



Approved by Chili Public Library Board of Trustees: May 19, 1998 Revised 6/1999, 10/2000, 6/2004, 3/2006, 1/2007, 3/2008, 12/2016, 6/25/19, 6/22/21

### **Code of Conduct Policy**

The Chili Public Library Board of Trustees has adopted the Chili Public Library Code of Conduct in an effort to ensure the comfort and security of patrons and library staff, as well as to protect and preserve the library building, collection, equipment and grounds.

These rules will be firmly enforced by the Chili Public Library staff. The librarian on duty shall determine what constitutes behavior inconsistent with library operations regardless of gender, age or other social classification. Patrons are urged to report disruptive behavior immediately to library staff so that appropriate steps can be taken. In order to accomplish this, all library patrons are requested to comply with the rules below.

A parent/guardian is required to provide proper supervision and control over the activities of their children at all times.

- Children under age eight must not be left in the Children's room without a parent/guardian
- Children under age twelve must be accompanied by an adult in the library.
- Chili Public Library staff and board will not assume responsibility for minors remaining on library premises after closing
- If a minor is not picked up within 15 minutes after closing, the Monroe County Sheriff's Office will be notified to report an abandoned child

To maintain proper use of library resources and facilities, patrons must refrain from:

- Possessing, consuming, or being under the influence of alcohol or illegal drugs.
- Smoking and related tobacco use in the library and within 100 feet of library entrances. This restriction applies not only to traditional tobacco products but also to electronic cigarettes ("e-cigarettes"), chewing tobacco, herbal cigarettes and any other electronic nicotine delivery system.
- Sleeping, loitering and/or soliciting
- Leaving personal belongings unattended at any time or having the belongings obstruct aisles, walkways or seating for other patrons
- Use of restrooms for other than their intended purpose
- Using Chili Public Library property inconsistent with its intended purposes
- Entering without proper attire, including shoes and shirt
- Lack of personal hygiene
- Compensated services (including professional tutoring)

Any disturbance which interferes with the normal use of the library is not allowed. This may include:

- Abuse of library cards, computers (hardware and software) and/or policies
- Harassment and/or profanity directed toward library patrons or staff
- Illegal, disruptive, disorderly or hazardous behavior
- Behaviors disruptive to other patrons or staff, including but not limited to, loud or distracting sounds, loud conversations, obscene language, or making gestures or motions (including staring)

The Chili Public Library is not responsible for personal belongings left in library materials or on library property.

Bicycles are to be stored in the bicycle rack outside the library.

Patrons will be held responsible for any damage to library property or equipment.

Should the security alarm signal, patrons should be prepared to show that all library materials have been properly checked out.

Service animals are welcome in the library. Pets are not permitted in the library. A service animal is a dog that is individually trained to do work or perform tasks for the benefit of an individual with a disability. A service animal is not a pet. An "Emotional Support Animal" and/or an animal which provides a person with emotional support, well-being, comfort, or companionship is considered to be a pet and therefore not permitted inside the library. An "Emotional Support Animal" does not constitute a "service animal"

All patrons must comply with the Chili Public Library Internet Policy and the Children's Internet Protection Act.

Library patrons should be considerate and courteous towards fellow library patrons and library staff alike.

Failure to observe the Code of Conduct, as determined by the librarian on duty, may lead to eviction and possible withdrawal of Chili Public Library privileges. In such cases, the Library Director will notify the patron and local authorities immediately.