



**3333 Chili Avenue
Rochester, NY 14624**

APPLICATION FOR LIBRARY VOLUNTEER POSITION

Hours open: Monday – Thursday: 9 a.m. – 9 p.m.
 Friday: 9 a.m. – 5 p.m.
 Saturday: 9 a.m. – 5 p.m. (Closed during the summer)
 Sunday: 9 a.m. – 5 p.m. (Closed during the summer)

Name _____ **Date** ____/____/____

Address _____

Town\City _____ **Zip Code** _____

Telephone (____)-____ - _____

References

Please list three adults who know you well (excluding relatives):

1. Name _____ Phone Number _____
 Relationship to you _____
2. Name _____ Phone Number _____
 Relationship to you _____
3. Name _____ Phone Number _____
 Relationship to you _____

Work Experience

Please describe any volunteer or paid positions you have held in the past three years.

1. _____

Start date: _____ End date: _____

Reason for leaving: _____

2. _____

Start date: _____ End date: _____

Reason for leaving: _____

3. _____

Start date: _____ End date: _____

Reason for leaving: _____

Talents, Skills and Interests

If you have any special skills or talents, please list them below:

Available Hours

Please list the hours you are available to work for each day of the week. Note the library's hours on the first page of this form.

Monday 9AM to 9PM Hours available: _____

Tuesday 9AM to 9PM Hours available: _____

Wednesday 9AM to 9PM Hours available: _____

Thursday 9AM to 9PM Hours available: _____

Friday 9AM to 5PM Hours available: _____

Saturday 9AM to 5PM Hours available: _____

Sunday 1PM to 4PM Hours available: _____

Restrictions

Do you know of anything that could restrict your work?

Emergency Contact

Please list the name, phone number, and relationship to you of a person we may contact in the event of an emergency:

Name_____ Phone Number_____

Relationship to you_____



In 1835 Alexis de Tocqueville described Americans as the “most peculiar people in the world.” He could not believe that a citizen would voluntarily work for no money to solve a problem or fill a need that existed in a community. He concluded that volunteerism was a unique aspect of American democracy.

The Chili Public Library benefits tremendously from the work of its volunteers. In some instances the work of volunteers allows basic services to be provided without interruption. In addition, the work of volunteers allows services to expand into many new areas of community interest. The jobs Library volunteers perform are numerous. They include: mending books, charging and discharging materials, book preparation (sorting, shelving and tracing), maintenance of vertical file materials and assisting with book sales. In addition, volunteers work to make the library more inviting, help to run summer reading programs, answer reference questions, prepare for and provide story times, provide outreach services (such as the “Books to People” program) and prepare and run book discussion groups. The Chili Public Library’s volunteer program improves services, increases productivity and enhances the library’s public image.

MISSION

The Chili Public Library, using its own resources and those of the Monroe County Library System, provides materials and services to assist community residents in meeting their personal, educational, professional and recreational information needs. The Library places special emphasis on assisting students and on stimulating the enthusiasm of young children for reading and learning.

The Chili Public Library, through its staff and Board of Trustees, will maintain an innovative, cost-effective and responsible group of services and materials in order to meet its objectives and provide its patrons with convenient and maximum opportunity for self-service. The Chili Public Library supports the American Library Association's Library Bill of Rights and the Freedom to Read Statement.

This Mission Statement is the Chili Public Library's declaration of its basic philosophy. It serves as the foundation for the goals and objectives that the Board of Trustees may periodically establish and provides the staff with the guidance for long-range planning.