

A Summary of the Library's 1980 Work Program Data:

Services to Individuals:

Total reserves	1,048
Total number of copies made	20,216
Reference & Reader's Advisory questions	5,155
Interlibrary Loan Requests	619

Services to Groups:

Children's film programs	27
Family film programs	6
Story Hours conducted	52
Other children's programs	9
Adult Visiting Artist program	1
School Visits	4
Other group visits	2

1980 Circulation 131,346 - a loss of 10,177 from 1979 total of 141,523 (-7.2%)

Meetings:

12/2 - Jack Parsons of Erdman, Anthony, Associates - Carpet Specifications
12/3 - Library Board Meeting
12/10 - Children's Book Meeting at RPL
12/10 - Staff Meeting
12/27 - Special Library Board Meeting

Programs:

12/6 - Children's Films - 20 attended
12/10 - Special Holiday Film (circuit) for Children - 18 attended
12/13 - Holiday Party - 35 attended
12/20 - Visiting Artist Program with Jay Stetzer: guitar, songs, stories - 15 attended

Dorothea Pompa

MEMORIAL FUND REPORT FOR DECEMBER, 1980 AND JANUARY, 1981
CHILI PUBLIC LIBRARY

First Federal Savings Account	Balance	\$712.08
Withdrawal to pay for Children's Book Browser-12/17/80		<u>61.34</u>
		650.74
Interest 12/31/80		<u>9.18</u>
		659.92
Deposit (Book Sales) 1/7/81		<u>20.00</u>
	Balance	\$679.92

Many donations of used books and magazines.

MINUTES OF THE SPECIAL MEETING, CHILI LIBRARY BOARD OF TRUSTEES, December 27, 1980

Chairman Burnett called the meeting to order at 10:30 a.m. with Mrs. Riedman, Mrs. Fry, Mr. Borlen and Mrs. Pompa present.

Mrs. Riedman moved that the minutes of the previous meeting be approved. Mrs. Fry seconded the motion. MOTION CARRIED.

MINUTES APPROVED

Mr. Borlen moved that the payroll book and fine record book be approved as reviewed. Mrs. Riedman seconded the motion. MOTION CARRIED.

LIBRARY RECORDS
APPROVED

Mr. Borlen made a motion to approve payment of invoices covered on Abstract #12, page 1, in the amount of \$3,532.12. Mrs. Fry seconded the motion. MOTION CARRIED.

BILLS APPROVED

The Secretary discussed with the Board his safety recommendations of December 12, together with Mr. Vail's recommendations of the same date. The Chairman instructed the Secretary to send a letter to the Town Board, for their consideration, outlining financing of suggested safety improvements.

DISCUSSION OF
LIBRARY SAFETY

Mr. Borlen moved that the salary for Mrs. Isabel Oliver, Cleaner, be increased from \$3.85 to \$4.12 per hour effective with Payroll #3, January 10, 1981 in accord with the Town Hall salary schedule. Mrs. Fry seconded the motion. MOTION CARRIED.

SALARY FOR MRS.
OLIVER

Mr. Burnett, on behalf of all of the library board members, expressed his sincere appreciation to Mr. Borlen for his many years of dedicated service to the Chili Library. Mr. Borlen was presented a gift by the Board members to commemorate his retirement from the Board after serving for more than 15 years.

RECOGNITION OF
MR. BORLEN'S
SERVICE TO THE
LIBRARY

The next regular meeting of the library board will be on January 28, 1981 at 8:00 p.m.

The meeting closed at 11:15 a.m.

Respectfully submitted,

David C. Borlen, Secretary

MINUTES OF THE REGULAR MEETING, CHILI LIBRARY BOARD OF TRUSTEES, December 3, 1980

Chairman Burnett called the meeting to order at 8:30 p.m. with Mrs. Fry, Mrs. Riedman, Mrs. Wickins, and Mr. Borlen present.

Mr. Borlen moved that the minutes of the previous meeting be approved. Mrs. Fry seconded the motion. MOTION CARRIED. Minutes approved

Mr. Borlen moved and Mrs. Wickins seconded a motion to pay invoices covered by Abstract #11, page 1, in the amount of \$2,102.65. MOTION CARRIED. Bills approved

Mrs. Fry moved and Mrs. Wickins seconded the motion that the payroll book, fine records, and trial balance be approved to date. MOTION CARRIED. Library records

The Director's report was approved as presented.

The Secretary of the Board reported on an inspection tour made on December 2 with Mr. Vail and Mrs. Pompa. Subsequently a report was sent to Board members covering ten items for consideration by the Board. The Chairman suggested an in depth review at the next meeting. Safety inspection

Mrs. Riedman moved and Mr. Borlen seconded a motion that Erdman, Anthony, Associates be instructed to draw up specifications for installation of new carpeting as follows: Carpet specifications

- A. Entire floor of library extending under stacks and shelving - distance between stacks to be reduced to allow the procurement of another stack for added capacity
- B. The same as above except carpeting to be fitted around the stacks (not under them).

MOTION CARRIED.

Mrs. Riedman moved and Mrs. Fry seconded a motion to allow the library director to spend \$50.00 for holiday decorations from book sale receipts. MOTION CARRIED. Decorations

Mr. Borlen moved that money in the fine drawer be increased from \$5.00 to \$15.00 to allow the staff to make change for users of the copier. Mrs. Riedman seconded the motion. MOTION CARRIED. Increase in fine money

Mrs. Pompa requested funds for additional carpet runners and the Board agreed that \$50.00 would be adequate.

The next meeting is scheduled for December 27 at 10:30 a.m.

The meeting adjourned at 11:15 p.m.

Respectfully submitted,

David C. Borlen, Secretary



THE CHILI PUBLIC LIBRARY

3235 CHILI AVENUE • ROCHESTER, N. Y. 14624

December 2, 1980

TO: Robert Burnett, Chairman, Chili Library Board of Trustees

FROM: David C. Borlen, Secretary

The recent disaster at the MGM Hotel in Las Vegas has everyone concerned about safety checks in public buildings.

In this connection, at 9:30 a.m. on December 1, I along with Mr. Norman Vail and Mrs. Pompa made a thorough safety inspection of the library for submission to the Library Board.

Recommendations for Consideration:

1. Create an additional exit - a one-way door - on the left side (sidewalk side) of the children's section
2. Special inspection of heating unit located in loft of workroom
3. Repair of ladder rungs in workroom leading to heating unit
4. Inspection of sump pump under floor in workroom
5. Inspection of all motors in all office equipment
6. Addition of fire extinguishers and service check of two existing extinguishers
7. Advisability of installing sprinkler system
8. Add exit sign to rear workroom door and change color of existing signs from green to red
9. Rear entrance and exit to be checked for legal width to permit safe passage of patrons (especially those in wheel chairs)
10. The maintenance of the library appears to be excellent. I have, during 8-10 visits, personally observed the personnel to be very alert and the children's section to be well covered at all times.

I trust the above will be helpful to the Board in any decisions they may wish to make.

cc: All Board members
Mr. Robert Criddle, Town Board Liaison
Mrs. Dorothea Pompa

MEMBER OF MONROE COUNTY LIBRARY SYSTEM

VAIL AGENCY, INC. INSURANCE CENTER

3229 Chili Avenue
Rochester, NY 14622

716/889-4650



December 2nd. 1980

Mr. David C. Borlen
278 Stottle Road
Churchville, N. Y.

Re: Library Fire
Safety

Dear Dave:

At your request on Monday December 1st. we with Mrs. Pompa made an inspection of the Library in regards to the Fire Exits in the Library.

Following are the agreed suggestions:

1. All Exit signs now green, I suggest change the color to red.
2. In the Library office the steel steps placed in South wall leading to the upper floor are loose and should be repaired.
3. A smoke detector placed in the Library Office and one in the Library, there is one now in the front entrance.
4. I suggest that consideration be given to put in another exit door at the front or North side of the building or on the West side of the building, locked from the outside but can be easily used as an exit for people in the large library room.

If I can be of further service please feel free to call me, I am

Cordially yours,

J. Norman Vail
J. Norman Vail, Insurance Counselor



Payroll: Through September 30, 1980 \$ 39,743.57 (corrected total)
 #21 (Sept. 20 - Oct. 3) 781.13
 #22 (Oct. 4 - Oct. 17) 681.95
 #23 (Oct. 18 - Oct. 31) 768.75
 October 31, 1980 2,540.81
 #24 (Nov. 1 - Nov. 14) 742.15
 #25 (Nov. 15 - Nov. 28) 698.20
 November 30, 1980 2,745.13
 \$ 48,701.69

Fines: October 1980 \$473.66
 November 1980 433.69

Circulation: 12,338 Oct. 1979 11,507 Nov. 1979
 11,235 Oct. 1980 10,486 Nov. 1980
 1,103 loss 1,021 loss

Meetings:

10/2 - Literature Fair at Chestnut Ridge - Judy MacKnight
 10/6 - Town Children's Librarians' Meeting at the Ogden Farmer's Library - Judy
 10/16 - Mrs. Gertrude Rowe, Chili Capital Improvement Advisory Committee
 10/27 - Town Library Directors' Council (TLDC) Meeting at the Scottsville Free
 Library
 10/29 - Juvenile Book Meeting at RPL
 11/5 - Adult Book Meeting at RPL
 TLDC Meeting at RPL - Special Committee
 Library Board Meeting
 11/12 - Juvenile Book Meeting at RPL
 11/18 - Meeting of Literature Fair Committee - Chestnut Ridge - Judy
 11/19 - Adult Book Meeting at RPL
 11/20 - Meeting with Gates-Chili School District Librarians - Judy
 11/20 - TLDC Meeting at the Brighton Memorial Library
 11/24 - Juvenile Book Meeting at RPL
 11/25 - Meeting at Chili with Frances Carducci, RPL Systems Analyst, Thelma
 Dumbleton, Jeanne Austin and myself

Library Programs:

During October and November 16 storyhours (with 104 attending) and 11 film programs (139 attended) were conducted.

Special films were shown on school holidays: Columbus Day and Veteran's Day.

Visiting Artist Program - On Thursday, October 20 Dorothy Bucholtz demonstrated creative stitchery and shared examples of her completed work with 15 ladies who attended this special MCLS-sponsored program.

Orientation of New Staff: Judith MacKnight and Jeanne Austin attended the RPL/MCLS Orientation on 11/14. The program agenda is available for your review.

<u>Statistics:</u>	October	November
Reserves	67	97
Reference	390	380
Copies	1,875	1,842
ILL Requests	79	50
ILL Request Filled	85	61
Centralized Reserves	71	30
Volunteer Hours	100	96

Dorothea Pompa
 Dorothea Pompa



THE CHILI PUBLIC LIBRARY

3235 CHILI AVENUE • ROCHESTER, N. Y. 14624

November 28, 1980

TO: Members of the Library Board of Trustees

FROM: Dorothea Pompa

RE: Permanent appointment of Children's Librarian

The RPL/MCLS Personnel Office requested the current Librarian I Civil Service List of Eligibles for us and conducted a canvass of those names appearing the list.

We were delighted to be notified that Judith MacKnight was reachable following the responses of eligible candidates. We have filed the necessary papers with Civil Service as the appointment was effective November 24. The current list in use also expires November 30 so we moved quickly to insure that Judy's appointment would not later be questioned.

This concludes, we hope, our efforts to appoint Judy to the permanent Children's Librarian position that began April 21!

MINUTES OF THE REGULAR MEETING, CHILI LIBRARY BOARD OF TRUSTEES, November 5, 1980

Chairman Burnett called the meeting to order at 8:30 p.m. with Mrs. Riedman, Mrs. Wickins and Mrs. Pompa present.

Mrs. Riedman moved that the minutes of the September 24, 1980 meeting be approved. Mrs. Wickins seconded the motion. MOTION CARRIED.

Minutes approved

Mrs. Riedman moved that bills on Abstract #10, page one, in the amount of \$1,186.21 be approved for payment. Mrs. Wickins seconded the motion. Mrs. Riedman also moved that the trial balance, payroll book and fine records be approved as reviewed. Mrs. Wickins seconded the motion. MOTIONS CARRIED.

Bills and library records approved

Mrs. Pompa reported on her meeting with Mrs. Gertrude Rowe of the Chili Capital Improvement Advisory Committee.

Director's report

The Board instructed Mrs. Pompa to canvass the current Librarian I Civil Service List of Eligibles so that our Children's Librarian position appointment may be made permanent. Mrs. Jeanne Austin has been hired to fill the clerk-typist position to take charge of overdue library materials.

Civil Service canvass

Mrs. Riedman made a motion that the library pay \$61.34 from Memorial Fund monies to cover the bill from WeMoCo for the children's book displayer. Mrs. Wickins seconded the motion. MOTION CARRIED.

WeMoCo expenditure from Memorial Fund

Mrs. Pompa distributed the third quarter financial report. Contacts have been made with Erdman & Anthony, the town engineers, in regard to their preparation of carpet specifications for the library.

Postponed was the report on the library's proposed personnel policy.

The Board discussed the State Education Department requirements in regard to increasing the number of trustees on a library board.

Mrs. Riedman moved that Ethel Mosher receive an increase in hourly salary from \$4.05 to \$4.35 effective November 15, payroll #25. Mr. Burnett seconded the motion. MOTION CARRIED.

Personnel

The board will meet again on December 3. The meeting closed at 11:00 p.m.

Respectfully submitted,

Constance M. Wickins

Constance M. Wickins, Secretary Pro Tem

MEMORIAL FUND REPORT FOR NOVEMBER 1980 CHILI PUBLIC LIBRARY

First Federal savings account balance: \$628.82

Interest 9/30/80 \$ 8.26

September Book sales (Deposited 10/1/80) 40.00

October Book sales (Deposited 10/31/80) 35.00

\$83.26

83.26

Balance: \$712.08

Donations:

Subscription to Christian Science Monitor
donated by:

Mrs. Ada Allan
136 Overbrook Road
Rochester, N.Y. 14624

Used books:

Mr. Henry C. Schmidt
123 Powers Lane
Rochester, N.Y. 14624

Many other donations of used books and magazines

MINUTES OF THE REGULAR MEETING, CHILI LIBRARY BOARD OF TRUSTEES, September 24, 1980

The meeting was called to order by Chairman Burnett with Mrs. Riedman, Mrs. Fry, Mrs. Wickins, Mr. Criddle, and Mrs. Herdklotz present.

Mrs. Riedman moved that the minutes of the August meeting be approved and Mrs. Fry seconded the motion. MOTION CARRIED.

MINUTES
APPROVED

Mrs. Riedman moved that bills on Abstract #9 Page 1 in the amount of \$2,573.01 be approved. Mrs. Fry seconded the motion. MOTION CARRIED.

BILLS
APPROVED

Mrs. Fry moved that the Trial Balance, Payroll Book, and Fine Record Book be approved as presented. Mrs. Riedman seconded the motion. MOTION CARRIED.

Mrs. Herdklotz reported on the Fall schedule of storyhours and film programs. New adult volunteer, Marion Powell, has begun service on Thursdays. An update on Judy MacKnight's condition was presented.

DIRECTOR'S
REPORT

Mrs. Riedman moved that Thelma Dumbleton be offered the fulltime position of Senior Library Clerk to start October 1st at \$8,482 per year with a review in 6 months. The Board requests that we receive her reply in writing by Saturday September 27th addressed to Chairman Burnett. Mrs. Fry seconded the motion. MOTION CARRIED.

THELMA
DUMBLETON
APPOINTMENT

Mrs. Fry moved that the Board authorize Mrs. Pompa to conduct interviews and fill the position of parttime Clerk Typist for 19½ hours per week at \$3.60 per hour. Mrs. Riedman seconded the motion. MOTION CARRIED.

CLERK
TYPIST
POSITION

Chairman Burnett appointed Mrs. Riedman chairman of the personnel policy committee, who, with the assistance of Mrs. Fry, will review and update the existing personnel policy and report to the Board following their study.

PERSONNEL
POLICY

A discussion on the possibility of increasing the number of seats on the Library Board was held. Mr. Burnett asked Mrs. Fry to check the appropriate procedure to implement the increase and report her findings at the October meeting.

LIBRARY
BOARD SEATS

Since this was the last meeting Dr. Cheryl Herdklotz would be attending, the Chairman expressed his and the Board's thanks, appreciation and satisfaction with her performance as Acting Director of the library.

ACTING
DIRECTOR

Next meeting scheduled for October 29, 1980.

Meeting adjourned at 10:00 p.m.

Respectfully submitted,

Constance M. Wickins

Constance M. Wickins
Secretary Pro Tem

MINUTES OF THE SPECIAL MEETING, CHILI LIBRARY BOARD OF TRUSTEES, September 8, 1980

The meeting was called to order with Mr. Burnett, Mrs. Riedman, Mrs. Wickins, and Mrs. Pompa present.

Mrs. Riedman moved that the position of Senior Library Clerk with an hourly rate of \$4 to \$4.50 per hour be filled from the existing Civil Service list as soon as possible after September 25 with the provision that the person be a resident of Chili. Mrs. Wickins seconded the motion. MOTION CARRIED.

SENIOR
LIBRARY
CLERK
POSITION

Mrs. Riedman moved that the Board canvass the Civil Service list for the fulltime Children's Librarian position at a starting salary of \$10,200 with a review at 6 month period. Mrs. Wickins seconded the motion. MOTION CARRIED.

LIBRARIAN
POSITION

Mrs. Riedman moved that the Board approve the proposed operating budget of \$99,900 for 1981. Mrs. Wickins seconded the motion. MOTION CARRIED.

1981
BUDGET

Respectfully submitted,

Constance M. Wickins

Constance M. Wickins
Secretary Pro Tem

<u>Payroll:</u>	Through January 31, 1980	\$ 5,507.48
	#5 (February 9 - 22)	962.31
	#6 (February 23 - March 7)	991.76
	February 29, 1980	1,884.58
	#7 (March 8 - March 21)	950.39
	March 31, 1980	1,884.58
	#8 (March 22 - April 4)	944.51
	#9 (April 5 - April 18)	945.66
	April 30, 1980	2,822.54
	#10 (April 19 - May 2)	781.34
	#11 (May 3 - May 16)	772.96
	#12 (May 17 - May 30)	703.54
	May 31, 1980	3,752.08
	#13 (May 31 - June 13)	790.76
	#14 (June 14 - June 27)	796.33
	June 30, 1980	2,563.75
	#15 (June 28 - July 11)	780.58
	#16 (July 12 - July 25)	846.03
	July 31, 1980	2,563.75
	#17 (July 26 - August 8)	882.88
	#18 (August 9 - August 22)	856.10
	August 31, 1980	2,563.75
	#19 (August 23 - September 5)	777.40
	#20 (September 6 - September 19)	747.15
	September 30, 1980	2,434.50
		<u>\$39,506.71</u>

Fines: \$466.53 (Through Sept. 30, 1980)

<u>Circulation:</u>	10,192	1979
	10,149	1980
	43	Loss

Meetings and Programs:

9/10	Juvenile Book Meeting at RPL
9/17	Adult Book Meeting at RPL
9/20	Surprise Party for Mrs. Henderson given by Library Staff
9/24	Reception in honor of Mrs. Henderson by Library Board of Trustees

Fall Program: Judy MacKnight has already designed a Fall program for children consisting of storyhours and film programs. The storyhours will run from October 1st to November 20 on Wednesday mornings from 10:15 to 10:45 and Thursday afternoons from 2:30 - 3:00. Films will be scheduled on Saturdays from 2:00 - 3:00 p.m. starting October 4th through December 6th.

On Display: Another interesting display courtesy of the Chili Art Group was set up in the library during September. The artist showing his work was Douglas Grant McDanel, member of the Chili Art Group.

In addition, a book and picture display depicting numerous varieties of antiques was prepared by Mrs. Henderson.

So Long: On Wednesday, September 24th, the library welcomed a number of well-wishers to a reception held by the Board of Trustees in honor of Mrs. Henderson's retirement. Friends and family joined Trustees and Staff in recognition of Bertha's 18 years of service to the Chili Library.

Volunteers: With the on-set of Fall, the library is once again receiving a number of applicants for adult volunteer service. Added to the volunteer staff in September was Marion Powell, who will be in the library Thursday afternoons.

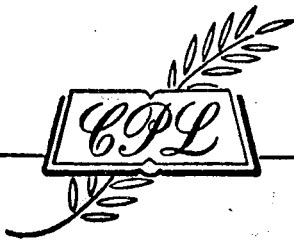
Gift To The Library: Recently presented to the library was a ship model handcrafted by Mr. Robert Sales. Mr. Sales has been a long-time patron and supporter of library programs and specially built the model and case for display in our library. The ship has drawn numerous comments from library patrons.

Statistics:

Reserves	130
Reference	420
Copies	1370
ILL Requests	51
ILL Requests Filled	103
Centralized Reserves	29
Volunteer Hours	40

Thank you each and everyone for the opportunity to serve the Chili Public Library and its patrons. I shall carry with me many fond memories of my six months here with you.


Cheryl A. Herdklotz



THE CHILI PUBLIC LIBRARY

3235 CHILI AVENUE • ROCHESTER, N. Y. 14624

September 9, 1980

James J. Powers, Supervisor
Town of Chili
3235 Chili Avenue
Rochester, New York 14624

Dear Supervisor Powers:

Proposed for the 1980 library operating budget by the Library Board of Trustees is income to be raised by taxes in the amount of \$83,800.

We are confident that this amount will provide the impetus for the library to continue serving all of the people of Chili in the very best manner possible.

Sincerely,

Robert Burnett
(Ch)

Robert Burnett, Chairman
Library Board of Trustees

cc: Members of the Library Board
Mr. Criddle, Library Liaison

MEMBER OF MONROE COUNTY LIBRARY SYSTEM

RECEIPTS

Taxes Raised	\$ 83,800.00
Fines	6,300.00
Interest	2,000.00
Other	
System Cash Grants	2,800.00
Unexpended Balance	
Invested 1/1/81	<u>5,000.00</u>
	\$ 99,900.00

DISBURSEMENTS

Payroll	\$ 62,000.00
Library Materials	17,050.00
Library Supplies	1,100.00
Postage	1,100.00
Building Repairs	3,000.00
Repairs	
Svc. Contract	
Equipment Repairs	600.00
Telephone	550.00
Cleaning Supplies	100.00
Mileage	200.00
Membership	50.00
Benefits	14,000.00
Insurance	<u>150.00</u>
	\$ 99,900.00

MINUTES OF THE REGULAR MEETING, CHILI LIBRARY BOARD OF TRUSTEES, August 27, 1980

The meeting was called to order with Chairman Burnett, Mrs. Riedman, and Mrs. Wickins present. Also in attendance was Mr. Criddle and Mrs. Herdklotz.

The minutes of the previous meeting were accepted with the following corrections: Mrs. Wickins asked that the words "hiring personnel and book selection" in the section "Board Direction" be changed to "approving the hiring of personnel" and deleting "book selection".

MINUTES

Mrs. Riedman moved that the Trial Balance, Payroll Book, Fine Record, and bills on Abstract #8 page 1 be approved. Mrs. Wickins seconded the motion. MOTION CARRIED.

BILLS
APPROVED

Mrs. Herdklotz reported that 3 Pages have left the library to start college this Fall. Consequently, two new Pages have already been hired. A report of the summer children's program was presented along with some anticipations for Fall programming. The arrival of the library's System's Cash Grant in the amount of \$3,027.26 was noted by the Board. Special note was given the completion of the window panes in the front entrance of the library (painted caricatures).

DIRECTOR'S
REPORT

Mrs. Riedman moved that the Board authorize Erdman and Anthony Associates to prepare the specifications and bid documents for carpeting of the library. Mrs. Wickins seconded the motion. MOTION CARRIED.

CARPETING

A preliminary personnel policy discussion followed.

PERSONNEL

Next regular meeting scheduled for September 24, 1980 at 8:30 p.m.
Meeting adjourned at 11:00p.m.

Respectfully submitted,

Constance M. Wickins

Constance M. Wickins
Secretary Pro Tem

<u>Payroll:</u> Through January 31, 1980	\$ 5,507.48
#5 (February 9 - 22)	962.31
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#8 (March 22 - April 4)	944.51
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May 31, 1980	3,752.08
#13 (May 31 - June 13)	790.76
#14 (June 14 - June 27)	796.33
June 30, 1980	2,563.75
#15 (June 28 - July 11)	780.58
#16 (July 12 - July 25)	846.03
July 31, 1980	2,563.75
#17 (July 26 - August 8)	882.88
#18 (August 9 - August 22)	856.10
August 31, 1980	2,563.75
	<u>\$35,547.66</u>

Fines: \$429.36 (As of 9/2/80)

<u>Circulation:</u>	13,510	1979
	10,357	1980
	<u>3,153</u>	Loss

Meetings and Programs:

- 8/5 Reading is a Picnic (Channel 21 coordinated)
- 8/5 Films: Little Match Girl; The Pussycat That Ran Away
- 8/6 Juvenile Book Meeting at RPL
- 8/6 Tales and Crafts (Safari Summer)
- 8/7 Tales for 3-5 year olds (SS)
- 8/12 Reading is a Picnic
- 8/12 Films: Three Golden Hairs; Fisherman and His Wife
- 8/13 Adult Book Meeting at RPL
- 8/13 Tales and Crafts (SS)
- 8/14 Tales for 3-5 year olds (SS)
- 8/19 Films: Peter Tchaikovsky Story; Peter and the Wolf
- 8/26 Films: Spain and Portugal: Land and Peoples; The Sand Castle
- 8/28 Reading is a Picnic Group visit to Channel 21 studio

Summer Programs: The library has come to the conclusion of its summer programming activities. Response to the story hours, reading club, and the film showings was very good. Patrons have already inquired about the Fall program which is currently in the planning stage and will probably take effect about October 1st.

Comings and Goings: With the summer's end we at the Chili Library must once again bid farewell to Yvonne Villareale who has worked with our staff for the last two summers in a cooperative program sponsored by the State University at Geneseo. Yvonne has helped immensely this year in bringing our past due materials files up to date.

Three of our Pages have also left us to start college this Fall. Terry Isaac is going to the University of Rochester; Michelle Buckland to the State University at Potsdam; and Mary Jane Brennan is going to the State University at Geneseo. We wish them well in their college endeavors.

Consequently, two new Pages have been hired to date: Kathy Freitas, a senior at Churchville-Chili High School, and Jayne Genier, a junior at Gates-Chili High School.

Displays: Recently completed in the Library's front entrance was the last of four window panes of original caricatures by Alberta Gracie, one of our volunteers. The four windows depict Snow White, Raggedy Ann, Winnie-the-Pooh, and Pinnochio, respectively. The group of paintings is a cheerful addition to the library.

Also on display for the month of August was a photograph and book display on New England prepared by Mrs. Henderson. An art display of work by Mr. & Mrs. Haas of the Chili Art Group has also been in the lounge area of the library during August.

Grant Money: The library has received its annual cash grant from the Monroe County Library System this year in the amount of \$3,027.26. Our System Cash Grant amounted to \$1,717.00 and our Cash Incentive award was \$1,310.26 (a total of \$3,027.26).

Carpeting: Working through Mr. Criddle, the library made its initial contact with Erdman & Anthony Associates for the intention of preparing specifications for library carpeting. Mr. Donald Bergman has told us that there would be no problem in doing the "specs" and the only cost to the library would be for the actual printing of bid documents (in the amount of \$75 to \$100). The library will need to set up a date for Mr. Bergman to meet with us for consultation.

Statistics:

Reserves	80
Reference	400
Copies	2103
ILL Requests	40
ILL Requests Filled	93
Centralized Reserves	19
Film Programs	4
Volunteer Hours	58


Cheryl A. Herdklotz

MEMORIAL FUND REPORT FOR AUGUST 1980 CHILI PUBLIC LIBRARY

First Federal savings account balance: \$577.62

August Book sales:	\$41.20	
* Gift to Memorial Fund:	<u>10.00</u>	
Deposit 8/28/80	\$51.20	51.20
	Balance:	<u>\$628.82</u>

GIFTS:

* Gift to the Memorial Fund: \$10.00
Donated by Mr. & Mrs. Donald L. Connors
52 Kevin Drive
Rochester, N.Y. 14625

In memory of Mrs. Sarah Loretta Crane

Used books: Mrs. Norma Harmon (Volunteer)

Many other donations of used books and magazines

MINUTES OF THE REGULAR MEETING, CHILI LIBRARY BOARD OF TRUSTEES, July 30, 1980

The meeting was called to order by the Vice-Chairman with Mrs. Wickens, Mrs. Riedman, Mrs. Fry, Mr. Borlen, and Mr. Criddle present. Also present was Acting Director, Mrs. Herdklotz.

Mrs. Riedman moved that the minutes of the June meeting be approved and Mr. Borlen seconded the motion. Minutes approved
MOTION CARRIED.

Mr. Borlen moved that the Trial Balance, Payroll Book, Bills approved
Fine Record, and bills on Abstract #7, page 1, in the amount
of \$1,332.28 be approved. Mrs. Riedman seconded the motion.
MOTION CARRIED.

Mr. Borlen recommended that a 1981 Budget Committee be 1981 Budget Committee
formed and Vice-Chairman Wickens appointed Mrs. Riedman and Mrs.
Fry to make preliminary study and present figures at the next
regular meeting of the Board.

Mrs. Henderson's formal letter of retirement (dated July 10) Retirement
was presented to the Board. Mrs. Riedman moved and Mrs. Fry
seconded a motion that the Board accept the resignation with regret
to take effect September 25, 1980.

The Director's report was presented to the Board along with Director's Report/
the estimates received to date for replacement carpeting. Several Carpeting
carpet samples were made available from the Carpet Shop.

The question of replacing all or part of the carpet in the
library was discussed in depth and it was agreed that before
further action be taken, it would be necessary to have specifications
to cover materials, installation, warranties, and other essential
factors. The Board authorized the Acting Director to make an
initial contact with Erdman and Anthony Associates concerning
the preparation of carpet specifications. In conjunction,
Revenue Sharing was discussed at length with Mr. Criddle.


The Vice-Chairman, Connie Wickens, presented to the Board Board Direction
some creative ideas for future use which would make the Board's
work much more valuable to the library.

While she indicated the Board's routine function of paying
bills, hiring personnel, and book selection were essential parts
of their function, the library had reached the point where future
planning should be emphasized on a regular basis.

The next regularly scheduled meeting of the Board was set for
August 27, 1980 at 8:30 p.m.

Meeting adjourned at 10:15 p.m.

Respectfully submitted,


David C. Borlen, Secretary

<u>Payroll:</u> Through January 31, 1980	\$ 5,507.48
#5 (February 9 - 22)	962.31
#6 (February 23 - March 7)	991.76
February 29, 1980	1,884.58
#7 (March 8 - March 21)	950.39
March 31, 1980	1,884.58
#8 (March 22 - April 4)	944.51
#9 (April 5 - April 18)	945.66
April 30, 1980	2,822.54
#10 (April 19 - May 2)	781.34
#11 (May 3 - May 16)	772.96
#12 (May 17 - May 30)	703.54
May 31, 1980	3,752.08
#13 (June 2 - June 13)	790.76
#14 (June 14 - June 27)	796.33
June 30, 1980	2,563.75
#15 (June 28 - July 11)	780.58
#16 (July 12 - July 25)	846.03
July 31, 1980	2,563.75
	<hr/> \$31,244.93

Fines: \$513.09 (As of 8/5/80)

<u>Circulation:</u>	13,118	1979
	12,363	1980
	755	loss

Meetings and Programs:

7/2 - Tales and Crafts (Safari Summer)
 7/3 - Tales for 3-5 year olds (SS)
 7/8 - Reading is a Picnic (Channel 21 coordinated)
 7/9 - Juvenile Book Meeting at RPL
 7/9 - Tales and Crafts (SS)
 7/10 - Tales for 3-5 year olds (SS)
 7/15 - Reading is a Picnic
 7/16 - Visiting Artists Program - John Young's Magic Show
 7/16 - Adult Book Meeting at RPL
 7/16 - Tales and Crafts (SS)
 7/17 - Tales for 3-5 year olds (SS)
 7/22 - Reading is a Picnic
 7/23 - Tales and Crafts (SS)
 7/24 - Tales for 3-5 year olds (SS)
 7/29 - Reading is a Picnic
 7/30 - Tales and Crafts (SS)
 7/31 - Tales for 3-5 year olds (SS)

Film Programs for July included:

7/1 Boy with Glasses
 7/8 Chotu and His Jungle Elephant; Niok
 7/15 The Five Chinese Brothers; Tikki Tikki Tembo; The Chinese Village
 7/22 The Red Balloon; Henri's Walk to Paris
 7/29 Dick Whittington and His Cat; Happy Prince

Displays: On display for the month of July was an interesting photo display created by Mrs. Henderson. In addition, Doug McDanel, a member of the Chili Art Group displayed a select group of his paintings admired by a number of our library patrons.

New Arrivals: In anticipation of the departure of three of our present pages who have recently graduated from high school, the library welcomed two new page volunteers during July. Pam Hise and Jayne Genier will be volunteering two hours per week during the summer months. Also, added to the library staff in July was a new part time Clerk-Typist to replace Mrs. Clement. Mrs. Jane Galton (previously one of our dedicated volunteers) joined our staff on July 21 and has proved to be a welcomed addition.

Adding Machine: New parts for the adding machine donated to the library by Mr. Henry Bunting have arrived and have made a great difference in the machine's operation. A letter of thanks was addressed to Mr. Bunting for his gift.

Carpeting: Two more carpet evaluations/estimates of the present library carpet were completed by Treuthart's and The Carpet Shop. These two estimates (along with further recommendations and samples by Mr. Lowenguth) are on file for the Board's further consideration.

Retirement: It is with sadness that the library learned of the finalization of retirement plans by Mrs. Henderson. Bertha has been with the library since 1962 and will retire as of September 24, 1980. We shall miss her dearly as well as her spirit of willing public service.

Statistics:

Reserves	133
Reference	402
Copies	1,985
ILL Requests	49
ILL Requests Filled	102
Centralized Reserves	24
Film Programs	5
Volunteer Hours	72


Cheryl A. Herdklotz

CHILI PUBLIC LIBRARY MEMORIAL FUND FOR JULY 1980

First Federal Savings account	Balance:	\$537.24
July Book Sales:	Deposit 7/30/80 :	<u>40.38</u>
	Balance:	\$577.62

GIFTS:

Used books:

Donors:

Mrs. M. Stricker, Jensen Dr.

Mrs. Eunice Garland, 7 DebEllen Dr.

Many used paperbacks

Many periodicals

MINUTES OF THE REGULAR MEETING OF THE CHILI LIBRARY BOARD OF TRUSTEES

June 25, 1980.

The June meeting was called to order by Chairman Burnett at 8:30 P. M. Present were Mrs. Reidman, Mrs. Wickins, and Mrs. Fry.

Mrs. Reidman moved that the minutes of that last meeting be approved as presented and Mrs. Fry seconded the motion.

Mr. Burnett announced the donation of an adding machine and directed that a letter of appreciation be sent by Mrs. Herdklotz. The Board authorized Mrs. Herdklotz to spend \$.7.65 from petty cash for a parts replacement.

Adding
Machine

It was announced that part time Clerk, Linda Clement was leaving the Chili Library as of June 25 to take a full time position else where. Mrs. Fry moved that she be paid vacation pay in accordance with the resolution of the April 30 meeting and Mr. Burnett seconded the motion.

Resignation
Accepted

Mr. Burnett moved that the fine book, payroll book and Abstract #6, p.1 in amount of \$432.41 be accepted as presented and Mrs. Wickins seconded the motion.

Bills

Acting Director Herdklotz reported that the response to the children,s programs offered for the summer has been very good and that there are waiting lists for most age groups.

Summer
Programs

The matter of new carpeting for the publicly used part of the library was then discussed. An estimate has been received from Chili Carpeting for \$10@sq. yd. for a total of \$7,000. To take up the old carpet would be an additional \$350. Mrs. Herdklotz was requested to get two more estimates. At this point it seems new carpeting will be preferable to cleaning the old because of extreme wear in some parts of the old carpeting. It is felt that the purchase may be made from revenue sharing funds. The fund currently holds \$682 earmarked for equipment and there is \$7000 in a different fund.

Carpeting

There were two candidates acceptable for Mrs. Clement,s position. Mrs. Herdklotz presented the pertinent facts on the two persons. Barring unforeseen developments it was decided that Mary Jane Galton would be offered the position. Mrs. Fry moved that the starting wage would be set at \$3.60 per hour with review in four to six months and Mr. Burnett seconded the motion. Mrs. Galton has been a volunteer and therefore is more familiar with the procedures.

Candidates for
Clerk Position

Children,s Librarian Judith MacKnight,s temporary appointment expires on July 18th and she has requested a clarification of her status. Mrs. Reidman moved that her appointment be extended for an additional 90 days and Mr. Burnett seconded

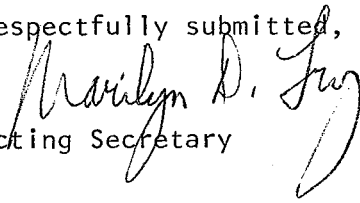
Children,s
Librarian
Appointment

the motion.

The next meeting is scheduled for July 30.

The meeting adjourned at 10 p. m.

Respectfully submitted,


Acting Secretary

<u>Payroll:</u> Through January 31, 1980	\$ 5,507.48
#5 (February 9 -22)	962.31
#6 (February 23 - March 7)	991.76
February 29, 1980	1,884.58
#7 (March 8 - March 21)	950.39
March 31, 1980	1,884.58
#8 (March 22 - April 4)	944.51
#9 (April 5 - April 18)	945.66
April 30, 1980	2,822.54
#10 (April 19 - May 2)	781.34
#11 (May 3 - May 16)	772.96
#12 (May 17 - May 30)	703.54
May 31, 1980	3,752.08
#13 (June 2 - June 13)	790.76
#14 (June 14 - June 27)	796.33
June 30, 1980	2,563.75
	<u>\$27,054.57</u>

Fines: \$760.23 (As of 7/1/80)

<u>Circulation:</u>	11,509	1979
	10,623	1980
	<u>886</u>	loss

Meetings and Programs:

- 6/4 - Adult Book Meeting at RPL
- 6/10 - Assembly at Paul Road School featuring Lila Perl (Judy spoke about Chili's summer programs)
- 6/11 - Juvenile Book Meeting at Rpl
- 6/18 - Adult Book Meeting at RPL
- 6/20 - Video Workshop at RPL (Mrs. Herdklotz & Mrs. MacKnight)
- 6/24 - Film: "Three Boys on a Safari" (Safari Summer)
- 6/25 - Tales and Crafts (Safari Summer)
- 6/26 - Tales for 3 to 5 year olds (Safari Summer)

Displays: On display at the library for the month of June was an art display by Debbie Letson. Debbie is a member of the Chili Art Group.

A children's display of original illustrations from some of their favorite books was set up in the Children's area. The art work is compliments of Mrs. Stanford's class at Chestnut Ridge.

In the display case was an interesting composition of ancient artifacts from India, China, Africa, Egypt, and Middle America, as well as some early American collectibles furnished by Mr. Cornwell of the Chili Historical Society.

New Volunteer: As of June 9th the library has a new page volunteer, Kathy Freitas. Kathy is an 11th grader at Churchville-Chili High School and will volunteer Monday evenings.

Tutoring: The library was used for tutoring a student from Chestnut Ridge School for the last two weeks of the school year. The tutor and student found a quiet spot each day to work in the library and were happy to use our facilities.

Carpeting: One evaluation/estimate of the present carpet situation in the library has been completed by Mr. Whelpton of the Chili Carpet Center. Mr. Whelpton's estimate is on file for the Board's consideration.

Vacancy: The position of Clerk-Typist (10 hours per week) is presently vacant due to the resignation of Mrs. Linda Clement. Two applicants (Mrs. Joyce Button and Mrs. Jane Galton) for filling the position have been interviewed and an invitation to take the position will soon be extended to one of these candidates.

Statistics:

Reserves	112
Reference	420
Copies	1,689
ILL Requests	53
ILL Requests Filled	76
Centralized Reserves	19
Film Programs	1
Volunteer Hours	80

Cheryl A. Hendrick

MEMORIAL FUND REPORT FOR JUNE 1980

CHILI PUBLIC LIBRARY

First Federal Savings account	Balance:	\$1,685.07
Withdrawal to pay for Recordak	6/11/80	1,214.00
Interest	6/30/80	<u>471.07</u> 6.59
Deposit(Book Sales)	6/30/80	<u>477.66</u> 59.58
	Balance	\$ 537.24

GIFTS:

Used Books:

Donors:

Mrs. Violet Stricker

Mr. Anthony Cimino
429 McTaughton St.
14624

MINUTES OF THE REGULAR MEETING, CHILI LIBRARY BOARD OF TRUSTEES, May 28, 1980

The meeting was called to order with Mrs. Riedman, Mrs. Fry, Mrs. Wickens, Mr. Burnett and Mr. Borlen present. Also present was Mrs. Herdklotz, Acting Director.

The minutes of the April 30th meeting were read and approved.

Mrs. Riedman moved and Mrs. Fry seconded a motion to pay invoices as follows:

Approval of
bills

Abstract #5, page #1 items 63 and 64 in the amount of \$166.40 temporarily omitted for future clarification.

Mrs. Riedman, Mrs. Wickens, and Mrs. Fry attended the Library Trustees Institute meeting at Henrietta and reported that they thought it worthwhile.

Trustees
Institute

Mr. Borlen moved and Mrs. Fry seconded a motion that the Acting Director be authorized to purchase a new adding machine at a price not to exceed \$90.00.

Adding machine

Mrs. Herdklotz was asked to have Mr. Whelpton visit the library to inspect the carpeting and give an estimate for possible replacement.

Carpeting

The next regularly scheduled meeting of the Board is set for June 25 at 8:30 p.m.

Meeting adjourned.

Respectfully submitted,

David C. Borlen
David C. Borlen

Payroll: Through January 31, 1980 \$ 5,507.48
 #5 (February 9 - 22) 962.31
 #6 (February 23 - March 7) 991.76
 February 29, 1980 1,884.58
 #7 (March 8 - March 21) 950.39
 March 31, 1980 1,884.58
 #8 (March 22 - April 4) 944.51
 #9 (April 5 - April 18) 945.66
 April 30, 1980 2,822.54
 #10 (April 19 - May 2) 781.34
 #11 (May 3 - May 16) 772.96
 #12 (May 17 - May 30) 703.54
 May 31, 1980 3,752.08
\$22,903.73

Fines: \$509.20

Circulation: 11,438 - 1979
 10,381 - 1980
1,057 loss

Meetings and Programs:

Films for children on Saturdays: 5/3 "Wings of Mystery"; 5/10 "The Hobbit"
 Story Hours for Youngsters: 5/1 and 5/8 with Mrs. MacKnight; 5/7 with
 Mrs. Duncan
 5/7 - Adult Book Meeting at RPL
 5/14 - Juvenile Book Meeting at RPL
 5/17 - Media Madness Meeting at Brighton High School
 5/19 - Group visit from Chestnut Ridge School
 5/21 - Adult Book Meeting at RPL
 5/28 - Juvenile Book Meeting at RPL
 5/29 - School Librarians Meeting at Brasser

Displays: On display at the library for the month of May were a selection of five paintings chosen by the library staff from the Chili Art Group's Spring Show.

Publicity: The library has re-introduced a program of news releases to be sent to Gates - Chili News and the Suburban News. Two releases were published May 14 and May 21.

Work-Study: On Monday, May 19th, Yvonne Villareale returned to the library to begin her Summer Work-Study program in conjunction with SUNY - Geneseo. Yvonne will be with us until August 22nd.

Summer Program: During the month of May, Children's Librarian, Judy MacKnight got quite involved in summer program planning. Three specific programs have been set up: a program of tales and crafts (Safari Summer); a film program (Safari Summer); and an Eager Reader's Club. Registration will be held the week of June 9-13 for Eager Readers and June 16-20 for Safari Summer programs.

Statistics:

Reserves	53	Centralized Reserves	27
Reference	432	Film Programs	2
Copies Made	1,950	Volunteer Hours	88
ILL Requests	30		
ILL Requests Filled	88		

Cheryl A. Hendklotz

CHILI PUBLIC LIBRARY MEMORIAL FUND REPORT FOR MAY 1980

First Federal Savings account:	\$1,631.24
Book sales deposit:	53.83
	<hr/>
	\$1,685.07

GIFTS:

New book: "New object lessons for children of all ages"

Written by donor Sheryl Bruinsma 19 Indian Hill.

Used books:

Kenneth G. Schrake
69 Midvale Terrace
Rochester, N.Y.
14619

Many used paperbacks

MINUTES OF THE REGULAR MEETING, CHILI LIBRARY BOARD OF TRUSTEES, April 30, 1980

The meeting was called to order with Mr. Burnett, Mrs. Wickens, Mrs. Riedman, Mrs. Fry, Mr. Borlen and Mr. Criddle present. Also present, on behalf of the library, were Mrs. Herdklotz and Mrs. MacKnight.

The Minutes of the Regular Meeting, March 22 were approved with the following exception:

Motion to
amend and
approve
previous
minutes

Paragraph 4: A motion was made by Mrs. Riedman and seconded by Mrs. Fry that the words, "Severance pay for 19½ hours" should be deleted and "Vacation pay for 19½ hours" should be substituted. (This is for Barbara Fulford).

Bills on abstract #4, page 1, in the amount of \$1,240.47 were approved for payment. Motion by Mr. Borlen, second by Mrs. Riedman. Motion carried.

Bills approved

Library records (Trial Balance, Payroll Book, and Fine Record) were approved in a motion by Mrs. Wickins and seconded by Mr. Borlen. Motion carried.

Library records
approved

Library publicity in the Gates-Chili News, and Suburban News was reviewed. Suggestions were made that further efforts toward improved publicity be made in the coming months.

Library
publicity

Mrs. Fry moved and Mrs. Riedman seconded the motion that the following part time employees be awarded vacation pay as follows:

Vacation pay

Mrs. Dumbleton	19½ hours	\$4.15/hr.
Mrs. Mosher	19½ hours	\$4.05/hr.
Mrs. Clement	10 hours	\$4.05/hr.

The above award being based on their authorized weekly hours. Motion carried.

The secretary was requested to write a letter to David Henderson reflecting the Board's appreciation of his efforts in connection with the library's defective Recordak machine.

Correspondence

The secretary was requested to check with the Town Supervisor regarding library employees joining Blue Cross-Blue Shield (at own expense).

Blue Cross-
Blue Shield

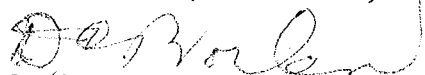
Tentative approval was given to cooperate with the Geneseo Work-Study Program in starting Yvonne Villareale on Monday May 19, 1980. This student's summer employment would continue through August 22.

Work-study

The next regulary scheduled meeting of the Board is set for May 28 at 8:30 p.m.

Meeting adjourned at 9:45 p.m.

Respectfully submitted,


David C. Borlen, Secretary

Payroll: Through January 31, 1980 \$ 5,507.48
 #5 (February 9 - 22) 962.31
 #6 (February 23 - March 7) 991.76
 February 29, 1980 1,884.58
 #7 (March 8 - March 21) 950.39
 March 31, 1980 1,884.58
 #8 (March 22 - April 4) 944.51
 #9 (April 5 - April 18) 945.66
 April 30, 1980 2,822.54
 \$16,893.81

Fines: \$549.52

Circulation: 12,180 - 1979
 11,129 - 1980
 1,051 loss

Memorial Display Case: Currently on display in the Memorial Case is a selection of painting and sculpture furnished by the Chili Art Group. Prepared by Mr. Wilhelm Haas, the display will be in the library through the month of May.

Meetings and Programs:

Films for children on Saturdays: 4/5, 4/12, 4/19, 4/26
 Ben and Me; Disneyland; Calamity the Cow; Sleeping Beauty; Lady in the Night; Sam and Moonshine
 Story Hours for Youngsters: 4/2, 4/9, 4/10, 4/16, 4/17, 4/23, 4/30 - with Mrs. Duncan; 4/3 with Mrs. Pompa; and 4/24 with Mrs. MacKnight.
 4/21 - Town Library Meeting at Brockport
 4/23 - Adult Book Meeting at RPL
 4/30 - Juvenile Book Meeting at RPL
 4/30 - Library Board Meeting

Recordak Update: We now have the third Recordak charge-out machine installed as of April 15, 1980. Contact of the Eastern Sales Division of the Eastman Kodak Company by David Henderson seemed to be instrumental in the installation of the new machine. All seems to be in good working order now.

Copier: The new Sharp copier appears to be operating with good results. A few problems, the last week in April, were brought on by the jamming of the coin changer and, then, the discovery of a scratched drum. Several service calls were placed and quick response on the part of Duplicating Consultants Inc. brought good results with only a limited amount of down time. The copier has a new drum installed on Friday, May 2nd.

Furniture: The children's book rack constructed by the Wemoco students arrived at the library April 29th and is already being put to good use by Mrs. MacKnight.

Statistics:

Reserves	57	Centralized Reserves	16
Reference	400	Film Programs	4
Copies Made	1,973	Volunteer Hours	88
ILL Requests	40		
ILL Requests Filled	66		

Cheryl A. Hendricks

MEMORIAL FUND REPORT FOR APRIL 1980

CHILI PUBLIC LIBRARY

First Federal Savings account:	Balance	\$1,599.09
Book sales	Deposit	32.15
		<hr/>
		\$1,631.24

Several donations of books, paperbacks, and National Geographic magazines.

Report on the Recordak Microfilmer April 19, 1980

While in the Library Friday 11, 1980 I was told that the Recordac micro-filmer had broken down, and its failure was resulting in considerable work and delay at the charge-out desk. It was further indicated that there had been numerous problems with the installation of a new machine which had been purchased earlier this year.

Based on this information I felt that the service rendered by the Recordac Division was far below the standard set by Eastman Kodak Co. As a result I contacted the Eastern Sales Division and reviewed with them the sequence of events and summarized the discussion stating that as a retired Eastman Kodak employee I was concerned that there appeared to be an unwarranted delay in the handling of this installation.

As a result a Jeff Rose came out that afternoon and repaired the current machine and the following Tuesday installed the new machine which is now in fine working order.



David Henderson



THE CHILI PUBLIC LIBRARY

3235 CHILI AVENUE • ROCHESTER, N. Y. 14624

March 24, 1980

Mrs. Barbara Fulford
400 Hollywood Avenue
Rochester, New York 14618

Dear Mrs. Fulford:

We have received your letter of resignation as Children's Librarian to take effect April 5, 1980.

The Library Board voted at their meeting of March 22 to accept your resignation as requested by you.

In addition, they voted severance pay based on your authorized weekly hours (19½).

The Board also wishes to express their appreciation for your efforts with the children in our community and also to wish you the best of everything in your future activities.

Yours very truly,

David C. Borlen, Secretary
Chili Library Board of Trustees

Copies to members of the
Library Board and to
Mr. Criddle, Liaison to the Town Board

March 22, 1980

To the Board of Trustees of the Chili Public Library:

Since the Board has not replied to my letter of February 27, I am submitting my resignation effective April 4, 1980 unless the following conditions are met before the Director begins her leave of absence:

- A raise in pay comparable to that received by other part-time staff in November of 1979 and retro-active to that date. (My salary has not been raised since October of 1978.)

- A statement from the Board giving me a definite period of employment with a firm termination date.

- A letter outlining the reasons for my termination.

Sincerely,

Barbara Fulford

Barbara Fulford

At the March 22, 1980 Library Board meeting it was resolved that Barbara Fulford, former Children's Librarian, was to receive severance pay for 19½ hours amounting to \$105.30.

Robert W. Burnett

Chairman, Library Board

MINUTES OF THE REGULAR MEETING, CHILI LIBRARY BOARD OF TRUSTEES, March 22, 1980

Vice-Chairman Wickins called the meeting to order at 10:00 a.m. with Mrs. Riedman, Mrs. Fry, Mr. Borlen and Mrs. Pompa present.

Bills on Abstract #3, page 1, in the amount of \$1,279.70 were approved for payment in a motion made by Mrs. Riedman and seconded by Mr. Borlen. Motion Carried.

Bills
approved

Mrs. Fry moved and Mr. Borlen seconded a motion that the revised plan for Local Sponsor Incentive Aid distribution for 1980 be approved as submitted by MCLS in February 1980. Motion Carried.

LSIA distri-
bution plan
approved

The first quarter financial statement for the library was submitted for review by the board.

Mrs. Fry moved and Mrs. Riedman seconded the motion that Mrs. Fulford's resignation be accepted with regret and that she be awarded severance pay for 19½ hours (one week). The Secretary was instructed to write her a letter conveying the Board's appreciation and formally accepting her resignation effective April 4. Motion Carried.

Resignation
accepted

Mrs. Riedman moved that beginning with the April 1 payroll period Mrs. Pompa's salary be increased from \$13,450. to \$14,260. annually. Mrs. Fry seconded the motion. Motion Carried.

Director's
salary

Mrs. Riedman moved and Mrs. Fry seconded the motion that Mrs. Pompa be granted a six-month pregnancy leave of absence effective April 7 - October 5, 1980 and that she be reimbursed for an eight-week period of disability from April 7, 1980 - June 9, 1980 based on accumulated sick time. Motion Carried.

Pregnancy
leave and
disability
pay approved

The Board agreed to meet on Tuesday, March 25 for the purpose of interviewing potential candidates for the full time position of children's librarian and the temporary position of library director.

The March 22 meeting was recessed until Tuesday, March 25 at 7:30 p.m. Attending the March 25 meeting were Vice Chairman Wickins, Mrs. Riedman, Mrs. Fry and Mr. Borlen.

March 25
meeting

Two candidates were interviewed for the position of full time children's librarian. Mrs. Judith MacKnight has agreed to the terms as enumerated by Civil Service for a 90-day temporary appointment at an annual salary of \$10,200. to be paid monthly for whatever length of time she may be employed.

The next regularly scheduled meeting will be held on April 30 at 8:30 p.m.

The meeting closed at 8:45 p.m.

Respectfully submitted,


David C. Borlen, Secretary



THE CHILI PUBLIC LIBRARY

3235 CHILI AVENUE • ROCHESTER, N. Y. 14624

TO: William H. Robischon, M.D.

RE: Dorothea R. Pompa, Library Employee

I certify that Dorothea R Pompa was physically
disabled and unable to work due to pregnancy or complications
of pregnancy during the period from 4/7/80 to 6 wks after delivery
approx 6/9/80

Wm H Robischon

signature of doctor

office address:

286 Alexander St

Roch 14607

Maternity Leave - Disability Certification

Payroll: Through January 31, 1980 \$ 5,507.48
#5 (February 9 - 22) 962.31
#6 (February 23 - March 7) 991.76 (corrected total)
February 29, 1980 1,884.58
#7 (March 8 - March 21) 950.39
March 31, 1980 1,884.58
\$12,181.10

Fines: \$599.01

Circulation: 12,789 - 1979
11,987 - 1980
802 loss

Memorial Display Case: A fascinating collection of Korean d'art was prepared and displayed by Ethel Mosher.

Artist of the Month: Linda White of the Chili Art Group displayed 17 of her paintings during March.

Meetings and Programs:

Screening of candidates: 3/7, 3/8, 3/18
Films for Children on Saturdays: 3/8, 3/15, 3/22, 3/29
Junket 89; A Ghost of a Chance; One Wish Too Many; Emperor's Nightingale
Story Hours for Youngsters: 3/5, 3/12, 3/19, 3/26 - with Mrs. Duncan
3/6, 3/13, 3/20, 3/27 - with Mrs. Pompa.
3/22 - Library Board Meeting
3/25 - Library Board screening of candidates
3/26 - Adult Book Meeting at RPL
3/31 - Town Director's Meeting at the Gates Public Library. Agenda: Address by Linda Bretz on the county budget situation for the new fiscal year; report by Betty Turock on the unit-cost study for MCLS

Recordak Update: Our second new unit was received late in the month (first new one came in February) and proved to be defective in the same manner as the first new unit. Sales representative Sandy Blair promises to have a perfect machine for our use within the next week (seeing is believing).

Copier: The Xerox 914 was removed on Tuesday morning, April 1 and the Sharp Copier is to be available to the public on Wednesday, April 2.

Dorothea R. Pompa

First Federal Savings Account	Balance 2/21/80	\$1,539.61
Book Sales	Deposit 3/27/80	38.50
		<hr/>
		\$1,578.11
	Interest 3/31/80	20.98
		<hr/>
		\$1,599.09

GIFTS:

Geographic magazines from 1928 through 1951 bound in six-month binders.

Other Geographic volumes from 1952 to 1980.



3187 CHILI AVENUE • ROCHESTER, NEW YORK 14624 • (716) 889-9100

March 7, 1980

Xerox Corporation
132 Allens Creek Rd.
Rochester, N. Y. 14618

Dear Sir's

At a meeting of the Chili Library Board of Directors and Mr. Whelpton of the Chili Business Association it was decided to discontinue the use of the Xerox 914 now in use at the Chili Library..

The Chili Library has decided to have another company supply the copier for the Library because we are of the understanding from the sales staff of Xerox that we could not obtain a Xerox 3100 from six months to a year if the order was placed ~~now~~ now.

I am now requesting that you make provisions to remove your 914 as of April 1, 1980 as our rent is paid thro March 1980.

Chili Business Association

Howard B. Whelpton (Sect.)

CC Xerox 132 Allens Creek Rd.
Xerox P.O. Box 3060
Chili Library Board
& Dotty Pompa

Chili Lions Club

P. O. BOX 249

NORTH CHILI, N. Y. 14514



March 3, 1980

To: The Chili Library Board of Trustees and Mrs. Pompa,
Director of the Chili Library

Re: The Xerox copier

At the meeting held at the request of the Chili Lion's Club on February 28th, 1980, with Mr. Robert Burnett, Mrs. Riedman, Mrs. Pompa, Mr. Howard Whelpton, Mr. Archie Everett, and Mr. Paul Muckstadt present, the proposal by the Chili Lion's Club to purchase, install and maintain the Xerox copier was discussed at great length.

In view of the problems Mr. Burnett cited, namely: the possibility of the dissolution of the Chili Lion's Club without recourse to future payments on the machine; possible inability of someone to answer a call when needed (even though the present copier has been maintained very satisfactorily by Mr. Whelpton) the Chili Lion's Club withdraws its offer.

The Chili Lion's Club appreciates the opportunity afforded it to present its offer.

It is our intention therefore, to seek other projects by which we can serve the Town of Chili, together with those we already support.

Sincerely,

A handwritten signature in cursive script that reads 'Paul Muckstadt'.

Paul Muckstadt, President,
Chili Lion's Club

MINUTES OF THE REGULAR MEETING, CHILI LIBRARY BOARD OF TRUSTEES, February 29, 1980

The February 29 meeting was called to order at 8:00 p.m. by Chairman Burnett. Mrs. Wickins, Mrs. Riedman and Mrs. Pompa were present.

The bills on Abstract #2, page 1, in the amount of \$892.14 were approved for payment on a motion by Mrs. Riedman, seconded by Mrs. Wickins. Motion Carried. Bills approved

The payroll and fine books were approved in a motion by Mrs. Riedman and seconded by Mrs. Wickins. Motion Carried. Library records approved

The Board met with Mr. Howard Whelpton, Mr. Paul Muckstadt, and Mr. Archie Everett of the Chili Lions Club relative to the copier. Responsibility for the present copier has been held by the Chili Businessman's Association, now disbanded. Discussion on copier

The next regular meeting of the Board is scheduled for Wednesday, March 26 at 8:00 p.m.

Respectfully submitted,



Eileen Riedman, Secretary Pro-Tem.

Payroll: Through January 31, 1980 \$5,507.48
 #5 (February 9 - 22) 962.31
 #6 (February 23 - March 7) 969.26 991.76
 February 29, 1980 1,884.58
 \$9,323.63

Fines: \$419.98

Circulation: 1979: 12,178
 1980: 11,691
 487 loss

Memorial Display Case:

Volunteer Anne Bates along with Bertha Henderson and Ethel Mosher loaned examples of handicrafts that Ethel assembled into an attractive depiction of crafts for the hobbyist.

Artist of the Month:

Loretta Brown, a member of the Chili Art Club, displayed a number of her oil paintings throughout the month of February.

Meetings and Programs:

- 2/13 - Adult Book Meeting at Rochester Public Library
- 2/25 - 3/1 - Program registration for the 10-week series of children's story hours
- 2/28 - Visiting Artist Program requests due at MCLS. Projected dates and programs include July 16 - John Young (Magic Show); October 22 - June Crandall (demonstration of macrame and stained glass); December 13 - Jay Stetzer (guitar, songs, stories).

1980 MCLS Materials Grant Program:

The budget allocation has been completed to cover the \$2,705 (net) that the MCLS Materials Grant Advisory Committee has earmarked for each member library for materials.

Using the formula provided (utilizing library discount prices in some categories) the following amounts are available to us:

Adult	900.00	(6 selection lists)
Juvenile	450.00	(3 lists)
Young Adult	187.50	(4 lists)
Recordings	600.00	(4 lists)
Other Audio-Visual	100.00	(number varies)
Equipment	400.00	(1 list)
Reference	780.00	(4 lists)
	\$3,417.50	gross total

Statistics:

Reserves	89
Reference	510
Copies Made	1,202
ILL Requests	52
ILL Requests Filled	56
Direct Requests Filled	48
Volunteer Hours	88
Films Received	0

Dorothea Pompa
 Dorothea Pompa

MEMORIAL FUND REPORT FOR FEBRUARY 1980

CHILI PUBLIC LIBRARY

FIRST FEDERAL SAVINGS ACCOUNT: 1-28-80 balance: \$1503.11

Book sales	Deposit 2-21-80	36.50
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\$1539.61

GIFTS:

New Book: "Chilton's Ford 1968-77, Repair & Tune-up"

Donor: Mr. Derek Chapman
7 Andony Lane

Many used books and magazines

MINUTES OF THE REGULAR MEETING, CHILI LIBRARY BOARD OF TRUSTEES, January 30, 1980

The meeting was called to order with Mrs. Riedman, Mrs. Fry, Mrs. Wickins, Mr. Burnett, Mr. Borlen, Mr. Criddle and Mrs. Pompa present.

Mrs. Fry moved that the minutes of the previous meeting be approved with the inclusion of the following corrections:

Motion to amend & approve previous minutes

Effective with payroll #3, January 12, 1980, the salary for Isabel Oliver, Cleaner, will be increased from \$3.60 to \$3.85 per hour.

The Board requests that the Town encumber \$1,468.47 for the library's share of the Town's payment for Unemployment in 1979. The monies will be paid early in 1980 from the library's 1979 budget.

Mr. Borlen seconded the motion. Motion Carried.

The Board elected the following officers for 1980:

Election of officers

Mr. Burnett was elected president in a motion made by Mrs. Wickins and seconded by Mrs. Fry. Mrs. Wickins was elected vice-president in a motion made by Mrs. Riedman and seconded by Mr. Borlen. Mr. Burnett moved and Mrs. Fry seconded a motion that Mr. Borlen be elected secretary. Mrs. Fry was named treasurer of the Memorial Fund in a motion made by Mrs. Wickins and seconded by Mrs. Riedman. All motions carried.

Library records (the payroll book and fine record book) were approved in a motion made by Mrs. Riedman and seconded by Mrs. Fry. Motion Carried.

Library records approved

A letter from the Town Clerk to the Town Engineers requesting specifications be determined to repair the town hall and library roof was received.

Letter regarding repairs to roof

Mr. Burnett moved that bills on Abstract #1, page 1, in the amount of \$1,504.14 be approved for payment. Mrs. Fry seconded the motion and the motion carried.

Bills approved

Mrs. Pompa reported that students of Mr. Ronald Downes at BOCES are constructing a children's book browser for the library. The project should be completed in several weeks time. Mrs. Riedman moved that the library utilize up to \$50. from the Memorial Fund for any necessary expenditures (casters or other hardware) incurred for the project. Mrs. Fry seconded the motion. Motion Carried.

Motion regarding book browser

Effective with Payroll #5, beginning February 9, 1980 the rate of hourly pay for library pages will be \$2.50 in a motion made by Mrs. Riedman and seconded by Mr. Borlen. Motion Carried.

Motion to increase pages' hourly rate

The Board received a letter from Mrs. Pompa and a form from her doctor in regard to her maternity leave-of-absence effective April 7 - October 5, 1980.

Letter from director

Mrs. Riedman moved that the Board authorize the purchase of a new Recordak charge-out machine with costs not to exceed \$1400. Mrs. Fry seconded the motion. Motion Carried.

Motion to purchase Recordak

Mrs. Riedman moved that the Board take advantage of the offer that the library house a Sharp Copier as outlined by Mr. James Launonen, the representative. Mrs. Pompa will arrange with Mr. Howard Whelpton for the present copier to be removed and for the new machine to be placed according to the agreement outlined earlier. Mr. Burnett seconded the motion. Motion to obtain a new copier
Voting yes: Mrs. Riedman, Mrs. Fry, Mrs. Wickins, and Mr. Burnett
Voting no : Mr. Borlen. Motion Carried.

The director was asked to place an order with Scholastic Furniture for two chairs and a two-seat lounge for \$1,082 as quoted with the funding to come from Federal Revenue Sharing monies. Mrs. Fry made the motion to purchase the furniture and Mrs. Riedman seconded the motion. Motion Carried. Motion to purchase furniture

Mrs. Fry moved that the library observe the following holiday closings in 1980: 1980 Holiday closings

Memorial Day - either Monday, May 26 or Friday, May 30
(The library will follow the town observance whenever the state and federal observances fall on different days)
Independence Day, Friday, July 4
Labor Day, Monday, September 1
Thanksgiving, Thursday, November 27
Christmas, Wednesday and Thursday, December 24 and 25
New Year's Eve, 5 p.m. closing on Wednesday, December 31
New Year's Day, Thursday, January 1, 1981

Mrs. Riedman seconded the motion. Motion Carried.

Mrs. Riedman moved that the library begin summer hours (Saturday closings) effective Saturday, June 28 and continue to be closed on Saturdays through Saturday, August 30. Mr. Borlen seconded the motion. Motion Carried. Saturday closings

The next meeting of the Board is scheduled for Wednesday, February 27 at 8:00 p.m.

Respectfully submitted,

Constance M. Wickins, Secretary Pro-Tem

Payroll: #1 (December 15 - December 28) \$ 798.73
#2 (December 29 - January 11) 914.24
#3 (January 12 - January 25) 947.84
#4 (January 26 - February 8) 962.09
January 31, 1980 1,884.58
\$ 5,507.48

Fines: \$613.64

Circulation: 1980: 12,324
1979: 11,936
388 gain

Memorial Display Case: Ethel Mosher prepared an inviting display depicting England in books, photographs, with china and fine wool. The display prompted many compliments and interest in our book collection on the British Isles.

Meetings:

- 1/16 - Adult Book Meeting and Materials Grant Advisory Committee Meeting at RPL
- 1/17 - Meeting with furniture representative
- 1/25 - Annual Report Due
- 1/25 - morning meeting here with the Materials Grant Advisory Committee
- 1/30 - Library Board Meeting

On-Going Concerns:

Continued trouble with the Recordak charge-out machine resulted in two service calls during the month; loss of much microfilm when the shutter malfunctioned; sporadic blank spaces on developed film. Troubles with the roof leaking continue and more tiles are stained. Complaints about the poor quality of photocopies continued. Finally the machine gave out and the diagnosis was serious: major parts needed to be replaced but were unavailable that moment. Wrong parts were finally delivered and then it was nearly a two-week wait for the repairman to be scheduled to do our work. The correct parts were re-ordered, he was finally able to complete the task, and the quality of copies is improved. The machine was out of commission several times during the month which would account for the low number of copies made in January.

Statistics:

Reserves	92
Reference	521
Copies Made	888
ILL Requests	63
ILL Requests Filled	82
Direct Requests Filled	36
Volunteer Hours	90
Films Received	5

Dorothea Pompa
Dorothea Pompa

CHILI PUBLIC LIBRARY MEMORIAL FUND REPORT FOR JANUARY 1980

First Federal Savings Account

Previous balance: \$1400.88

Interest 12/31/79

18.68

Book sales

1419.56

* Memorial Fund Gift:

36.55

5.00

Book Sales

1461.11

** Memorial Fund Gift

17.00

25.00

Present balance: \$1503.11

* Donor: Mr. & Mrs. Glen Robbins
In Mem.: Ralph Wickins

** Donor: Chili Golden Agers

GIFTS:

Cookbook: "Parkminster Palate Pleasers"

Donor: Parkminster Women's Association, Parkminster Church, Chili Ave.

Many paperbacks

Many books for book sale