

CHILI PUBLIC LIBRARY MEMORIAL FUND REPORT FOR DECEMBER 1979

First Federal Savings account	previous balance:	\$1364.67
Book Sales deposit 12/26/79 ,		21.21
* Memorial Fund gift:		15.00
	Present balance:	<u>\$1400.88</u>
* Donor: M&M John Riedman		
In mem.: Ralph Wickins		

GIFTS:

New book: "Rochester" by Blake McKelvey
Donor: Basil Dumbleton, 28 White Birch eir.

Many used books and paperbacks

MINUTES OF THE SPECIAL MEETING, CHILI LIBRARY BOARD OF TRUSTEES, December 26, 1979

The meeting was called to order by Chairman Riedman at 7:45 p.m.
Attending were Mr. Burnett and Mrs. Fry.

The payroll and fine books were approved on a motion by Mr. Burnett and seconded by Mrs. Fry as were the minutes of the December 5 meeting. Motion Carried.

Motion to approve minutes and lib. records

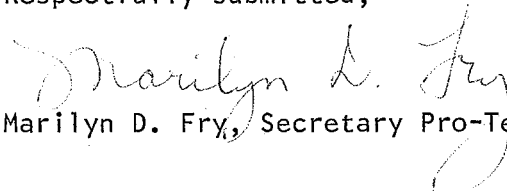
Mr. Burnett moved to approve Abstract #12, page 1, for bills totaling \$3,440.91. A question was raised about claim #190 for one \$10. charge that did not have a nattached receipt. Non-book materials (such as these poly storage bags for toddler books) billed through Monroe County Library System do not require receipts and this charge was accepted. The motion was seconded by Mrs. Fry and passed.

Motion to approve bills

The next regular meeting is scheduled for January 30, 1980 at 8:00 p.m.

The meeting adjourned at 8:15 p.m.

Respectfully submitted,


Marilyn D. Fry, Secretary Pro-Temp.

MINUTES OF THE REGULAR MEETING, CHILI LIBRARY BOARD OF TRUSTEES, December 5, 1979

The December 5 meeting was called to order at 8:00 p.m. by Chairman Riedman. Mr. Burnett and Mrs. Fry were present.

A Sharp copier was demonstrated by James Launonen and the general terms under which it could be placed in the Chili Library were discussed.

Copier

The minutes of the October 24, 1979 meeting were approved on a motion by Mr. Burnett and seconded by Mrs. Fry. The payroll and fine books were approved in a motion by Mr. Burnett, seconded by Mrs. Fry. Bills on Abstract #11, page 1, in the amount of \$1,836.10 were approved for payment in a motion by Mr. Burnett, seconded by Mrs. Fry. Motions Carried.

Minutes,
library records,
Bills approved

The Board expressed its sympathy to Mrs. Wickins on the recent death of her husband.

The letter to the Board by Barbara Fulford was presented and read. It was the consensus of the Board that she is not interested in the fulltime position of Children's Librarian and therefore the Board will seek to fill the position from an outside source. The position will be as Librarian I, at an opening salary of \$9,750, with review at six months, and the position will be considered probationary for the first 12 months. Mrs. Pompa will circulate notice of the opening through standard channels and will screen applicants for the Board's choice.

Fulltime
position

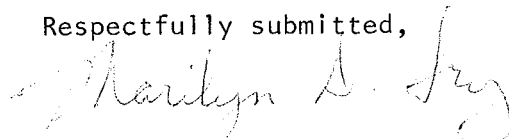
Brochures of appropriate furniture were presented by Chairman Riedman for the Board's consideration. It is the opinion of the Board that a few chairs to form a relaxed reading area would be a desirable addition to the library. A representative of the selected furniture supplies would come out to measure the likely area, provide a price quotation, and discuss other pertinent details.

Furniture

The next meeting date was set for Wednesday, December 26, 1979.

The meeting adjourned at 10:35 p.m.

Respectfully submitted,



Marilyn D. Fry, Secretary Pro-Temp.

<u>Payroll:</u> Through October 31, 1979	\$40,855.76	<u>Fines:</u> November	\$410.35
#25 (Nov. 17 - Nov. 30)	933.38	December	432.75
#26 (Dec. 1 - Dec. 14)	955.84		
November 30, 1979	1,884.58	Fines for 1979:	\$5,613.48
December 31, 1979	1,884.58	Gain of \$778.58 over 1978 total:	
	<u>\$46,514.14</u>		\$4,834.90

<u>Circulation:</u> Nov. 1978	11,635	Dec. 1978	8,915
Nov. 1979	<u>11,507</u>	Dec. 1979	<u>8,828</u>
	128 loss		87 loss

Circulation for 1979: 141,523 (gain of 1,346 over 1978: 140,177)

Memorial Display Case: Bertha Henderson provided an unusual display of marine artifacts including pearls, sea shells, and coral.

November/December Calendar:

Saturday Film Programs: 11/3, 11/10, 11/17, 11/24, 12/1 - average attendance: 18
 Story Hours during November - 12 group meetings throughout the month - 120 attended
 Class Visits from area Pre-school Nurseries: 11/6, 11/13 - 25 youngsters attended
 Veteran's Day Special Film Program for Children 11/12 - 20 attended
 Holiday Films for Youngsters 12/8 - 18 attended
 Visiting Artist Program - The Playhouse Puppet Theater 12/15 - 35 youngsters plus parents
 Adult Craft Demonstration with Bobbi Lipka 12/5 - 25 volunteers and library patrons

Meetings:

11/28 Adult Book Meeting and Materials Grant Advisory Committee Meeting - RPL
 12/5 Library Board Meeting
 12/12 Adult Book Meeting and MGAC Meeting - RPL
 12/26 Library Board Meeting

<u>Statistics:</u>	November	December
Reserves	71	55
Reference	422	403
Copies Made	1,001	1,208
ILL Requests	57	33
ILL Requests filled	72	65
Direct Requests Filled	55	64
Volunteer Hours	95	100
Films Received	7	0

Part time Hours in 1979:

BF 952
 TD 982½
 EM 976½
 LC 635

Dorothea Pompa
 Dorothea Pompa

CHILI PUBLIC LIBRARY MEMORIAL FUND REPORT for NOVEMBER 1979

First Federal Savings Account

Balance: \$1325.62

Book Sales Deposit 11/21/79

39.05

\$1364.67

GIFTS:

Subscription to Christian Science Monitor (Newspaper)

Donor:

Mrs. Ada Allan, Overbrook Rd.

New Book: "In the spirit of enterprise" (From the Rolex Awards)

Donor: Basil Dumbleton, 28 White Birch Circle

Many used books and paperbacks

<u>Payroll:</u> Through September 30, 1979	\$36,217.35	<u>Fines:</u> \$525.68
#22 (October 6 - October 19)	907.10	
#23 (October 20 - Nov. 2)	926.40	<u>Circulation:</u> Oct. 1979 = 12,338
#24 (November 3 - Nov. 16)	960.93	Oct. 1978 = <u>12,313</u>
October 31, 1979	<u>1,843.98</u>	25 gain
	\$40,855.76	

October Statistics:

Reserves	90	ILL Requests Filled	72
Reference Questions	461	Direct Requests Filled	33
Copy Service	1,319	Volunteer Hours	100
ILL Requests sent to RPL	61	Films Received	6

Memorial Display Case:

Bertha Henderson put together a lovely display of Japanese china, lanterns, dolls and other artifacts.

Programs: Story Hours and Films

1. Tuesdays at 7 - 7:30 p.m. for first, second, and third graders - Mrs. Pompa - (10/2, 10/9, 10/16, 10/23, 10/30) - 12 youngsters registered. Attendance for the month was 35.
2. Wednesdays at 10:30 - 11:00 a.m. for children 4 and 5 - Mrs. Duncan - (10/3, 10/10, 10/17, 10/24, 10/31) - 15 children registered. Attendance - 54.
3. Thursdays at 10:30 - 11:00 a.m. for children 3½, 4 and 5 - Mrs. Fulford - (10/4, 10/11, 10/18, 10/25) - 11 children registered - Attendance - 48.

Carpet squares, donated by Chili Carpet Center for use for the children's story hours, vanished from the meeting room. The Whelptons' provided new mats as replacements and these are being kept in the library workroom!

4. Special Children's Holiday Film Program on Monday, October 8 - Columbus Day - 42 children came to enjoy "Norman the Doorman," "The Seven Ravens," and "Zoo"
5. One-Hour Saturday afternoon film programs were held on 10/13, 10/20, and 10/27. 57 children (elementary-school ages) attended.

Meetings:

- 10/10 - Adult Book Meeting at RPL
- 10/24 - Library Board Meeting
- 10/31 - Adult Book Meeting (a.m.) and Materials Grant Advisory Committee Meeting (afternoon) at RPL

Volunteers:

New student volunteers Sally Button and Joyce Ipsaro have joined us; Mrs. Bloss has increased her hours; Mrs. Sickles and Mrs. Simolo are on "indefinite" leaves-of-absence which we hope are temporary.

Dorothea Pompa

The Chili Library Board meeting was called to order by Chairman Riedman at 8:15 p.m. on October 24, 1979. Present were Mr. Burnett and Mrs. Fry. Mrs. Wickins arrived later.

It was moved by Mrs. Fry that the minutes of the September meeting be accepted and that the payroll and fine books be approved. Mr. Burnett seconded the motion. Mrs. Fry moved also to pay the bills as presented on Abstract #10, page 1, in the amount of \$511.77. Item #158 from SUNY Geneseo for the Work Study reimbursement was corrected regarding dates for the charges of \$149.10. Mr. Burnett seconded the motion. Motion Carried.

Motions to approve minutes, library records and bills

Personnel matters were discussed, especially concerning the potential children's librarian position. Mr. Burnett moved and Mrs. Fry seconded a motion that Mrs. Riedman write a letter to Barbara Fulford requesting that Mrs. Fulford advise the board by November 21, 1979 of her intentions regarding the offer of fulltime employment as the children's librarian and regarding her pursuit of a M.L.S. degree. Motion Carried.

Motion re: children's librarian position

Mrs. Fry moved that the following raises for staff be effective November 3, 1979, payroll #24:

Motion re: staff salaries

Mrs. Henderson from \$4.45 to \$4.70 per hour
Mrs. Dumbleton from \$3.90 to \$4.15 per hour
Mrs. Mosher from \$3.80 to \$4.05 per hour
Mrs. Clement from \$3.80 to \$4.05 per hour

These raises represent increases of approximately 6%. Mr. Burnett seconded the motion. Motion Carried.

It was moved by Mrs. Fry that parttime employees be accorded a week's vacation after 12 months of regular employment. Pay for this week would be calculated at the employee's normal pay rate times the average number of hours worked in a week during the preceding year. Mr. Burnett seconded the motion. Motion Carried.

Motion re: parttime vacation pay

Mr. Burnett moved that mileage reimbursement be increased to 15¢ per mile from 12¢ per mile effective November 1, 1979. Mrs. Fry seconded the motion. Motion Carried.

Motion to cover mileage

Any decision regarding a new copier for the library was postponed but it was recommended that the Sharp copier be examined. Mrs. Pompa will invite the Sharp representative to provide material for examination at the November meeting.

Copier discussion

Mrs. Pompa announced that the 1979 LSIA payment of \$1,373. has been received.

1979 LSIA

Mrs. Pompa requested that expiration dates on new library cards be made one year from inception instead of three years as at present. Mr. Burnett moved that the change be effective immediately and Mrs. Fry seconded the motion. Motion Carried.

Motion on library card expiration

Mrs. Pompa was authorized to spend \$38.95 on vacuum cleaner repairs. Due to Hoover procedures the money must be presented before the cleaner may be released. Mrs. Pompa announced she would be taking civil service examinations on November 17. A discussion followed regarding building repairs and plumbing problems.

The meeting closed at 11:00 p.m. The next meeting is scheduled for Wednesday, November 28, 1979 at 8:00 p.m.

Respectfully submitted, Marilyn Fry, Secretary Pro-Temp.

M. Fry

MEMORIAL FUND REPORT FOR OCTOBER 1979 CHILI PUBLIC LIBRARY

First Federal savings account:	Balance	\$1215.51
Interest 9/30/79	\$16.91	\$1232.42
Book sales deposit 10/26/79	\$93.20	\$1325.62

GIFTS:

A great many books and magazines donated throughout the last two months.

MINUTES OF THE REGULAR MEETING, CHILI LIBRARY BOARD OF TRUSTEES, September 26, 1979

The Chili Public Library board meeting of 9/26/79 was called to order by Chairman Riedman at 8:20 p.m. Present were Mr. Borlen and Mrs. Fry.

The minutes of the August 29 board meeting were approved as presented in a motion by Mr. Borlen and seconded by Mrs. Fry. Also moved for approval, by Mr. Borlen with a second by Mrs. Fry, were the payroll book, fine record book and trial balance. Bills on Abstract #9, page 1, in the amount of \$1,474.14 were approved for payment in the same motion.

Minutes and
bills approved

Mr. Gerry Fromm of the Xerox Corporation addressed the board regarding possible acquisition of a 3100 copier to replace the present 914. A thorough discussion of the capabilities of this machine followed with attention to the increasing usage of the service by the townspeople. Mr. Howard Whelpton was also present with his comments developed by long supervision of the copy service. On behalf of the Chili Businessman's Association, Mr. Whelpton offered the library a starter supply of paper and offered to pay the rigging charges should a positive decision be made regarding the 3100 acquisition.

Discussion of
Copier

Mrs. Pompa addressed the board regarding a recommended equipment re-evaluation for insurance purposes. She advised the board that the paperwork regarding the summer co-op employee from Geneseo was complete and that she had given the student, Yvonne Villareale, a laudatory report. Mrs. Pompa felt the experience was worthwhile for all concerned.

Director's
report

There was some discussion regarding re-potting the plant at the front entrance and some suggestions were made for so doing competently but inexpensively. It was agreed the plant should receive professional attention.

Mrs. Pompa announced that the Monroe County Library System was providing some free reading materials regarding library operations and trustee duties and distributed copies of same. She then presented the 9-month financial statement; it was agreed that such need not be done more frequently than quarterly.

There was a brief discussion of personnel matters, especially as regards establishment of a fulltime children's librarian position for a degreed professional. The board unanimously approved hiring a fifth page for 12 hours per week.

Mr. Borlen moved to adjourn the meeting at 10:35 p.m. and it was seconded by Mrs. Fry.

The next meeting of the board is scheduled for Wednesday, October 24 at 8:00 p.m.

Respectfully submitted,



Marilyn Fry
Secretary Pro-Temp.

<u>Payroll:</u> Through August 31, 1979	\$31,602.37	<u>Fines:</u> \$398.21
#19 (August 25-September 7)	934.50	
#20 (September 8-Sept. 21)	925.10	<u>Circulation:</u> Sept. 1978 = 11,073
#21 (September 22-October 5)	911.40	Sept. 1979 = <u>10,192</u>
September 30, 1979	<u>1,843.98</u>	881 loss
	\$36,217.35	

September Statistics:

Reserves	86	ILL Requests Filled	61
Reference Questions	432	Direct Requests Filled	28
Copy Service	1,264	Volunteer Hours	85
ILL Requests sent to RPL	90	Films Received	7

Volunteers:

Mrs. Jane Galton has joined the volunteer schedule coming in on Tuesdays from 3 - 5 p.m. Active adult volunteers include Alice Longbine, Eunice Garland, Anne Bates, Alberta Gracie, Mae Tuscher, Betty Duncan, Dee Bloss, Peggy Simolo, Eleanor Borlen and Norma Harmon. Temporarily inactive volunteers: Florence Sickles and Laurie Ahearn. New student volunteers Carmela Oliver and Mary Gusherowski join Steve Turechek and Jeff Giarrizzo.

We certainly miss Kay Chambery's help two afternoons each week. Kay has moved to Honeoye Falls where she has purchased a condominium.

Meetings:

9/12 - Adult Book Meeting at RPL
 9/17 - Town Director's Meeting at Paddy Hill Library. Agenda: Civil Service
 9/19 - Children's Book Meeting at the Henrietta Public Library
 9/26 - Adult Book Meeting at RPL
 9/26 - Library Board Meeting

Special Collection Development Grant:

Made available on a one-time basis to the Pioneer Library System was a special LSCA Collection Development Grant of \$68,633. MCLS member libraries' share amounted to \$28,528 (our share was \$720.). Nine selection lists were made available to us and we made purchases in the following areas: Humor, Old Radio, Foreign Language & Instructional recordings; Continuation listings; Adult Health Sciences; Adult Business, Math, and Computers. All lists were due 9/10.

Other Selection Lists and Grants due in September:

9/10 - McNaughton Book Plan
 9/17 - Audio-Visual Grant and Regular Recording Lists
 9/18 - Adult Selection List
 9/24 - Young Adult Sports Grant and YA regular selection list
 9/25 - Adult Sports Grant
 9/28 - Moore-Cottrell Agency annual subscription renewals

Dorothea Pompa

MINUTES OF THE REGULAR MEETING, CHILI LIBRARY BOARD OF TRUSTEES, August 29, 1979

Mrs. Riedman called the meeting to order at 8:30 p.m. with Mr. Burnett, Mrs. Wickins and Mrs. Pompa present.

Mr. Burnett moved that the minutes of the July 25, 1979 meeting be approved. Mrs. Wickins seconded the motion. MOTION CARRIED.

Minutes approved

Bills on Abstract #8, page 1, in the amount of \$2,428.31 were approved for payment in a motion made by Mr. Burnett and seconded by Mrs. Wickins. MOTION CARRIED.

Bills approved

Informational materials have been received in regard to the Library Trustees Institute to be held in Albany September 7 - 8; the Third Regional Conference of the 7th Judicial District in Rochester on October 24; and the New York State Title II Construction LSCA grant program.

Correspondence

Received by the town on August 3 were payments for the library's System Cash Grant for 1979 (\$1,395.) and the LSIA Grant to cover 1978 (\$1,373.).

System Cash Grant and LSIA

Mrs. Pompa reported on the completion of the seven-week Work-Study Summer Program and the steps yet to be taken in the project. A full calendar of fall and spring library programs has been planned and program brochures will be available soon. An update of the library's insurance coverage is needed by September 10.

Director's Report

Mr. Burnett moved to approve the proposed 1980 library operating budget. Mrs. Wickins seconded the motion. MOTION CARRIED.

Proposed budget reviewed and approved

Discussion of the copier will take place at the next meeting on Wednesday, September 26.

The meeting closed at 9:15 p.m.

Respectfully submitted,

Constance M. Wickins, Secretary
Library Board of Trustees

Payroll: Through July 31, 1979 \$27,918.09
 #17 (July 28 - August 10) 883.20
 #18 (August 11 - August 24) 957.10
 August 31, 1979 1,843.98
 \$31,602.37

Display Case: Ethel Mosher prepared a colorful and original display of college materials that emphasizes a variety of schools of higher learning.

Circulation: August 1979 = 13,510
 August 1978 = 12,785
 725 gain

January - August 1979 = 98,658
 January - August 1978 = 96,241
 2,417 gain

Fines: \$413.57

January - August 1979 = \$3,940.19
 January - August 1978 = 3,218.27
 \$ 721.92 gain

Summer Programs:

Films on Thursdays at 11:00 a.m.: 8/2 - Hound that Thought He was a Raccoon - 49 attended; 8/9 Mischief - 38 attended; 8/16 On The Run - 43 attended; 8/23 Three Boys on a Safari - 15 attended; 8/30 The Runaway Railway - 54 attended.

Listening Art on Tuesdays from 10:30 - 11:15 a.m. 8/7, 8/14, 8/21, 8/28 - 43 attended the four programs.

Story Hours on Wednesdays at 10:30 a.m. or on Thursdays at 1:30 p.m. on 8/1, 8/2, 8/8, 8/9, 8/15, 8/16, 8/22, 8/23, 8/29 - 108 children attended these programs.

Visiting Artist Program

Sponsored by Monroe County Library System and held on August 15 at 11:00 a.m. the group Flash-In-The-Pan performed clown antics for a crowd we estimate at 225 children. The entertainment included balloon animals, juggling, fire-swallowing, and assorted slapstick routines.

We have requested two future Visiting Artist Programs through MCLS: a quilt making demonstration in October and a puppet group on Saturday, December 15.

August Statistics:

Reserves	153
Reference Questions	451
Copy Service	1,101
ILL Requests sent to RPL	61
ILL Requests filled	79
Direct Requests filled	57
Volunteer Hours	85
Films Received	14

1979 MCLS Materials Grant Program Budget Allocation to member libraries was \$2,425 (net) or \$3,200 (gross). We have ordered books, framed prints, recordings, films and cassettes in various categories. Grant lists that we utilized include: Adult: Fix-It, Literary Criticism, Continuing Education, World History & Geography, All-Time Fiction Favorites and Popular Titles, Home Decorating, Business & Math, Autos & Other Vehicles; Reference: 4 continuation lists; Juvenile: Books for Older Readers, Preschool Books, Toddler Books; Young Adult: Classics in Paperback, Career Preparation, High Interest, Low Vocabulary; Audio-Visual; Equipment: Gaylord Paperback Rack.

CHILI PUBLIC LIBRARY MEMORIAL FUND REPORT FOR AUGUST 1979

First Federal Savings	balance 6/18/79		\$1166.87
	Interest 6/30/79	\$11.64	1178.51
	Book Sales Dep. 8/9/79	\$14.00	1192.51
	Book Sales " 8/31/79	\$13.00	
*	Memorial Fund 8/31/79	\$10.00	1215.51

GIFTS

*Gift to Mem. Fund in memory of Bernard Entress
Donor: Mr. & Mrs. Glen Robbins

Many used books and magazines

August 20, 1979

James J. Powers, Supervisor
Town of Chili
3235 Chili Avenue
Rochester, New York 14624

Dear Supervisor Powers:

Proposed for the 1979 library operating budget by the Library Board of Trustees is income to be raised by taxes in the amount of \$75,830.

Inasmuch as the library has experienced a considerable growth in useage over the past few years it is necessary to add additional fulltime professional help to better cover the hours the library is open thus reflecting the increase.

Sincerely,

Eileen K. Riedman, Chairman
Library Board of Trustees

cc: Mr. Criddle, Library Liaison

MINUTES OF THE REGULAR MEETING, CHILI LIBRARY BOARD OF TRUSTEES, July 25, 1979

The meeting was called to order at 8:20 p.m. by Mrs. Fry who presided until Mrs. Riedman arrived. Also present were Mr. Borlen, Mr. Burnett, Mrs. Wickins, Mr. Criddle and Mrs. Pompa.

Mrs. Fry moved to amend the minutes of the June 27 meeting to include the approval of the minutes of the May 23 meeting. Mrs. Wickins seconded the motion. Motion Carried.

May 23 minutes approved

Mr. Burnett moved that the minutes of the June 27 meeting be approved. Mrs. Fry seconded the motion. Motion Carried.

June 27 minutes approved

Mr. Burnett moved that the bills on Abstract #7, page 1, in the amount of \$1,533.12 be approved for payment. Mrs. Wickins seconded the motion. Motion Carried.

Bills approved

The Board reviewed the trial balance, payroll book and fine record book. Mr. Burnett moved that these records be accepted. Mrs. Wickins seconded the motion. Motion Carried.

Library records reviewed and accepted

Mrs. Pompa reported on the project undertaken by Yvonne Villareale, S.U.N.Y. summer Work-Study student. Yvonne is updating the library's overdue materials records and will work through August 17.

Work-Study summer help

As part of the MCLS Materials Grant allotment to member libraries for 1979 the Chili Library has earmarked \$300. for equipment. Mrs. Pompa will be making the selection this month from equipment listed as available through MCLS.

1979 Grant Budget

The Board congratulated Mrs. Fry on her appointment to the Monroe County Library System's Board of Trustees for a term to run through June 2, 1983.

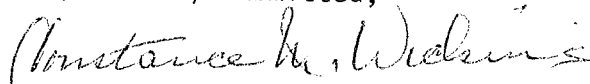
Mrs. Fry's appointment to the MCLS Board

The Board worked on the 1980 budget that will be submitted to the Town Supervisor by August 15. Mr. Burnett moved that the preliminary budget figures be approved as discussed. Mrs. Fry seconded the motion. Motion Carried.

Proposed 1980 budget approved

The Board will meet in August on Wednesday the 29 at 8:30 p.m.

Respectfully submitted,



Constance M. Wickins, Secretary
Library Board of Trustees

Payroll: Through May 31, 1979 \$20,402.83
 #13 (June 2 - June 15) 989.70
 #14 (June 16 - June 29) 959.70
 #15 (June 30 - July 13) 942.70
 #16 (July 14 - July 27) 935.20
 June 30, 1979 1,843.98
 July 31, 1979 1,843.98
 \$27,918.09

Fines: June = \$439.33
 July = \$482.42

Circulation:

June 1978 11,613
 June 1979 11,509
 104 Loss

Meetings:

July 1979 13,118
 July 1978 12,339
 779 Gain

- 6/4 - Betty Turock, MCLS Assistant Director, Consultant & Technical Services, visited the library during the afternoon to discuss our problems and concerns with System services.
- 6/13 - Adult Book Meeting at RPL.
- 6/27 - Library Board Meeting
- 6/29 - Morning meeting with Yvonne Villareale in regard to Summer Work-Study Program and Geneseo requirements for prospective employers. Yvonne will begin work on July 2 and continue through August 27. She will work exclusively on a complete updating of the overdue record of library materials. Mrs. Dumbleton and I will work closely with Yvonne.
- 7/25 - Library Board Meeting

Book Sale:

Friday, June 15 and Saturday, June 16 - 2nd Annual Book Sale earned the Memorial Fund \$344.88.

Summer Programs:

Thursday Morning Film Series for older elementary school children - films were shown on 7/12 (Junket 89 - 50 attended); 7/19 (Man from Nowhere - 40 attended); 7/26 (Stuart Little - 62 attended).

Listening Art - craft and book program for children going into grades 2 - 4 met on Tuesdays (7/24 and 7/31) with 15 attending.

Story Hours for ages 4 - 6 were held on 7/25, 7/26 with 27 attending.

Nursery School visit on 7/19 - 12 youngsters (ages 3 and 4) visited the library for a half-hour program conducted by Mrs. Fulford.

Young World visit on 7/26 - 25 youngsters (ages 6 - 12) accompanied by their 3 teachers made an unscheduled visit to the Children's Area. The group required special attention in the use of the library!

Statistics:

	<u>June</u>	<u>July</u>
Reserves	100	129
Reference Questions	230	440
Copy Service	1556	1158
Interlibrary Loan Requests	88	87 (Requests Sent to RPL)
ILL Requests Filled	48	80
Direct Requests Filled	61	43
Volunteer Hours	116	85

Circulation High Points during the two month period:

Friday, June 22 - 937; Monday, June 25 - 870; Monday, July 2 - 826;
 Monday, July 16 - 844; Friday, July 27 - 869.

MINUTES OF THE REGULAR MEETING, CHILI LIBRARY BOARD OF TRUSTEES, June 27, 1979

Mrs. Riedman called the meeting to order at 8:15 p.m. with Mr. Burnett, Mrs. Fry, Mrs. Wickins and Mrs. Pompa present.

Mr. Burnett moved that bills on Abstract #6, page 1, in the amount of \$8,614.76 be approved for payment. Mrs. Fry seconded the motion. MOTION CARRIED.

Bills approved

Mr. Burnett moved to accept the trial balance, fine record book and payroll book as reviewed. Mrs. Fry seconded the motion. MOTION CARRIED.

Library records approved

Mrs. Pompa reported that the Book Sale proceeds, totaling \$344.88, have been deposited in the Memorial Fund Account. The Chili Business Directory is available in the library and copies have been forwarded to the Gates-Chili Chamber of Commerce and to the Chili Town Board. Letters of appreciation have been received from both the Chamber President and the Town Supervisor.

Librarian's report

Repairs have been made in the replacement of the library's 15-gallon hot water heater and to the Recordak charge-out machine. The adding machine needs further repair as the keys continue to jam.

Repairs

Mr. Burnett moved that the librarian purchase a new wall clock to replace the clock that no longer works at a cost not to exceed \$30. Mrs. Fry seconded the motion. MOTION CARRIED. This purchase is to be charged to the Equipment Repairs Budget.

Motion to purchase new clock

Mr. Burnett moved that Mrs. Pompa contact the State University at Geneseo to clarify the eligibility and employment procedures as well as the acquisition of any necessary forms from the college in regard to their summer Work-Study program. Authorization of the student's employment is effective July 2 or thereafter through August 17. Mrs. Fry seconded the motion. MOTION CARRIED. The Board authorized \$3. per hour for the student.

Motion to authorize Work-Study student employee for summer

The library has been notified that funds from MCLS for its grant to member libraries will total \$1,395. for Chili. In addition, funding to cover the library's share of the 1978 LSIA grant will total \$1,373. Both checks should be received this summer.

MCLS Cash Grant and 1978 LSIA payment

The Board continued its discussion relative to the needed additional coverage by a second full-time librarian.

Personnel

Mrs. Pompa distributed the library's operating fund report for January - June 1979 for use by the board in the preparation of the 1980 budget.

Operating Fund Report

The next meeting of the Board will be on Wednesday, July 25 at 8:30 p.m.

Respectfully submitted,

Constance M. Wickins
Constance M. Wickins, Secretary

CHILI PUBLIC LIBRARY MEMORIAL FUND REPORT FOR JUNE 1979

First Federal Savings	balance:	\$21.99
Book sale June 18, 1979	deposit	<u>344.88</u>
		\$1,166.87

MEMORIAL FUND REPORT FOR JULY 1979 Same as above.

MINUTES OF THE REGULAR MEETING, CHILI LIBRARY BOARD OF TRUSTEES, May 23, 1979

Mrs. Riedman called the meeting to order at 8:30 p.m. with Mrs. Fry, Mr. Burnett and Mrs. Wickins in attendance.

Mr. Burnett moved that the minutes of the previous meeting be approved. Mrs. Fry seconded the motion. Motion Carried.

Minutes approved

Mr. Burnett moved that the bills on Abstract #5, page 1, in the amount of \$1,391.94 be approved for payment. Mrs. Fry seconded the motion. Motion Carried.

Bills approved

The trial balance, payroll book and fine record book were reviewed and approved in a motion made by Mr. Burnett and seconded by Mrs. Fry. Motion Carried.

Library records approved

In a motion made by Mr. Burnett it was agreed that Mrs. Riedman will contact the office of Rural New York Farmworker Opportunities, Inc. (CETA) to advise them that the library would be interested in screening candidates for employment. The Library Board prefers a full time CETA employee for a three-month period and the option to renew or reduce hours to part time employment at the end of the three-month period. Mrs. Pompa and Mr. Burnett will interview the applicants. Mrs. Fry seconded the motion and it carried.

Motion to contact and interview CETA workers

Mrs. Riedman purchased a camera for "in library" use for a total cost of \$45.43. The Memorial Fund provided the funds for the purchase.

Library camera

Mrs. Pompa discussed information received from MCLS on Local Sponsor Incentive Aid (LSIA). Further information is expected and a member of the LSIA Task Force will be present at a future board meeting to discuss the recommendations of the group for future allocation of funds.

LSIA

Mr. Burnett moved that the library close on Saturdays for the summer beginning June 23 and remain closed on Saturdays through September 1. Mrs. Fry seconded the motion. Motion Carried.

Motion to close on Saturdays for the summer

Mr. Burnett moved that the library close for Memorial Day on Monday, May 28 rather than on Wednesday, May 30. Mrs. Wickins seconded the motion. Motion Carried.

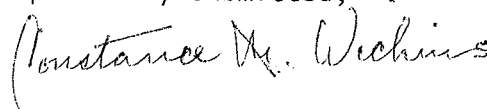
Memorial Day Closing

A motion was made by Mr. Burnett and seconded by Mrs. Fry to enter into Executive Session for the purpose of discussing personnel matters. Motion Carried.

The meeting reconvened at 10:45 p.m.

The next regular meeting of the board is Wednesday, June 27 at 8:30 p.m.

Respectfully submitted,



Constance M. Wickins, Secretary

CHILI PUBLIC LIBRARY MEMORIAL FUND REPORT FOR MAY, 1979

First Federal Savings Account: Balance as of 4/18/79	\$867.42
Withdrawal for Camera (Mrs. Riedman) 5/11/79	- 45.43
Balance	<u>\$821.99</u>

GIFTS:

Many books donated for the book sale.

Payroll: Through March 31, 1979 \$12,841.37
 #9 (April 7-April 20) 1,046.30
 #10 (April 21-May 4) 946.50
 #11 (May 5-May 18) 926.10
 #12 (May 19-June 1) 954.60
 April 30, 1979 1,843.98
 May 31, 1979 1,843.98
 \$20,402.83

Display Case during April and
 May: Chili Art Club and Genesee
 Valley Bottle Collectors Club

Fines: April = \$522.47
 May = 573.61

Circulation: April 1978 12,286
 April 1979 12,180
 106 loss

Spring Programs for Children:

April 23 - May 25

Classes met on Mondays from 10:30 - 11:00 a.m.
 for those children who are 3 or 4; on Monday
 at 1:30 - 2:00 p.m. for 3 & 4 year-olds; on
 Wednesday from 7 - 7:30 p.m. for children in first, second, or third grades;
 on Wednesday from 10:30 - 11:00 a.m. for 4 and 5 year-olds.

May 1979 11,438
 May 1978 11,199
 239 gain

Films for Adults scheduled on Fridays beginning at 7:00 p.m. during April included
 Wuthering Heights, Life with Father, and Gentleman Tramp.

Meetings:

- 4/4 - Adult Book Meeting at Rochester Public Library
- 4/11 - Friends of the Library Meeting to plan dinner for library volunteers -
 Barbara Ireland, Mary Wright, Constance Wickins and I attended
- 4/16 - Monroe County Library Club meeting and banquet
- 4/25 - Library Board Meeting
- 5/1 - Civil Service Workshop at RPL
- 5/2 - Adult Book Meeting at RPL
- 5/11 - I met at RPL with Suellyn Hunt and Nancy Ryan, MCLS Consultants
- 5/23 - Board Meeting

Accessibility - On May 2 handrails were installed in the restrooms. Mirrors
 were hung and the rear entrance signpost for handicapped parking was put up.

Cooperative Extension Master Gardeners Kathy Reynolds and Kathy Roth were
 available in the Library on Saturdays (5/12, 5/19, 5/26) from 11:00 a.m. until
 2:00 p.m. to answer questions about vegetable gardening, make soil tests, and
 hand out brochures prepared by the Cooperative Extension Agency.

Volunteer Recognition Dinner at Cafe Avion on 5/20 sponsored by the Friends
 of the Library - 45 attended.

Chili Business Directory - completed in May. Copies given to the Chamber of
 Commerce and to the Town. A master copy will be available in the library and
 will be updated as changes occur.

Dorothea Pompa

MINUTES OF THE REGULAR MEETING, CHILI LIBRARY BOARD OF TRUSTEES, April 25, 1979

Mrs. Riedman called the meeting to order at 8:30 p.m. with Mr. Borlen, Mrs. Fry, Mr. Burnett, and Mrs. Wickins present.

Minutes of the previous meeting were approved in a motion made by Mr. Burnett and seconded by Mr. Borlen. Motion Carried.

Minutes approved

Mr. Burnett moved to pay bills on Abstract #4, page 1, in the amount of \$2,529.74. Mr. Borlen seconded the motion and it carried.

Motion to pay bills

The payroll book and fine record book were approved in a motion made by Mr. Burnett and seconded by Mr. Borlen. Motion Carried.

Library records approved

Mrs. Pompa reported on the upcoming Spring Institute on Professional Career Development for Public Librarians, sponsored by the Public Library Section of the New York Library Association, and scheduled for Tuesday, May 1 at the Rochester Public Library.

Librarian's report

The Fifth Annual Volunteer Recognition Dinner will be held on Sunday, May 20 at Cafe Avion. Fourteen volunteers will be honored for their service to the library. Mrs. Ireland, Miss Wright, Mrs. Wickins and Mrs. Pompa are handling the arrangements.

Friends' Dinner for library volunteers

Volunteer Florence Sickles has completed the compilation of information for the Chili Business Directory. Mrs. Pompa has the material alphabetized and classified and is preparing the final draft.

Chili Business Directory

SUNY-Geneseo Office of Financial Aid has informed the library that more complete background on the Work-Study Program will be sent out from their office near the end of May.

Work=Study program

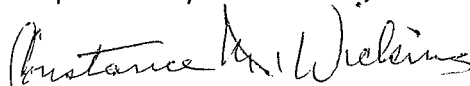
Mrs. Riedman will contact MCLS regarding job responsibility appraisals.

Mr. Borlen moved and Mrs. Fry seconded a motion that the Board spend up to \$50. from the Memorial Fund to buy an instant camera for "in library" use. Motion Carried. Mrs. Riedman will take care of the purchase.

Memorial Fund for Camera purchase

The next meeting of the Board will be Wednesday, May 23 at 8:30 p.m.

Respectfully submitted,



Constance M. Wickins, Secretary
Library Board of Trustees

MEMORIAL FUND REPORT FOR APRIL , 1979

CHILI PUBLIC LIBRARY

First Federal Savings Account:	Balance 2/27/79	\$836.81
	Interest 3/31/79	10.61
		<hr/> 847.42
	Deposit (Book Sales) 4/18/79	20.00
		<hr/>
	Bal.	\$867.42

GIFTS:

Many used books (for the Book Sale)
Many paperbacks

MINUTES OF THE REGULAR MEETING, CHILI LIBRARY BOARD OF TRUSTEES, March 28, 1979

The meeting opened at 8:23 p.m. with Mrs. Riedman, Mrs. Fry, Mrs. Wickins, Mr. Burnett and Mr. Criddle present.

Mrs. Fry moved that the minutes of the previous meeting be approved. Minutes approved
Mr. Burnett seconded the motion. Motion Carried.

Mrs. Fry moved that bills on Abstract #3, page 1, in the amount of \$454.14 be approved for payment. Mr. Burnett seconded the motion. Bills approved
Motion Carried.

Mr. Burnett moved that the payroll book and fine record book be accepted. Mrs. Fry seconded the motion. Motion Carried. Payroll & fine records accepted

Mrs. Wickins made a preliminary report on employee evaluations.

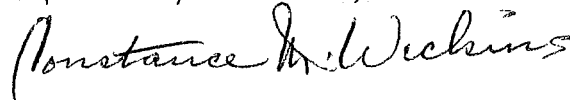
Mrs. Pompa reported on the progress of the accessibility work on the restrooms and front and rear entrance doors. A meeting will take place with Mrs. Ireland to see if the Friends' will be sponsoring a volunteer recognition dinner in May. Librarian's report

Mrs. Pompa distributed information sheets enumerating job responsibilities, typical work schedules, and a financial report covering January - March 28, 1979.

A letter has been received from the State University of New York at Geneseo outlining their summer work-study program for undergraduate students. Mrs. Pompa responded to the initial inquiry and we may expect further information at the next meeting. Work-Study letter

The next meeting will be held on Wednesday, April 25 at 8:30 p.m.

Respectfully submitted,



Constance M. Wickins, Secretary

<u>Payroll:</u> Through February 28, 1979	\$9,204.89	<u>Fines:</u>	\$443.37
#7 (March 10 - March 23)	920.20		
#8 (March 24 - April 6)	872.30	<u>Circulation:</u>	1978 - 13,585
March 31, 1979	1,843.98		1979 - 12,789
	<u>\$12,841.37</u>		<u>796 loss</u>

Programs and Meetings:

17 story hours and 5 film programs were held for children in March. Attendance at story hours was 153 and for films, 112.

3/7 - Adult Book Meeting at RPL
3/14 - Children's Book Meeting at RPL
3/14 - Meeting here with Susan Swanton of the Gates Library and Florence Sickles, our volunteer, who will gather data from the Suburban Directory from which a Chili Business Directory will be compiled
3/14 - Scout Troop visit under Mrs. Fulford's direction.
3/21 - Adult Book Meeting at RPL
3/28 - Library Board Meeting

New Volunteer - Beginning on March 7 Mrs. Delsey Bloss will be coming in on Wednesday afternoons from 1 - 3:30 p.m.

Accessibility Remodeling:

Work began on March 13 when the new rear exit door was installed and painted; delayed closures were put on the front and rear entrance doors and on the restrooms. The water closets and lavatories were replaced and the urinal was lowered. New tiles were installed where necessary.

Adjustments have been made to the closures on the restrooms to correct early problems (one door would not close at all after one week's use).

Mirrors and handrails have been special-ordered and will be installed when they arrive.

Work-Study Program:

Further information on the program that the State University College at Geneseo operates during the summer was requested on 3/24.

Display Case - Mr. Robert Sheffield has provided a sampling of his collection of antique bottles from local industries as part of the Genesee Valley Bottle Club Association's membership representation.

Copies Made: 1,319

Reserves Taken: 83

ILL Requests Taken: 69

Reference & Reader's Advisory contacts including telephone: 389

Patron requests through RPL: 12

Centralized Reserves: 35

ILL Films: 5

Volunteer Hours: 115


Dorothea Pompa

MINUTES OF THE REGULAR MEETING, CHILI LIBRARY BOARD OF TRUSTEES, February 28, 1979

Mrs. Riedman called the meeting to order with Mrs. Wickins, Mrs. Fry, Mr. Borlen and Mr. Burnett present.

Mr. Burnett moved that the minutes of the previous meeting be approved. Mr. Borlen seconded the motion. Motion Carried. Minutes approved

Mr. Burnett moved that bills on Abstract #2, page 1, in the amount of \$2,527.99 be approved for payment. Mrs. Fry seconded the motion. Motion Carried. Bills approved

Mr. Burnett moved and Mrs. Fry seconded a motion to approve the payroll book and fine record book. Motion Carried. Library records approved

Mrs. Pompa reported on the sump pump, evening security concerns, and current and upcoming exhibits for the display case. Library volunteer Florence Sickles will be working with Mrs. Pompa to compile a Chili Business Directory. Librarian's report

Discussion of CETA was deferred.

Mr. Burnett moved that the library close on the following dates in observance of the following holidays: 1979 Holiday clos-
ings

Memorial Day, Wednesday, May 30
July 4, Wednesday
Labor Day, Monday, September 3
Thanksgiving, Thursday, November 22
Christmas, Tuesday, December 25 (3 p.m. closing on Monday, December 24)
New Year's Day, Tuesday, January 1 (5 p.m. closing on Monday, December 31)

Mr. Borlen seconded the motion. Motion Carried.

Mr. Burnett moved that effective March 1, 1979 Mrs. Pompa receive an annual increase of \$650. making her salary \$13,450 per year. Mr. Borlen seconded the motion. Motion Carried. Director's salary

Mr. Burnett moved that the vacation pay for the year 1979 for part time employees be based on their authorized hours per week: Vacation pay for
part time employees

Mrs. Fulford	19.5 hours	\$5.40 per hour
Mrs. Dumbleton	19.5 hours	\$3.90 per hour
Mrs. Mosher	19.5 hours	\$3.80 per hour
Mrs. Clement	10 hours	\$3.80 per hour

Mr. Borlen seconded the motion. Motion Carried.

Mrs. Fry moved that the secretary submit at the March meeting a preliminary outline for a personnel evaluation inclusive of the duties of each position. Mr. Burnett seconded the motion. Motion Carried. Motion to outline
personnel duties

The next meeting date is Wednesday, March 28.

Respectfully submitted,

Constance M. Wickins

Constance M. Wickins, Secretary

Payroll: Through January 31, 1979 \$4,517.97
#4 (Jan. 27 - Feb. 9) 951.00
#5 (Feb. 10 - Feb. 23) 993.90
#6 (Feb. 24 - March 9) 952.20
February 28, 1979 1,789.82
\$9,204.89

Fines: \$488.01

Circulation: 12,178 - 1979
11,519 - 1978
659 gain

Copies Made: 1,692

Reserves taken: 47
Interlibrary Loan (ILL) requests taken: 59
ILL requests received: 70
Reference & Reader's Advisory contacts including telephone: 392
Patron requests through RPL: 22
Centralized Reserves: 26
ILL films: 6
Volunteer Hours: 70

Artist of the Month

Mrs. Maerian Baker, President, Chili Art Club

Display Case Exhibit

Sponsored by the Chili Garden Club and prepared by Mrs. Ethel Mosher

Programs and Meetings:

15 story hours and 3 film programs for preschoolers and elementary school children were held during the month.

- 2/7 - Adult Book Meeting at RPL
- 2/21 - Adult Book Meeting, Redpath Framed Print Display and Materials Grant
Advisory Committee Meeting at RPL
- 2/28 - Library Board Meeting

Page Orientation

On February 23 our pages Colleen McBride, Robin Bowman, Mary Jane Brennan, and Terry Isaac attended this special workshop at Rochester Public Library. Topics covered included You and Public (manners, telephone etiquette, etc.); Circulation Controls (procedure from start to finish); Interlibrary Loan; Centralized Processing; Building Tour covering all RPL and MCLS departments.

1979 Materials Grant Selection Lists

Completed to date are selection lists in the following areas: Adult: Fix-it books, Literary Criticism, and Continuing Education; Young Adult: Classics in Paperback and Career Preparation; Audio-Visual: 8mm films, Recordings in humor, language, old radio, and instructional areas; Juvenile: fiction for older readers. Twenty-three additional lists will be distributed throughout 1979.

Dorothea Pompe
Dorothea Pompe

MEMORIAL FUND REPORT FOR FEBRUARY 1979

CHILI PUBLIC LIBRARY

First Federal Savings Account: Balance 1/16/79: \$803.81

Book Sales for February	Deposit 2/27/79	33.00
Balance as of 2/27/79		<hr/> \$836.81

Gifts:

Many used books

MINUTES OF THE REGULAR MEETING, CHILI LIBRARY BOARD OF TRUSTEES, January 24, 1979

Mrs. Riedman called the meeting to order at 8:30 p.m. with Mrs. Wickins, Mrs. Fry, Mr. Burnett and Mr. Borlen present.

Mr. Burnett moved and Mr. Borlen seconded a motion to accept the minutes of the previous meeting with the correction that Mr. Criddle was also present. Motion Carried.

Minutes approved
as corrected

Mr. Burnett moved that bills on Abstract #1, page 1, in the amount of \$2,247.11 be approved for payment. Mrs. Fry seconded the motion. Motion Carried.

Bills approved for
payment

The fine record book and payroll book were reviewed and accepted.

Library records

The board elected the following officers for 1979:

Board officers
elected

Mrs. Riedman was elected Chairman in a motion made by Mr. Borlen and seconded by Mr. Burnett (motion carried.); Mrs. Wickins moved and Mr. Burnett seconded a motion that Mrs. Fry serve as Vice Chairman (motion carried); Mr. Burnett moved and Mr. Borlen seconded a motion that Mrs. Wickins serve as Secretary (motion carried); Mr. Burnett moved and Mrs. Fry seconded a motion that Mr. Borlen serve as the Memorial Fund Treasurer (motion carried).

Mrs. Linda Bretz, director of the Monroe County Library System and director of the Rochester Public Library, discussed the use and proposed distribution of Local Sponsor Incentive Aid in 1979. Mr. Borlen made a motion that the Chili Library Board of Trustees accept the proposal outlined by the MCLS Board of Trustees for member libraries. Mrs. Wickins seconded the motion. Motion Carried.

LSIA proposal based
on MCLS recommenda-
tions approved

Mrs. Pompa reported on the completion of the Fixed Assets Inventory, 1978 Annual Report, and the New York State Education Department Survey for HEW.

Librarian's report

Mr. Borlen moved that the library conduct the annual book sale on Friday, June 15 and Saturday, June 16. Mr. Burnett seconded the motion. Motion Carried.

Book Sale dates

Discussion of CETA and the 1979 holiday closings will be deferred until the next meeting.

The next meeting will be held on Wednesday, February 28.

Respectfully submitted,

Constance M. Wickins
Constance M. Wickins, Secretary

<u>Payroll:</u>	#1 Dec. 16 - Dec. 29, 1978	\$ 955.10	<u>Fines:</u>	\$483.71
	#2 Dec. 30 - Jan. 12, 1979	951.90		
	#3 Jan. 13 - Jan. 26, 1979	821.15	<u>Circulation:</u>	1979 11,936
	January 31, 1979	1,789.82		1978 10,915
		<u>\$4,517.97</u>		1,021 gain

Program Registration was held the week of January 29 for story hours that will begin February 5 and continue through March 30.

Story hours will be held on Mondays at 1:30 p.m. and on Thursdays at 10:30 a.m. for 3½ and 4 year-olds. Children who are 4 and 5 years of age will meet at 10:30 a.m. on Wednesdays and our evening program, on Wednesday evening at 7:00 is for children in grades one - three.

Children's Films begin on Saturday, February 10 at 2:00 p.m. Eight one-hour features are planned. The afternoon time slot appears to be most convenient for parents as evidenced by the large attendance at previous afternoon programs.

New Volunteer: Mrs. Florence Sickles has joined us on Wednesdays covering the desk from 3:30 until 6:30 p.m. Mrs. Sickles, a former resident of Scottsville, helped at the Scottsville Free Library for many years.

Merit Badge Project - Jim Lechner, to fulfill requirements for his Boy Scout merit badge in reading, needed to spend 4 hours in community service. I assigned and supervised tasks that Jim performed on Saturday, January 27. Jim did a fine job and I stated that very fact in a note to his Scout leader.

Monthly Report Changed.

MCLS has revamped the way in which member libraries report to them each month. In emphasizing service to both individuals and groups, we reported the following statistics in January under the new format:

- 130 reserve requests were taken in the library or over the telephone - (requests for titles or materials we own)
- 90 interlibrary loan requests were taken (for materials we do not own) and forwarded to system headquarters
- 390 reference or reader's advisory questions were handled in the library by our staff
- 1,371 copies were made on the copier during the month (and we provide a great deal of assistance with copying because some people cannot follow the directions as posted on the machine)
- 76 items were received here from interlibrary loan to be checked out by our patrons
- 36 items were received directly from owning libraries that our patrons' had requested from those libraries
- 32 items were returned to us that we had loaned out to member libraries in the Pioneer Library System
- 12 16mm films were loaned to us for use by our patrons from the Reynolds Audio-Visual Division
- 105 hours were logged during the month for volunteer service. All of the volunteers spent this time working at the circulation desk checking books in and out, or at the desk calling reserves. Daily and weekly lists received from centralized reserves are also checked by volunteers when time permits.

All of this reporting takes additional staff time but is intended to better reflect the amount of service (above and beyond the daily on-going procedures such as checking in new books, typing overdues, ordering materials from system booklists or directly from publishers, keeping track of more than 135 periodical subscriptions, processing gift books, etc.) the public library is engaged in.

Dorothea Pompa
Dorothea Pompa

MEMORIAL FUND REPORT FOR JANUARY 1979

CHILI PUBLIC LIBRARY

Security Trust checking account balance:		\$51.23
1/16/79 Withdrawal for deposit in Savings account:		<u>51.23</u>
Balance checking acc't.:		00.00
First Federal Savings account balance:		718.10
Interest to 12/31/78		<u>9.48</u>
		727.58
Deposit from checking account:	\$51.23	
Gift from Golden Agers:	<u>25.00</u>	
	\$76.23	
		<u>76.23</u>
		\$803.81

Gifts:
Several used books

January 23, 1979

To: Members of the Board
Chili Public Library

We acknowledge receipt of your communication of January 11, 1979 in which you set working hours of part-time employees of the Chili library at 19½ hours per week.

We would like to point out that we have never questioned the board's prerogative to set working hours. At our meeting with the board in October 1978, however, we were told that the board was required by law to set hours at less than 20 hours per week. The board was quite specific in that meeting in referring to a "law" that "tied our hands." When we asked for clarification of the law during the meeting we were told to check for ourselves. We have done so in vain. We have been unable to find such a law and have asked the board twice in writing for further information.

We ask that the record show that the board has ignored our request for specifics and has not responded to either of our letters, dated November 22 and December 22, 1978. In the absence of any such response, we can only assume that no legal basis exists for the board's action.

We hope that in the future the board will be more forthright in its communications with the library staff.

Thelma Dumbleton

Barbara Fulford

Ethel Mosher

cc: D. Pompa
R. Criddle