

The meeting was called to order at 7:03 p.m. by Dr. Miller. Also present were Eileen Riedman, Nancy Preston, George Coolbaugh, Bob Criddle and Dave Sierk.

George Coolbaugh made a motion and Dave Sierk seconded a motion to accept abstract #12 for \$5,608.68 and the fine and payroll books. MOTION CARRIED.

BILLS, FINE &
PAYROLL APPROVED

Mort Miller presented a new professional development/management review format prepared by Eileen Riedman, and asked that Board members review the new form for comment at the next meeting.

PROFESSIONAL
REVIEW FORMAT

Mrs. Pompa reported a gift of \$50 from Hannah Burke, the winner of the Suburban News Essay Contest. Eileen Riedman made a motion to place the money in the Memorial Fund. George Coolbaugh seconded. MOTION CARRIED.

MEMORIAL FUND
CONTRIBUTION

The director also reported that the Chili Lions Club will be donating a PT Model Master lens table top magnifier to the Library.

MAGNIFIER
DONATED

The Board was also notified that the Town Board approved a \$5,000 Revenue Sharing appropriation for the Library.

REVENUE SHAR-
ING APPROP.

There was \$301.90 due from additional expenses incurred for the Volunteer Recognition Dinner. Dr. Miller made a motion to cover the expenses by taking \$114.10 from the Memorial Fund and \$187.80 from the library budget. George Coolbaugh seconded the motion. MOTION CARRIED. Abstract #12 was addended to reflect the \$187.80 expense, making the Abstract #12 total \$5,796.48.

VOLUNTEER REC-
OGNITION DINNER
PAYMENT

Eileen Riedman made a motion to encumber \$1,000 from the 1985 budget for payment of an Encyclopedia Britannica already received but not invoiced. George Coolbaugh seconded. MOTION CARRIED.

ENCUMBERED
FUNDS

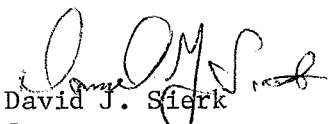
The Board agreed to review the Patron Survey prior to the next meeting.

PATRON SURVEY

Our recommendation was sent to the Town Board for the reappointment of Constance Wickins and George Coolbaugh for an additional five-year term.

The next meeting will be held Tuesday, January 28th at 7:00 p.m.

Respectfully submitted,


David J. Sierk
Secretary

<u>Payroll:</u>	Through December 6, 1985	\$84,253.93	<u>Fines:</u>	\$607.90
	#26 (Dec. 7 - Dec. 20)	<u>3,346.33</u>		
		\$87,600.26		

<u>Circulation:</u>	1984 = 9,135	Total circulation in 1985 = 150,101.
	1985 = <u>8,931</u>	Of this total 1,710 items were checked out
	204 loss	at Rolling Library II stops in Chili.

Meetings & Activities:

- 12/18 - Adult Book Meeting - RPL
- 12/20 - 1986 Budget and Revenue Information due at MCLS
- 12/23 - Library Board Meeting

Members of the Chili Historical Society donated a Christmas tree to the library. It was decorated in the Victorian motif using dried materials, pinecones, paper doilies, artificial fruit, and baskets. The group has offered to do this again in 1986.

Mrs. De Looze reports on Children's Activities:

- 12/4 - Children's Book Meeting - RPL
- 12/6 - Trivia and Pizza Party for 5th and 6th graders. We had a tremendous response to this program, especially considering that this age group is notoriously hard to attract. About 45 signed up and 38 attended. Many thanks to Mrs. Marylynn Miller who helped with this enthusiastic and boisterous crowd.
- 12/14 - "Once Upon a Puppet" Puppeteers performed for a group of preschoolers and their parents. The program was well-suited to the age group and included both traditional and holiday stories with participatory songs and games. 45 attended.
- Holiday Movies and Refreshments for ages 5-12. 40 attended.
- 12/20 - Library Bowl team met in the library. Seven children have signed up to be on the Chili Library - Library Bowl team. They have started reading and will meet again in January. Mrs. Miller has been instrumental in finding participants and organizing the team.
- 12/28 - Movie for ages 5-12. 5 attended.

Mrs. Mancuso reports on Young Adult and Computer-related Activities:

- 12/7-11 Attended New York Library Association annual conference (report submitted to Mrs. Pompa, 12/18/85).
- Elected to the board of the Monroe County Library System Staff Association as the town libraries' representative (one year term).
- 12/16 - Young Adult Book Meeting - RPL

Other activities include presenting a series of booktalks at the Churchville-Chili Senior High School. These were based on the Astrology flyers produced last summer. Minutes from the October Microcomputers Users' Group (MUG) meeting at Brighton were prepared and sent to member libraries along with the proposed agenda for the 1/14/86 meeting which will be held at Chili.

Displays on Halley's Comet, Eating Disorders, and Skiing were prepared.

<u>Apple IIe:</u>	Orientations:	3	Attendance:	13
	Software Use:	17	Public Use (hours):	31½

Dorothea Pompa
Dorothea Pompa



December 23, 1985

Members of the Town Board
Town of Chili
3235 Chili Avenue
Rochester, New York 14624

To the Town Board:

The Board of Trustees of the Chili Public Library at their regular meeting in September 1985 unanimously recommended that the Town Board reappoint Mrs. Constance M. Wickins and Mr. George Coolbaugh to five year terms on the Library Board, from 1 January 1986 through 31 December 1990.

Thank you for your consideration.

Sincerely,

A handwritten signature in cursive script that reads "Morton W. Miller".

Morton W. Miller, Ph.D.
President, Library Board

cc: Mrs. Anderson, Supervisor
Mr. Callahan
Mr. Criddle
Mr. Pikuett

REPORT TO DIRECTOR

NYLA CONFERENCE, 1985

Date: December 8 - 11

Place: Marriott Marquis, New York City

PROGRAMS ATTENDED:

1. Dec. 8: Young Adults Consultants and Specialists Meeting
2. Dec. 9: Edited or Expurgated? Pre-publication editing
3. Dec. 9: Author on Stage: Robin McKinley
4. Dec. 9: Vitality Fund Event: Geraldine Ferraro
5. Dec. 10: History, Romance, and Young Adults--how do they mix?
6. Dec. 11: Publishers and Librarians Forum--areas of conflict and opportunities for co-operation
7. Dec. 11: Specialist Services in the One-Person Library
8. Dec. 10 and 11: Visits to Exhibitors' Booths

SUMMARY OF PROGRAMS

1. This round table meeting is an annual forum for consultants and librarians who serve the young adult patron to meet one another and discuss mutual concerns. A free interchange of ideas is a highlight of the meeting.
2. Two editors (Scholastic and Pacer Books), a public librarian from the Intellectual Freedom Round Table, a professor, (Diane Shugart, UConn), and an author of juvenile and young adult books (Ellen Conford) discussed pre-publication censorship and editing. Self-appointed guardians of the public have forced issues in many school districts and public libraries, causing both authors and publishers to be very cautious. Librarians become involved when demands are made to remove materials from the shelves. Some librarians and administrators have been threatened with the loss of jobs. After the panel discussion, the floor was given to the audience. Several participants related personal experiences. Suggestions were proposed for dealing with disgruntled patrons....one example is providing a written form which the patron must fill out when registering a complaint.
3. Robin McKinley, author of the 1985 Newbery Award Winner, *The Hero and the Crown*, spoke of the influences in her life which led to her professional career. She read the first chapter of her new book (tentatively titled *Morenga*) and then described the "creative process" of her writing. A question and answer period followed. Ms. McKinley was also present at the Greenwillow booth the following day for private conversation and book-signing.
4. The social evening in the Astor Hall of the New York Public

Library provided a relaxed atmosphere for participants to meet each other and engage in casual conversation. Geraldine Ferraro, 1984 Democratic Vice-Presidential candidate, gave a "pep" talk encouraging librarians to "keep up the good work".

5. Author Candice Ransom and Scholastic Books editor Ann Reit reviewed the process of creating a new product--in this case the Sunfire Romance series for the young adult market. All the steps from inception to publication were outlined--including the "formula" to be followed (e.g. the # of pages and the era in which the book is set). Ms. Reit discussed the publisher's concern for marketing the product while Ms. Ransom explained what she, as an author, does to fulfill her part of the contract. The audience was invited to express opinions and offer suggestions for this and other series.
6. The purpose of this panel discussion was to bring to light several areas where publishers and librarians have disparate viewpoints, and to suggest methods for co-operation between the two professions. Motivation is the bottom line--librarians need to serve their patrons quickly and accurately; publishers need to make money! However, publishers are willing to hear from librarians and to take suggestions under consideration. The panelists involved with publishing urged the librarians to contact them (or others) when there are concerns.
7. I was one of three participants in this program which was designed to provide ideas for specialized services in the one-person library. My contribution, based on three and a half years as Director of the Riga Free Library in Churchville, focused on sources for programs, special collections and services to various patron populations.
8. Over 160 exhibitors set up display areas in the Grand Ballroom of the hotel. Meeting people connected with products purchased by the library provides librarians with an opportunity to express opinions and offer suggestions about those products. Exhibit visiting is a good way to learn about new services and advances in technology which can benefit the library. Several authors were attendant at the publishers' booths and many vendors offered "freebies" in the form of posters, bookmarks, bags, etc.

Donna Mancuso
12/18/85

CHILI PUBLIC LIBRARY

MEMORIAL FUND REPORT FOR OCTOBER, NOVEMBER, DECEMBER 1985

Rochester Community Savings Bank Account Balance		\$4,130.46
11/27/85	Interest	57.72
12/09/85	Book Sale Receipts	36.00
12/09/85	Donation from M/M Daniel J. Stone, Jr. Gift to library.	5.00
12/09/85	Donation from M/M John Riedman to be used to purchase business related computer software.	200.00
		<hr/>
		4,429.18
12/09/85	Withdrawal - to Pizza Villa for party refreshments for Pizza & Trivia Party.	- 40.00
		<hr/>
Rochester Community Savings Bank Account Balance		\$4,389.18

The meeting was called to order by Dr. Miller at 7:03 p.m. Present were Constance Wickins, Eileen Riedman, George Coolbaugh, Rilla Crothers, and Nancy Preston.

The Board members welcomed Mrs. Crothers and expressed their pleasure in her acceptance to serve the remainder of Mr. Du Bois' term.

George Coolbaugh moved to approve the minutes of the October 23, 1985 meeting. Nancy Preston seconded the motion. MOTION CARRIED. MINUTES APPROVED

Constance Wickins made a motion to approve payment of the bills on Abstract #11, page 1, in the amount of \$6,221.54, and to approve the fine and payroll books as presented. George Coolbaugh seconded the motion. MOTION CARRIED. BILLS, FINE AND PAYROLL APPROVED

After discussion the Board determined that the following staff salary schedule will take effect on January 4, 1986, the start of Payroll #2: 1986 STAFF SALARY INCREMENTS

Mrs. Pompa, Director	\$22,406
Mrs. De Looze, Children's Librarian	16,324
Mrs. Mancuso, Young Adult Librarian	15,400
Mrs. Dumbleton, Senior Library Clerk	13,415
Mrs. Mosher, Clerk-Typist	6.04 per hour
Mrs. Galton, Clerk-Typist	5.40 per hour
Mrs. Balsley, Clerk-Typist	5.01 per hour

Current salaries of \$3.90 per hour for the pages and cleaner will remain in effect. Nancy Preston made the motion to adopt these increments as outlined. George Coolbaugh seconded the motion. MOTION CARRIED.

Dr Miller presented his draft for Professional Development/ Management Review and asked that comments on the content and/or format be given to him before December 23. PROFESSIONAL DEV./ MANAGEMENT REVIEW

Dorothea Pompa presented the Director's Report which included a letter from the Gates-Chili High School Student Work Incentive Program and a report from MCLS Systems Analyst Barbara Moore on automation response time. DIRECTOR'S REPORT

The Director summarized the November 5 RIP workshop on Performance Appraisal.

The Chili Historical Society will be placing a Christmas tree in the library that will be decorated with natural materials to follow the Victorian motif.

Linda Bretz, Director of RPL and MCLS, has asked Town Directors on the western side of Monroe County to discuss with their Boards the impact of non-resident borrowers outside the Pioneer Library System who want to borrow library materials after the automated circulation system is implemented.

George Coolbaugh reported that the Patron Survey draft is 75% completed. PATRON SURVEY

He also reported on the recent MCLS meeting to update the Board on Library Bowl, response time tests, and the impending lack of maintenance by IBM of the Main Library's antiquated transaction sorting equipment. Mr. Coolbaugh will convey to Mrs. Bretz that Chili would be willing to have the MCLS Board meet here in the future.

MCLS UPDATE

The Community Study should be completed in December. Dr. Miller will work with Mrs. Pompa to refine the text.

COMMUNITY STUDY

The Volunteer Recognition Dinner was very well planned, and very well attended.

VOLUNTEER DINNER

The National Library Logo signs have been placed by the Highway Department in the front driveway.

NATIONAL LOGO

Eileen Riedman made a motion to raise the maximum charge for all library book materials, recordings, cassettes, and books-on-cassettes from \$3.00 to \$4.00, effective January 2, 1986. Other maximum charges, determined in the 10/23/85 meeting, remain in effect. Constance Wickins seconded the motion. MOTION CARRIED.

MAXIMUM OVERDUE
FINE INCREASED

Members of the Churchville-Chili High School yearbook, The Crest, requested that the Library place an ad in the 1986 edition. The ad will be placed by Mrs. Pompa for an amount not to exceed \$35. in a motion made by George Coolbaugh and seconded by Constance Wickins. MOTION CARRIED.

APPROVAL FOR
YEARBOOK AD

The meeting adjourned at 9:00 p.m.

The next regularly scheduled meeting will be on Monday, December 23, 1985 at 7:00 p.m.

Respectfully submitted,

Nancy Preston

Nancy Preston
Secretary pro tem

<u>Payroll:</u> Through October 25, 1985	\$73,833.84	<u>Fines:</u> \$492.79
#23 (Oct. 26 - Nov. 8)	3,454.09	
#24 (Nov. 9 - Nov. 22)	3,523.11	<u>Copier:</u> \$106.40 (Nov. 18, 1985)
#25 (Nov. 23 - Dec. 6)	3,442.89	
	<u>\$84,253.93</u>	

Circulation: 1985 = 12,023
1984 = 11,441
582 gain

Meetings and Activities:

- 11/1 - Outreach Survey completed and sent to Extension Department, RPL
- 11/5 - RIT Continuing Education: How to Conduct a Meaningful Performance Appraisal
- 11/13 - Adult Book Meeting and Town Directors' Meeting - RPL
- 11/16 - Volunteer Recognition Dinner - Brook Lea Country Club - 50 attended.
Dr. Richard Mancuso, through VAP, performed his Amazing Physics Show.
Dr. Miller handled the dinner arrangements and menu, Mr. Coolbaugh arranged the program, Mrs. De Looze and Mrs. Mancuso designed the program brochures and Leslie also made the placecards, and I handled the reservations and money. The volunteers were well pleased with the evening, enhanced also by the delicate bouquets presented them (made by Donna) and top photographs taken by Jim De Looze.
- 11/19 - Attended Scottsville's T. J. Connor Elementary School assembly to hear professional storyteller, Rafe Martin
- 11/20 - Library Board Meeting
- 11/25 - Town Directors' Meeting at the Pittsford Library
- 11/27 - Adult Book Meeting - RPL

Memorial Display Case: In honor of Children's Book Week (Nov. 17 - Nov. 23), staff members displayed photographs of themselves when children and copies of their favorite books.

Art Display: Mary Lou Bell, member of the Chili Art Group, displayed five oil paintings during the month.

Mrs. De Looze reports on Children's Activities:

- 11/6 - Children's Book Meeting - RPL
- 11/8 - Paul Ruben presented a well-organized, entertaining slide program which conveyed the thrill of riding roller coasters. 15 people of all ages came along for the ride.
- 11/14 - Gates-Chili District Librarians' Meeting at Neil Armstrong School.
- 11/20 - Children's Book Meeting and Library Bowl Meeting - RPL.
- 11/25 - Author visit. James Marshall's talk was hilarious and I gained a greater appreciation for his books and illustrations.

Nine preschool storytimes were held. Total attendance was 106 or an average of 11 children per session.

Library Bowl Update: 55 schools from the county are participating although no school in the Gates-Chili district has entered. School librarians at local schools expressed regret at the failure to get students involved.

I was contacted by Mr. Jack Bates, principal of the Chestnut Ridge Elementary School. They have four teams of seven each within the school so will have a run-off there before going to the regional competition.

Because none of the Gates-Chili schools have entered the Bowl, I am sponsoring a team for Chili area students with the help of Mrs. Marylynn Miller. We are introducing students to Library Bowl during the upcoming Trivia and Pizza Party. We will know by mid-December how many students are interested in being on a Chili Public Library team.

Region 5 will be made up of four teams from Chili, Riga, and Brockport. The regional run-offs will be held in the Town Hall Meeting Room.

Mrs. Mancuso reports on Young Adult Activities and the Computer:

11/14 - Gates-Chili District Librarians' Meeting at Neil Armstrong School

Apple IIe:

Orientations: 3
Attendance: 20
Software Use: 31
Public Use: 48 hours

Two patrons requested special help in formatting disks, writing programs and creating files. We arranged appointments and I spent two hours helping them.

Programs:

- 11/1 - Last in film series - 15 attended (55 people attended the three in the series).
- 11/4 - VAP Barbara Durkin, Webster resident and author of Oh You Dundalk Girls, Can't You Dance the Polka?, talked about her experiences which have influenced her writing. The eleven who attended laughed and cried.
- 11/14 - VAP Shirley Shaefer of Coloright Ltd. presented a discussion on color analysis of wardrobe and makeup. 39 attended (including one male).
- 11/29 - Christmas Ornament Workshop using natural materials. Leslie and Donna did this program together. 30 children, ages 8 and up attended. There was an enthusiastic response from the participants - a great turn-out for this age range.

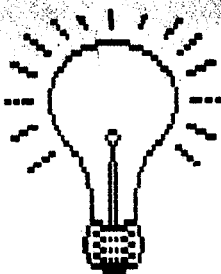
Booklist created for Mrs. Rybinski - to be used in an edition of a Special Education Parents' Newsletter.

Prepared flyers announcing the new fine schedule effective January 2, 1986 and did book displays on American Indians, Thanksgiving, and Christmas.



Dorothea Pompa

HELPFUL IDEAS FOR SPECIALIST SERVICES IN THE ONE-PERSON LIBRARY



suggestions from
Donna Mancuso
Chili Public Library
3235 Chili Avenue
Rochester, NY 14624
716-889-2200

WHO CAN HELP WITH TIME, MONEY AND RESOURCES??

I. VOLUNTEERS/FRIENDS' GROUP

ask them to:

- organize book sales
- staff circulation desk
- create displays (pre-designed or their own design)
- repair books
- type book cards
- run projector for film programs
- distribute flyers, posters, etc.

II. COMMUNITY MEMBERS

they will be happy to:

- share hobbies through programs (needlepointers, woodworkers, potters, birders, etc.)
- present travelogues, slide shows
- share talents (an artist might create bookmarks, design a library logo--a photographer may be willing to take publicity photos for local newspaper)
- donate \$ for special collections or periodicals the library might not otherwise be able to afford

III. BUSINESS COMMUNITY

looking for tax write-offs, it can

- provide free or reduced fee photocopy (if library does not own a copier, the vendor in the area might be willing to provide the machine with a percentage of the profit going to the library)
- offer display space (during National Library Week ask local businesses to create window displays promoting the library : e.g. the hardware store might feature tools for the do-it-yourself carpenter with a poster featuring the library's collection of books for that person)
- donate refreshments for programs
- offer workshops (the local florist could demonstrate the art of holiday table arrangements using fresh or silk flowers)
- give time, \$, or services (does the library need the front door painted? rug cleaned? windows washed?)

IV. SERVICE ORGANIZATIONS

can enhance the community by

- providing \$ for special collections for special patrons (the LIONS CLUB serves the sight-impaired patron by donating monies for large print materials, desk magnifying lamp, cassette players)
- donating items for loan (the FIRE DEPT. could provide the library with portable smoke alarms that patron could check out for vacations)
- providing services (the GARDEN CLUB might be willing to maintain the library's flower beds or provide floral arrangements for the desk at holiday times)

V. OTHER SOURCES OF ASSISTANCE FOR PROGRAMS, SERVICES, ETC.

- local college--faculty/staff/students--programs, storytellers, subject area specialists e.g. hold a college information night with guidance counselor from area high school(s), admission officer, financial aid officer, dean(s) and student(s) from area colleges--private, public, community
- public schools--e.g. talk with the art teachers--arrange to have monthly mini-exhibits of students' work--guaranteed to bring in students, parents, grandparents, etc.
- conservation club--provide them with a meeting space for a special program that would be of public interest
- SPCA--always willing to educate the public on pet care--kids love programs with real animals
- Scouting organizations--always looking for service projects : younger groups can cut out felt figures for flannel board stories; candidates for Eagle Scout might update or create a vertical file, paint the interior of the library, etc.

PROGRAMS, PROGRAMS, PROGRAMS

I. Pre-school

- story times, puppet shows, teddy bear picnic(stories, films, books about bears--children bring their own teddies or teddies-for-a-day and a bag lunch), movies for tots and moms

II. Elementary school

- craft workshops (does your library system have a network of visiting artists? No?--find creative people in the community who are willing to work with little people), Saturday movies, puzzle day (jigsaw puzzles, word searches, riddles, etc. Make various kinds of puzzles available all day for kids to work on whenever they come into the library), un-birthday party (books, poems, films with birthday theme--appropriate refreshments)
- independent reading programs: e.g. Pick-a-Pack of reading--in plastic bag place reading list (one of five or six areas like: mystery, animals, science fiction, biography, round-the-world, etc), bookmark, registration card, reading log. Each reader chooses a category, fills out the registration card, reads a required number of books from the category, records his/her reading on the log--and receives a certificate of accomplishment. e.g. "Gone Fishin'"--Place paper fish in large aquarium--colors coordinate with subject areas as in Pick-a-Pack--readers "fish" out and read in that category. Put fish on stringers and award prizes at end of program.

III. Adults

- booktalks, workshops, travelogues, films, visiting artists
- service to shut-ins (book delivery via Meals on Wheels, through volunteers, scouts)
- booklists, readers advisory
- programs for special patrons: senior citizens, handicapped adults living in a group home: paperback collections, film programs, booktalks, story times

KNOW YOUR COMMUNITY--WHO ARE YOUR PATRONS?POTENTIAL PATRONS?-WHERE ARE THE RESOURCES?--WHAT CAN YOUR CENTRAL LIBRARY PROVIDE?--USE THE PROFESSIONAL LITERATURE FOR IDEAS--BORROW IDEAS FROM OTHER LIBRARY SYSTEMS--KEEP AN EYE ON TRENDS--(what have you done about Halley's Comet?)--USE YOUR IMAGINATION--PICK THE BRAINS OF YOUR FRIENDS, FAMILY, PATRONS--JOIN COMMUNITY ORGANIZATIONS SO WHEN YOU ASK FOR HELP OTHERS WILL RESPOND BECAUSE THEY KNOW YOU AND LIKE WHAT YOU DO--CONVINCE THE COMMUNITY THAT WHEN THEY HELP THE LIBRARY THEY ENHANCE THE LIFE OF THE COMMUNITY (if the Firemen's Auxilliary holds a craft sale, bring over the gift paperbacks, discarded paperbacks and hold a mini-sale)--ADVERTISE THE LIBRARY EVERYWHERE--GET EVERYONE INVOLVED (including Board members!)

RIGA FREE LIBRARY NEWS ITEMS:

Summer Events:

- > Hours - Mon. Wed. Fri. 2-5 PM
Tues. Thurs 11-1 PM, 2-5 PM, 7-9 PM
Closed Saturdays
- > Saturday, June 4th - 11:30 AM - 12:30 PM
Teddy Bear Picnic
For children ages 3 to 6 -- bring a teddy to lunch
Beverages and stories will be provided.
Please register
- > Thursday, June 16th - Noon - 9 PM
Friday, June 17th - Noon - 5 PM

Fourth Annual Book Sale
Hardcover -- 3 for \$1.00
Paperbacks -- 5 for \$1.00
- > Wednesday, June 29th - 11:30 AM - FILMS FOR KIDS

COME TO THE LIBRARY AND VISIT THE FIVE FOOT STUFFED BEAR

July 5th - August 26th

Summer Reading Program: Pick a pack of summer reading for grades 1 - 6, elementary school students can pick up a pack of reading materials in any of the following areas:

Mystery, Humor, Fantasy, Animals, Space

Each pack will contain a bookmark, suggested reading list, a reading log to record the summer's reading and a ballot for voting for a favorite book. Each completed pack entitles the reader to a certificate of achievement.

Pick a Pack at Riga Free Library

The Riga Free Library will sponsor an independent reading program for students in grades one through six during the months of July and August. Individual reading packets, divided into various categories, will contain a booklist with suggested titles and authors, a bookmark, a log for each child to keep a record of the books read, and a registration card. The five book categories are: Animals, Mystery, Humor, Fantasy and Science Fiction. When five books in a category have been read, the reader will receive a certificate of participation. There is no limit to the number of packets a reader may choose, but only one packet at a time can be chosen.

This activity is co-sponsored by Riga Free Library and Churchville Elementary School. Judy Galbraith, Librarian.

Riga Loves It's Li-Bear-y

During the month of June the Riga Free Library will have a special guest...a five foot stuffed bear. The bear was made by the Public Relations Department of the Rochester Public Library-Monroe County Library System and has been traveling from library to library for special programs. The bear will begin a "Love Your Li-Bear-y" month celebration which will include the fourth annual Riga Free Library Book Sale, Thursday and Friday, June 16 and 17 and a film program for schoolage children on Wednesday, June 29 at 11:30 a.m. Registration is required for the Teddy Bear Picnic. All other programs are free and open to the public.

Henry and Peg Aradine will share their experiences on vacation in Turkey with a slide show and informal presentation at the Riga Free Library at 7:30 p.m. The program is free and open to the public.

The Saturday Films for Kids at the Riga Free Library is 11:30 a.m. and will feature "Zoo Baby Animals," and "Teeny Tiny and the Witch Woman." The program is free and open to the public.

The Riga Free Library will hold its 4th Annual Book Sale from noon to 9 today and noon to 5 tomorrow, June 17. Hardcover, paperback, magazines, adult and children's books will be on sale.

6-28-83

The Riga Free Library is now accessible to the handicapped via a ramp. The construction of this ramp was made possible through the co-operation of the Churchville Lions Club and the Village of Churchville. Bill Bullers of the Lions Club and Village Superintendent of Public Works, Ron Tristie, coordinated the project.

The meeting was called to order by Dr. Miller at 7:25 p.m. Present was Connie Wickins, Nancy Preston, Eileen Riedman, Mort Miller and Dave Sierk.

Nancy Preston made a motion to accept the minutes of the September 30th meeting, approve the fine and payroll books, and abstract #10, page one, for \$3,088.00. Eileen Riedman seconded. MOTION CARRIED.

The report and recommendation from the Committee on Library Serviced for People with Disabilities was discussed. Mrs. Pompa believes we are in compliance with the requirements as stated. Mrs. Pompa also discussed a letter to the Gates-Chili publisher discussing coverage of library activities in the paper.

There was a lengthy discussion regarding our fine structure relative to other libraries within the MCLS. Our current fines are 2 cents/day for children and 5 cents/day for adults. These rates have been in place since 1965 and are lower than other member libraries. The board also felt the rates do not represent enough of an incentive for patrons to return library materials on the due dates. Dave Sierk made a motion to establish the following new rates effective 1/1/86.

Books:	
Children	5 cents per day
Adults	10 cents per day
Maximum	\$3.00
Framed prints and sculptures	
Maximum	50 cents per day
	\$10.00
Polaroid Camera	
Maximum	\$1.00 per day
	\$20.00

Nancy Preston seconded the motion and it was unanimously approved.

The Board reviewed and approved a request to purchase a new vacuum cleaner. Mrs. Pompa also presented the third quarter financial report. We discussed the implications associated with our lack of trustee liability insurance.

There was another discussion of the Volunteer Recognition Dinner being held 11/16/85 at Brook-Lea Country Club.

New business included a review of the current Board vacancy. Dr. Miller is discussing the vacancy with a candidate.

We agreed to review employee staff incremental pay increases during the following month.

The meeting adjourned at 9:05 p.m. The next meeting is scheduled for November 20th at 7 P.M.

Respectfully submitted,

Nancy Preston
David J. Sierk, Secretary
Board of Trustees

<u>Payroll:</u>	Through September 27, 1985	\$66,795.18	Fines:	\$432.19
	#21 (Sept. 28 - Oct. 11)	3,545.66		
	#22 (Oct. 12 - Oct. 25)	3,493.00		
		<u>\$73,833.84</u>		

Circulation: 1984 = 12,429
1985 = 11,845
584 loss

Meetings and Activities:

10/2 - Adult Book Meeting
10/16 - Adult Book Meeting
10/23 - Library Board Meeting
10/24 - Users' Group Meeting - Henrietta
10/28 - Town Library Directors' Meeting - Penfield
10/31 - Adult Book Meeting

Chili Community Study: Dr. Miller, Mr. Sierk, Mrs. Riedman, Miss Preston, and Mrs. Mosher have shared their suggestions and comments on the study.

Display Case: In conjunction with the 10/21 book review by Ruth Rapport on Norman Rockwell the staff prepared a Rockwell potpourri in the Memorial Display Case.

Art Display: Loretta Brown of the Chili Art Group displayed five oil paintings in the library during October.

Special Mailing: On October 11 the staff mobilized to prepare a mailing to 100 library patrons. Included were invitations to and announcements of fall programs.

Mrs. De Looze reports on Children's Activities:

10/9 - Children's Book Meeting and Library Bowl Committee Meeting
10/14 - "Monkey Business" School Holiday program for children in grades K-3. Preregistration was required, and there was 100% attendance.
10/17 - Gates-Chili District Librarians' Meeting at Washington Irving School.
10/23 - Children's Book Meeting

Fourteen preschool storytimes were held. Total attendance = 182 children; average = 13 per session.

Library Bowl Report: Letters have been sent to all elementary schools in Monroe County describing Library Bowl, which will be held in March 1986. Schools will respond by mid-November. Our seven member committee is working on questions for the 70 books on the reading list.

Mrs. Mancuso reports on Young Adult Activities and the Computer:

10/8 - MUG (Microcomputer Users' Group) Meeting at Brighton
10/10 - 10/11 - Planning/Marketing Workshop - see notes dated 10/17/85
10/14 - Young Adult Book Meeting
10/17 - Gates-Chili District Librarians' Meeting at Washington Irving School.
10/28 - Young Adult program meeting

Apple IIe

Orientations: 2 (3 offered but no one registered for 1)

Attendance: 21

Software Use: 24

Public Use: 32 hours

New software acquired: American Coast-to-Coast - geography of the U.S.
Bank Street Writer - word processing
Game Show - vocabulary/terminology
Rhymes and Riddles - spelling, vocabulary, logic

Mrs. Dumbleton and I used PFS File to create an in-house mailing list consisting of names of volunteers, board members and library patrons.

Programs:

City Film series

10/18 - 22 attended

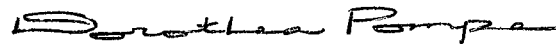
10/25 - 15 attended

Book Review by Ruth Rapport - "The Advertising World of Norman Rockwell" - paid for through Visiting Artist Program grant monies. 15 attended.

Requests for Service:

- 1) from Joann Squire, librarian at Florence Brasser, for a storytelling session for grades 5 and 6 to be held in November
- 2) from JoAnn Coffey, 9th grade English teacher at Gates-Chili, for a list of American authors for 9th grade regents classes. List to be authors/titles considered American classics.
- 3) from Peggy Fleming, librarian, Churchville-Chili Sr. High, for a booktalk to be given to 10th and 11th grade students in the high school library on December 3, and based on the astrology book lists created this summer (Starread).

Display: SBOOKS-fiction and non-fiction dealing with the occult, horror and ghost stories.


Dorothea Pompa

REPORT TO THE DIRECTOR AND THE BOARD OF TRUSTEES

PLANNING AND MARKETING WORKSHOPS--October 10 and 11, 1985--Rochester Public Library/Monroe County Library System

October 10

These workshops were an adjunct to the fundraising workshops held in June 1985. Once again the director was Flo Green, co-owner of Green, Scribner & Co., Los Angeles, California.

Ms. Green's emphasis was on long-range and strategic planning. She outlined essential steps and the format a plan should follow to insure success. Goal and objective setting precede plans for implementation and budget consideration. Ms. Green's rationale for this "order of things" is that an organization sets a plan for what it wants to accomplish in an ideal situation and then it prioritizes that plan based on available resources and community values.

A hands-on exercise gave participants a chance to practice identifying goals, target audiences, strengths and weaknesses of an organization. This part of the workshop provided a springboard for ideas and demonstrated the practicality of the suggestions presented.

October 11

The second day of the two day workshop was devoted to Marketing. Ms. Green defined marketing for profit and non-profit organizations and expanded on an eight point guide to successful marketing. She advocated the development of a basic media kit and the need to focus on activities which produce the greatest profit. That profit (for non-profit organizations) is measured in terms of use, positive image, consumer (patron) request for continued and/or expanded service, and the attraction of further resources--personnel and financial.

Evaluation

These productive and inspiring workshops were well worth the staff time devoted to attending them. Many ideas were presented and they, in turn, triggered other ideas. The books which supplemented the workshops reinforce Ms. Green's lively, well-organized presentations. They are available for use by the board and staff.

I am certain that I will use the information gathered at these workshops to help define and achieve the goals and objectives of the Chili Public Library.

Respectfully submitted by

Donna Mancuso
October 17, 1985

MONROE COUNTY LIBRARY SYSTEM - ROCHESTER PUBLIC LIBRARY

Date: 28 October 1985

To: Dotti Pompa
From: Barbara Moore
Subject: GEAC Response Time

Dotti, I want to thank you and the Library Board members for the opportunity to discuss GEAC concerns/problems with them.

One of the major topics of that evening was response time. Since the meeting I have taken several response time samples on the system. Would you mind passing these figures on to your Board Members? These response times are for Fairport (which is circulating and should have response times of two seconds or less) and for Henrietta (which is barcoding and should have eight seconds or less response times).

<u>Date</u>	<u>Fairport (in seconds)</u>	<u>Henrietta (in seconds)</u>
85-10-24	1.14	2.43
85-10-22	1.12	2.71
85-10-21	1.40	1.94
85-10-21	2.12	2.97
85-10-19	1.26	2.29

These above system samples show that response time is at an acceptable level. Also this past week I measured response time at Henrietta and found it to be well within the acceptable level. However, the staff at Henrietta informed me that the system had been slow for part of the day before.

I am not convinced myself that our response rates are acceptable. As I told your Board Members we will be thoroughly testing response times during the next couple of months as part of the final acceptance tests and will consider it a high priority matter in our contract compliance work with GEAC.

The Library Board also inquired about staffing changes. I told them that I was not aware of any increase in staffing at libraries circulating on GEAC, only that they had reassigned staff. I heard differently at the 25 October Tips on Circulation Meeting. Staff from each of the four libraries reporting at the meeting stated that volunteer help at the circulation desk had been limited and extra staff had been hired.

I noted that most of the extra work was in double checking for errors which occurred because of inaccurate wandings of barcode labels. We are going to look into better light pens and/or laser readers to see if this may reduce read errors and decrease staff time in checking for and correcting these errors. I would recommend you discuss details of staff requirements with other directors.

Dotti Pompa
GEAC Response Time
28 October 1985
Page 2

On a positive note, staff at all four libraries said that the advantages of GEAC far out weighed the disadvantages of slow response and staffing difficulties.

Please pass on this information concerning staffing to your Library Board members as well.

BM:bc
xc: Linda Bretz
Rod Perry

REGULAR MEETING NOTES: CHILI LIBRARY BOARD OF TRUSTEES, 9/30/85

The meeting was called to order by Dr. Miller at 7:00 p.m. Present were Miss Preston, Mrs. Wickins, Mr. Coolbaugh, Dr. Miller, and Mr. Sierk.

George Coolbaugh made a motion to accept the minutes of the August 28 and September 5 meetings, approve the fines and payroll books, and pay bills on abstract #9, page 1, for \$1,395.64. Mort Miller seconded. Motion carried.

Since Mrs. Pompa was ill, there was no Director's Report.

Dr. Miller suggested everyone should have their written comments on the Community Study back to Mrs. Pompa within a week.

The Professional Development/Management Review will be discussed at the next meeting.


George Coolbaugh will send a draft of the Patron Survey to all members for comments.

The Volunteer Recognition Dinner is scheduled for November 16th. A brochure will be prepared and entertainment is still being discussed.

Barbara Moore and Rodney Perry from RPL then addressed the Board regarding current status of the automation project. While they were concerned with the current system response time, they were confident the vendor, GEAC, was capable and had shown good intentions of keeping their contractual commitment of a two-second response time. They mentioned current response time is being negatively affected by the large amount of barcoding activity which demands larger amounts of computer resources than normal check-in check-out functions. Once the barcoding activity tapers off, response time should improve. In the meantime they are planning on measuring actual terminal response time throughout the system once or twice in the next two months. They agreed to share this information with us as it becomes available.

The next meeting will be October 23rd at 7:00 p.m.

Respectfully submitted,


David J. Sierk, Secretary
Board of Trustees

Payroll: Through August 30, 1985 \$59,945.05 (corrected total)
 #19 (Aug. 31 - Sept. 13) 3,350.45
 #20 (Sept. 14 - Sept. 27) 3,499.68
 \$66,795.18

Circulation: 1984 = 11,020 Fines: \$415.77
 1985 = 10,825
 195 loss

Meetings and Activities:

- 9/5 - Special Library Board Meeting
- 9/9 - Annual renewal of periodical subscriptions through Ebsco Agency
- 9/11 - Meeting with Dr. Miller to review his comments and corrections on the Chili Community Study
- 9/18 - Adult Book Meeting and Town Directors' Meeting with Linda Bretz
- 9/18 - Forms prepared for future library construction projects - an annual requirement of the State Education Department, Division of Library Development
- 9/20 - Meeting with Elaine Woods, Librarian at the Wheatland-Chili High School Library. They will be re-carpeting their library in October and asked my help in planning to move books and furniture.
- 9/23 - Town Library Directors' Meeting at the Ogden Farmers' Library.
- 9/26 - Geac Users' Group Meeting at the Ogden Library
- 9/30 - Library Board Meeting

Display Case:

Foods of the World along with tins, condiments, shopping bags, dolls, postcards, and other memorabilia were featured in the Memorial Display Case. Staff members Donna Mancuso, Leslie De Looze, and Mary Ellen Balsley supplied the goodies.

Mrs. De Looze reports on Children's Activities:

- 9/11 - Children's Book Meeting and Library Bowl Committee Meeting
- 9/12 - Gates-Chili District Librarian's Meeting at Disney School
- 9/16 - Town Children's Librarian's Annual Meeting at Penfield Public Library. The new library, in the Baird Rd. School Building, was toured. The meeting included discussion of successful summer programs; the Geac operation and its effect on children's programming and staff time.
- 9/25 - Children's Book Meeting
- 9/26 - Storytime for children of Y-Wives of Parkminster Church
- 9/30 - Preschool Storytime started. 12 attended the first session.

Mrs. Mancuso reports on Young Adult Activities and the Computer:

- 9/12 - Gates-Chili District Librarian's Meeting
- 9/16 - Young Adult Book Selection

9/30 - Young Adult Program Meeting - discussion of summer programs and discussion of topics for book grants and program meetings for coming year.

Apple IIe

On Wednesday, September 25, I spent the school day with Lynn Willard, computer co-ordinator for the Gates-Chili School District. Students in grades 4, 5, and 6 were participating in classes designed to teach low resolution graphics, word processing and data-base creation. Ms. Willard made some suggestions for software purchases for CPL that would complement the packages used in the schools.

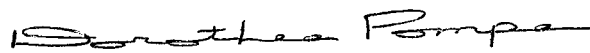
Orientation: 3
Attendance: 8
Software Use: 27
Public Use: 24

Low attendance and use may be due to the fact that our news releases announcing orientations were not published by the Gates-Chili News for a period of 3 weeks.

Other Activities include the completion of the Adult hard cover fiction inventory. Mrs. De Looze, Mrs. Galton and I are in the process of revitalizing the vertical files.

In house displays called The French Connection (classic literature), Take Me Out to the Ballgame (baseball fiction and non-fiction), Don't Play Games with your Money (financial planning, consumerism, etc.), and Dear Diary (fiction and non-fiction written in diary form) were prepared.

<u>Monthly Public Service Reports:</u>	<u>July</u>	<u>August</u>	<u>September</u>
Reserves	168	108	218
Copies Made	1683	1504	1387
ILL Requests	80	49	64
ILL's Completed	66	65	59
Centralized Reserves	20	11	19
Films Received	1	0	2
Volunteer Hours	98	104	78
Software Use	31	54	27
Apple Hours	28	47½	24
Orientations	2	4	3
Attendance	12	21	8


Dorothea Pompa
Library Director

CHILI PUBLIC LIBRARY

MEMORIAL FUND REPORT FOR JULY, AUGUST, SEPTEMBER 1985

Rochester Community Savings Bank Account Balance	\$4,063.29
7/19/85 Withdrawal to reimburse Mrs. Mancuso and Mrs. De Looze - Albany Civil Service Comm. hearing.	- 40.00
	<hr/>
	4,023.29
8/29/85 Interest	57.17
9/5/85 Memorial gift from M/Ms John Riedman in memory of Joseph Entress	10.00
9/11/85 Memorial gift from M/Ms John Riedman in memory of Helen Gervais	25.00
9/13/85 Book Sale Receipts	15.00
	<hr/>
Rochester Community Savings Bank Account Balance	\$4,130.46

SPECIAL MEETING OF THE CHILI LIBRARY BOARD OF TRUSTEES - SEPT. 5, 1985 - 7:30 P.M.

The meeting was called to order by Dr. Miller at 7:30 p.m. Present were Mrs. Riedman, Mrs. Mau, Mrs. Wickins, Mr. Coolbaugh, Dr. Miller, and Mr. Sierk.

Mrs. Wickins made a motion to contact Nancy Preston and ask if she was still interested in serving on the Board. George Coolbaugh seconded the motion. Dr. Miller called Miss Preston and she agreed to fill out the term of Dianne Mau expiring in December, 1987.

There was a discussion with Connie Wickins and George Coolbaugh regarding the expiration of their terms. Both mentioned that they would like to continue on the Board. Eileen Riedman made a motion and David Sierk seconded to recommend their reappointment, to the Town Board, for additional five-year terms. The motion was unanimously carried.

The meeting was adjourned at 8:30 p.m.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read 'David J. Sierk', written in a cursive style.

David J. Sierk, Secretary
Board of Trustees

<u>Payroll:</u> Through August 2, 1985	\$52,898.11	<u>Copier:</u> \$117.75 (8/22/85)
#17 (August 3 - August 16)	3,352.28	
#18 (August 17 - August 30)	3,337.98	<u>Fines:</u> \$552.28
	<u>\$59,588.37</u>	

Circulation: 1985 = 13,740
1984 = 12,723
1,017 gain

Meetings & Activities:

8/21 - Adult Book Meeting - RPL
8/28 - Library Board Meeting

Carpet Cleaned - August 16. A & B Carpet Cleaners recommended that we consider replacing the carpet in the foyer with tile in the future. This area was so heavily soiled that it took two men one hour to completely clean it. The rest of the library plus workroom took them five hours.

Sincere thanks to Mrs. De Looze, pages Diana Caracci, Lori Hochreiter, and Kathy Freitas, and cleaner Harry Freitas for preparing the library for the carpet cleaning and then putting everything back in place before Monday.

Pages Katie Evenson and Peggy Brooks have left for college. We welcome Carla Corcoran, a junior at Cardinal Mooney High School, and Terry Shean, a junior at Churchville-Chili Senior High School, as our newest pages.

Chili Community Study final draft was completed August 23 and made available to board and staff members, Community Study Committee members, MCLS Administrative Coordinator Nancy Ryan, Assistant Director/Consultant Services Paula Smith, and Consultants Mary Tower (Adult Services), Julie Cummins (Children's Services), Ellin Chu (Young Adult Services), and Kay Adams (Extension Department/Outreach Services).

We await written comments from these individuals in order to prepare the final report. I must add my special appreciation to the library staff who all helped me while I completed the study. Without their special and thoughtful cooperation I would still be working on it!

Displays - Tom Fritz coordinated a display encompassing the activities of the YMCA Indian Guides and Princesses in the Memorial Display Case.

Artist Linda White of the Chili Art Group exhibited nine paintings. Included were acrylics, water colors, sketches, and wood burnings.

Volunteers - On August 30 we mailed a letter to each volunteer expressing our gratitude for their loyal service to the library and reminding them of the November 16 Volunteer Recognition Dinner at Brook-Lea Country Club.

Children's Activities - Mrs. De Looze Reports:

8/14 - Children's Book Meeting and Read Aloud Committee meeting.
8/15 - Distributed Preschool Storytime flyers for 1985/86

Summary of Summer Programs

Reading Tree Summer Reading Program - A total of 967 books were read. Forty-four children read at least 10 books and received certificates. The 1985 independent reading program ran more smoothly than the 1984 program which required reading from a recommended list.

Special Programs for 1st - 6th graders - The six weeks of special programs were successful. Attendance was high for each, and each session had a waiting list. A total of 358 children came to these programs; 59 was the average attendance.

Young Adult Activities and the Computer - Mrs. Mancuso

8/19 - Young Adult Book Meeting

Visiting Pets Program - August 7. While Leslie was on vacation I was in charge of the final summer program for children. Craig Walker from the Humane Society brought birds, cats, a dog, guinea pig and a rabbit. Approximately 65 children learned about pet care and then had an opportunity to meet and pet the visitors.

Other projects included designing a flyer for the fall film programs, confirming upcoming Visiting Artists for fall programs, and working with Leslie to write a calendar of events for the staff room.

In-house displays on Physicians (books about the medical professions), Back to school (fiction and non-fiction dealing with teaching and learning), and Presidents (fiction in which the President of the U.S. plays a major role) were prepared.

Apple IIe

Orientation : 4
Attendance: 21
Software use: 54
Public use: 47½ hours

We have received the student financial aid estimator program from NYS Higher Education Services -- a review of this package has been incorporated into the orientation sessions.

Dorothea Pompa

The meeting was called to order by Dr. Miller at 7:00 p.m. Present were Mr. Coolbaugh, Mrs. Wickins, and Mr. Sierk. Mr. Coolbaugh made a motion to accept the minutes of the last meeting, the fine and payroll books, and abstract #8, page 1, for \$4,074.91. Mr. Sierk seconded. Motion carried.

There was a Monroe County Claim voucher for \$440 that will be reimbursed to the library.

The Board read and accepted with regret the resignations of Mrs. Mau and Mr. Du Bois. There was a discussion regarding filling the vacancies. We agreed to have a special meeting to discuss the recommended appointments on Thursday, September 5th, at 7:30 p.m.

Dr. Miller agreed to continue work on the Professional Development/Management Review which he, Bill Du Bois and Eileen Riedman had been developing.

None of the Board members expressed any interest in attending the Library Trustee Institute meeting to be held in Albany.

Mrs. Pompa presented the Fall program calendar which contained 39 programs. She also expressed interest in attending an RIT continuing education class on "How to Conduct Meaningful Performance Appraisals". The Board agreed that this should be useful and was in concert with our long term personnel objectives.

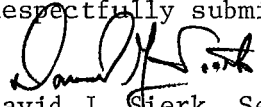
The Community Study was presented and discussed. We agreed to review it in more detail at the next meeting. George Coolbaugh also mentioned now that the study was completed he would use that information to develop the Patron Survey.

There was a discussion of the 1986 Automated Circulation Control Budget. We also discussed current system response times and the effect that a slow check-out would have on patrons. Dave Sierk agreed to invite Rod Perry from RPL to discuss the system with us at the next meeting.

There was no final decision on the Volunteer Recognition Dinner program.

The next meeting will be held Monday, September 30th at 7:00 p.m.

Respectfully submitted,


David J. Sierk, Secretary
Board of Trustees



August 30, 1985

James J. Powers, Supervisor
Town of Chili
3235 Chili Avenue
Rochester, New York 14624

Dear Supervisor Powers:

It has become necessary to revise the proposed 1985 library operating budget following discussion at the August 28 library board meeting.

We are requesting \$135,500 to be raised in town taxes to enable us to accomplish those goals outlined in our letter of August 20, 1985. The overall projected 1986 receipts total remains as proposed in our initial budget. The Board is simply requesting an adjustment to the "taxes to be raised" category (plus \$5,500) and a diminution of the "unexpended balance" (minus \$5,500).

We are confident that the library will continue to provide excellent service and resources to the Chili community with an adequate budget.

Sincerely yours,

Morton W. Miller, Ph. D.
President
Board of Trustees, Chili Public Library

xc: Mr. Criddle, Library Liaison



August 20, 1985

James J. Powers, Supervisor
Town of Chili
3235 Chili Avenue
Rochester, New York 14624

Dear Supervisor Powers:

The Library's Board of Trustees has very much appreciated the strong support given by the Town Board in terms of meeting library goals and objectives. The Library represents a cultural, educational, and recreational center for the town. We hope that the Town Board will continue to give strong support to the library as it seeks to serve the community.

The Board of Trustees of the Chili Public Library has prepared a proposed 1986 budget for funding the library's projected operations. We are requesting \$130,000 in local tax revenues, an increase of 8.6% over the 1985 budget.

The library materials budget requires a substantial increase to allow for updated and expensive circulating and reference books to help fill in subject areas that need to be expanded.

Our three professional librarians all hold Masters of Library Science degrees but are not being adequately compensated. Historically, we have repeatedly lost excellent professionals who have taken library work elsewhere for better pay. We need to insure stability for continuity of the library's programs and activities. Salaries more in line with other Monroe County public libraries would help Chili remain competitive and decrease staff turnover.

The library will begin bar-coding the materials collection early in 1986 in preparation for the Geac automated circulation system. A new part time position will be created with responsibility for leading the bar code operation in 1986.

Additional software is needed for the microcomputer and maintenance contracts on the computer, printer and disc drives will be necessary.

Should you require further information about our proposed 1986 budget, please feel free to contact us. The Board will meet on 28 August 1985 at 7:00 p.m. at the library, and would be glad to discuss these matters with you.

Sincerely yours,

Morton W. Miller, Ph. D.
President
Board of Trustees, Chili Public Library

xc: Mr. Criddle, Library Liaison

REGULAR MEETING NOTES, CHILI LIBRARY BOARD OF TRUSTEES, 7/31/85

The meeting was called to order by Mr. DuBois at 7:00 pm. Present were Mrs. Riedman, Mrs. Mau, Mr. DuBois, Mr. Coolbaugh, Mr. Sierk and Mr. Criddle. Mrs Riedman made a motion to accept the minutes of the last meeting, the fine and payroll books, and abstract #7 page 1, for \$3974.02. Mr. Coolbaugh seconded. Motion Carried.

Mrs. Pompa was on vacation and Mrs. Mancuso presented the Director's report.

At the MCLS Users Group, libraries were advised the cost of an additional disk drive at the central site would increase the towns prorata 86 expense by 11-12%. Also annual operating expense for the MCLS automated circulation system would increase by 5%. There was an additional discussion regarding the anticipated expense of the circulation system.

The Board reviewed the applicability of the Fair Labor Standards Act to the Library.

Mrs. Mancuso discussed the Summer Program, The Young Adults and Reading Programs. She also mentioned repairs to the carpet were completed on 7/19/85.

Mr. Coolbaugh reported completion of the Patron Survey form was on hold pending results of the Community Study.

The Board was shown a revised Program Statement to be included with the Library's policy manual. Mr. Sierk made a motion to accept the statement. Mr. DuBois seconded. Motion carried.

The program for the volunteer recognition dinner will be camera ready on 10/1/85. George Coolbaugh is working on the program.


Everyone agreed to consider alternative names for the Memorial Fund.

PROPOSED BUDGET: After a lengthy discussion of the 1986 budget and its impact on the Town relative to potential tax increases, Mrs. Riedman made a motion to recommend \$162,500 to the Town as our proposed budget figure. Mr. DuBois seconded. Motion carried.

Mrs. Dianne Mau advised us that this would be her last meeting since she had made a decision to complete her Masters. All of the members expressed regret at having to accept her resignation and thanked her for her contribution to the Chili Library.

The next meeting will be held on 8/28/85. at 7:00 pm. The meeting was adjourned at 8:20.

Respectfully submitted,


David J. Sierk, Secretary
Board of Trustees

<u>Payroll:</u>	Through July 5, 1985	\$46,067.96
	#15 (July 6 - July 19)	3,408.67
	#16 (July 20 - August 2)	3,421.48
		<u>\$52,898.11</u>

Fines: \$399.99 Copier: \$65.90 (July 31)

Circulation: 1985 = 15,461
1984 = 13,968
1,493 gain

Mrs. De Looze reports on Children's Activities:

- 7/1 - Preschool Storytime registration started. "Wonder" rabbit was retrieved from Monroe Branch Library to be on display in Chili during July.
- 7/3 - Japanese Festival for kids in grades 1-6. 40 children attended. WXXI was here to film the program for Summer Bookwatch but their camera broke down just before it started. The program included the story, "The Funny Little Woman," which some of the children acted out with masks I had made. Everyone made fish kites and then flew them outdoors.
- 7/10 - Sign Language Workshop with Kathy Phelps. 56 children attended. Participants were taught the alphabet, phrases, and signs to the song, "We Are the World."
- 7/17 - Children's Book Meeting
Stuffed Pet Contest. 79 children attended. The judges included Board member Dianne Mau, Parma Library Director Susan Henderson, and Library volunteers Ken Milner and Ethel Freitas. The groups were divided into grades 1 and 2 in the Town Hall and grades 3-6 in the library. While the judges were making final decisions after everyone had introduced their pets, the children watched movies, ate animal cookies, and the older group listened to impromptu storytelling by Donna Mancuso. Everyone was awarded a blue first-prize ribbon, according to their grade and category. The Gates-Chili News covered the event and published several large pictures.
- 7/24 - Beatrix Potter Birthday Party. 76 children attended. The participants watched a filmstrip/cassette of the Tale of Peter Rabbit and played variations of party games: Pin the Tails on Flopsy, Mopsy, and Cottontail and Carrot Drop (clothespins, too) into Mr. McGregor's watering can. Orange punch, provided by McDonalds, and carrot cake were served.
- 7/31 - Three Ring Circus. Mary Luedemann encouraged clown antics in Ring 1, as Tumbles the Clown; Ring 2 was face-painting by Donna Mancuso and Diana Caracci, and Ring 3 was storytelling about circus animals by me.

Preschool Storytime:

15 storytimes were held during July. An extra group was formed to meet the demand for the Monday morning time and was conducted by Mrs. Pompa.

The special programs for the older children were successful in terms of participation and comments from the parents. Several waiting lists were formed for programs that were limited by supplies or meeting room capacity. The Visiting Pets program, for instance, had a registration of over 100 before its August 7 presentation. The various programs brought in over 160 different kids, who participated in one or several programs.

None of these programs could have been accomplished without the support and help of the staff. Staff members helped me set up the meeting room and library, prepare some of the craft activities, and baked cakes! I also received help from parents for the Stuffed Pet contest. Programs of this scale require extra help!

Mrs. Mancuso reports on Young Adult and related activities:

Meetings:

- 7/22 - Young Adult Book Selection
- 7/24 - Adult Book Selection
- 7/31 - Chili Library Board Meeting

APPLE IIe

2 Orientations were held - Total attendance was 12. Software Use: 31.
Public Use: 28 hours.

Programs:

- 7/11 - Kite Making Workshop. Jose Rodriquez of RPL Extension Department conducted a workshop for six young adults (boys and girls) and one parent. After creating kites from plastic bags, sticks, tape and crepe paper the participants went outside to try them out. Result: 7 high flying kites!
- 7/25 - Jewelry Making Workshop. Wendy White and three teen assistants demonstrated the art of making rings and earrings out of seed beads. Fifteen young women spent two hours working on their projects.

The three special programs held for young adults (T-shirt design, Kite and Jewelry workshops) were sponsored by the Monroe County Library System's Visiting Artist Program. All three were enthusiastically received by participants and warrant the planning of more programs in the future. A survey of those who attended this summer's programs will ask for suggestions and comments.

Other:

- Ordered display material from Pacific Astrological Society in anticipation of public interest in Halley's Comet
- Assisted Mrs. DeLooze with summer children's programs
- Worked with Mrs. Pompa and Mrs. DeLooze in preparing news releases
- Selection and review of material for Young Adult and Adult materials selection lists
- Planned fall VAP schedule with Mrs. DeLooze
- Prepared booklist for public distribution: Halley's Comet
- Displays: Mark Twain-150 year celebration; Summertime and the Reading is Easy (books with the word summer in title); It Happened in the Big Apple (action takes place in New York City); August 6, 1945-Hiroshima.

Display Case: Staff member Mary Ellen Balsley prepared a display of Joan Walsh Anglund dolls, books, and other memorabilia in the Memorial Display Case. The JWA collection has been enriched by the world travels of Mrs. Balsley's daughter Dorie who is a stewardess for Pan-American. Many of the dolls were purchased in Hong Kong!

Dorthea Pompa

June

REGULAR MEETING NOTES, CHILI LIBRARY BOARD OF TRUSTEES, 5/26/85

The meeting was called to order at 7:00 p.m. Present were Dr. Miller, Mr. Coolbaugh, Mrs. Riedman, Mrs. Wickens, Mr. DuBois, Mr. Sierk and Mr. Criddle.

Mr. Coolbaugh moved to accept the minutes of the last meeting, the fine and payroll books, and abstract #6 page 1 for \$9,401.45. Mr. DuBois seconded. MOTION CARRIED.

MINUTES
APPROVED

Dr. Miller reported on an MCLS meeting he and Mrs. Mancuso attended regarding fundraising at our local level.

We were advised the Town Board passed a resolution to place two library signs on Chili Avenue.

Mrs. Pompa said she should have the Community study finished in July. We reviewed the second quarter financials and discussed some preliminary budget information available for 1986.

Mr. Sierk made a motion to approve a Heating/Air conditioning maintenance contract. Mr. Coolbaugh seconded. MOTION CARRIED.

HEATING/AIR
MAINTENANCE
CONTRACT
APPROVED

The Professional Development/Management Review committee presented a modification to the form to be used. Board members agreed to review the form and mail it back to Dr. Miller with comments.

George Coolbaugh presented input from the MCLS board meeting. He discussed the Civil Service meeting in Albany as well as the fund raising seminar. The Board agreed that we couldn't consider local fund raising until the Community Study and long range plans have been completed.

Dave Sierk is still working with local corporations to find a donor for a typewriter for patron use.

The volunteer dinner will be held on November 16, 1985.

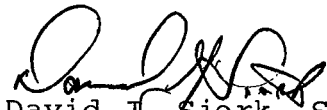
There was a discussion concerning methods of increasing donations and activity with the Memorial Fund.

The Board agreed to not utilize the Ebsco Subscription Agency to develop a program for local financial sponsors. We also agreed to not utilize electric surge protectors for the business machines.

The next meeting will be held on July 31st at 7:00 p.m.

The meeting was adjourned at 8:45.

Respectfully submitted,



David J. Sierk, Secretary
Board of Trustees

<u>Payroll:</u>	Through June 7, 1985	\$39,407.10	<u>Fines:</u>	\$395.01
	#13 (June 8 - June 21)	3,380.26		
	#14 (June 22 - July 5)	3,280.60	<u>Copier:</u>	\$116.25 (June 12)
		<u>\$46,067.96</u>		

Circulation: 1985 = 11,955
 1984 = 11,151
 804 gain

Meetings & Activities:

Grant Orders - \$450. of our total 1985 MCLS grant budget (\$3,753) was earmarked for library equipment. The following equipment has been ordered: 2 table top carousels for cassette storage; a spin-clean record washer system; a 70" x 70" tripod screen; a button making machine and related supplies.

Community Study - Four days were entirely devoted to the completion of the Chili Community Study. Most of the text is finished; the charts and demographic material are being updated.

6/24 - Town Library Directors' Meeting - Fairport. Demonstration of the GEAC automated circulation system.

6/26 - Library Board Meeting

Letters: to Leo J. Roth Corp. to renew our heating and air-conditioning maintenance contract; to A & B Carpet Cleaners.

<u>Monthly Public Service Reports:</u>	<u>April</u>	<u>May</u>	<u>June</u>
Reserves	147	109	73
Copies Made	2415	2239	1615
ILL Requests	82	61	62
ILL's Completed	69	84	55
Centralized Reserves	22	28	16
Films Received	11	3	0
Volunteer Hours	120	109	102
Software Use	74	36	25
Apple Hours	72	66	54
Orientations	6	4	3
Attendance	44	15	14

Mrs. De Looze reports on Children's Activities:

6/4 - Nancy Renfro Workshop. An all day workshop at RPL featured nationally-known puppet-maker and puppeteer, Nancy Renfro. She taught about 60 librarians creative ways to make puppets using throwaway materials, stuffed animals, fabric scraps, etc. and then showed us how to use the puppets successfully. Small groups then went to work on puppet making and produced puppet plays by the end of the afternoon.

6/6 - Summer program flyers were delivered to four area schools

6/12 - Children's book meeting at RPL

6/24 - "Reading Tree" summer reading program started

Six preschool storytimes were held. Total attendance -- 61.

YOUNG ADULT LIBRARIAN'S REPORT--JUNE 1985

Meetings

June 3.....Young Adult book selection
June 5.....Adult book selection, Directors' meeting
June 17.....Young Adult book selection (Career Grant list)
June 19.....Adult book selection

APPLE IIe

June 3.....purchased "The Print Shop" and "The Pond"--Roslin Electronics
June 18.....orientation session--(total 3 for month--attendance:14)

Software use:24 Public use: 54 hours

-ordered free computer program from New York State Higher Education Services Corp.--
estimator for TAP and GSL loans (have not yet received)

-new software list prepared for public distribution

FUNDRAISING WORKSHOP--June 13, 14

Sponsored by the Monroe County Library System this workshop was led by Flo Green of Green, Scribner and Co. a training and technical assistance firm. Dr. Miller and I attended the two consecutive sessions which focused on identifying prospective benefactors of the library. Ms. Green's main points are: fundraising is a long-range commitment, much planning is necessary to develop specifics for which monies raised will be used and there are three basic fundraising activities. These activities include annual giving--on going events such as book sales, membership drives for Friends, etc; capital fundraising--one time, ambitious campaign for a new building, additions, etc, ; and, deferred gifts--to establish endowments.

These sessions will be followed by a more detailed workshop to be held in October. The ideas offered at the sessions are very helpful for a library actively involved in fundraising. Immediately useful were the several suggestions for keeping the image of the library "in the public eye".

PROGRAMS

June 4.....substituted for Mrs. DeLooze at Story Time
June 24.....T-shirt decorating workshop. Karen Lucci conducted a workshop for 9 young adults, 1 parent, several onlookers from the Town Offices and 3 staff members. Very successful--all participants enjoyed the program
--received Zodiac flyers from Public Relations to be used in conjunction with Star Read--made arrangements for flyers to be distributed on a system wide basis
--meeting room booked for series of films to highlight 4 major cities of the world--Oct/Nov

OTHER

June 7--guest storyteller at Cultural Arts Day, Brockport Middle School
--selection of materials from regular Young Adult, Adult, Recording lists
--selection of materials from YA Career Grant, Recordings Grant lists
--review of materials for YA and A Services, MCLS

DISPLAYS/PUBLICITY

--arranged with Public Relations Dept. for January display of local artist T.Stark Mason--xerography art
--preparation of high-school summer reading lists
--displays: StarRead, Kites, novels set in Revolutionary War, "We the People"

CHILI PUBLIC LIBRARY

MEMORIAL FUND REPORT FOR MAY, JUNE, 1985

Rochester Community Savings Bank Account Balance	\$3,893.71
--	------------

5/30/85	Memorial gift from M/MS Wm. J. Beikirch in memory of Jacob Kiefer	25.00
	Gift from Wendy's Restaurants of Rochester	25.00
	Book Sale Receipts	45.00
5/31/85	Interest	54.58
6/26/85	Book Sale Receipts	<u>20.00</u>

Rochester Community Savings Bank Account Balance	\$4,063.29
--	------------

REGULAR MEETING MINUTES, CHILI LIBRARY BOARD OF TRUSTEES, 22 MAY 1985

The meeting was called to order at 7:03 p.m. Present were Dr. Miller, Mr. Coolbaugh, Mrs. Mau, Mrs. Riedman, Mrs. Wickins and Mr. Criddle.

Mr. Coolbaugh moved to accept the minutes of the last meeting. Mrs. Mau seconded the motion. MOTION CARRIED

MINUTES
APPROVED

Mr. Coolbaugh moved to accept the fine and payroll books and abstract #5, p. 1, in the amount of \$3,426.45 Mrs. Riedman seconded the motion. MOTION CARRIED

BILLS
APPROVED

The Volunteer Recognition Dinner has been rescheduled to November 16 at Brooklea Country Club. Price is \$12.50/person. Volunteers are free.

VOLUNTEER
DINNER

Mr. Coolbaugh reported on the MCLS meeting:

Fairport Library is now on line (5/3/85) with the GEAC system and doing well. Fairport Library is inviting all library boards to a celebration on Friday, June 7 at 3:30 called "Going Live".

On May 29 there will be a hearing in Albany concerning librarian classification within the Civil Service regulations.

All member libraries are invited to celebrate, in 1986, the 50th anniversary of the Rundel Library and the 75th anniversary of Rochester Public Library.

Mrs. Pompa reported that Wendy's returned our \$25 check which they had originally donated for the photo contest. Mrs. Riedman moved that the money be put into the Memorial Fund. Mr. Coolbaugh seconded the motion. MOTION CARRIED

WENDY'S
DONATION

The two paperback book racks have been received and set up. The \$887.60 was taken out of Revenue Sharing funds leaving a balance of \$16,416.73.

Mrs. Pompa will put a high priority on completing the Community Study.

Mrs. Pompa has composed a program statement for the Library. Board members will review it and discuss at next meeting.

The estimate for the drinking fountain was \$725.00 installed. This does not include a refrigeration unit to cool the water. Since we do not have space for a refrigerated unit, the board decided to wait until the new addition is built to install a drinking fountain.

Mr. Coolbaugh moved to authorize Mrs. Pompa to spend not more than \$40^{from Memorial Fund} to send two staff members to the Civil Service Comm. hearing in Albany. The staff members will report back to the board on the implications for our library. Mrs. Mau seconded the motion. MOTION CARRIED

CIVIL
SERVICE
HEARING

Mrs. Pompa attended a meeting on library security and reported that, although it did not address building security, she did find some useful ideas which she plans to implement.

Mrs. Pompa has sent a letter to Supervisor Powers outlining areas of the library building and grounds which require maintenance.

Dr. Miller and Mrs. Mancuso will attend the Library Fundraising Workshop sponsored by MCLS on June 13 and 14.

The Professional Development Review Committee will report next month.

The Patron Survey will be available next month.

The report on acquiring a typewriter for library patron use will be made next month.

Reports from our Brainstorming Committees will be given next month.

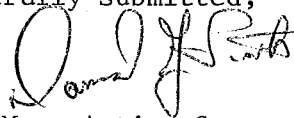
The board discussed renaming the Memorial Fund to include any gifts of money or materials to the library. Members will discuss possible names for the fund next month.

Mrs. Pompa will prepare a quarterly statement and projections for the board to consider in their 1986 budget planning at the next meeting.

The next meeting will be held on June 26 at 7:00 p.m.

The meeting was adjourned at 9:15 p.m.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read 'Dianne Mau', is written over the typed name.

Dianne Mau, Acting Secretary
Board of Trustees

NOTE: These minutes are unofficial pending approval at the next regular board meeting.

<u>Payroll:</u> Through April 26, 1985	\$29,371.78	<u>Fines:</u> \$672.33
#10 (April 27 - May 10)	3,517.23	
#11 (May 11 - May 24)	3,433.01	<u>Copier:</u> No commission received
#12 (May 25 - June 7)	3,085.08	since April 26
	<u>\$39,407.10</u>	

Circulation: 1985 = 12,017
1984 = 11,959
58 gain

Meetings and Activities:

- 5/1 - Meeting at the Gates Public Library with members of the Human Services Directory committee. Susan Swanton reviewed their timeline and procedures in compiling and updating the Gates HSD.
- 5/6 - I met with Ruth Summers, Director of the Pittsford Community Library, to plan our talk scheduled for May 23 in Syracuse.
- 5/8 - Adult Book Meeting and Town Directors' Meeting - RPL
- 5/14 - "Security in your Library" morning workshop at the Henrietta Public Library - sponsored by the Rochester Regional Research Library Council.
- 5/22 - Adult Book Meeting at RPL
- 5/22 - Library Board Meeting
- 5/23 - New York Library Association Youth Services Section Spring Meeting, Marriott Inn, East Syracuse. Theme: "Doing it Better: Libraries and Youth." I attended a morning workshop on "Working with Library Volunteers" and helped conduct the afternoon workshop on "Improving Services to Young Adults".

Correspondence: to Mrs. Martin Herbst, Secretary, Chili Garden Club, thanking the club members for all of the new plantings on the Town Hall - Library grounds before the Memorial Day weekend; to Wendy's Restaurants of Rochester, Inc. for their gift of \$25. to the library; to the Clifton Fire Department requesting permission to allow Rolling Library II to use one side of the Fire Department's parking lot for Wednesday stops throughout the summer.

Displays: Nancy Bagoly displayed two quilts and related quilting construction materials in the locked case. Four members of the Chili Art Club displayed the Library's Choice paintings throughout May. Staff members selected their favorite works from the Art Club's Spring Show.

Pages: Kathy Freitas has joined the bar coding team that will be working through December at RPL to enter their collection into the data base. This part time position will allow her to continue with us although she will have a seven-week hiatus from the library while she directs the Town's Summer Recreation Program. Lori Hochreiter will be working in one of Kodak's Research Libraries over the summer but will be with us one or two evenings a week. Lori will begin her senior year at SUNY Brockport in the fall. Peggy Brooks, Katie Evenson, and Diana Caracci will be graduating from high school - all near the top of their classes! Peggy will attend Elizabethtown College in Pennsylvania and major in occupational therapy. Katie will study zoology at SUNY Oswego. Diana will be attending Monroe Community College in pursuit of an associate's degree in human services.

Former page Steve Turechek sent us his graduation announcement. He is now Lieutenant Turechek, graduating from the U.S. Air Force Academy. Steve will begin training in August for eventual assignment as an air weapons controller on the Airborne Weapon and Control System.

Civil Service Commission Hearing, May 29 in Albany: Linda Bretz is preparing a written report on the day-long hearing, attended by 34 people representing RPL and MCLS. When this is available I will share it with the board. Meantime, we are asked to write to

Karen S. Burstein, President
State of New York Civil Service Commission
The State Campus
Albany, New York 12239

and our legislators, requesting that public librarians throughout New York State be exempt from the competitive classification of Civil Service. Please write!

Mrs. De Looze reports on Children's Activities:

5/1 - J Book Meeting - RPL
5/15 - J Book Meeting - RPL
5/16 - Gates-Chili District Librarians' Meeting at Paul Rd. School

Jim Trelease Workshop at the Harley School - May 18

Trelease, author of the Read-Aloud Handbook, advocates reading aloud to children of all ages since reading aloud creates a desire to read. His talk included statistics on literacy (number one best-selling publication is TV Guide followed by the National Enquirer), reasons for reading aloud, how to choose books for various ages, and how to read aloud to involve an audience.

Civil Service Commission Hearing in Albany:

I presented the attached statement during the hearing. While it was hard to judge the commissioners' reaction to this and what effect it will have, the Monroe County group definitely left a mark.

After spending a morning listening to the theoretical side of the issue, the commissioners were ready to hear practical and problematic cases which eight Monroe County people presented.

These eight people represented all facets of the library community, including a trustee, a library director and system director, and Librarians I and II.

Storytimes: 12 storytimes were held. Total attendance 134; average attendance 11.

Mrs. Mancuso reports on Young Adult, Computer, and Public Relations Activities:

5/6 - Young Adult Book Selection - RPL
5/6 - "Brainstorming" session with Ellin Chu, YA Consultant, Terri Bennett and Lisa Wemett, YA Librarians from Gates and Fairport to select titles for the STARREAD summer reading program

Apple IIe: Orientations were held on May 8, 17, and 25. I conducted two and Leslie conducted one. User Hours: 66. Software Use: 36.

It was decided to charge 10¢ per page if patrons used "The Print Shop" (either Chili's or patron's) because of the amount of printer ribbon used to print the graphics for this program. We have had no complaints from the patrons.

Displays/Publicity

A-frame displays: Horses, Self-Improvement, Study Guides, Christopher Columbus, Magic, Hollywood, Fathers
News releases to Gates-Chili News
Flyers for T-shirt workshop to be held June 24, 1985

Magic Show

Visiting Artist Jerry Argetsinger was scheduled to perform on May 22, 1985. That morning he called and told Mrs. De Looze that he was ill and unable to come. He also stated that he contacted a friend, also a magician, who was free that evening and willing to fill in if we do desired. Since over 90 people had pre-registered for the program, we decided to ask Mr. Argetsinger's colleague to perform for us. Curt Higgins performed his show for over 70 patrons. He was very good and the audience seemed to enjoy his act.

Civil Service Hearing

On Wednesday, May 29, 1985, Mrs. De Looze and I left for Albany at 5:30 a.m. to attend a hearing called by the Civil Service Commission. This hearing attracted those interested parties to speak to the issue of whether or not Civil Service testing is "practicable" for public service librarians. Many people spoke and others attended in support of removing public service librarians from the classified Civil Service tests. Mrs. De Looze spoke of her experiences. I have written a letter to the Commission expressing my position and telling my own experience with Civil Service and the testing mechanism. It is my belief that those testimonies had a significant impact upon the members of the Commission and that it will recommend to the Assembly of the State of New York that public service librarians not be subjected to a test that cannot possibly measure competency.

Other

Review of material for Adult and Young Adult services
Selection of material from Young Adult, ROCK, and Grant lists
Continuation of non-fiction inventory


Dorothea Pompa

Remarks that Leslie De Looze presented to the New York State Civil Service Commission in Albany on May 29, 1985:

Why do I advocate the non-competitive class for librarians? Because it took me two years to appointed to a full-time permanent position, due to delays and outright errors in the Civil Service system.

I received my Master of Library Science in August 1981 and immediately applied to four Civil Service jurisdictions. I was placed on their lists between October 1981 and February 1982--a time lag of up to six months after finishing my degree. I received scores of 90 in Genesee County, Livingston County, and the City of Rochester. In Monroe County, which would be my residence and where jobs were numerous at the time, I received an 80.

Later in 1982, I was considered for two temporary positions in Monroe County which were not bound to Civil Service rules. One job offered to me in June 1982 was withdrawn a week later because of a Civil Service foul-up with the person leaving. In August 1982, one year after receiving my degree, I was offered the second position--a full-time 5 month temporary job with hourly pay and no benefits.

This same job opened permanently in January 1983, and although the director wanted to keep me, and I wanted to stay, I was too far down the list to be appointed. The director requested two 3 month extensions from Civil Service, while I tried, first, to discover the reason for the discrepancy with my scores, and, second, to rectify it. A Monroe County Civil Service manager said that I lacked an Electronic Data Processing course, necessary for a score of 90. Even though I HAD such a course in library school, which had been designed to fill this requirement, and which had been accepted in THREE other jurisdictions, this new course was not on the Monroe County list of acceptable courses. The manager was sorry, but nothing could be done--I would lose my job.

A couple weeks later, the Library Director discovered that Civil Service was conducting an evaluation of the Librarian I examination. Several weeks after that, my revised score arrived from Monroe County--a 90, putting me near the top of the list. The retroactive date on it was useless, considering all the job opportunities that had come and gone, but I was able to keep the job I had worked at for 10 months.

So, in July 1983, almost two years after receiving my degree, I was appointed to my first full-time permanent position with benefits. Due to the delays and the error of the Civil Service system, I had been unemployed one full year. After I WAS employed, I lost almost another complete year of full pay, paid vacation, retirement benefits, and the full-time PERMANENT experience necessary fo the Librarian II examination. It is an insult to earn a 5 year degree and then to be at the mercies of outdated bureaucracy which denies type of education, talent, and previous experience. The system, now, in no way guarantees that the right people get the right jobs--if they get any job at all.

Chairman Miller called the meeting to order at 7:05 p.m. Present were Mrs. Wickins, Mrs. Mau, Mr. Coolbaugh, Mr. Du Bois, Mr. Sierk, and Mr. Criddle.

Mr. Du Bois moved to approve the minutes of the March meeting, the fines and payroll books as presented as well as Abstract #4 for \$3,481. Dr. Miller seconded. MOTION CARRIED.

COMMUNICATIONS

The Volunteer Recognition Dinner will be rescheduled subject to the availability of facilities at Brooklea Country Club. The cost for dinner would be \$12.50 for each attendee other than volunteers - who would be guests of the Board.

DIRECTOR'S REPORT

1. The first-quarter financial report was reviewed.
2. A security proposal was reviewed and tabled until after Mrs. Pompa attends a conference on library security.
3. We have been given our third Rolling Library stop, which will be used to service the Clifton area.
4. The photography contest was cancelled due to lack of interest.
5. There was a refund of \$3,444. from an overage on our Social Security payment.
6. There was a discussion of the Town Library Directors' meeting which Mrs. Pompa attended.
7. Bill Du Bois motioned and Dianne Mau seconded a motion to purchase two Gaylord paperback racks using federal revenue sharing monies, the purchase price not to exceed \$1,000. MOTION CARRIED.

COMMITTEE REPORTS

There were reports from all Board members present on various brainstorming sections. Our intent is to develop a long range plan from the issues developed from the brainstorming session.

The Professional Development/Management Review Committee will meet in the library on May 8 at 7 p.m.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

The meeting was adjourned at 8:50 p.m. The next meeting is scheduled for May 22 at 7 p.m.

Respectfully submitted,


David J. Sierk, Secretary

<u>Payroll:</u>	Through March 22, 1985	\$22,346.48	<u>Fines:</u>	\$566.27
	#8 (March 30 - April 12)	3,484.08		
	#9 (April 13 - April 26)	3,541.22	<u>Copier:</u>	\$295.15
		<u>\$29,371.78</u>		

Circulation: 1985 = 13,522
1984 = 12,653
869 gain

Meetings and Activities:

- 4/9 - American Library Directory update submitted
- 4/10 - Adult Book Meeting and Town Directors' Meeting - RPL
- 4/14 - 4/20 - National Library Week. Our plans for a library-sponsored photography contest, following the theme "A Nation of Readers", were scratched after we received only one entry by the 4/6 deadline. Checks for the \$210. we had raised for prize money and acknowledgements were sent out to the nine area businesses who had responded to our requests for support.
- 4/15 - Salary and benefit survey completed and sent to MCLS for inclusion in the new Budget Planning Kit.
- 4/22 - Town Directors' Meeting at the Seymour Library, Brockport. Meeting with representative of Security Safe, Inc. to review her recommendations for building and personnel security.
- 4/24 - Adult Book Meeting - RPL
Library Board Meeting

April Family Film Programs:

- 4/12 - The Yearling - 16 attended
- 4/19 - Seven Brides for Seven Brothers - 24
- 4/26 - Born Free - 25

Mrs. De Looze reports on Children's Activities:

- 4/3 - J Book Meeting. Re-evaluation committees met and gave reports on 50 older J fiction titles. Recommendations were made to keep or discard titles. This is a valuable process for keeping the collection up-to-date and worthwhile.
- 4/9 - Spring vacation movies - 24 attended
- 4/10 - Read-Aloud Committee meeting. We finished the final selection of titles for the 90-title brochure and are now working on annotations.
- 4/11 - Spring vacation movies - 35 attended
- 4/17 - J Book Meeting. Library Bowl Committee meeting. We made the final selection for the 1986 Library Bowl so that school librarians can be notified in May for book orders.
- 4/22 - Preschool storytime registration started
- 4/29 - Preschool storytime started for a 7-week session
 - Two preschool movietimes were held

Mrs. Mancuso reports on Young Adult, Public Relations and Microcomputer Activities:

- 4/8 - Young Adult book selection meeting
- 4/9 - Microcomputer Users' Group at Fairport Public Library
- 4/22 - Young Adult Program meeting - with Virginia Hamilton, author of junior and YA novels

Professional Conference

April 12, 1985--Spring Media Conference, Syracuse University School of Information Studies

--Keynote Address: Dr. Rhoda Fisher, psychologist "Mind-Set of Adolescence"

--Luncheon Address: M. E. Kerr (Maryjane Meeker), author, young adult literature; "One Writer's Beginning"

--Workshop: "Film Programming for Young Adults"; Sari Feldman, adjunct professor, Syracuse University

--Workshop: "Writing for Young Adults"; Harry Mazer, author of YA fiction

--Workshop: "What's New in YA Literature"; Ellin Chu, Consultant, MCLS

Media Day

4/25 - Gates-Chili Junior High School.

Terri Bennett from the Gates Public Library, and I set up a display which featured samples of various materials available at CPL and GPL. Students from English and Reading classes as well as students from various study halls came into the room to talk with the librarians and browse through the materials. Paperback books (both fiction and non-fiction) were circulated. Records were available for listening. Approximately 175 students visited the display, with 47% of the books from our library circulated.

Displays/Publicity

Baseball quiz

A-frame displays

Flyers for Magic Show, May 22, 1985

Brochures for YA summer programs

Apple IIe

Orientations were held on April 2 at 7:30 p.m., April 8 at 2 p.m., April 10 at 7 p.m., April 11 at 12:30 p.m., April 23 at 7 p.m. and April 29 at 1 p.m. with a combined attendance of 44.

Mrs. De Looze, Miss Freitas and I have conducted these programs. Software use, from March 4 - April 30 = 74 signouts. The Apple was used by the public a total of 72 hours during the month.

Adult and Young Adult Non-fiction Inventory

Begun in March, a complete inventory of non-fiction is underway. Our librarians aided by the five pages are painfully moving through the long process of discarding outdated materials and accounting for what we own versus what is missing. The children's collection has been inventoried completely in two cycles the past two years.

The Power of Suggestion

An observant library patron pointed out that the Large Print Books were in a terrible location for anyone with visual problems. They were relocated the next day - vastly improving their accessibility.


Dorothea Pompa

CHILI PUBLIC LIBRARY

MEMORIAL FUND REPORT FOR MARCH, APRIL, 1985

Rochester Community Savings Bank Account Balance	\$3,777.65
022785NB Interest	<u>51.06</u>
	3,828.71
4-24-85 Deposit - Book Sale Receipts	65.00
Rochester Community Savings Bank Account Balance	\$3,893.71

The meeting was called to order at 7:10 p.m. Present were Mrs. Wickins, Mrs. Mau, Mr. Coolbaugh, Mr. DuBois, Mr. Sierk, and Mr. Criddle.

George Coolbaugh motioned, Dave Sierk seconded to approve the minutes of the February 27th, 1985 meeting and abstract #3 for \$2464.11.

MINUTES, BILLS
APPROVED

The Board received the revised MCLS Member Library contract and a note from Mrs. Marilyn Fry congratulating George Coolbaugh on his appointment to the MCLS Board of Trustees.

DIRECTOR'S REPORT

1. Mrs. Leslie DeLooze presented the Director's report. \$190 has been collected from local businesses for prizes for the Photography contest.
2. The Library will receive a free advertisement in the third annual May Day brochure. Festivities will take place at Davis Park the weekend of May 25th.
3. There have been seven microcomputer orientation sessions with 84 people in attendance.
4. Attached is a note from Mrs. Pompa detailing the growth of library services over the years.

COMMITTEE AND OFFICER'S REPORT

1. The Volunteer Recognition Dinner will be held May 11th at Brooklea Country Club.
2. Each of the Board members agreed to study one of the seven categories resulting from the brain storming session and to present an analysis of their section at the next meeting. The breakdown is as follows:

Facilities	- Diane Mau
Attitudes Toward Library	- Bill DuBois
Equipment	- Dave Sierk
Collections	- George Coolbaugh
Programs	- Constance Wickins
Operations	- Mort Miller
Policy - Funding	- Eileen Riedman

3. George Coolbaugh discussed the MCLS Board meeting. At that meeting Rod Perry, RPL Associate Director, and head of the computer program, offered to present the Board with an updated report on the status of the automation project. We agreed a presentation was premature at this time but would welcome a review when the library was closer to the implementation of automation.

OLD BUSINESS

1. Bill DuBois agreed to chair another committee meeting to refine the Professional Development/Management Review form.

NEW BUSINESS

1. Bob Criddle discussed the library expansion program as part of the overall Town of Chili building proposal. Current plans call for an expansion of approximately 1700 sq. ft. (an increase of 25%) to the rear of the existing building.

Chili Public Library Minutes, 3/27/85, continued

The next regular meeting of the Board of Trustees was set for April 24th at 7 p.m.

The meeting closed at 8:40 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "David J. Sierk". The signature is stylized with a large initial "D" and a cursive "Sierk".

David J. Sierk, Secretary

<u>Payroll:</u>	Through March 1, 1985	\$15,803.95	<u>Fines:</u>	\$648.26
	#6 (March 2 - March 15)	3,154.41		
	#7 (March 16 - March 29)	3,388.12	<u>Copier:</u>	\$131.60 (2/9/85 - 3/23/85)
		<u>\$22,346.48</u>		

Circulation: 1984 = 14,835
 1985 = 13,857
 978 loss

Meetings and Activities:

- 3/1 - Mrs. Dumbleton and Mrs. Balsley attended a morning workshop at RPL on Basic Reference Tools
- 3/13 - Mr. Keith Goggin of Waddell & Reed conducted an evening seminar on Financial Planning - 25 adults attended
- 3/18 - Home Energy Assistance Program (HEAP) representative available here for consultation 2 - 6 p.m.

Monthly Public Service Reports:

	January	February	March
Reserves	135	150	131
Copies Made	2040	1491	2106
Ill Requests	78	73	78
Ill's Completed	74	89	73
Centralized Reserves	19	24	15
Films Received	4	8	8
Volunteer Hours	132	141	130

Mrs. De Looze reports on Children's Activities:

- 3/4 - Preschool Movietimes started. Eight programs were held throughout March with a total attendance (excluding parents) of 147.
- 3/6 - J Book Meeting and Library Bowl Meeting. The committee is creating a new 80 book list for the competition in the spring of 1986, to be held in conjunction with RPL's anniversary.
- 3/13 - Caroline Bauer workshop at the Rochester Hilton. This day-long workshop covered literally hundreds of unusual ideas to promote books and reading. Ideas for storytimes, displays, storytelling and booktalking were shared.
- 3/14 - District Librarian's Meeting at the Junior High School.
- 3/18 - Read-Aloud Committee Meeting. A six member committee will produce a new Read-Aloud booklet and a grant list for the Pioneer Library System.
- 3/20 - J Book Meeting and visit with Donald Crews. This well-known author and artist discussed his views on design.
- 3/26 - Library Bowl Meeting
- 3/28 - Read-Aloud Committee Meeting.
- Four storytimes for children in K-2nd grades were held. Attendance--54.

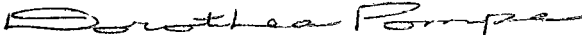
Mrs. Mancuso reports on Young Adult, Computer, and Public Relations Activities:

- 3/11 - Young Adult Book Meeting
- 3/13 - Adult Book Meeting and Town Library Director's Meeting
- 3/25 - Young Adult program meeting with Mary Jo Amatruda, Awareness Theater
- 3/27 - Adult Book Meeting
- 3/27 - GRASMS (Greater Rochester Area School Media Specialists) meeting. Teaching About Touching - Child Abuse sponsored by the Department of Social Services, Monroe County and covering the libraries' role in providing information

3/20 - guest storyteller at Union Congregational Church, Churchville,
New York

Microcomputer

The Apple IIe microcomputer was placed in the public service area of the library on March 4. Seven orientation sessions were held for 84 patrons. New purchases include ten blank disks which are available at \$4.00 per disk and a reserve ribbon for the Apple Imagewriter printer.


Dorothea Pompa



February 28, 1985

TO: Mrs. Wickins

FROM: Dottie Pompa *[Signature]*

RE: Statistics for use at Mr. Criddle's Testimonial Dinner

1962 Population: 11,237 (1960 census)
Holdings: 3,056
Circulation: 7,179
Open 31½ hours each week
Receipts: \$ 9,856

1965 Year Mr. Criddle was first elected. I do not know when he was named Liaison but his name appears in our records as serving as liaison in 1967. I looked up statistics for comparison for the year in which he was elected.

Population: 13,068
Holdings: 11,861
Circulation: 59,497
Open: 36 hours each week
Budget: \$ 27,042 (\$8,529 for books)

1984 Population: 23,676
Holdings: 46,987
Circulation: 145,474
Open: 59½ hours each week
Budget: \$142,952 (\$28,669 for library materials)

The meeting was called to order at 7:05. Present were Mrs. Wickins, Mrs. Riedman, Mr. Coolbaugh, Dr. Miller, and Mr. Sierk.

Mr. Coolbaugh moved and Mrs. Wickins seconded to approve the minutes of the January 30, 1985 meeting, the fine and payroll books as presented and Abstract #2 for \$2,717. MOTION CARRIED.

MINUTES, BILLS
AND RECORDS
APPROVED

Director's Report

1. As a follow-up to the last meeting Mrs. Pompa presented Saturday circulation figures from Brockport and Gates. The board felt those representative statistics did not show enough summer Saturday activity to warrant changing our schedule to be open Saturdays in the summer. Dave Sierk made a motion to accept the Director's recommendations for summer closing. George Coolbaugh seconded. MOTION CARRIED. The last open Saturday will be 6/15/85 and the last closed Saturday 8/31/85.

NORMAL SUMMER
CLOSINGS APPROVED

2. Mrs. Pompa presented her input to the Professional Development program and the Board agreed to discuss it again at the next meeting.

3. The Photography contest will be judged 4/9/85 with awards 4/18/85.

4. The Apple system will be available to patrons 3/4/85. Orientation meetings will be held twice per week for the next two weeks.

Committee Report

George Coolbaugh presented a summary from the brainstorming session held at Mrs. Riedman's home on February 7th. The Board agreed to discuss the information again at the next meeting. The Board also thanked Mrs. Riedman for her hospitality in holding the session at her home.

Old Business

There was no old business.

New Business

The Board discussed staff salaries and approved an across the board increase of 6% for all staff, excluding the librarian hired Jan. 2, 1985, effective with the pay period beginning March 30, 1985. The motion for approval was made by Mrs. Riedman and seconded by Mr. Coolbaugh. MOTION CARRIED.

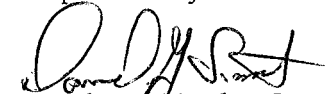
6% ACROSS THE
BOARD PAY INCREASE
APPROVED

There was a discussion regarding the Board's role in planning for expansion of the existing building and whether the library's recommendations given in 1981 still reflect our feelings as to how the facilities can be improved to help satisfy current long range objectives.

The analysis of the 84-85 Monroe County Library System operating budgets showed that of the 18 towns in the county Chili ranked 16th per capita in operating expenses.

The meeting adjourned at 9:10 p.m. The next meeting is scheduled for 3/27/85 at 7 p.m.

Respectfully submitted,



David J. Sierk, Secretary

<u>Payroll:</u> Through February 1, 1985	\$ 9,290.61	<u>Fines:</u> \$432.49
#4 (Feb. 2 - 15)	3,308.67	
#5 (Feb. 16 - March 1)	3,204.67	<u>Copier:</u> \$136.60 (commission from
	<u>\$15,803.95</u>	11/29 - 2/9/85)

Circulation: 1985 = 13,006
1984 = 12,600
406 gain

Meetings and Activities:

- 2/1 - Mrs. Galton and Mrs. Balsley attended part one of the Basic Reference Tools Workshop at RPL - half day session.
- 2/7 - Brainstorming Meeting at Mrs. Riedman's home
- 2/7 - Meeting with Mr. Du Bois to discuss Performance Evaluation
- 2/13 - Adult Book Meeting - RPL
- 2/25 - Town Directors' Meeting at the Gates Public Library
- 2/27 - Adult Book Meeting - RPL
- 2/27 - Library Board Meeting

Display: Brothers Silvio and Ernest DeCristofaro provided a display of scale-model brass and copper replicas of historic conveyances. Their craftsmanship is outstanding! With the numbers of models they have constructed we are assured of future display opportunities.

Mrs. De Looze reports on Children's Activities:

- 2/1 - Pearce Memorial Nursery School - 2 group visits for storytime
- 2/6 - Juvenile Book Meeting - RPL
Library Bowl Meeting
K-2nd grade Storytime started
- 2/20 - Juvenile Book Meeting - RPL
- 2/25 - Preschool Movie-Time registration started

Storytimes in February--13 held; total attendance 150
9 Preschool storytimes -- 98 total attendance
4 K-2nd Grade storytimes -- 52 total attendance

Mrs. Mancuso reports on Young Adult, Computer, and Public Relations Activities:

- 2/4 - Meeting with Keith Goggins to plan for Waddell & Reed Financial Planning Seminar, March 13
- 2/11 - Young Adult Book Selection Meeting - RPL
- 2/25 - Young Adult Program Meeting: Henri Padrone, percussionist from VAP list

Microcomputer: Software was purchased from Roslyn Electronics; headphones purchased from Radio Shack; printer paper was acquired from Goldcrest Electronics Corp. An announcement brochure is being distributed at the circulation desk. The orientation schedule and "script" as well as registration cards and sign-up sheets are ready.

Photography Contest: Leslie, Donna and I have spent a lot of time planning for the contest: posters, applications, solicitations for prize money, contacts with area businesses and follow-ups, publicity via area schools and colleges as well as the Gates-Chili News. To date, we have raised \$165. toward our goal of \$200. for prizes. On April 18 the winners will be announced at a brief evening reception here. "A NATION OF READERS"!

*Donna
Pompeo*

MEMORIAL FUND REPORT FOR FEBRUARY, 1985

2-26-85	Deposit - Book Sale Receipts	32.00
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Rochester Community Savings Bank Account Balance	
2-26-85	\$3,777.65

Signature card was signed and returned to Rochester Community Savings Bank 2-26-85. Dr. Miller and Mrs. Riedman signed.

The meeting was called to order at 7:35. Present were Mrs. Mau, Mrs. Riedman, Mrs. Wickens, Mr. Coolbaugh, Mr. DuBois, Dr. Miller, and Mr. Sierk.

Dr. Miller motioned, Mr. Coolbaugh seconded to approve the minutes of the December 27, 1984 meeting, the fine and payroll books as presented, and abstract #1 for \$3,617.14. MOTION CARRIED

MINUTES, BILLS AND
RECORDS APPROVED

The board nominated and elected officers for the forthcoming year:

President;	Dr. Miller
Vice President:	Mr. DuBois
Treasurer:	Mrs. Riedman
Secretary:	Mr. Sierk

OFFICERS APPOINTED

Dr. Miller then presided over the meeting.

A discussion followed regarding a volunteer recognition dinner in mid-May. Mr. Coolbaugh agreed to help coordinate the event.

The board discussed the long range goal setting program and agreed to have an initial "brain storming" session on February 7th at 7:30 p.m. Mrs. Riedman offered to have the session at her home.

Mrs. Pompa introduced the board to Donna Mancuso, who had recently joined the library staff. Mrs. Mancuso then discussed implementation of the Apple Computer scheduled 3/1/85.

Director's Report

1. Mrs. Pompa stated the final draft of the Community Study report would be presented to the board in the March meeting.
2. The MCLS material grant program amounts to \$2,988 for 1985.
3. The automated circulation project implementation has slipped from Summer 85 to July 86, due to problems with the MCLS central site. A discussion followed as to the effect of this slippage on the 85 budget and specifically the \$18,323.72 earmarked for automation from Revenue Sharing.
4. Mrs. Pompa presented bids on the desk and chairs needed for the staff work area. Mr. Coolbaugh moved and Mrs. Riedman seconded a motion to spend up to \$1,000, from Revenue Sharing, for the furniture.

CIRCULATION SYSTEM
SLIPS

BIDS APPROVED
FOR FURNITURE

Committee Report

The committee established to develop guidelines for annual review of the Director presented the results of their study. The board agreed to discuss the guidelines further at their brainstorming session.

Old Business

There was no old business.

New Business

1. The board agreed to discuss '85 staff salaries at the next two meetings. There was also an agreement to review '86 salaries in September of '85. This would allow alignment of staff salaries with the fiscal and calendar years.

New Business, continued

2. Mr. DuBois and the board complemented the library staff and board committee on their excellent preparation for the Apple program.
3. The board agreed to continue meeting on the last Wednesday of the month at 7 p.m.
4. The Director presented the board with the suggested 1985 closing dates. Mrs. Mau motioned and Mrs. Riedman seconded to accept the recommendations relative to holiday closings but to again discuss Saturday summer closings at the next meeting. The motion was unanimously passed. Holiday closings for the library for 1985 are:

HOLIDAY CLOSINGS
APPROVED

Monday, May 27 MEMORIAL DAY
Thursday, July 4 .. INDEPENDANCE DAY
Monday, Sept. 2 ... LABOR DAY
Wednesday, Nov. 27. 5 P.M. Closing
Thursday, Nov. 28 . THANKSGIVING DAY
Tuesday & Wednesday
Dec. 24 & 25 CHRISTMAS
Tuesday, Dec. 31 .. 3 P.M. Closing
Wednesday, Jan. 1 . NEW YEAR'S DAY

The meeting adjourned at 10:10. The next meeting was set for February 27th at 7 p.m.

Respectfully submitted,



David J. Sierk, Secretary

<u>Payroll:</u>	#1 (December 22 - January 4)	\$2,755.27	<u>Fines:</u>	\$568.24
	#2 (January 5 - January 18)	3,208.67		
	#3 (January 19 - February 1)	3,326.67		
		<u>\$9,290.61</u>		

Circulation: 1985 = 12,919
1984 = 11,560
1,359 gain

Meetings & Activities:

- 1/3 - Board Committee Meeting on Evaluation - Mrs. Riedman, Mr. Du Bois, Dr. Miller
- 1/9 - Mr. Sierk and I reviewed components of the proposed Automated Circulation Control System
- 1/15 - MCLS Materials Grant Budget for 1985 submitted
- 1/16 - Adult Book Meeting and Town Directors' Meeting at RPL
- 1/24 - Annual Report for the library submitted to MCLS for review before being sent to the State Education Department, Division of Library Development, Albany
- 1/28 - Town Library Directors' Meeting - Henrietta Public Library
- 1/30 - Adult Book Meeting - RPL
Library Board Meeting

Displays: Marquetry, provided by Mr. Leonard Delesky. He has also arranged earlier displays featuring gems and minerals. Mrs. Helene Chudyk, member of the Chili Art Group, displayed many of her watercolors.

Letters: to Mr. Jack Bates, Principal, Chestnut-Ridge Elementary School, regarding 6th grade student assignments; Mr. Robert Nudd for his December display of handcrafted clocks; Mr. Bernard Ruffin, President of the Chili Golden Agers for their gift of \$25. to the Memorial Fund.

Acquisitions: For some unknown reason we were deluged with new books and donated books in January. Mrs. Mosher processed the books acquired through MCLS and Mrs. Dumbleton processed the gift books. Total adult and young adult books this month = 309 volumes with 53 new children's books received as well.

Children's Librarian's Report for January 1985

Mrs. De Looze:

- Jan. 7 Preschool Storytime sessions began. Three sessions are held weekly-- Mondays 10:30-11:00, Tuesdays 6:30-7:00, Thursdays 10:30-11:00
- Jan. 9 J Book Meeting
- Jan. 23 J Book Meeting
- Jan. 24 Gates-Chili District Librarians' Meeting
- Jan. 31 Pearce Memorial Nursery School visit for storytime--2 groups

Storytime attendance--total 134, average 12

Inventory is being finished for the second year. The sections with the highest circulation have the heaviest losses of books: 236 picture books and 124 easy readers have been missing for at least two years. After the third year of inventory has been completed, these books will be discounted from the collection. (Three years is considered an adequate time to allow missing books to be returned.)

Meetings

Jan. 8---Microcomputer Users' Group at Gates Public Library
Jan. 14--Young Adult Book Selection at Rochester Public Library
Jan. 28--Young Adult Program Meeting--speaker Sari Feldman, Syracuse School of
Information Studies at Rochester Public Library
Jan. 24--Gates/Chili Librarians at Washington Irving School
Jan. 28--met with Marvin Andrews at Rochester Public Library to discuss computer
software

Arrangements made for Spring, 1985 programs: March 13: money management seminar;
April 12, 19, 26: family film series; May 22: Visiting Artist Program.

Study of computer software to be purchased: preparation of report to Library
Board of Trustees.

Preparation of publicity for library services: newspaper, in-house brochures,
display areas.

Inventory of Young Adult fiction.

Served on committee of Young Adult Librarians to produce a bibliography of
transitional (grades 6 - 8) biographies.

CHILI PUBLIC LIBRARY

MEMORIAL FUND REPORT FOR JANUARY, 1985

Community Savings Bank Account Balance	\$3,672.65
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1/25/85	Deposit - Book Sale Receipts	23.00
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	Deposit - Chili Golden Agers'	
	donation	<u>25.00</u>

1-25-85

Community Savings Bank Account Balance	\$3,720.65
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