Motion Carried. Typewriter purchase approved

A report on the New York Libraries Inter-System Borrowing (NYLIB) was presented.

The next regular meeting will be held on Wednesday, July 26 at 8:30 p.m.

The meeting closed at 9:40 p.m.

Respectfully submitted,

Constance M. Wickins, Secretary

DIRECTOR'S REPORT -----JUNE 1978

Payroll: Through May 31, 1978 \$18,583.65  
#13 (June 3 - June 16) 861.70  
#14 (June 17-June 30) 868.70  
June 30, 1978 1,749.17  
\$22,063.22

Circulation: 1978: 11,613  
1977: 11,165  
448 gain

Fines: \$463.48

Meetings:

- 6/5 - Mrs. Dumbleton, Mrs. Mosher and I attended a morning meeting at the Gates Public Library. Agenda: Procedures for overdue materials including sequence of notification and billing; use of collection agencies; results of town libraries initiating action through Town Courts. More than 60 clerks and librarians were in attendance from such faraway towns as Geneva, Victor, Clifton Springs, Phelps, Lyons, Lima, Macedon, Perry, and Warsaw! Ruth Jones, head of Circulation for RPL was one of the guest speakers. The meeting was informative and stimulating, a valuable experience that will help us to handle the evergrowing and everchallenging hassle of "overdue" library materials.
- 6/7 - Adult Book Meeting - RPL.
- 6/12 - Friends of the Library Meeting to elect officers. President James Higgins submitted his letter of resignation. Mrs. Ireland, Mr. Nudd and I were present. It was decided that the Friends Board will reorganize in September and elect officers at that time.
- 6/14 - Children's Book Meeting - RPL.
- 6/21 - Adult Book Meeting and Materials Grant Committee Advisory Meeting - RPL. MGCA meeting agenda: Best Sellers Project for RPL and MCLS; future funding of this program.
- 6/28 - Library Board Meeting

Class Visits:

- 6/19 and 6/20 - 45 students from the Paul Road Elementary School paid morning visits to the library. The children were introduced to the card catalog, the arrangement of library materials, and heard a story from Mrs. Fulford. Teachers who arranged for the special visits, Mrs. Ellingham and Miss Groh, expressed their appreciation to Mrs. Fulford for her fine presentation.

Book Sale and Visiting Artist Program:

June 16 and 17 were busy and eventful days as the library sponsored its first Book Sale that netted our Memorial Fund \$259.71! Mrs. Henderson handled the immense pre-sorting of donations and library discards that made the task of setting up the tables a great deal easier. Many older books were specially priced based on reference material here that evaluates older and more valuable items. Nickels the Clown, sponsored by the VAP series of the Monroe County Library System held 90 youngsters' captivated with his magic tricks, juggling, and construction of balloon animals.

Summer Volunteers: High school students Michelle Pula, Becky Puls, and Robin Bowman will be volunteering two hours each week during the summer. Other summer helpers include Lori Ahearn, Kay Chambery, Anne Bates, and Eleanor Borlen. Inactive for the summer: Alice Longbine, Irene Callahan, Esther Unger, Peggy Simolo, Mae Tuscher, Norma Harmon. Volunteers who will not be continuing: Evelyn Britt, Florence Brasser, Mary Stevens. Betty Duncan will be back in the Fall to continue her work as story-teller for the children's programs.

Dorothea Pompa  
July 5, 1978



MEMORIAL FUND REPORT FOR JUNE 1978

Security Trust Checking Account: (No change) \$51.23

First Federal Savings Account: Previous bal. 378.36

Interest to 3/31/78 7.64  
Bal: 386.00

Checkette to D. Pompa for engraving for display case: 8.05  
Bal: 377.95

Book Sale June 16/17, 1978 259.71  
Bal: \$637.66

GIFTS:

NEW BOOKS:

INNER CITY DECAY, CAN IT BE STOPPED ?

Donor: R.R.Brindle, P.O.Box 4507, Palm Springs, Ca. 92262

ECONOMIC GROWTH IN THE FUTURE

Donor: Edison Electric Institute

USED BOOKS:

Two boxes of used books and records

Donor: Jim Scheuer, 11 Lawnsbury Dr., 14624

Many paperbacks-Anon.

MINUTES OF THE REGULAR MEETING, CHILI LIBRARY BOARD OF TRUSTEES, May 31, 1978

Mrs. Riedman called the meeting to order at 8:30 p.m. with the following present: Mrs. Fry, Mr. Burnett, Mrs. Wickins, Mrs. Pompa

Mrs. Fry moved that the minutes of the April meeting be corrected to include approval of the minutes of the previous meeting (March) and that the April minutes be approved. Mr. Burnett seconded the motion. Motion Carried.

March & April  
minutes approved

Mr. Burnett moved that bills on Abstract #4, page 1, in the amount of \$1,667.49 be approved for payment in a correction to the April 26 minutes. Mrs. Fry seconded the motion. Motion Carried.

April 26 bills  
approved

Mr. Burnett moved that bills on Abstract #5, page 1, in the amount of \$808.50 be approved for payment. Mrs. Fry seconded the motion. Motion Carried.

May 31 bills  
approved

The board unanimously authorized Mrs. Pompa to use \$20. from fine money to establish a cash box for the Book Sale. This \$20. will be returned to the fine money at the end of the first day of the book sale, Friday, June 16. Proceeds from the book sale will be deposited daily in the Memorial Fund account in a motion made by Mrs. Fry and seconded by Mr. Burnett. Motion Carried.

Motion regarding  
Book Sale pro-  
ceeds

Mr. Burnett moved that the board accept the list of reference materials submitted by Mrs. Pompa and that orders for these materials, not to exceed \$2,000., will be paid for with monies in the Federal Revenue Sharing account. Mrs. Wickins seconded the motion. Motion Carried.

Motion to purchase  
special reference  
materials with  
revenue sharing  
money

Mr. Burnett moved that the Gates-Chili Plumbing & Heating, Inc. quotation of \$395.00 as outlined in the letter of March 28, 1978 be accepted and work authorized to be completed within sixty days. Mrs. Fry seconded the motion. Motion Carried.

Motion to author-  
ize plumbing work

Mrs. Wickins moved that the library close on Saturdays for the summer beginning with Saturday, June 24 and remain closed on Saturdays through September 2. Mrs. Fry seconded the motion. Motion Carried.

Motion to close  
on Saturday

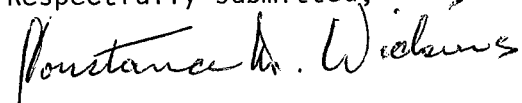
Mr. Burnett moved that the library close on Tuesday, July 4. Mrs. Fry seconded the motion. Motion Carried.

July 4 closing

The next meeting of the Board of Trustees will be held on Wednesday, June 28.

The meeting closed at 10:06 p.m.

Respectfully submitted,



Constance M. Wickins, Secretary  
Library Board of Trustees

DIRECTOR'S REPORT ----- MAY 1978

<u>Payroll:</u> Through April 30, 1978	\$14,234.28	<u>Fines:</u> \$402.09
#10 (April 22 - May 5)	839.60	
#11 (May 6 - May 19)	863.40	<u>Circulation:</u> 1978: 11,199
#12 (May 20 - June 2)	897.20	1977: 9,319
May 31, 1978	1,749.17	1,880 gain!
	<u>\$18,583.65</u>	

Meetings:

- 5/3 - Children's Book Meeting at RPL
- 5/10 - Adult Book Meeting - RPL
- 5/17 - Children's Book Meeting - RPL
- 5/24 - Adult Book Meeting and Materials Grant Advisory Committee Meeting -RPL.  
Agenda: Large Print - Central Library and Extension Division Collections;  
Tentative Budgets for 1979.
- 5/31 - Library Board Meeting

Programs:

- 5/19 - Spring Series of Story Hours for children concluded. May programs for pre-schoolers and school-aged children totaled 12 with 137 children attending. Mrs. Fulford and Mrs. Betty Duncan conducted this series. Summer programs are planned and brochures have been ordered through RPL.
- 5/21 - Forty-two volunteers, their spouses, board members, staff, guests, and members of the Friends' organization attended the fourth annual volunteer recognition dinner at the Johnson House. I have sent letters of appreciation to Mr. James Higgins, President of the Friends, and to Mr. Harold Isaac, in charge of the program. Mr. Isaac wrote a letter of thanks to Miss Ellen and Miss Carol Mole who assisted him in the program on Scotland.
- 5/22 - I presented an evening talk on books and libraries to the United Methodist Women's Group of the United Methodist Church of North Chili at the home of Toni Martin on Morgan Road.

Preparations for Book Sale:

Mrs. Henderson has undertaken a massive job - complete weeding of our record holdings, young adult and paperback collections, and pre-sorting all donated materials for the book sale. I am working with the pages to get our periodical collection weeded and in top order.

Donations are arriving daily and we are all working to keep ahead of the jumble. There will be plenty of material to sell and we look forward to a very successful sale.

Posters have been delivered to St. Pius X Church, First Baptist Church in Chili, Westgate and Westmar Plazas, Rochester Public Library, Gates, Parma, Scottsville and Brockport Libraries, Twelve Corners' Brighton Commons, R.I.T., Chili-Paul Plaza, etc.

Schedule of Events: Thursday evening at 6:00 p.m. we will begin to set up. Mrs. Fulford and I will work with pages Beth McBride and Margaret Barone. If any members of the board could spare an hour or two it would help us a great deal.

Tentative Schedule for Board Members to work on the sale (please confirm these times with me if you are planning on coming): Friday, June 16: 1 - 3 Mr. Borlen; 3 - 5 Mrs. Riedman; 6:30 - 8:30 Mrs. Wickins. Saturday, June 17: 3 - 5 Mr. Burnett. We have adequate staff coverage for Friday and Saturday for library routines and the Saturday afternoon program with Nickels the Clown. Additional help would be appreciated to cover the book sale.

*Dorothea Pompa*  
Dorothea Pompa  
June 10, 1978

MEMORIAL FUND REPORT FOR MAY 1978

CHILI PUBLIC LIBRARY

Security Trust Checking account: 51.23

First Federal Savings account: 378.36

Total both accounts: \$ 429.59

Gifts:

New Books:

Better Homes & Gardens, "Outdoor prospects you can build"  
Donor: Betty Duncan, 31 Tarrytown Rd.

Janitch: "Country Collage"  
Donor: Betty Duncan

Torbet: "How to do everything with markers"  
Donor: Betty Duncan

Used materials:

Travel pamphlets-Europe  
Donor: Mr. M. Naylor, 37 Solmar Dr.

Many paperbacks

MINUTES OF THE REGULAR MEETING, CHILI LIBRARY BOARD OF TRUSTEES, April 26, 1978

Mrs. Riedman called the meeting to order at 8:30 p.m. with the following present: Mrs. Wickins, Mr. Burnett, Mr. Borlen, Mrs. Fry, Mr. Criddle, Mrs. Pompa.

Mr. Burnett moved that the board accept the trial balance, payroll book and fine record book as reviewed. Mr. Borlen seconded the motion. Motion Carried.

Mr. Burnett moved that Mrs. Riedman write on behalf of the board to Assemblyman Nagle and Senator Eckert regarding Bill A11067. The board wishes to oppose the proposed legislation that would require annual book sales in public libraries. Mr. Borlen seconded the motion. Motion Carried.

Motion to oppose  
required annual  
book sales

Mr. Borlen moved that in line with insurance recommendations for emergency lighting we make every effort to comply with the requirements. Mrs. Pompa will review the requirements with Mr. Powers and work with the town on compliance. Mr. Burnett seconded the motion. Motion Carried.

Emergency light-  
ing motion

Discussion took place on the furnace/pump recommendations. Mr. Criddle will follow-up with a revised recommendation.

The children's dictionary stand is being constructed by students at the Wemoco Center in Spencerport and should be ready for library use in several weeks time.

The board agreed that it is permissible to allow the court clerk and court attendant to have keys to the library restrooms after library hours during the ongoing court trial now in progress after a request was received from Judge Pelkey.

Mr. Borlen moved that the library close in observance of Memorial Day on the same day that the town decides to close. Mrs. Fry seconded the motion. Motion Carried. (Town will close on Monday, May 29).

Motion to close  
the library for  
Memorial Day,  
May 29.

Mr. Borlen moved that the library sponsor a book sale on Friday, June 16 and Saturday, June 17 at the library. Mr. Burnett seconded the motion. Motion Carried.

Motion to have  
library book sale

The Friends of the Library will sponsor a recognition dinner for library volunteers on Sunday, May 21 at the Johnson House at 5:00 p.m. Mr. Isaac will present a travelogue for the program.

The next meeting of the board of trustees will be on Wednesday, May 31 at 8:30 p.m.

Respectfully submitted,

*Constance M. Wickins*  
Constance M. Wickins, Secretary  
Library Board of Trustees

Payroll: Through March 31, 1978 \$11,584.61  
#9 (April 8 - April 21) 900.50  
April 30, 1978 1,749.17  
\$14,234.28

Fines: \$390.89

Circulation: 1978: 12,286  
1977: 11,423  
863 gain

Meetings:

- 4/5 - Children's Book Meeting - RPL
- 4/12 - Adult Book Meeting and Materials Grant Advisory Committee Meeting at RPL. Advisory Committee interviewed members responsible for RAVD programs and those involved with special project guidelines.
- 4/14 - Meeting with Friends' President James Higgins regarding this year's volunteer recognition dinner.
- 4/19 - Children's Book Meeting at RPL
- 4/24 - Meeting of Friends' Board - Mr. Higgins, Mrs. Wickins, Mrs. Ireland, Mr. Nudd, Mr. Isaac and I attended.
- 4/26 - Adult Book Meeting - RPL.
- 4/26 - Library Board Meeting

Programs:

The spring series of story hours conducted by Mrs. Fulford and volunteer Mrs. Duncan are held on Mondays at 7:00 p.m. for first - third graders; on Wednesday at 10:00 a.m. for 4 and 5 year-olds; and on Thursdays at 10:00 a.m. or 1:30 p.m. for 3½ - 5 year-olds.

During April six programs for preschoolers were held with 78 attending. Seventeen older children attended the two evening programs.

Friends' Volunteer Recognition Dinner:

Forty invitations were mailed on April 29 to the fourth annual volunteer recognition dinner sponsored by the Friends of the Library for the library volunteers.

The dinner will be held on Sunday, May 21 at the Johnson House in Churchville. The Friends' invite volunteers and their spouses to be their guests. Others attending will pay \$7.00 each or \$14.00 per couple for the complete roast beef dinner.

Mr. Harold Isaac will present a slide travelogue on the lake district of Scotland. Two young ladies have been invited to participate in the program. One will play the bagpipes and her sister will demonstrate the highland fling.

Memorial Day Observance:

The Town Hall will close on Monday, May 29 for Memorial Day.

Display Case:

Mrs. Fulford prepared the display of children's books, related figurines, and puppets for the Memorial Fund Display Case. This display will remain in the case through the end of May.

Book Sale:

Posters and fliers have been ordered from MCLS for the library book sale - scheduled for Friday, June 16 from 10:00 a.m. until 8:30 p.m. and Saturday, June 17 from 10:00 a.m. until 5:00 p.m.

*Dorothea R. Pompa*  
Dorothea R. Pompa  
May 3, 1978

MEMORIAL FUND REPORT FOR APRIL 1978

Security Trust Checking Account:

51.23

First Federal Savings Account:

378.36

Total both accounts:

\$ 429.59

GIFTS:

NEW BOOKS:

Donor: The Morman Church

Barrett: "The restored church"

Talmadge "Articles of faith"

Doctrine & Covenants of the Church of Latter Day Saints

USED BOOKS:

Dr. John Hartley, Churchville, N.Y.

Mary Ann Didas, 7 Chestnut Dr.

Mr. & Mrs. V. Carver, Chili, N.Y.

MAGAZINES:

Mrs. Dennis Shaw, 613 Paul Rd.

RECORDS & PUZZLES:

Mrs. Covie Duncan, Tarrytown Dr.

Many donations of Patterns and puzzles given anon.

# County of Monroe

NEW YORK

## EXECUTIVE DIRECTOR

FREDRICK W. LAPPLE

209 COUNTY OFFICE BUILDING  
39 MAIN STREET WEST  
ROCHESTER, NEW YORK 14614

PHONE 428-5550  
(AREA CODE 716)



## COMMISSIONERS

GERALD B. HANNA  
CHAIRMAN

MICHAEL D. CERAME  
JOSEPH T. DE VITT  
ROBERT B. NELLIS  
GEORGE H. SCHEIBLE

## CIVIL SERVICE COMMISSION AND OFFICE OF PERSONNEL AND HUMAN RESOURCES April 14, 1978

Mrs. Dorothea Pompa, Director  
Chili Public Library  
3235 Chili Avenue  
Rochester, N. Y. 14624

Dear Dottie:

In response to our phone conversation today, I am sending you a copy of our rules plus the latest amendment to the rules.

Part-time employment is defined in Rule I-Definitions. We follow the policy of allowing twenty hours (20) a week as the maximum hours worked for part-time employment. Anything over twenty (20) hours a week becomes full-time employment. There is also the provision where employees can be part-time working more than twenty hours a week but not earning more than \$3,000.00 annually.

You questioned benefits for part-time employees. Civil Service Law does not direct itself to benefits such as vacation, sick time, overtime for part-time or full-time employees. Benefits are pretty much dependent on the jurisdictional policy or which contract.

I hope the aforementioned information is satisfactory; if not, please contact me.

Sincerely,

Elizabeth J. Hinkley  
Personnel Technician

EJH:af  
Encls.



MINUTES OF THE REGULAR MEETING, CHILI LIBRARY BOARD OF TRUSTEES, March 29, 1978

Chairman Mrs. Riedman called the meeting to order at 8:13 p.m.  
Mrs. Fry, Mr. Burnett, Mrs. Wickins and Mrs. Pompa attended.

The minutes of the previous meeting were approved.

Minutes approved

Mr. Burnett moved and Mrs. Fry seconded a motion to pay bills  
on Abstract #3, page 1, in the amount of \$1,050.15. Motion Carried.

Bills motion

Mr. Burnett moved to accept the fine book and pay roll book.  
Mrs. Fry seconded the motion. Motion Carried.

Motion to accept  
fine & pay roll  
records

The furnace/pump recommendations were discussed and tabled  
for more information.

Mr. Burnett moved and Mrs. Fry seconded a motion to approve  
the 1978 line budget as submitted. The budget was presented,  
reviewed and approved. Motion Carried.

Motion to approve  
1978 line budget

Mr. Burnett moved that the display case plate inscription  
read as follows:

Display case  
inscription motion

Presented by Donors  
to the  
Library Memorial Fund  
1977.


Mrs. Wickins seconded the motion. Motion Carried.

Mr. Burnett moved that the board accept the updated display  
case use policy (attached) as submitted by the librarian. Mrs.  
Fry seconded the motion. Motion Carried.

Display case use  
policy motion

The next meeting of the board of trustees will be on Wednesday,  
April 26 at 8:30 p.m.

The meeting closed at 10:50 p.m.

  
Constance M. Wickins, Secretary  
Library Board of Trustees

old  
Policy

CHILI PUBLIC LIBRARY

DISPLAYS  
(Policy & Release Form)

Displays of interest and timeliness to the community are welcomed and may be accepted, subject to the following:

- APPROVAL - 1. All displays must be approved a minimum of two weeks before the display is to be presented.  
2. Normally, approval is given for displays by non-profit organizations and groups only. (At no time would any kind of commercial advertising or "intent to sell" be allowed.)  
3. Decision on appropriateness of the display must rest with the library staff and Board of Trustees.
- NUMBER & SPACE - 4. Amount of items to be displayed and space available is to be determined by the library staff. (A maximum space of 3' x 6' is suggested,)
- SET-UP & REMOVAL 5. The display must be set up by the organization with minimal help from the library staff, if needed. Likewise, the removal of the display is the responsibility of the displayer.
- TIME ALLOWANCE - 6. A normal period of two weeks would be suggested for each display, with a maximum of 30 days. If not removed after 30 days, the library staff has the right to remove the display.  
7. Each displayer should understand the display needs of others (library included) and should not expect to display items more than twice in any one year, and not in two consecutive time periods.
- LIABILITY - 8. The displayer should realize that the library can accept no responsibility or liability for the display, and by signing the form below releases the library from any claims due to damage or loss, or any other costs that might be involved or inferred.

\*\*\*\*\*

\*\*\*\*\*

\*\*\*\*\*

I, the undersigned, a representative of the following organization:

Chile Art Group Rochester Print Club

leave the following display:

in the Chili Public Library for the benefit of the Chili community.  
Although the staff provides supervision, I understand that the library cannot accept responsibility for loss, damage, or any other costs. Therefore, by signing this document, I release the Chili Library from any and all liability...

Maria Smith (Mason)  
(Signed)

5/14/72  
(Date display set up)

Maria Smith 31 Aug '72  
(Signature of displayer and date removed)

## DIRECTOR'S REPORT ----- MARCH 1978

Payroll: Through February 28, 1978 \$ 7,080.59  
#6 (Feb. 25 - March 10) 946.00  
#7 (March 11 - March 24) 832.15  
#8 (March 25 - April 7) 976.70  
March 31, 1978 1,749.17  
\$11,584.61 (1977: \$12,173.97)

Fines: \$404.11

Circulation: 1978: 13,585 \*(highest monthly circulation in our library's history!)  
1977: 11,883  
1,702 gain

High dates of circulation during March: Saturday, March 4 - 705;  
Monday, March 6 - 782; Monday, March 13 - 701.

Past high-circulation months: August 1977: 13,350 and October 1977: 12,305.

### Meetings:

- 3/1 - Adult Book Meeting at RPL
- 3/8 - Children's Book Meeting at RPL
- 3/15 - Adult Book Meeting and Materials Grant Committee Meeting on Visiting Artist's Programs at RPL
- 3/20 - Interview with University of Buffalo library student Pat Burnhard. Mrs. Burnhard is working on a directed study project to complete her Master's Degree in Library Science.
- 3/29 - Library Board Meeting

### Children's Saturday Film Series - total attendance 97

- 3/4 - Cry Wolf - 20
- 3/11 - Treasure at the Mill - 25
- 3/18 - Stuart Little - 28
- 3/25 - Scrambles - 24

### Children's Story Hours:

Nine programs for pre-schoolers were conducted during March with 83 in attendance. Three programs were held for older children. Twenty-three attended the evening programs.

### For Your Information:

- 3/4 - Mr. Erbeling completed the entry wiring.
- 3/17 - Vanderlinde Electric completed the March inspection of lighting fixtures.
- 3/29 - The Chili Conservation Commission displayed maps in the library as part of the New York State hearing on Wetlands that took place that evening in the Town Hall.
- 3/31 - Nearly 600 people turned out at the Americana for the retirement dinner honoring Mr. Harold Hacker. Robert and I enjoyed the evening a great deal. Many fine tributes were delivered to Mr. Hacker and many lovely gifts were presented to him. The Town Libraries were very well represented!

CHILI PUBLIC LIBRARY MEMORIAL FUND REPORT FOR MARCH, 1978

Security Trust Checking account:	Bal.:	\$51.23
First Federal Savings account:	\$578.36	
March 31, 1978 withdrawal	<u>200.00</u>	
(Checkette #0028917-248198 to	\$378.36	378.36
Erbeling Enterprises for		
electrical installation)		<u>\$429.59</u>

GIFTS:

Used books:

Mrs. Garnham  
Marshall Rd.

Patterns:

Mrs. Springett  
  
Mrs. Debbie Swietek  
  
Mrs. Maria Schroeder  
Scottsville

The meeting was called to order at 8:30 p.m. by Chairman Mrs. Riedman with Mrs. Fry, Mr. Borlen, Mr. Burnett, Mrs. Wickins and Mrs. Pompa present.

The minutes of the previous meeting were approved as corrected in a motion made by Mr. Borlen and seconded by Mr. Burnett. Motion Carried. Minutes approved as corrected

Mr. Burnett moved to approve the payment of bills on Abstract #2, Bills motion page 1, in the amount of \$1,054.69. Mrs. Fry seconded the motion. Motion Carried.

Mr. Burnett moved and Mr. Borlen seconded a motion that engaging the services of supplemental help to fulfill the duties of regular cleaner shall not exceed a total for this year (1978) of \$100.00. Motion Carried. Substitute cleaner motion

Mrs. Fry moved that the time recording procedure be changed so that the employee records the amount of time worked at the conclusion of the work period. Mr. Burnett seconded the motion. Motion Carried. Motion re: employee signout

Mr. Burnett moved that two rubber floor mats (4' x 6') be purchased from Chamberlain Rubber Co. at a cost of \$27.80 each. Mrs. Fry seconded the motion. Motion Carried. Motion to purchase floor mats

The payroll book and fine record book were reviewed.

The librarian's report was presented.

Deferred until the next meeting was discussion on the display case use policy and the furnace/pump recommendations.

The next meeting is scheduled for Wednesday, March 29 at 8:00 p.m.

*Constance M. Wickins*  
Constance M. Wickins, Secretary  
Chili Library Board of Trustees

DIRECTOR'S REPORT ----- FEBRUARY 1978

Payroll: Through January 31, 1978 \$3,437.82  
#4 (Jan. 28 - Feb. 10) 924.15  
#5 (Feb. 11 - Feb. 24) 969.45  
February 28, 1978 1,749.17  
\$7,080.59 (1977: \$7,730.60)

Fines: \$420.66 (\$322.05 in 1977)

Circulation: 1977: 11,768  
1978: 11,519  
249 loss

Meetings:

- 2/1 - Adult Book Meeting and Redpath Framed Print Display at RPL.  
Afternoon meeting on unemployment compensation at RPL.
- 2/8 - Children's Book Meeting at RPL.
- 2/15 - Adult Book Meeting and New York Graphic Framed Print Display at RPL.  
Afternoon meeting of the Materials Grant Committee with the Committee  
on Materials for the Handicapped.
- 2/22 - Children's Book Meeting at RPL.
- 2/22 - Board Meeting rescheduled to February 28.
- 2/28 - Library Board Meeting.

Building:

- 2/2 - BRK Electronics Smoke Alarm installed over entry bookdrop.
- 2/23 &
- 2/24 - Vanderlinde Electric cleaned lights, relamped all fixtures, replaced  
three ballasts completing phase one of our three-year contract.
- 2/25 &
- 3/4 - Erbeling Electric completed entry wiring for lights, display case,  
and clock.

Children's Film Series: Saturdays at 2:00 p.m. in the meeting room (total attendance 104)

- 2/4 - Son of Kong - 19 attended
- 2/11 - Lionheart - 19 attended
- 2/18 - Monster of Highgate Pond - 32
- 2/25 - Hound that thought he was a raccoon - 34

Children's Story Hours: Mondays at 10:00 a.m. and 7:00 p.m.; Wednesdays at 10:00 a.m.;  
Thursdays at 1:30 p.m.

- 12 sessions for 3½ - 5 year-olds - combined attendance of 130
- 4 sessions for first through third graders - 25 attended

New Volunteers and Pages:

Rebecca Puls, a sophomore at Churchville-Chili Senior High, and Michelle Pula, a junior at C-C, have joined our volunteer staff. Becky will be here on Wednesdays from 3 until 5:00 p.m. and Michelle will be here on Thursdays from 6:30 until 8:30 p.m.

Employed pages include Beth McBride, a freshman at the University of Rochester, is majoring in chemistry. Liliane LeBorgne, in her first year at MCC, is taking the Legal Secretarial Science course. Margaret Barone, a senior at Churchville-Chili, will enter Bryant & Stratton in the fall in their 15-month lawyer's assistant/secretarial program. Margaret was recently featured on channel 13 in a special program presented by her English class. Colleen McBride, a junior at St. Agnes, is interested in drama and is a cheerleader.

MEMORIAL FUND REPORT FOR FEBRUARY 1978

Security Trust checking account:	(no change)	\$51.23
First Federal Savings account:	" "	\$578.36
		<hr/>
Total both accounts:		\$629.59

Gifts:

Used Books:

Floyd Merrill  
9 Hillcrest Dr.

Madeleine Campoli  
14 Gateway Circle

MINUTES OF THE REGULAR MEETING, CHILI LIBRARY BOARD OF TRUSTEES, January 25, 1978

Chairman Mrs. Wickins called the meeting to order at 8:30 p.m. with Mrs. Riedman, Mr. Burnett, Mr. Borlen, Mrs. Pompa and Mr. Criddle present.

The Board elected the following officers for 1978:

Election of officers

Chairman: Mrs. Riedman

Vice Chairman: Mr. Burnett

Secretary: Mrs. Wickins

Memorial Fund Treasurer: Mr. Borlen

Mrs. Riedman chaired the meeting following election of officers.

The Board agreed to recommend Marilyn Fry, 2 Bent Oak Road, to the Town Board for a five-year appointment to the Library Board, the term to cover the period January 1978 - December 31, 1982.

Trustee recommendation

Mr. Borlen moved and Mr. Burnett seconded a motion to approve the minutes of the previous meeting. Motion Carried.

Minutes approved

Mr. Borlen moved and Mr. Burnett seconded a motion that the Chili Library Board of Trustees join the New York State Association of Library Boards in 1978. Motion Carried.

N.Y.S. Association of Library Boards membership

Mr. Burnett moved to pay bills on Abstract #1, page 1, in the amount of \$2,055.37. Mr. Borlen seconded the motion. Motion Carried.

Bills motion

(insert Burnett) Borlen  
After a brief discussion of budget and personnel Mr. ~~Burnett~~ moved and Mr. ~~Borlen~~ seconded a motion that the Chairman, Mrs. Riedman, appoint a committee of the trustees to look into the feasibility of hiring another fulltime qualified librarian. Motion Carried.

to be  
Committee/appointed  
to study feasibility  
of hiring professional  
librarian

The fine record book and payroll book were reviewed and approved in a motion made by Mr. Burnett and seconded by Mr. Borlen. Motion Carried.

Fine and payroll  
records approved

The Librarian reported on the installation of a pay telephone in the Town Hall and on the award to our library of \$2,225.00 from the Monroe County Library System for use in system-wide grants of library materials. Price quotations for children's library furniture were discussed. Further quotations will be obtained for future information.

Librarian's report

Mr. Borlen moved and Mr. Burnett seconded a motion that an electrical maintenance contract be awarded to Vanderlinde Electric Corporation for 36 months as a cost of \$40.50 per month. Motion Carried.

Electrical maintenance  
contract motion

Mrs. Wickins moved and Mr. Burnett seconded a motion to hire Erbeling to do wiring for the Memorial Display Case in the library entry. The wiring charges (\$200.) will be paid for with money in the Memorial Fund. Motion Carried.

Entry wiring motion



Mr. Burnett moved and Mr. Borlen seconded a motion to have additional wiring done to allow for installation of a clock above the library entry doors at a cost not to exceed \$35.00. Erbelding will be contacted to do this work. Motion Carried.

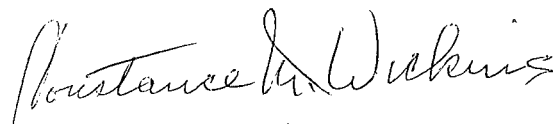
Additional wiring  
motion

A letter from Mrs. Ethel Mosher (attached) was received and the contents were noted.

Letter received

The meeting closed at 10:50 p.m.

The next regularly scheduled meeting will be on Wednesday, February 22 at 8:30 p.m.

  
Constance M. Wickins, Secretary  
Library Board of Trustees

January 25, 1978

Dear Mrs. Wickins and members of the Board of Trustees,

I would like you to consider this an application for a change in job status in the Chili Public Library. I feel that I am qualified in all respects for a position as Senior Library Clerk. My general educational background consists of an A.B. degree from the New York State College for Teachers at Albany, plus several years of teaching adult education in the Gates-Chili School District.

As for library experience, I was a volunteer for eight years before becoming a member of the staff in October 1971, as Clerk-Typist Part-time. During these six years, I have been responsible for many tasks beyond the normal clerical duties, including being in charge of public service in the absence of the Librarian.

Two years ago, I took the Civil Service exam for Senior Library Clerk and did well enough that I have received about fourteen job offers from Personnel at Rochester Public Library for various jobs within the RPL and branches. I turned all of these down, preferring to stay closer to home, but I am still on the Monroe County eligibility list.

So I would appreciate it very much if you would review my experience and qualifications, and allow me to become a Senior Library Clerk in the Chili Public Library. Thank you for your consideration.

Sincerely,

*Ethel L. Mosher*

Ethel L. Mosher

DIRECTOR'S REPORT ----- JANUARY 1978

<u>Payroll:</u>	#2 (Dec. 31 - Jan. 13)	\$ 907.00	<u>Fines:</u>	\$405.02
	#3 (Jan. 14 - Jan. 27)	781.65		
	January 31, 1978	<u>1,749.17</u>		
		\$3,437.82		

Circulation: 1978: 10,915  
1977: 9,817  
1,098 gain

Meetings:

- 1/4 - Adult Book Meeting at RPL included a discussion on the new copyright law and its implications for public libraries.
- 1/16 - Staff meeting. All staff members (with the exception of the pages) were present for a two-hour meeting to review library circulation procedures and handling unusual situations. We will conduct a follow-up session in eight weeks.
- 1/25 - Library Board Meeting
- 1/23 - Town Librarians' Meeting at the Pittsford Public Library. Although I was not able to attend this meeting (which conflicted with my story hour) I have agreed to serve as a representative from the town libraries on the MCLS Materials Grant Advisory Committee. The committee determines grant budget allocations and makes recommendations for these expenditures to the MCLS Director and Assistant Directors. The library system budget for 1978 is \$145,000. My appointment is for three years. Meetings are held after regularly scheduled book meetings at RPL.

Science Fiction Film Series:

- 1/7 - Rocketship - 16 attended
- 1/14 - Flash Gordon Conquers the Universe - 20 attended
- 1/28 - Destination Saturn - 26 attended

Story Hours:

Mrs. Fulford conducts one program on Monday evening for first, second and third graders and one on Thursday afternoon for 3½-5 year-olds. Mrs. Duncan takes the Wednesday morning group and I have a group on Monday mornings. Four programs for pre-schoolers in January had a combined attendance of 56; two programs for the older children had 21 in attendance.

Exhibits:

The United Cancer Council, Inc. displayed materials (fliers and two small posters) to promote their smoking withdrawal program early in the month.

Mrs. Marylou Heilman - Artist of the Month - represented the Chili Art Group with six of her paintings.

Visits:

Cub Scouts visited the library on Monday evening, January 23 and a group of Brownies visited on Monday, January 30. Mrs. Fulford introduced the children and their leaders to the library's resources. Twenty-three were our guests.

Annual Report was completed and sent to Nancy Ryan at MCLS. Nancy reviews the information (statistical data for the State Education Department's use) and forwards all reports to Albany.

*Dorothea Pompa*  
Dorothea Pompa 2/8/78

MEMORIAL FUND REPORT FOR JANUARY 1978

Security Trust Checking account

Bal: \$51.23

First Federal Savings account 12/31/77 Bal: \$1,380.36  
Jan. 3, 1978 withdrawal 802.00  
Checkette #. 0026774-248198 578.36  
to Scholastic Furniture

Bal: 578.36  
\$629.59

GIFTS:

New Books:

Mrs. Mary Wright  
268 Archer Rd.

Used books:

Mrs. J. Riedman  
1125 Westside Dr.

Ms Linda Ferra  
34 Hallock Rd.

Paperbacks:

Mrs. Viola Clarke  
24 Hilltop Dr.  
North Chili