

MINUTES OF THE REGULAR MEETING, CHILI LIBRARY BOARD OF TRUSTEES, December 29, 1981

Mr. Burnett, Acting Chairman, called the meeting to order at 10:30 a.m.
Mrs. Mau and Mrs. Riedman were present.

Mr. Burnett moved that bills on Abstract #12, page 1, in the amount of \$1,792.25 be paid. Mrs. Riedman seconded the motion.
MOTION CARRIED.

MOTION TO PAY BILLS

Mr. Burnett moved and Mrs. Mau seconded the motion that the minutes of the previous meeting be accepted as presented.
MOTION CARRIED.

MINUTES APPROVED

Mr. Burnett moved and Mrs. Riedman seconded the motion that the payroll and fine records be accepted. MOTION CARRIED.

LIBRARY RECORDS
APPROVED

Inasmuch as Mrs. Mau had not been appraised of the proposed personnel policy acceptance of the policy was tabled.

PERSONNEL POLICY

Mrs. Pompa advised the Board of the problem with the faucets in the lavatories. It was decided to replace the handicapped type faucets with regular handles because of their unsatisfactory performance.

PLUMBING

Mrs. Pompa also informed the Board of the new fines and fees to be imposed by and collected for the Rochester Public Library.

RPL CHANGES FINES
AND FEES

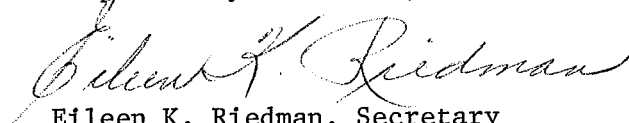
Mr. Burnett moved that the salary of the cleaning person be raised from \$4.12 to \$4.45 effective with Payroll #2. Mrs. Mau seconded the motion. MOTION CARRIED.

CLEANER'S SALARY
MOTION

The next meeting will be on Wednesday, January 27, 1982 at 8:00 p.m. in the library.

The meeting adjourned at 10:55 a.m.

Respectfully submitted,



Eileen K. Riedman, Secretary
Library Board of Trustees

MINUTES OF THE REGULAR MEETING, CHILI LIBRARY BOARD OF TRUSTEES, December 2, 1981

Chairman Fry called the meeting to order at 8:45 p.m. with Mrs. Wickins, Mr. Burnett, Dr. Garland and Mrs. Riedman present.

Mrs. Fry delivered a letter in which she reluctantly submitted her resignation to the Board, mandated by the fact that she will move from the Town of Chili. Vice Chairman Wickins assumed chairmanship of the meeting and asked for nominations to fill the unexpired term of Mrs. Fry which will expire 12/31/82. Mr. Burnett nominated Mrs. Dianne C. Mau. Dr. Garland seconded the nomination. MOTION UNANIMOUSLY APPROVED.

Board member
resigns/New
member appointed

Mr. Burnett moved that bills on Abstract #11, page 1, in the amount of \$2,031.93 be paid. Mrs. Wickins seconded the motion. MOTION CARRIED.

Bills approved

Mr. Burnett moved that the minutes of the previous meeting be accepted as read. Dr. Garland seconded the motion. MOTION CARRIED.

Minutes approved

The fine and payroll books were accepted on a motion by Dr. Garland and a second by Mrs. Riedman. MOTION CARRIED.

Library records
approved

Several interested residents of the Town have been interviewed for two additional seats on the Board which will be enlarged as a result of a petition on the part of the Board to the Regents of the State Education Department. As a result of the interviews the names of George Coolbaugh, Jr. and Morton Miller Ph.D. have been submitted to the Town Board for approval.

Board recommends
new members
to Town Board

Mrs. Pompa presented her report to the Board.

Director's report

The final draft of the Personnel Policy was received for review.

The next meeting will be held at 10:30 a.m. in the library on December 30, 1981.

Respectfully submitted,



Eileen K. Riedman, Secretary

<u>Payroll:</u>	Through October 30, 1981	\$ 47,654.47	<u>Fines:</u>	\$449.47
	#24 (Oct. 31 - Nov. 13)	2,229.48		
	#25 (Nov. 14 - Nov. 27)	2,201.11		
		<u>\$ 52,085.06</u>		

<u>Circulation:</u>	1981	11,477
	RL II	174
		<u>11,651</u>
	1980	<u>10,486</u>
		1,165 gain

Programs: Nine storyhours were held with 84 youngsters attending. Sixty-three children attended 3 Saturday film programs and a special film feature shown on Veteran's Day.

- 11/4 - Class Visit
- 11/12 - Mrs. MacKnight presented a story hour for Y-Wives children at Parkminster
- 11/18 - Chili Lions Club program and dinner meeting. I presented background information on our new Books-on-Tape program and demonstrated different kinds of visual aids that can be useful to the handicapped. The club members were enthusiastic about the many types of material that are available and hope to consider our library's needs for future fund-raising projects.

Meetings: During November Judy met many times with both Gates-Chili and Churchville-Chili school district people to draft the two joint public/school library proposals for possible R.A.R.E. funding in 1982. Meeting dates were on 11/3, 11/4, 11/10, 11/12, 11/17 and 11/20.

***Special Bulletin. As I was typing this report a call came to notify us that the Local History proposal, drafted by both the Chili and Gates Public Libraries, and the Gates-Chili School District, had been accepted for full funding by R.A.R.E. Now the work begins!

- 11/11 - Children's Book Meeting at RPL
- 11/18 - Adult Book Meeting at RPL
- 11/23 - Children's Book Meeting at RPL

Censorship Conference, November 21 - Judy and I have set our Number One Priority for 1982 and that is to write a Book Selection Policy for the Chili Library. We have begun to gather materials from other libraries throughout the county as well as doing our homework by reading current publications on censorship and related issues. Judy attended a one-day program and summarized the speakers' guidelines for us. I shall excerpt a small part of her paper for your information. "The workshop was extremely well attended. There were attorneys, professors, school and public librarians, and library board members. The experience made me aware of the importance of the library as the "marketplace of ideas" and the need for selection policies and complaint procedures before a problem arises."

Materials from the American Library Association and the American Civil Liberties Union were available. Speakers included representatives from the Intellectual Freedom Office of ALA, an attorney, Director of Instruction from Brighton Schools, a former school board member in Brockport, and the keynote speaker, Nat Hentoff. Judy attended two workshops in the afternoon. The first stressed preparation to combat censorship and the second was about censors and their targets. A long day but a day well spent! We will proceed with our draft and share this proposal with the Board early in 1982.

The December report will be delayed until the Annual Report to the State Education Department is completed. I will submit a summary of the year's activities and finances at that time.

Best Christmas Wishes,
Dorothea Pompa

D Pompa

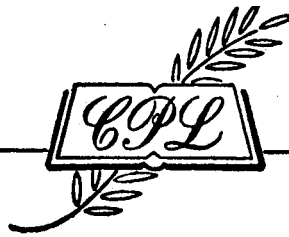
CHILI PUBLIC LIBRARY

MEMORIAL FUND REPORT FOR DECEMBER, 1981

Community Savings Bank Account balance	\$1,104.44
Interest 11-28-81	9.76
Deposit: 12-18-81 Cash	18.00
Golden Age Club gift check	<u>25.00</u>

Community Savings Bank Account balance	\$1,157.20
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Many donations of used books and magazines.



THE CHILI PUBLIC LIBRARY

3235 CHILI AVENUE • ROCHESTER, N. Y. 14624

December 17, 1981

James J. Powers, Supervisor
Town of Chili
3235 Chili Avenue
Rochester, New York 14624

Dear Supervisor Powers and members of the Chili Town Board:

As 1981 draws to a close the members of the Chili Public Library Board of Trustees wish to make some recommendations for consideration at the Town Board's reorganization meeting early in 1982.

Mrs. Eileen Riedman's five-year term on the library board will expire on December 31, 1981. Our members enthusiastically recommend that Mrs. Riedman be re-appointed to another five-year term, to expire December 31, 1986.

Mr. William Carr, Secretary, Board of Regents of the State Education Department, has sent verification that the provisional charter, granted to the Chili Public Library on October 27, 1961 and made absolute on December 14, 1973, has been amended to increase the number of seats on the library board from five to seven (Education Law, Section 260).

This action follows the submission of a joint petition by members of the Chili Library Board of Trustees (May 27, 1981 meeting) and by members of the Chili Town Board (June 17, 1981 meeting).

Our members, therefore, are pleased to recommend that the Chili Town Board consider appointing Mr. George H. Coolbaugh, Jr., 5 Stal-Mar Circle, and Morton W. Miller, Ph. D., 68 Bellmawr Drive as the additional trustees who will then draw lots to determine their terms of office which should be staggered (one five-year term and one four-year term) to comply with the Education Law, Section 260.3 - "Terms of office of such trustees shall be five years except that the terms of the first trustees shall be so arranged that the terms of as nearly as possible to one-fifth of the members shall expire annually." Obviously these are not "first" trustees but they should be handled as such.

The Board has appointed Mrs. Dianne C. Mau, 10 Dortmund Circle, to fill the un-expired five-year term of Mrs. Marilyn Fry. Mrs. Fry has moved to Scottsville which necessitated resigning her seat on the Board.

Sincerely,

Constance M. Wickins

Constance M. Wickins, Acting Chairman

MEMBER OF MONROE COUNTY LIBRARY SYSTEM

MINUTES OF THE SPECIAL MEETING, CHILI LIBRARY BOARD OF TRUSTEES, November 16, 1981

Chairman Fry called the meeting to order at 4:15 p.m. with Mr. Burnett, Dr. Garland, and Mrs. Wickins in attendance. Mrs. Riedman was absent.

Mrs. MacKnight reviewed the R.A.R.E. project proposals which are the result of public and school librarians' cooperative efforts to secure funding in 1982 for special joint projects.

The Board unanimously approved the Chili Library's participation with both the Gates-Chili and Churchville Chili School Districts in their requests for special project funding in a motion made by Mr. Burnett and seconded by Mrs. Wickins.

The meeting adjourned at 4:30 p.m.

Respectfully submitted,

Constance M. Wickins

Constance M. Wickins
Secretary Pro-Tem

CHILI PUBLIC LIBRARY

MEMORIAL FUND REPORT FOR NOVEMBER, 1981

Community Savings Bank Account balance	\$1,040.94
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Deposit: 11-13-81	<u>63.50</u>
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Community Savings Bank Account balance	\$1,104.44
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MINUTES OF THE REGULAR MEETING, CHILI LIBRARY BOARD OF TRUSTEES, October 28, 1981

Chairman Fry called the meeting to order at 8:05 p.m. Present were Mrs. Wickins, Mr. Burnett, Dr. Garland, Mrs. Riedman and Mr. Criddle, Liaison Town Board member.

Minutes of the previous meeting were approved on a motion by Mr. Burnett and a second by Dr. Garland. MOTION CARRIED.

Minutes approved

Mr. Burnett moved that bills on Abstract #10, page 1, in the amount of \$4,314.05 be paid. Mrs. Riedman seconded the motion. MOTION CARRIED.

Bills approved

Mr. Burnett moved that the payroll and fine records be approved. Dr. Garland seconded the motion. MOTION CARRIED.

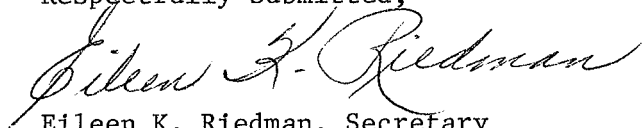
Library records approved

Mrs. Pompa presented her report.

Further discussion was held on the Personnel Policy.

The next meeting of the Board will be held, December 2, 1981 at 8:00 p.m. at the library.

Respectfully submitted,

A handwritten signature in cursive script, reading "Eileen K. Riedman".

Eileen K. Riedman, Secretary
Library Board of Trustees

<u>Payroll:</u>	Through October 2, 1981	\$43,287.83	<u>Fines:</u>	\$457.85
	#22 (Oct. 3 - Oct. 16)	2,239.48		
	#23 (Oct. 17 - Oct. 30)	2,127.16		
		<u>\$47,654.47</u>		

Circulation: 1981 11,672
 RL II + 77
 11,749
 1980 -11,235
 514 gain

Programs: Twelve storyhours were conducted during October with 126 children attending. Four Saturday film programs and a special Columbus Day feature showed a combined attendance of 61 youngsters.

Meetings:

- 10/5 - Town Children's Librarians met at the Webster Public Library
- 10/7 - Children's Book Meeting at RPL. Judy later met with Dorothy Keefe at Chestnut-Ridge School to prepare the R.A.R.E. proposal
- 10/14 - Adult Book Meeting at RPL and special meeting chaired by Linda Bretz to update Town Directors on the RPL and MCLS budgets
- 10/15 - Gates-Chili public and school librarians met to work on R.A.R.E. proposal ideas
- 10/16 - Meeting at Chili with Judy, Joanne Squire of Brasser School and Susan Swanton of Gates Public Library: R.A.R.E.
- 10/17 - Genesee Valley Regional Food Bank collection
- 10/19 - Judy attended a workshop on censorship at RPL with guest author Harry Mazer, author of War on Villa Street
- 10/21 - Children's Book Meeting at RPL
- 10/26 - Town Director's Meeting at Gates Library. Agenda: Frances Carducci, MCLS Systems Analyst speaking on Automated Circulation Control
- 10/27 - Meeting re: R.A.R.E. grant with Chestnut-Ridge people
- 10/28 - Adult Book Meeting at RPL
- 10/28 - Library Board Meeting

Statistics:

Reserves	95	ILL Requests filled	65
Reference	480	Centralized Reserves	44
Copies	2,200 approx.	Volunteer Hours	86
ILL Requests	56	Films	5

Our sincere condolences extend to Thelma Dumbleton's family on the loss of her mother-in-law, Mrs. Elizabeth Dumbleton, and to Ethel Mosher's family on the loss of her son-in-law, Mr. James Plumley.

H*A*P*P*Y T*H*A*N*K*S*G*I*V*I*N*G!!

Dorothea Pompa
 Dorothea Pompa

THE UNIVERSITY OF THE STATE OF NEW YORK
THE STATE EDUCATION DEPARTMENT
CULTURAL EDUCATION CENTER
EMPIRE STATE PLAZA
ALBANY, NY 12230

THE NEW YORK STATE LIBRARY

LIBRARY DEVELOPMENT

October 6, 1981

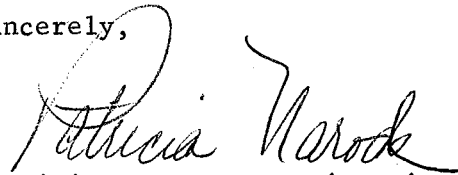
Ms. Dorothea R. Pompa, Director
Chili Public Library
3235 Chili Avenue
Rochester, New York 14624

Dear Ms. Pompa:

I am pleased to be able to tell you that at its meeting Friday, September 25, 1981 the Board of Regents approved the Chili Public Library's request for a charter amendment which increased from five to seven the number of trustees on the board. Official notification will probably not reach you for some time since processing of the formal charter document is a lengthy process. However, this notification should suffice until you get the official notice.

I hope this change will aid you in your functioning as a board and in accomplishing the goal of better representing the interests and diversity of this growing community. If in the future you have any questions or when problems arise, please do not hesitate to contact me.

Sincerely,

A handwritten signature in cursive script, reading "Patricia Narode".

Patricia Narode, Associate in
Library Services

PN:vp
cc: Nancy Ryan
Robert Burnett

MINUTES OF THE REGULAR MEETING, CHILI LIBRARY BOARD OF TRUSTEES, September 23, 1981

Chairman Fry called the meeting to order at 8:00 p.m. Present were Mrs. Wickins, Dr. Garland, Mr. Burnett and Mrs. Riedman.

Mrs. Fry moved to approve the minutes of the previous meeting with the correction that Mr. Criddle also attended. Mr. Burnett seconded the motion. MOTION CARRIED. Minutes Approved

A motion to approve payment of bills on Abstract #9, page 1, in the amount of \$800.07 was made by Mr. Burnett and seconded by Dr. Garland. MOTION CARRIED. Bills approved for payment

The library payroll book and fine records were reviewed and approved in a motion made by Mr. Burnett and seconded by Mrs. Riedman. MOTION CARRIED. Library records reviewed

Mrs. Pompa reported on the Town's installation of three interior emergency lighting units. The Board received copies of the library's third-quarter financial status. Director's report

Discussion on possible future uses of federal revenue sharing monies followed.

Review of the personnel policy as proposed continued.

The next meeting of the Board will take place on Wednesday, October 28 at 8:00 p.m.

The meeting closed at 10:15 p.m.

Respectfully submitted,



Eileen K. Riedman, Secretary
Library Board of Trustees

<u>Payroll:</u>	Through September 4, 1981	\$39,045.64	September <u>Fines:</u>	\$425.03
	#20 (Sept. 5 - Sept. 18)	2,205.21		
	#21 (Sept. 19 - Oct. 2)	2,036.98		
		<u>\$43,287.83</u>		

<u>Circulation:</u>	1981	11,665
	RL II +	74
		<u>11,739</u>
	1980	<u>-10,149</u>
		1,590 total gain

Library Scheduling: Circulation continues to climb, along with telephone reference questions and reference assistance provided in the library.

After reviewing our daily circulation records for the year we conclude that our lightest day of usage is Thursday with the heaviest times on Monday and Friday followed closely by Saturday.

Jane Galton, Judy MacKnight and I rotate Saturdays at present. Because we need additional coverage from 1 until 5 I suggest that the Board consider our hiring one additional part time employee, with library experience, to work 4 hours each Saturday and be available to cover evening hours (4:30 - 8:30) during vacations or illness.

It is not feasible to rotate the other current employees for additional Saturday coverage because these employees can barely keep up with the increasing office workload in the presently assigned hours. In addition, I have been unable to find a willing and skillful adult volunteer for Saturday afternoons.

We need more professional help and we need it very soon.

Meetings:

- 9/16 - Adult Book Meeting and Town Director's Meeting at RPL. Esther Kroeger and Nancy Ryan updated the system's involvement in the automated circulation project.
- 9/23 - Children's Book Meeting at RPL
Library Board Meeting
- 9/28 - Town Library Director's Meeting at Brockport's Seymour Library. Leatrice Pattison of Marine Midland Bank spoke on Interviewing - what law requires we can and cannot do. Mary Tower, Adult Services Consultant, covered system concerns and problems (Baker & Taylor, and continuing delays and cutbacks in the acquisitions, catalog and processing departments at RPL).
- 9/30 - Adult Book Meeting - RPL

Grants:

In 1981 we have utilized grant monies from the Monroe County Library System to order library materials and equipment, and to pay for Visiting Artists, in the amount of \$4,110.75. We have ordered in the following categories:

- Adult focus on continuations \$600
- 8 mm films \$200
- Adult fiction and biography \$540
- Children's early readers \$200
- Musicals, soundtracks and easy listening recordings and cassettes \$320
- Adult continuations II \$300
- Young adult biographies \$100
- Adult - computers \$160
- Children's midway and 3rd-4th books \$225
- Young adult science books \$110

Classical recordings \$150
Adult business sources \$250
Children's fantasy \$260

Yet to be completed are grants in October for reference books and encyclopedias and a December VAP (Mitzie Collins).

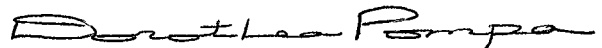
<u>Statistics:</u>	<u>August</u>	<u>September</u>
Reserves	76	140
Reference	550	560
Copies	2,220	2,364
ILL Requests	57	80
ILL Requests Filled	68	84
Centralized Reserves	63	32
Volunteer Hours	66	95

Reminder:

Nancy Ryan has asked us to remind all board members to return their System Services Questionnaire as soon as possible. If you have lost your copy a call to her office (428-7347) will get you a duplicate! Only two of our board members have responded (Scottsville and Gates are the only library boards so far with 100% response).

Storytime Registration:

So many parents have signed up their children for the Fall Storytime Program that Judy will have to offer additional sessions. Once again volunteer Betty Duncan will be covering Wednesday morning groups while Judy will take care of the "many" Thursday sessions. Programs start October 7 and continue through November 19.



Dorothea Pompa

CHILI PUBLIC LIBRARY

MEMORIAL FUND REPORT FOR SEPTEMBER, OCTOBER, 1981

First Federal Savings Account balance	960.48
Deposit: 9-25-81 BOOK SALES	53.00
Interest: 9-30-81	12.94
Interest: 10-1-81	<u>14.52</u>

First Federal Savings Account balance	\$1,040.94
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This balance was transferred from First Federal Savings Bank to Community Savings Bank, Chili Office, October 1, 1981, by Mrs. Marilyn Fry and Mr. Robert Burnett.

Community Savings Bank Account balance 10-1-81	\$1,040.94
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September 7, 1981

Report on Rolling Library II

In the 21 weeks that Rolling Library II has been in service at the Towne Plaza, North Chili, circulation has ranged from 12 on the first Monday to a high of 82, with an average of just over 44. This compares favorably with most of the other RL II stops, and with some additional publicity should continue to improve.

Patrons are mostly children and persons of retirement age. I would judge that people in the mid-age group work during the day and do their library visiting during the evening hours. In general people are delighted to have library service close at hand on a regular basis. This is particularly advantageous to the older people who live nearby and do not drive.

Many of the children are incredulous at first. One little tot looked back over his shoulder as he walked away, still not really believing that "library in a bus". Another wanted to be taken for a ride in the "truck". Teenage reaction seems to be "terrific!"

There is an excellent selection of material, from books to cassettes, and I find that I can usually provide requested titles not available on RLII from the Chili Public Library the following week. Beyond that is ILL. I'm continually amazed at the newest fiction and non-fiction that appears week after week.

The summer film presentation was not a great success, I think, because the films themselves did not appeal to the children. Perhaps cartoons and Dr. Seuss-type films would be better received by all ages. No monsters please.

I personally enjoy helping with RL II. Leroy is a joy to work with, and it's great fun to watch the little ones make their choices. Plus I'm getting acquainted with some of the very nice people who live in North Chili.

To summarize, I feel that RPL and MCLS are providing a most welcome service to readers in outlying areas, and should be thanked by all of us. Let's hope for a long, happy life for RL II wherever it may go.

Ethel Mosher

MINUTES OF THE REGULAR MEETING, CHILI LIBRARY BOARD OF TRUSTEES, August 26, 1981

Chairman Fry called the meeting to order at 7:50 p.m. Present were Mr. Burnett, Dr. Garland and Mrs. Wickins.

Minutes of the previous meeting were read and approved upon a motion by Mrs. Wickins and seconded by Mr. Burnett.

MINUTES APPROVED

Mr. Burnett moved, seconded by Mrs. Fry, that the fine and payroll books be approved as presented. MOTION CARRIED.

LIBRARY RECORDS
APPROVED

Mr. Burnett moved, seconded by Mrs. Wickins, that the bills listed on Abstract #8, page 1, in the amount of \$1,346.39 be paid. MOTION CARRIED.

BILLS APPROVED

Chairman Fry reported upon the Memorial Fund on deposit at First Federal Savings. As the account draws interest on a quarterly basis, the account will be retained there until interest is posted for the quarter ending with September 1981.

MEMORIAL FUND

Mrs. Wickins moved, seconded by Mrs. Fry, that Action for a Better Community's Genesee Valley Regional Food Bank be permitted to collect donations of food on Saturday, October 17 in the library foyer in observance of World Food Day. MOTION CARRIED.

WORLD FOOD DAY

Mrs. Wickins moved, seconded by Dr. Garland, that mileage reimbursement be raised to 20¢ per mile effective September 1. MOTION CARRIED.

MOTION TO INCREASE
MILEAGE REIMBURSE-
MENT

The Board reviewed proposals for inclusion in the 1982 budget request. The recommendations came to a total of \$110,200 as proposed.

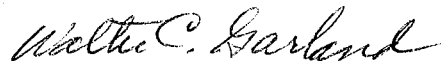
1982 BUDGET

Mrs. Wickins moved, seconded by Mr. Burnett, that the costs of the Automated Circulation Control System project (1982) be paid for from Federal Revenue Sharing funds. MOTION CARRIED.

AUTOMATED CIRCULA-
TION PROJECT/1982

The next meeting will be September 23, 1981 in the library.

Chairman Fry adjourned the meeting at 10:15 p.m.



Walter E. Garland
Secretary Pro Tem

<u>Payroll:</u>	Through August 7, 1981	\$ 34,652.20	August <u>finer</u> :	\$300.07
	#18 (Aug. 8 - Aug. 21)	2,195.66		
	#19 (Aug. 22 - Sept. 4)	2,197.78		
		\$ 39,045.64		

<u>Circulation:</u>	1981	12,052
	1980	10,357
		1,695 gain
		221 Rolling Library II
		1,916 total gain

I have asked our Special Program Participants to report on their activities throughout the summer. Included, for the Board's information, are the following summaries.

From Judy MacKnight, Children's Librarian - Summer Programs 1981

August attendance at programs	136
August attendance at films	90
Total summer attendance at programs	334
Total summer attendance at films	223

The summer was a busy one at the library. There were two programs for 3 - 5 year olds, one for those entering first and second grade, and one for students entering third through sixth grades. In addition children could sign a contract to read the number of books they felt capable of over the summer. Films were scheduled for both older and younger children. Visits were made to the Tiny Tots program at the Chili Community Center.

The first through sixth grade programs had activities in connection with Channel WXXI's Summer Bookwatch. The younger children were encouraged to "read" wordless picture books, learned about feelings, moods, following directions, and fairy tales. The group had special treats - a visiting storyteller and a party at the final session.

The older group heard book talks about new and old books and wrote reviews. They spent a great deal of time making puppets and practicing for a puppet show on August 13. Seventy-one people were on hand to watch "The Three Bears," "The Three Kittens," and "The Three Billy Goats Gruff" performed by the Bookwatchers.

Both of the Summer Bookwatch groups enjoyed a visit to Channel WXXI on July 29. They had a chance to see themselves on television and learn some of the secrets of television. Channel WXXI provided award certificates and T-shirt transfers for participants of the program.

Different organizations came to some of our film programs. Irondequoit Recreation brought a group of 67 youngsters on a rainy July 28. A YMCA group came on a dark August 4 with approximately 50 children.

With two weeks still to go until school opens, 15 awards have been given out for completion of reading contracts. Several children have finished one contract and then signed up to read more.

On August 11, a Visiting Artist Performer, Smiley, the Upsidedown Magic Clown entertained an audience of 102. Smiley amused and amazed the children with his humor and tricks. The audience was happy to participate in Smiley's program.

In efforts to reach more children 9 visits were made to the Tiny Tot program of the Chili Community Center. With approximately 25 three to six year olds per program a wider group of children were able to enjoy stories, finger plays, and games.

Hopefully some non-library users were "turned on".

It was a busy summer. One in which the children of Chili kept checking out books!

From Anne Dearstyne, dated August 28, 1981:

My work this summer at the Chili Library has consisted of a variety of different projects.

The major job was the re-carpeting during which my co-worker Mary Jane and I worked on effective planning and organization to make a difficult job a little easier, both before and during the actual physical labor. These plans included mapping and measuring the library, making a system for labeling and packing and unpacking the books. During the weeks we were closed Mary Jane and I also painted both the bay window area and the foyer to complement the new carpet.

After re-opening we helped weed the collection of outdated titles. I was involved in the discarding process after the initial weeding. Next, under Mrs. Pompa's guidance, I went through and updated the reserve files and installed a new visible reserve file to aid in better reserve service. Since that time I have handled the daily reserves.

My most recent project has been completing an inventory of the reference section of the library, the start of a complete library inventory.

Along with these jobs I also dealt with the public on the phone, at the main desk, and in helping Mrs. MacKnight with her children in the summer Bookwatch program, which was very enjoyable. In the process I have also learned the workings of the circulation system.

Working in the library was a very different experience from what I had anticipated. The work was difficult at times, and not always interesting. What I feel was most important, and also most enjoyable, was being able to work with a great team of people who gave me respect, taught me with patience, and were just great fun to work with. I've had a good summer.

From Mary Jane Brennan, dated August 21, 1981:

As a summer work-study employee I have worked on a wide variety of projects at the library. The first four weeks on the job were taken up with the re-carpeting project. Planning strategies, running errands, and hard physical work filled the days. While the library was closed we painted the bay windows in the children's section and the main lobby.

After the library's re-opening I worked on the discarding process of both books and magazines as well as helping with the desk duties when needed. I also completed a project in the children's section that involved stamping all the picture books and their catalogue cards. Throughout the summer I helped in the Wednesday Bookwatch Club.

I enjoyed working in the library this summer not because the work was particularly exciting but rather because I enjoyed the people I worked with.

It has been an extremely productive summer! With the help of the two Work-Study students, and with additional page hours assigned, the library staff has been able to accomplish a great deal.

Jeanne and Richard Austin welcomed a baby girl, Joanne Teresa, on Sunday, August 30, 1981. Joanne was 7 pounds and 21 inches long! And also, was nearly two weeks overdue! Jeannie was our Overdues Clerk since October 1980 so we were not surprised! Their address is 137 Norwich Drive.


Dorothea Pompa



THE CHILI PUBLIC LIBRARY

3235 CHILI AVENUE • ROCHESTER, N. Y. 14624

August 31, 1981

James J. Powers, Supervisor
Town of Chili
3235 Chili Avenue
Rochester, New York 14624

Dear Supervisor Powers:

The Library Board of Trustees is proposing that the amount to be raised by taxes in 1982 equal \$86,680. for the library operating budget.

With library usage growing rapidly, the Monroe County Library System reports increases in our library's circulation for the first three months of this year at more than 5 percent. Since March the circulation has increased even more than in previous years.

We feel confident that with the full support and cooperation of the Town Board we will be enabled to better serve all of the residents of Chili.

Sincerely,

Marilyn D. Fry, Chairman
Library Board of Trustees

cc: Members of the Library Board
Mr. Criddle, Library Liaison

CHILI PUBLIC LIBRARY

MEMORIAL FUND REPORT FOR AUGUST, 1981

First Federal Savings Account	Balance	\$909.98
Deposit: 8-26-81	BOOK SALES	<u>50.50</u>

Balance: August 26, 1981		\$960.48
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Many donations of used books and magazines.

MINUTES OF THE REGULAR MEETING, CHILI LIBRARY BOARD OF TRUSTEES, July 29, 1981

The meeting was called to order by Chairman Fry at 8:35 p.m.
Mrs. Wickins, Mr. Burnett, Dr. Garland and Mrs. Riedman were present.

Minutes of the previous meeting were amended to include approval of the May minutes on a motion made by Mr. Burnett and seconded by Dr. Garland. MOTION CARRIED. Mr. Burnett also moved to correct the amount Mrs. MacKnight received for items purchased for the library from \$36.99 to \$36.69. Mrs. Wickins seconded this motion. MOTION CARRIED.

MINUTES CORRECTED
AND APPROVED

Dr. Garland moved and Mrs. Wickins seconded a motion that the fine and payroll books be approved. MOTION CARRIED.

LIBRARY RECORDS
APPROVED

Mr. Burnett moved that the bills on Abstract #9, page 1, in the amount of \$1,224.22 be paid. Dr. Garland seconded the motion. MOTION CARRIED.

BILLS APPROVED


Mrs. Riedman moved that the Memorial Fund account be transferred from First Federal Savings Bank to Community Savings Bank. Mrs. Wickins seconded the motion. Mr. Burnett, Dr. Garland, Mrs. Wickins and Mrs. Riedman voted yes. Mrs. Fry abstained. MOTION CARRIED.

MOTION TO TRANSFER
MEMORIAL FUND
ACCOUNT

The next meeting will be August 26, 1981 in the library.

The meeting adjourned at 9:20 p.m.

Respectfully submitted,


Eileen K. Riedman, Secretary

Payroll: Through June 26, 1981 \$ 28,093.38 Fines: \$415.28
#15 (June 27 - July 10) 2,226.48
#16 (July 11 - July 24) 2,132.11
#17 (July 25 - Aug. 7) 2,200.23
\$ 34,652.20

Circulation: 1981 13,580 (includes 185 for Rolling Library II)
1980 12,363
1,217 gain!

Statistics:

Reserves	127	ILL Requests Filled	50
Reference	510	Centralized Reserves	43
Copies	1783	Volunteer Hours	115
ILL Requests	53		

Programs:

Four Tuesday afternoon film programs for children - 133 attended
Storyhours - Sixteen were conducted - 198 attended
A bus of youngsters enrolled in the Irondequoit Summer Recreation Program
visited the library
Chili Community Center playground program for Tiny Tots - Judy conducted
five storyhours there for them. Each program averaged 20 children in the
group.
Channel WXXI Visit and Station Tour on July 29 with six adults and 23
Summer Book Watch participants

Meetings:

7/1 - Library Board Meeting
7/29 - Library Board Meeting

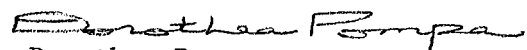
On-going Preparation for Future Programs:

Mrs. MacKnight continues to Plan Ahead - for story times, film programs,
Visiting Artists programs, class visits, puppet theater workshops and holiday
celebrations.

The best response to library programming has been from parents and children
who look forward to our story series and other child-oriented activities.

We are reviewing past program efforts to determine what kinds of offerings
are of value and interest to our adult community. Basically we know that film
circuits for adults do not work. Speakers and discussion groups require a great
deal of pre-planning and although past results have been fair the few who have
attended regularly expressed their interest and appreciation.

We are asking for your suggestions for new approaches to adult programs.
In the past we have had Visiting Artists who demonstrated craft techniques
(spinning and weaving; dried flower arrangements; wreath and holiday decoration
ideas and how-to-do them); talks on antique collecting and appraisal (glass,
early American); travelogues and slide shows; book discussion groups for adults;
books and film-related discussion groups for teens; guest speakers for teens;
film circuits geared to teen and adult interests (science fiction, great film
classics, comedy classics).


Dorothea Pompa

CHILI PUBLIC LIBRARY

MEMORIAL FUND REPORT FOR MAY, JUNE, JULY 1981

First Federal Savings Account	Balance	\$799.16
Deposit: 5-27-81	BOOK SALES	39.50
Interest: 6-30-81		11.32
Deposit: 7-29-81	BOOK SALES	50.00
	GIFT FOR BOOK PURCHASE IN MEMORY OF Craig Alan Hanson Jr. FROM Hazel Dalton	<u>10.00</u>
	Balance-July 29, 1981	\$909.98

Numerous donations of used books and magazines.

MINUTES OF THE REGULAR MEETING, CHILI LIBRARY BOARD OF TRUSTEES, July 1, 1981

Mrs. Wickins called the meeting to order at 8:45 p.m. with Mr. Burnett, Dr. Garland and Mrs. Riedman in attendance.

Mr. Burnett moved that bills on Abstract #6, page 1, in the amount of \$703.16 be paid. Mrs. Riedman seconded the motion. MOTION CARRIED.

Bills approved

Mr. Burnett moved and Dr. Garland seconded the motion that the payroll and fine books be approved as presented. MOTION CARRIED.

Library records approved

Mr. Burnett moved that the bill for the carpet in the library be paid (\$7,209.). He noted that the weight of the carpet was not shown on the bill. Mrs. Riedman seconded the motion. MOTION CARRIED.

Carpet bill approved from Revenue Sharing

Mr. Burnett moved and Dr. Garland seconded the motion that "Brown the Mover" be paid \$1,431. for removal and return of the library furniture and shelving at the time of the carpet replacement. MOTION CARRIED.

Movers' bill approved from Revenue Sharing

Mr. Burnett moved and Dr. Garland seconded the motion that the storage van bill in the amount of \$147. (for storage of books during the carpet replacement) be paid. MOTION CARRIED.

Bill for storage van approved from Revenue Sharing

The Board directed the Secretary to send letters to the two ladies who are summer Work-Study employees noting the Board's appreciation for their added service during the replacement of the carpet.

Mr. Burnett moved that Judy MacKnight be paid \$36.99 for paint used in the library. Mrs. Riedman seconded the motion. MOTION CARRIED.

Motion to pay for paint


Mrs. Riedman moved that an increase of \$35.00 be made to the amount kept in petty cash. Mrs. Wickins seconded the motion. MOTION CARRIED.

Motion to increase petty cash

The next meeting will be held July 29, 1981 at 8:00 p.m. in the library.

The meeting adjourned at 9:40 p.m.

Respectfully submitted,


Eileen K. Riedman, Secretary

DIRECTOR'S REPORT ----- JUNE 1981

Payroll: Through June 12, 1981 \$ 26,108.97
 #14 (June 13 - June 26) 1,984.41
 \$ 28,093.38

Circulation: 1980 10,623 (The library closed on Monday, June 15 -
 1981 5,123 Friday, July 3 for re-carpeting.)
 5,500 loss

Fines: \$335.14

Meetings:

- 6/3 - Adult Book Meeting and Meeting with Linda Bretz, Nancy Ryan and Esther Kroeger at RPL covering Civil Service Bill; State Aid Bill; Automation; System Services Questionnaire
- 6/10 - Children's Book Meeting at RPL
- 6/22 - Town Library Directors' Meeting at Riga. Agenda: Representative from the Emergency Food Coalition explained projected fall programs and possible county-wide library participation. Later talk centered on town directors' concerns: budgets, salaries, schedules, impending system-wide cuts due to budget limitations; personnel matters.

Statistics:

Reserves	44	ILL Requests Filled	45
Reference	200	Centralized Reserves	24
Copies	1,250	Volunteer Hours	120
ILL Requests	21	Films from ILL	1

Graduation:

Pages Kathy Freitas and Carmela Oliver graduated from Churchville-Chili Senior High School and will remain with us through the summer. Both girls plan on attending Monroe Community College in the fall. Kathy will study Computer Science and Carmela will pursue Liberal Arts. Former page Steven Turechek, also a graduate of Churchville-Chili, left on June 21 for Colorado to attend the United States Air Force Academy.

New pages joining the staff are Lori Hochreiter, a student at Cardinal Mooney High School, and JoAnn Chapman, a student at Churchville-Chili Senior High School.

Summer Programs:

Mrs. MacKnight reports: "There are programs for all ages at the library this summer. The programs began the week of July 6 with large turnouts. Two sessions are for 3 - 5 year olds. One is for first and second graders and one for third - sixth graders. Activities for the first - sixth graders are in conjunction with television shows on Channel WXXI. These groups will have a chance to visit the television station later in the month.

Children may also sign a contract to read a number of books over the summer. They set their own limit. Those who complete the contract win an award."

Dorothea Pompa
 Dorothea Pompa

MINUTES OF THE REGULAR MEETING, CHILI LIBRARY BOARD OF TRUSTEES, May 27, 1981

Chairman Fry called the meeting to order at 8:35 p.m. with Mrs. Wickins, Mr. Burnett, Dr. Garland and Mrs. Riedman present.

Mrs. Wickins moved and Mrs. Riedman seconded a motion that the minutes of the previous meeting be amended to read:

Minutes amended
and approved

"Mrs. Wickins moved that the bid on the carpet for the library from The Carpet Shop - alternate A-2 - be awarded (28 oz. Gulistan, color Russet Brown)." Dr. Garland seconded the motion. MOTION CARRIED.

Mr. Burnett moved that bills on Abstract #5, page 1, in the amount of \$9,792.72 be paid. Dr. Garland seconded the motion. MOTION CARRIED.

Bills approved

Mrs. Pompa reported that she is to meet with Nancy Ryan, MCLS Building Planning Consultant, regarding the removal of books and equipment prior to installation of new carpet.

New carpet
installation

The Board authorized Mrs. Pompa to contract with the necessary firms to secure items essential for the actual moving requirements not to exceed \$3,500.

The Board of Trustees extended its sincere appreciation for the staff coverage at the library during unusual circumstances in May.

Staff recog-
nition

Mrs. Pompa reported that the Rolling Library II is meeting with considerable success. The period has, therefore, been extended for an additional three months.

Bookmobile

The fine record and payroll books were approved on a motion by Mr. Burnett and a second by Mrs. Wickins. MOTION CARRIED.

Library records
approved

A brief history of the library was read by Chairman Fry and accepted by the Board. Mr. Burnett moved that this history be sent to the Town Board with a petition requesting that the Library Board be enlarged from its present five members to seven members. A check in the amount of \$30. and made out to the State Education Department will accompany the petition. Dr. Garland seconded the motion. MOTION UNANIMOUSLY CARRIED.

Motion to pre-
pare petition
to Town Board

Mr. Burnett moved and Mrs. Wickins seconded a motion that the library be closed on Friday, July 3. MOTION CARRIED.

Holiday closing

The next meeting is to be held on Wednesday, July 1, 1981 at 8:00 p.m. in the library.

The meeting adjourned at 9:45 p.m.

Respectfully submitted,



Eileen K. Riedman, Secretary
Library Board of Trustees

Payroll: Through May 15, 1981 \$21,684.48 (corrected total)
#12 (May 16 - May 29) 2,292.43
#13 (May 30 - June 12) 2,132.06
\$26,108.97

Circulation: 1981 10,900 Fines: \$571.22
RL II 171
11,071
1980 10,381
690 gain

Meetings:

- 5/5 - Library Board Study Session
- 5/6 - Adult Book Meeting and Special Meeting on Civil Service Bill
(recently introduced legislation to move public librarians to
the unclassified service of Civil Service as described in a memo
from Linda Bretz, April 29)
- 5/20 - Adult Book Meeting at RPL
- 5/27 - Children's Book Meeting at RPL
- 5/27 - Library Board Meeting

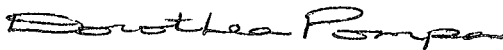
Programs: Nine storyhours (97 attending) and one adult comedy film classic
were presented during May.

Chili Art Club members displayed large works from their annual show on the
large pegboard and small works in the display case during May.

Life Scout Project - Ron Eggebrecht completed six hours of community service
in the library the week of May 11. Among the projects undertaken: inventory
of framed prints; shelf of Boy Scout merit badge books put in correct order
and poster made; washed and re-arranged all pieces of sculpture; revised
borrower registration files; shelf read Consumer Reports and Consumer Research
reference and circulating materials.

Statistics:

Reserves	88
Reference	492
Copies	1,831
ILL Requests	43
ILL Requests Filled	80
Centralized Reserves	46
Volunteer Hours	103
Films from ILL	5


Dorothea Pompa

MINUTES OF THE REGULAR MEETING, CHILI LIBRARY BOARD OF TRUSTEES, April 29, 1981

Chairman Fry called the meeting to order at 8:15 p.m. with Mrs. Wickins, Mr. Burnett, Dr. Garland, Mrs. Riedman and Mr. Criddle present.

Mrs. Wickins moved that the minutes of the previous meeting be approved. Mr. Burnett seconded the motion. MOTION CARRIED.

MINUTES APPROVED

Dr. Garland moved that the payroll book and fine records be approved. Mrs. Wickins seconded the motion. MOTION CARRIED.

LIBRARY RECORDS
APPROVED

Mr. Burnett moved that the bills on Abstract #4, page 1, in the amount of \$1,947.12 be approved. Item #87 in the amount of \$80.00 was deleted. Mrs. Riedman seconded the motion. MOTION CARRIED.

BILLS APPROVED

Mrs. Pompa advised the Board that the library is credited with \$7,682.00 in Revenue Sharing funds for 1980 and \$7,000.00 for 1981.

REVENUE SHARING

Mr. Burnett moved that name tags be worn by the paid staff and volunteer staff of the library. Mrs. Wickins seconded the motion. MOTION CARRIED.

NAME PINS

Mrs. Riedman moved and Mrs. Wickins seconded the motion that a second participant in the Work-Study summer program be hired from June 7, 1981 - August 29, 1981 at \$3.35 per hour. MOTION CARRIED.

WORK-STUDY PROGRAM

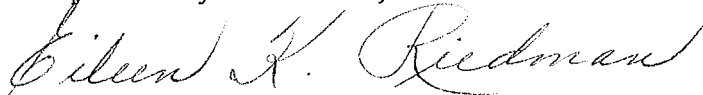
Expansion of the Library Board to seven members was discussed. Mr. Burnett moved and Dr. Garland seconded a motion that the Board initiate the necessary steps for expansion. MOTION CARRIED.

MOTION TO INCREASE
NUMBER OF LIBRARY
TRUSTEES

The next meeting is to be held on Wednesday, May 27, 1981 at 8:00 p.m. in the library.

The meeting was adjourned at 10:00 p.m.

Respectfully submitted,



Eileen K. Riedman, Secretary

Payroll: Through April 3, 1981 \$14,965.51
 #9 (April 4 - April 17) 2,191.18
 #10 (April 18 - May 1) 2,258.18
 #11 (May 2 - May 15) 2,267.61
 \$21,682.48

Circulation:
 1981 12,822
 RL II 162
 12,984 total
 1980 11,129
 1,855 gain

Fines: \$550.34

Meetings:

Children's Book Meetings at RPL - 4/1, 4/15, 4/29
 4/29 - Library Board Meeting

National Library Week: April 5 - April 11

We distributed 3,000 McDonald's bookmark/coupons and found the experience rather pleasant. Most library patrons were grateful and the few who declined were polite. Another successful experiment!

For complete information on our participation in the Gates-Chili Media Days on 4/7 and 4/8 please see the attached report.

Programs and Visits:

Three adult comedy film classics were shown on Friday evenings (part of an MCLS film circuit of newly acquired feature films); one film feature for families was shown and 12 storytimes for 3, 4, and 5-year olds were conducted (combined attendance for these programs was 105).

Visiting on 4/28 were 14 youngsters from the Sunshine Nursery School.

On 4/25 the Merry Glen Puppets performed before an enthusiastic audience of 65 children. Sponsored by the Monroe County Library System's Visiting Artist Program, the program was paid for with grant monies earmarked for Chili.

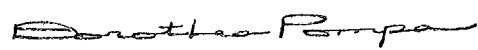
Genesee Valley Bottle Collectors' Exhibit was undertaken by David Pupo.

Statistics:

Reserves	100
Reference	480
Copies	2,365
ILL Requests	41
ILL Requests Filled	155
Centralized Reserves	19
Volunteer Hours	136

Volunteers: Presently we have 13 active adult volunteers. People call frequently to inquire about volunteer opportunities as well as available paid positions. This is especially true at this time of year when we are deluged with student job applications.

The address for Judith MacKnight is 211 Arbordale Avenue, Rochester 14610 if you would like to send a "get well" card.


 Dorothea Pompa

Chili Public Library
Media Day
Gates-Chili Junior and Senior High Schools
April 7 and 8, 1981

In early March, Marvin Andrews, the Young Adult Librarian at Gates Public Library, contacted me about joining with the Gates Public Library on Media Day at the Gates-Chili Junior and Senior High Schools. We agreed to join the media display.

I subsequently met with Marvin to learn more of the plans and what had been done in the past.

Materials selected for display included juvenile, young adult and adult:

Fiction

- adventure
- contemporary problems
- mystery
- science fiction
- Western

Non fiction

autos/vans	magazines
bike repair	motorcycle
college catalogs	sports
drug/alcohol	sports biographies
humor	

Non print

- cassette tapes
- 8 mm. and super 8 mm. films
- long playing records

April 7

Mrs. Pompa and I were at the Junior High alternately from 8 a.m. until 3:00 p.m. We checked out books and took reserves on records. Students could request a favorite song be played on the record player.

We were set up in the small library. Groups of about 30-35 students would come in at a time. The school librarians, Mr. Pawluckie and Mrs. Robbins, were extremely helpful as were the other members of their staff. The faculty also showed a willingness to help by encouraging the students to come in and by asking us to speak about services and programs the library has to offer.

April 8

We set up at the Senior High School at 7:30 a.m. and stayed until 2:15 p.m. We were in a small room off the library. Ellen Chu, Monroe County Library System's Young Adult Consultant, was also present.

The help of the library staff, Mary Granger and Debbie Rittmeyer, was much appreciated in publicizing the event and loaning us the space. Mr. Tisa, the principal, also stopped in to see how the day was going.

A video tape was shown twice. Entitled "New Kid in Town" it was produced by students in 1975. A crowd of students gathered to watch.

Observations

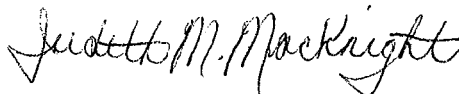
Although the circulation figures were not high, our participation in Media Day had several benefits:

- Cooperation with the Gates Public Library in our joint district
Special thanks go to Susan Swanton and Marvin Andrews for making arrangements with the schools and inviting us to participate.
- Celebration of National Library Week
- Maintaining contact and cooperating with school personnel
- Publicizing our services, especially on the junior high level for this age group is still dependent on others for transportation to the library
- Offering a program for Young Adults.

Media Day was a greater success at the junior high level. It was beneficial to bring some additional materials later in the day so that the later students also had a wide selection of materials.

Media Day was a learning experience for all - students, faculty and librarians.

Respectfully submitted,



Judith M. MacKnight
Children's Librarian

CHILI PUBLIC LIBRARY

MEMORIAL FUND REPORT FOR APRIL, 1981

First Federal Savings Account	Balance	\$764.42
Deposit: 4-20-81		
Book Sales		25.00
Interest: 4-20-81		<u>9.74</u>
	Balance-April 20, 1981	\$799.16

Many donations of used books and magazines.

MINUTES OF THE REGULAR MEETING, CHILI PUBLIC LIBRARY BOARD OF TRUSTEES, March 25, 1981

Chairman Fry called the meeting to order at 8:20 p.m. Mrs. Wickins, Mrs. Riedman, Dr. Garland, and Mr. Criddle were in attendance.

Mrs. Wickins moved that the minutes of the previous meeting be accepted. Dr. Garland seconded the motion. Motion Carried. MINUTES APPROVED

Mrs. Riedman moved that the bills on Abstract #3, page 1, in the amount of \$3,252.11 be paid. Mrs. Wickins seconded the motion. Motion Carried. BILLS APPROVED

Mrs. Fry moved that the payroll book and fine records be approved. Mrs. Riedman seconded the motion. Motion Carried. LIBRARY RECORDS APPROVED

Mrs. Wickins moved that the following wages become effective with the ninth payroll period beginning April 4, 1981: WAGES & SALARIES

Library Director, Dorothea Pompa \$15,260.
Librarian I, Judith MacKnight \$11,200.
Senior Library Clerk, Thelma Dumbleton \$4.70 per hour
Clerk-Typist, Jane Galton \$3.90 per hour
Clerk-Typist, Jeanne Austin \$3.90 per hour

Mrs. Riedman seconded the motion. Motion Carried.

Mrs. Pompa reported that Rolling Library II will stop once a week at Town Plaza in North Chili beginning Monday, March 30, 1981. DIRECTOR'S REPORT

The first quarter financial summary was reviewed by the Board.


Regarding the Emergency Door please see the attached letter.

Discussion was held on the proposed Personnel Policy.

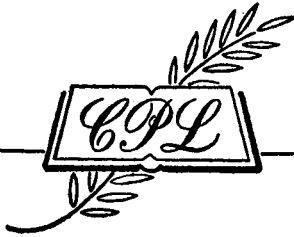
The next meeting of the Board will be held on April 29, 1981.

The meeting was adjourned at 10:00 p.m.

Respectfully submitted,


Eileen K. Riedman, Secretary
Library Board of Trustees

Attachment



THE CHILI PUBLIC LIBRARY

3235 CHILI AVENUE • ROCHESTER, N. Y. 14624

March 17, 1981

TO: Chili Town Council

Gentlemen:

At a recent unofficial meeting, the Chili Library Board discussed the matter of the additional or emergency library exit proposed and currently in the planning stages. The Library Board wishes to advise the Town that, if the Council elects to install this emergency exit, we will in no way oppose it; however, we do not believe it is a necessary expense and we do not wish it assumed that we are promoting installation of this extra door. It is the Board's opinion that discussion of swift evacuation techniques and occasional fire drills would, in the long run, be of equal if not greater benefit. We are asking here that the Fire Marshall or his deputy, at his convenience, contact Mrs. Pompa and arrange for advice and training of the staff as to the best procedures in event of a fire in the library.

Please feel free to call me if you wish any further discussion of this matter.

Marilyn D. Fry
Chairman,
Board of Trustees
3/17/81

*True copy
mfj*

A Public Hearing was held on Wednesday, March 25, 1981 at 8:00 p.m.
for the opening of bids on re-carpeting the Chili Public Library. The bids
were duly advertised.

The bids were as follows:

<u>Rochester Contract Supply, Inc.</u>		Performance bond was supplied.	
Base Bid	\$6,173.00	(Gulistan)	\$6,000.00 (Trend)
Alt. A-1	+ 652.00	28 Oz.	+ 400.00 24 oz.
Alt. A-2	+ 1,055.00		+ 600.00
Alt. A-3	- 127.00		- 120.00

The Carpet Shop Certified check accompanied bid.

Base Bid	\$6,231.00
Alt. A-1	+ 591.00
Alt. A-2	+ 928.00
Alt. A-3	- 200.00

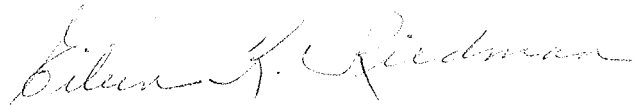
Brockport Carpet & Linoleum, Inc. Certified check accompanied bid.

Base Bid	\$6,499.00
Alt. A-1	+ 791.00
Alt. A-2	+ 1,196.00
Alt. A-3	+ 1,800.00

Chili Carpet Center. Certified check accompanied bid.

Base Bid	\$7,800.00
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The public hearing on carpet bids was closed at 8:15 p.m.


Eileen K. Riedman, Secretary
Library Board of Trustees

TABULATION OF BIDS

Chilli Town Library Carpeting

NAME OF FIRM	BASE BID	ALTERNATE A-1	ALTERNATE A-2	ALTERNATE A-3	BASE BID PLUS ALTERNATE A-2
Rochester Contract Supply (using Gulistan)	\$6173.00	+652.00	+1055.00	-127.00	\$7228.00
(using Trend)	\$6000.00	+400.00	+600.00	-120.00	\$6600.00
The Carpet Shop	\$6231.00	+591.00	+928.00	-200.00	\$7159.00 ✓
Brockport Carpet	\$6499.00	+791.00	+1196.00	+1800.00	\$7695.00
Chilli Carpet	\$7800.00				\$7800.00 (base bid)

Bergmann Associates

Donald J. Bergmann, P.E.
Brian M. Dougherty, P.E.
Gary B. Olin, P.E.
John R. Murray Jr., P.E.
Walter J. Windus, P.E.

Donald J. Bergmann & Associates, P.C.
Consulting Engineers and Planners

March 27, 1981

Ms. Dorothea J. Pompa
Chili Town Library
3235 Chili Avenue
Rochester, New York 14624

Dear Dotti:

Enclosed is a copy of the bid tabulation for the library carpeting. As the bids are quite low we are recommending installing the 28 oz. carpeting with the library moving the books and shelves.

You will notice that Rochester Contract Supply, Inc. is the apparent low bidder if Trend Carpet is used. However, as Trend was not specified as being acceptable, we have obtained a copy of Trend's specifications for 28 oz. carpeting for comparison. As the pile height of the Trend carpeting is less than the specified 7/32 inch it would be unacceptable.

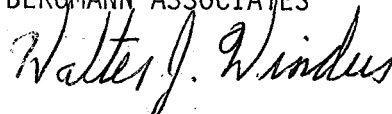
We have called all bidders who bid the Alternate A-2 and found that they all computed their bids using Gulistan carpeting.

Based on this information, we are recommending that the contract be awarded to The Carpet Shop for installation of 28 oz. carpeting, (Base Bid plus Alternate A-2).

If you have any questions, feel free to call.

Very truly yours,

BERGMANN ASSOCIATES



Walter J. Windus, P.E.
Associate

WJW:jlb

encl.

State of New York)
COUNTY OF MONROE) SS.
CITY OF ROCHESTER)

NO BIDDERS
be given that the
ary Board will ac-
placement of carpet
blic Library, Roch-
rk.
idders may secure
proposed Contract
om the Town Clerk at
wn Hall, 3235 Chili
hester, New York.
wn Clerk will receive
writing on the forms
the documents until
S.T. March 25, 1981
o after that time will
ted.
a publicly opened and
lic hearing of the Chil-
y Board at 8:00 p.m.
ch 25, 1981.
3-11-D&C

Cynthia Herriack being duly sworn, deposes and says
that she is principal clerk in the office of the ROCHESTER DEMOCRAT &
CHRONICLE a daily newspaper published in the City of Rochester, County
and State aforesaid, and that a notice of which the annexed is a printed
copy, was published in the said paper on the following dates:

3/13/81

Cynthia Herriack

Sworn before me this 13th

day of March 19 81

AGNES S. SWAN, Notary Public
State of N. Y., Monroe County
Commission Expires March 20, 1982

Agnes S. Swan

NOTARY PUBLIC

MEMORIAL FUND REPORT FOR MARCH, 1981

Balance-March 25, 1981	\$764.42
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1. Jupo, Frank	THE THANKSGIVING BOOK
2. Champagne, Roger J.	ALEXANDER McDougall and the American Revolution in New York

Many used books and magazines have been received as donations.

MINUTES OF THE REGULAR MEETING - CHILI LIBRARY BOARD OF TRUSTEES, February 25, 1981

Chairman Fry called the meeting to order at 8:10 p.m. with Mrs. Wickins, Dr. Garland, Mrs. Riedman and Mr. Criddle in attendance.

Mrs. Riedman moved that the minutes of the previous meeting be accepted as read. Mrs. Wickins seconded the motion. MOTION CARRIED.

MINUTES APPROVED

Mrs. Riedman moved that the payroll book and fine records be approved. Mrs. Wickins seconded the motion. MOTION CARRIED.

LIBRARY RECORDS
APPROVED

Mrs. Wickins moved that the bills on Abstract #2, page 1, in the amount of \$875.89 be paid. Mrs. Riedman seconded the motion. MOTION CARRIED.

APPROVAL OF BILLS

Mrs. Pompa reported that Mr. Victor Capellupo, inspector with the New York State Laboratory of Safety & Health, found no building or fire code violations upon his inspection January 27, 1981.

STATE INSPECTION

The Board agreed to decline the offer of the Gates Public Library to share in their application to the New York State Library for a grant to microfilm back issues of the Gates-Chili News.

MICROFILMING

Approval was given by the Board to the Genesee Valley Chapter, American Heart Association, to provide a blood pressure screening program to interested citizens at the library at a date to be agreed upon.

AMERICAN HEART
ASSOCIATION

Monroe County Library System has made available to the library a grant totaling \$3,189. for 1981 to be used for materials and equipment ordered through the system on special selection lists, and the Visiting Artist Programs.

1981 MCLS GRANT
PROGRAM

Mr. Donald Bergmann presented the specifications his company will use in advertisements for bids for a new carpet for the library. Office space is to be excluded. Bids are to be opened on March 25, 1981 at 8:00 p.m. If it is necessary for the library to be closed during re-carpeting, the Board proposed Saturday, June 20 - Saturday, June 27.

CARPET BIDS IN
PREPARATION

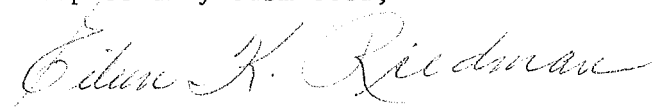
Mrs. Pompa reported that the library has applied to participate in the federally-funded student work-study program through the State University at Geneseo. Approval of our application was received from the Office of Student Financial Aid. The Board agreed to participate again for the summer of 1981.

SUMMER WORK-STUDY
PROGRAM

The next meeting of the Board is March 25 at 8:00 p.m.

The meeting was adjourned at 10:20 p.m.

Respectfully submitted,


Eileen K. Riedman, Secretary

<u>Fines:</u>	\$509.79	<u>Circulation:</u>	1981	12,446
			1980	<u>11,691</u>
				755 gain

- 2/4 - Special Library Board Meeting
- 2/4 - Children's Book Meeting at RPL - Mrs. MacKnight
- 2/13 - Donald Bergmann, Walter Windus, Mrs. Fry, Mr. Powers and Mrs. Pompa:
Carpet specifications and emergency exits
- 2/18 - Children's Book Meeting at RPL - Mrs. MacKnight
- 2/23 - Town Library Directors' Meeting at Pittsford Public Library
- 2/23 - Chili Fire Department representatives for presentation of the department's
50-year commemorative history to the library
- 2/25 - Library Board Meeting

Mrs. MacKnight and Mrs. Duncan conducted 19 storyhours during February with a total attendance of 121.

Five films for children were shown (four on Saturdays and a special feature on 2/16, a school holiday) with a combined attendance of 161.

Ten children from Grace Covenant Church visited.

Mrs. Dumbleton and Mrs. MacKnight represented the library at the Chestnut-Ridge Literature Fair on February 11.

Staff members Jane Galton and Judy MacKnight planned and organized a Mid-Winter Reception on February 16. All staff members contributed to the party by baking cookies and Ethel Mosher prepared the centerpiece. We estimate about 40 adults and 30 children attended. We did achieve our purpose: to gather together with those who happened to be in the library at the time for informal talk and refreshments and to welcome library volunteers and frequent users. Public response was positive so, at a later date, and with a slightly different format, we will plan a reception and program for adults and children.

To commemorate Black History Month a display was prepared that featured African carvings, jewelry, and baskets. The objects are from Mrs. MacKnight's collection.

Mrs. Mary Lou Heilman, art teacher at the Holy Ghost School and member of the Chili Art Club, displayed her drawings in the library. Mrs. Heilman holds a B.F.A. from Syracuse University and has exhibited her works here in the past. Her works are always well received!

Dorothea Pompa

CHILI PUBLIC LIBRARY

MEMORIAL FUND REPORT FOR FEBRUARY, 1981

First Federal Savings Account	Balance	\$679.92
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Deposit: 2-17-81

Book Sales	20.50
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Chili Golden Age Club donation	<u>25.00</u>
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Balance-February 17, 1981	\$725.42
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A donation of \$25.00 was received from the Chili Golden Age Club.

Numerous donations of used books and magazines were received.

Chairman Burnett called the meeting to order at 8:30 p.m. with Mrs. Fry, Mrs. Riedman and Mr. Criddle present.

The Board nominated the following officers for 1981 -

Mrs. Fry - Chairman

Mrs. Wickins - Vice-Chairman

Mrs. Riedman - Secretary

Mr. Burnett - Treasurer of the Memorial Fund

The Secretary was asked to cast one ballot for the slate of officers.

1981 Officers
elected

Mr. Burnett moved that the minutes of the previous meeting be accepted. The motion was seconded by Mrs. Fry. Motion Carried. The payroll and fines were approved.

Minutes and
library records
approved

Mr. Burnett moved that the bills on Abstract #1, page 1, in the amount of \$3,069.60 be approved for payment. Mrs. Fry seconded the motion. Motion Carried.

Motion to pay
bills

Mrs. Pompa reported that the Vanderlinde electrical contract, due for renewal 2/1/81, will be \$56.00 per month for maintenance of the electric lights. The contract will be renewed for three years.

Vanderlinde
contract

Emergency lighting at the library exits was discussed. A report will be forthcoming from the Town.

Ladder rungs in the workroom have been repaired.

All door knobs and delayed door closures are in working order.

Mrs. Riedman moved that bids for the installation of new carpeting in the library be reversed in order as previously voted at the December 3, 1980 meeting. Mrs. Fry seconded the motion. Motion Carried.

Carpeting bids

Several names were advanced to fill the vacancy on the Board created by the resignation of Mr. Borlen. The people will be contacted and asked to meet with the Board on February 4, 1981 at 8:00 p.m. in the library.

Mr. Burnett moved and Mrs. Riedman seconded a motion that the holiday closings for the year 1981 be as follows:

Holiday closing
Saturday closing

Memorial Day, Monday, May 25

Labor Day, Monday, September 7

Thanksgiving, Thursday, November 26

Christmas, Thursday and Friday, December 24 and 25

New Year's Eve., Thursday, December 31 - 5 p.m. closing


New Year's Day, Friday, January 1, 1982

Saturday closings for summer will take effect on June 27 through September 5. The library will re-open on Saturday, September 12. Motion Carried.

The meeting adjourned at 10:00 p.m.

The next meeting is scheduled for February 25, 1981.

Respectfully submitted,



Eileen K. Riedman, Secretary

DIRECTOR'S REPORT ----- JANUARY 1981

<u>Payroll:</u>	#1 (Dec. 13 - Dec. 26, 1980)	\$ 763.00
	#2 (Dec. 27 - Jan. 9, 1981)	1,968.99*
	#3 (Jan. 10 - Jan. 23)	2,019.64
	#4 (Jan. 24 - Feb. 6)	<u>2,039.84</u>
		\$6,791.47

*all employees, as requested by Town, are now paid bi-weekly

<u>Fines:</u>	\$592.03	<u>Circulation:</u>	12,324 = 1980
			<u>11,918</u> = 1981
			406 loss

Meetings:

1/7 - Children's Book Meeting at RPL
1/8 - Literature Fair Committee at Chestnut Ridge Elementary School
1/8 - Meeting with Bob Valerio, Gates-Chili News
1/14 - Adult Book Meeting at RPL
1/20 - Staff Meeting
1/21 - Children's Book Meeting at RPL
1/27 - Bauer Seminar
1/28 - Library Board Meeting
1/29 - Gates-Chili District Librarians Meeting at Harding Elementary School

Judy MacKnight reports on the Bauer Seminar: Reading - The Magic World of Books.

January 27, 1981, was an intense day. The enthusiasm and knowledge of Dr. Buaer in addition to her abundance of media material made it a day to remember.

She began with a story leading into a discussion of traditional storytelling and multimedia storytelling. Demonstrations included a storytelling apron with objects in each pocket, flip cards, magnetic boards, chalk boards, Velco boards, toys and stuffed animals. Her storytime banners and vests are the ultimate in creativity and workmanship.

An emphasis was placed on poetry with examples given of dramatic poetry (she lay down on the desk), poems with lighting and putting out a candle, poems on the back of Valentines, etc.

The day continued with book-talk-boxes, puppet people, ideas for exhibits, and book craft such as book soap, greeting card stories, story cushions.

The many ideas are useful and an asset to librarians and teachers.

Display: Mr. Leonard Delesky, former president of the Rochester Gem and Mineral Society, prepared an outstanding display of rocks and minerals in January. So many people of all ages responded so favorably that we have invited Mr. Delesky to exhibit more of his collection in the summer.

On January 31, 12 Cub Scouts attended a puppetry workshop conducted by Mrs. MacKnight.

Winter Storytimes began on Tuesday, January 27 with groups meeting on Tuesdays at 10:15 a.m.; Wednesdays at 10:15 a.m.; 1:45 p.m. and 4:00 p.m.; and on Thursdays at 2:00 p.m. Groups are geared to 3 and 4 year-olds; 4 and 5 year-olds; and first and second graders.

Dorothea Pompa