DIRECTOR'S REPORT — DECEMBER 1975

Payroll:  Through November 30, 1975  $37,897.33
#26 (Dec. 6 - Dec. 19)  860.04
December 31, 1975  1,611.82
$40,369.19

Circulation:  7,364 for a gain of 756 over 1974, 6,608.

1975 grand total:  119,468
1974 grand total:  110,756
8,712 gain

Fines:  $401.96

1975 grand total:  $4,438.59
1974 grand total:  3,615.37
$823.22 gain

Programs and Meetings:

12/3  Adult Book Meeting
12/16  Board Meeting
12/30  Board Meeting

Annual Report:

Staff energies during the latter part of December and the first half of January have been expended in the completion of the annual report, due at MCLS on January 19. Copies will be available in the near future. The report is reviewed at MCLS, duplicated, and returned to us with the official copy forwarded by the library system to Albany.

Upcoming Programs and Meetings:

1/26 - 1/31  Registration for 5 children's programs that will begin the week of February 2
2/6 for ten consecutive Fridays: Feature films in the meeting room
2/10 -  Friends Volunteer Recognition Dinner at the Cafe Avion. Mrs. B. J. Connors and I shall be preparing the invitations this week.
2/28 -  Special children's films arranged through RAVD on a film circuit for four consecutive Saturday afternoon programs.
3/6 and 3/7 -  Friends Hobby Show under the co-chairmen, Mr. Nudd and Mr. Bowman. The library will be helping with the publicity. We have accumulated many donated books for the Book Sale.

Staff:

Page Elizabeth Miller, a senior at St. Agnes High School, will be returning to work next week. Liz has been a patient at Strong for nearly three weeks. Volunteer Mrs. Bonnie Pinkerton has returned from a two-week vacation in Puerto Rico.

January 14, 1976
MEMORIAL FUND REPORT FOR DECEMBER 1975

First Federal Savings Account  $ 1,075.61
Security Trust Checking Account  59.29
TOTAL BOTH ACCOUNTS  $ 1,134.90

Gifts:
Film Loop Projector: Mr. Ross Outwater
45 Hartwood Drive

Used books:
Mr. T. E. Tregea, 127 Milton Street
Miss Alice Longbine, 835 Marshall Road

P. VanBuren
The meeting was called to order at 8:10 p.m. by Mr. Borlen, Chairman. Mrs. Wickins, Mrs. Riedman and Mrs. Pompa, Library Director were present.

Mr. Borlen moved that the minutes of the previous meeting be approved as read. Mrs. Wickins seconded the motion. **Motion Carried.**

It was moved by Mrs. Wickins and seconded by Mr. Borlen that the bills on Abstract #10, page 1, in the amount of $820.94 be paid. **Motion Carried.**

In accordance with the Fair Labor Standards Act Amendment, effective May 1, 1974, an increase in remuneration for the pages will be $.20 an hour advancing their hourly wage to $2.20, effective with the payroll period beginning January 3, 1976. The maximum number of hours and number of pages is to remain the same as authorized at a previous meeting.

After conferring with the Town it was confirmed that Mrs. Isabel Oliver will continue as cleaner in 1976.

The next meeting will be held on Tuesday, December 30, 1975 at 5:00 p.m.

The meeting adjourned at 8:45 p.m.

Respectfully submitted,

Eileen K. Riedman, Secretary
The meeting was called to order by Mr. Borlen at 8:45 p.m. Mr. DeGraff and Mrs. Riedman also attended.

It was moved by Mr. DeGraff and seconded by Mrs. Riedman to amend and correct the minutes of the October 21, 1975 meeting to read "not to exceed $100,00" relative to Mrs. Pompa's reimbursement for expenses at the New York Library Association conference. Motion Carried.

Mr. DeGraff moved and Mrs. Riedman seconded a motion to approve the amended and corrected minutes of the October 21, 1975 meeting. Motion Carried.

A discussion in depth was held on the proposed new bookmobile service provided by MCLS which would visit outlying sections of Monroe county. The board expressed its desire to cooperate if it is effected. The librarian was instructed to send a letter to MCLS detailing the board's interest in this important project.

A motion was made by Mrs. Riedman to pay the bills on abstract #9, page 1, in the amount of $1,606.55. Mr. DeGraff seconded the motion. Motion Carried.

Additional discussion was held regarding the accessibility of the library for the physically handicapped.

Closing hours were reviewed. It was decided to retain the same hours through December 31, 1975.

Mrs. Pompa stated that she had received insufficient correspondence regarding the display cases to arrive at a proposal.

Library fines were reviewed. Present fines have been in effect since November 21, 1967. Under the present system adult and young adult book fines are 5¢ a day while children's book fines are 2¢ a day to a maximum fine of $1.50 when the material is returned. It was decided to maintain present fines.

A personnel review was held. It was decided to grant a 5% pay increase to the staff at the beginning of the next payroll period - payroll #26 effective December 6, 1975. The library pages were not included in this group.

Mrs. Bertha Henderson - full time senior library clerk. Former rate of $3.78 to become $3.97 effective December 1, 1975, payroll #12. Full time hours authorized in August 1967 minutes.

Mrs. Barbara Fulford - part time library trainee. Former rate of $4.66 to become $4.89. Minutes of September 24, 1970 authorized 20 hours of work a week. January 19, 1971 minutes authorized 20-22 hours of work a week. June 13, 1972 minutes increased hours from 22-30 hours a week.
Mrs. Thelma Dumbleton - part time library clerk
Former rate of $3.37 to become $3.54. The minutes of September 11, 1968 authorized 20 hours of work per week and four additional hours were added in the minutes of September 21, 1970.

Mrs. Ethel Mosher - part time library clerk.
Former rate of $3.26 to become $3.42. The minutes of September 14, 1971 authorized 20 hours of work per week.

Mrs. Linda Clement - part time library clerk
Former rate of $3.25 to become $3.41. The minutes of May 30, 1972 authorized 8-18 hours of work per week.

Mrs. Riedman moved that the library be closed on Wednesday and Thursday, December 24 and 25, 1975, and be closed on December 31, 1975 at 5:00 p.m. and remain closed on January 1, 1976, resuming regular hours on January 2, 1976. Mr. DeGraff seconded the motion. Motion Carried.

It was decided that the Churchville-Chili Arts Council and the Chili Bicentennial Commission be allowed to sell the Bicentennial Calendar in the library at the Library Director's discretion as to time and location. They are to sign a waiver holding the library immune from responsibility.

It was the decision of the Board to limit future part time workers on the library staff to a maximum of 15 hours per week.

The next regular meeting of the Board is scheduled for 8:00 p.m. on Tuesday, December 16, 1975 with a year-end meeting scheduled for 5:00 p.m. on Tuesday, December 30, 1975.

Mrs. Riedman moved that the meeting be adjourned at 10:00 p.m. Mr. DeGraff seconded the motion. Motion Carried.

Respectfully submitted,

Eileen K. Riedman, Secretary
MEMORIAL FUND REPORT FOR NOVEMBER 1975

First Federal Savings Account: $1,075.61
Security Trust checking " : 59.29
Total both accounts: $1,134.90

Gifts:
Several used books and paperbacks given anon.

F. VanBuren
per B.H.
DIRECTOR'S REPORT —— NOVEMBER 1975

Payroll: Through October 31, 1975 $33,945.39
  #23 (Oct. 25 - Nov. 7) $807.25
  #24 (Nov. 8 - Nov. 21) $807.25
  #25 (Nov. 22 - Dec. 5) $756.06
  November 30, 1975 - 1,580.92
  Total: $37,897.33

Circulation: Nov. 1975 10,468
  Nov. 1974 9,477
  991 gain

Fines: $551.94

Programs and Meetings:

11/5 Adult Book Meeting
11/10 Town Librarian's Meeting at East Irondequoit Public Library.
     Topics: Best Sellers Program at RFL and the Public Relations Office
     for MCLS.
11/11 Friends Program - Local History under Mr. George Gazley's direction
11/12 Children's Book Meeting
11/19-11/21 New York Library Association's annual conference in New York City
11/25 Board Meeting

National Neighborhood Watch Program (My summary is based on Mrs. Henderson's notes)

On Monday, November 10 a meeting was held in the Chili Town Hall sponsored
by the Monroe County Sheriff's Office. Various groups representing different
segments of Chili were represented at the meeting. The Sheriff's Office is
asking for cooperation by local individuals in reporting and watching out for
crime and criminals.

The library was represented at the meeting by Bertha Henderson, Thelma
Dumbleton and Ethel Mosher. We will be asked in the future to take an active
part in the Neighborhood Watch Program in two ways. We will be asked to
dispensate literature and materials pertinent to the cause. More important,
we will be asked to loan special pens to enable individuals to mark their
possessions permanently with their own identification.

Sheriff Lombard and Chief Cellura spoke to the group and pointed out
the success of the venture when applied in other communities.

Staff:

I have been asked to convey the appreciation of our staff members for
the recently announced pay increase.

Vandalism:

Sometime over the weekend (December 6-7) three of the windows in the
front of the library and one on the side were broken by rocks. Screens and
windows were all replaced on Monday when the damage was discovered. Supervisor
Powers and the Sheriff were called in. I compliment the staff on taking such
fast action and on enduring several hours of cleaning up the shattered glass
which fell over much of the children's area, tables, and on the shelves and
books. We sincerely hope that this unpleasant incident will not be repeated.
The meeting was called to order at 8:20 by Mr. Borlen. Mrs. Van Buren, Mr. De Graff, Mrs. Wickins and Mrs. Pompa were present.

Mr. De Graff made a motion to approve the minutes of the previous meeting. Mrs. Van Buren seconded the motion. Motion Carried.

Mrs. Van Buren made a motion that bills on abstract #8, page 1, in the amount of $846.61 be paid. Mr. De Graff seconded the motion. Motion Carried.

The librarian's report was tentatively accepted.

The report of the architect regarding costs of making the building accessible to the handicapped was discussed. It was decided to act on the proposal at the next meeting.

Mr. Borlen moved that Mrs. Pompa be authorized to attend the New York Library Association's annual conference to be held in New York City November 19 - 22 and be reimbursed for expenses. Mr. De Graff seconded the motion. Motion Carried.

Mrs. Van Buren moved that the library close on Thursday, November 27 for the Thanksgiving holiday. Mr. Borlen seconded the motion. Motion Carried.

The next meeting will be held on Tuesday, November 25 at 8:00 p.m.

The meeting closed at 9:40 p.m.

Constance M. Wickins
Secretary Pro Tem.
DIRECTOR'S REPORT ---- OCTOBER 1975

#21 (Sept. 27 - Oct. 10) 892.93  Oct. 1974 9,684
#22 (Oct. 11 - Oct. 24) 863.68  1,466 gain
October 31, 1975 1,580.92  Fines: $292.42
$33,945.39

Programs and Meetings:

10/1 Children's Book Meeting at RPL
10/4 Seven current and five of six prospective volunteers attended a brief
meeting on library procedures. We welcome the following new volunteers:
Mrs. Antoinette Arioli (Mon. 3-5), Mrs. Alice Esse (Tues. 7-9), Mrs. Peg
Simolo (Thurs. 10-12), Mr. Henry Stevens (Thurs. 7-9), Mrs. Bonnie
Pinkerton (Fri. 1-3), and Mrs. Terry Schroeder (Fri. 7-9).
10/7 Arrangements were made by the library staff for a Visiting Artist Program
featuring Mr. David Majchrzak, local quick-sketch artist, for the Golden
Ager's regular meeting. Attendance was 55.
10/8 Adult Book Meeting at RPL.
10/13 Meeting in the library to review specifications, drawings and cost
estimates in the study regarding library access for the physically handicapped.
10/14 Friends' Program - Mr. George Biczkeve - "Everything You've Always wanted
to know about Banking" - 12 attended
10/15 Children's Book Meeting at RPL
10/20 Town Librarian's Meeting at Paddy Hill Library in Greece. Topics:
Censorship Locally, and a discussion with members of the Consultant
Evaluation Committee.
10/21 Board Meeting
10/22 Adult Book Meeting at RPL
10/29 Children's Book Meeting At RPL

Grants:

Mrs. Fulford and I have completed orders for the 1975 MCLS Focus Grants
in the amount of $1,750. Five categories included 19 separate areas
and before discounts were applied we ordered $2,241 in new and supplemental
library materials.

Publications:

We have received 'Excerpts from New York State Education Law, Rules of the
Board of Regents, and Regulations of the Commissioner of Education Pertaining
to Public and Free Association Libraries, Library Systems, Trustees, and
Librarians' (August 1975) from the State Education Department, Division of
Library Development.

Congratulations to Mrs. Riedman and her family for their generous donation, through
the Riedman Agency, of the Horticulture Training Center and Head House at the
Al Sigler Center. Dedication of the Head House took took place on September 24
as reported in the Sigletter, Oct. - Nov. 1975.

Workroom Rearrangement and Periodicals:

Again we have moved bookshelves to accommodate a more orderly arrangement of
back periodicals. Orders through our subscription agency have been placed
for 1976 and we may expect the costs to be about 10% more than last year.

Long Overdue Materials:

Mrs. Dumbleton has completed another round of dunning letters and bills for
long overdue material. Response to the initial mailing of 87 letters has
been excellent. We will report in detail next month.
MEMORIAL FUND REPORT FOR OCTOBER -- 1975

Security Trust Checking Account: Previous balance $68.41
Check to Library to pay for Memorial Book -9.12
Balance $59.29

First Federal Savings Account: Bal. 8/22 $1,026.87
Interest 9/30 + 13.74
$1,040.61

Gift to Fund 9/29/75 10.00
(In memory of John Crane
Donor: M/M Donald L. Connors)

Gift for purchase of book: 10.00
In memory of Roy Kinney
Donor: M/M Donald P. Lander

Gift to Fund 10/10/75 15.00
In memory of Mrs. Anna M. O'Connor
Donors: Mrs. Barbara Smith & son
M/M Merle Klice
M/M James Elling & family
Mr. Michael J. Sankevich

TOTAL: $1,075.61

TOTAL BOTH ACCOUNTS $1,134.90

Gifts:

Schuyler County Atlas - Donor: Mr. Martin Wehle, Stottle Road

P. Van Buren
MEMORIAL FUND REPORT FOR SEPTEMBER 1975

SECURITY TRUST CHECKING ACCOUNT: Balance 9/10/75 $68.41
FIRST FEDERAL SAVINGS ACCOUNT: Balance 8/22/75 1,026.87
TOTAL BOTH ACCOUNTS $1,095.28

Memorial gift to Fund 9/29/75 $10.00
In memory of John Crane, 1139 Pixley Rd.
Donor: M/M Donald L. Connors

GIFTS:

Used books: Mrs. Elisabeth Wehrmann
38 Tarrytown Drive

Used paperbacks: Mrs. James Cummings
2980 Chili Avenue
Mrs. Ann Kennedy
26 Mercedes

National Geographic
Magazines:
Mrs. Chris Lamphear
2835 Hobson Rd., Apt. 1
Woodridge, Ill.
The meeting was called to order by Chairman Mr. Borlen at 9:10 p.m. Mrs. Wickins, Mrs. Van Buren, Mr. De Graff and Mrs. Riedman were also in attendance.

The minutes of the previous meeting were approved on a motion by Mrs. Wickins and seconded by Mr. De Graff.

Mrs. Van Buren moved that bills on Abstract #7, page one, in the amount of $1,944.00 be paid. Mr. De Graff seconded the motion. Motion Carried.

The architects have contacted the board relative to presentation of their plans for renovation of certain areas to make them more usable for the handicapped. A meeting was set for October 7, 1975 at 8:00 p.m.

The Librarian noted the number of patrons using the library in the evening between 8:30 and 9:00 p.m. was negligible. It was decided to defer decision on closing time for another month due to school schedules.

The Librarian was asked to procure estimates on prices of a display case and American flag on a pedestal. These could be purchased with funds from the Memorial Fund.

The next meeting will be held on Tuesday, October 21, 1975 at 8:00 p.m.

The meeting adjourned at 9:45 p.m.

Respectfully submitted,

[Signature]
Mileen K. Riedman, Secretary
Payroll: Through August 31, 1975 $27,384.45
#19 (Aug. 30-Sept. 12) 784.81
#20 (Sept. 13-Sept. 26) 857.66
September 30, 1975 1,580.92
$30,607.86

Circulation: September 1975 10,922
September 1974 8,720
2,202 INCREASE!

In a review of past records I am including some key dates and statistics for your
information:
October 15, 1962 (first record of circulation) 286 for the day
Nineteen instances of 700 or more in a day have occurred between June 1969
and September 1975 with five especially noteworthy days with circulation in
excess of 800:
Monday, July 20, 1970 - 833
Monday, July 19, 1971 - 863
Friday, March 16, 1973 - 832
Monday, July 21, 1975 - 816
Thursday, September 4, 1975 - 806
Judging by the numbers of new cards issued we can expect continued increases
in both circulation and reference use of the library.

Town Report:
If you have had an opportunity to read the third annual report of the
town you will have noticed that the library is not mentioned when the Chili
tax dollar is explained. We are included in the 'Administrative Cost' category.

Programs:
Mrs. Fulford is conducting storyhours on the following schedule: Monday 1:30
for 4 & 5 year-olds, 7:00 for first, second and third graders, and Thursday at
9:30 and 10:15 for 3½ year-olds. Mrs. Duncan has her program for 4 & 5 year-olds
at 10:00 on Wednesdays. Fifty-one children have registered for the storyhours.
The programs continue through November 21.
9/9 - 8:30 p.m. Mr. John Hotchkiss talk and slides on antiques. The audience
of 12 included 3 staff members. We hope the library board will support future
programs by publicizing the events with your friends, and by attending.
The Friends have scheduled the following: (second Tuesday of each month)
10/14 - George Blickwede-Everything you've always wanted to know about banking
11/11 - Martin Wehle and Donald Gazley - Local History
1/13 - B. J. Connors - Travel
2/10 - Volunteer Recognition Dinner - Mary Wright
3/6-7 - Hobby Show - Mr. Nudd and Mr. Bowman
4/13 - To be announced - Mrs. Griddle, Mr. Pikuet
5/11 - Annual Meeting - Mrs. Wickins

Meetings:
9/3 and 9/17 - Children's Book Meetings at RPL attended by Mrs. Fulford.
9/10 - Adult reference book meeting at RPL.
9/15 - Town Librarian's Meeting at the new Webster Public Library.
   Topic: Civil Service
9/24 - Adult Book Meeting at the Winton Rd. Branch Library. Special Topic:
   Antique Books. Mrs. Henderson and I attended the meeting.
Mr. Borlen, Chairman, called the meeting to order at 8:30 p.m. Mrs. Wickins, Mr. De Graff, Mr. Criddle and Mrs. Riedman were also in attendance.

It was moved by Mrs. Wickins that the minutes of the previous meeting be accepted. Mr. De Graff seconded the motion. **Motion Carried.**

Mr. Borlen instructed the Secretary to write a note of appreciation to the Bicentennial Committee for the pictures presented to the library by that group. These pictures were taken at Clifton in April 1975 at a re-enactment of "Paul Revere's Ride".

It was moved by Mrs. Wickins and seconded by Mrs. Riedman that the bills on Abstract #6 in the amount of $2,227.78 be paid. **Motion Carried.**

The Board discussed the budget for 1976 and will act on final figures early in September. A special meeting to review the budget will be held at 8:00 p.m. on September 15, 1975.

Mr. De Graff moved that the Library be closed on Labor Day, September 1. Mrs. Wickins seconded the motion. **Motion Carried.**

After discussion it was decided that the library remain open until 9:00 p.m. and resume Saturday hours as of September 6, 1975. The last one-half hour of the evening hours is to be monitored to note the number of patrons using the library at that hour. If the number is insufficient the library will return to the 8:30 p.m. closing that was maintained during the summer.

A check is to be made to insure that acknowledgment is made for page's service upon termination of their duties at the library. Mr. De Graff moved that the Secretary send a letter of appreciation to the pages upon termination of their service. Mrs. Riedman seconded the motion. **Motion Carried.**

The next regular meeting will be held at the library on September 23, 1975 at 8:30 p.m.

The meeting adjourned at 9:00 p.m.

Respectfully submitted,

Eileen K. Riedman, Secretary
DIRECTOR'S REPORT — AUGUST 1975

Payroll: Through July 31, 1975 $23,361.84 Circulation: 9,960
#16 (July 19-Aug. 1) 887.75 Gain of 600 from 9,280 for 1974
#17 (Aug. 2-Aug. 15) 831.94
#18 (Aug. 16-Aug. 29) 722.00
August 31, 1975 - 1,580.92 Fines: $252.00
$27,384.45

Programs:

Three pre-school storyhours, four storyhours for older children, and three meetings of the Copacetic Club had a combined attendance of 101 children.

Meetings:

August 20 - Adult Book Meeting at RPL.

Building:

At Mr. Borlen's direction the workroom door was measured by a man from the Coldwater Lumber Company. Cost estimates on various styles were relayed to Mr. Borlen by a company representative.

On September 3, nine representatives from the Ogden and Parma libraries visited the library with MCLS Building Consultant Miss Nancy Ryan. Architect Charles Brennan accompanied the members of the two library's building committees. Of special interest to the group was our new card catalog.

Upcoming Programs:

Sept. 9 - 8:30 p.m. Mr. John Hotchkiss - "Antique Collecting for Fun and Profit" talk and slide presentation in the library, sponsored jointly by MCLS and the Visiting Artist Program.

Sept. 15 - Budget meeting in the library at 8:00 p.m.
Sept. 15-20: Storyhour registration for five weekly programs in a nine-week series.
Late Sept. or early Oct. (date to be announced): Mr. Keith Hyback, Chief of the Chili Fire Department, in a program for library staff on emergency fire and first aid procedures.

Oct. 4 - 1:00 p.m. Review of library procedures for volunteers.

Staff:

My immediate concern is that the Salary Committee review and act on the recommendations I made in my report to them in the early spring of 1975. I remind the board that the library's most valuable asset is its employees. In 1974 a 5% staff raise in salaries was approved by the board at the January 19, 1974 meeting. In September a merit-raise was approved in the August 19 meeting to take effect September 1, 1974.

If questions or comments arise about staff responsibilities or performance, please feel free to discuss your concerns with me.

The New York Library Association annual conference will be held in New York City at the Americana November 19 - 22.
MEMORIAL FUND REPORT FOR AUGUST-1975

SECURITY TRUST CHECKING ACCOUNT  
BALANCE $  68.41

FIRST FEDERAL SAVINGS ACCOUNT -- BAL. $1,005.87

Gifts in memory of Fritz Horstman:

Gift for Book Purchase 8/8  
Donor:  Mr. & Mrs. Glen Robbins  
5.00

Gift to Memorial Fund  
Donors:  Linda Clement  
Ethel Mosher  
Thelma Dumbleton  
Bertha Henderson  
Dorothea Pompa  
Barbara Fulford  
11.00

Gift to Memorial Fund 8/22  
Donor:  Mr. & Mrs. David C. Borlen  
+ 5.00

$1,026.87  
$1,026.87

TOTAL BOTH ACCOUNTS: $1,095.28

GIFTS:

Used books: Mrs. Lynn Van Roo, Hideaway Hills-Apt. 58, Hemlock, N.Y.  
Periodicals: Mr. Geo. Kimmick, 30 Gateway Road, Rochester, N.Y.  
Paperbacks: Mrs. William Ross, 30 Yolanda Drive, Rochester, N.Y.

P. Van Buren  
(per B.H.)
PAYROLL: Through June 30, 1975 $20,161.06
  #14 (June 21 - July 4) 775.95
  #15 (July 5 - July 18) 843.91
  July 31, 1975 1,580.92
  $23,361.84

CIRCULATION: 10,651 (gain of 418 from 1974, 10,233)

FINES: $321.76

SUMMER PROGRAMS:
Under the direction of Mrs. Fulford 6 pre-school storyhours, 3 storyhours
for older children, 5 meetings of the Copacetic Club, and 7 school playground
storyhours took place during July. Attendance at the programs in the library
totaled 131.

MEETINGS OUTSIDE THE LIBRARY:
July 30 - Adult Book Meeting at RPL and meetings with Acquisitions and
Public Relations departments.
August 1 - Mrs. Henderson and I met with Ms. Sue Swanton, director of
the Gates Public Library, to evaluate the rebinding of some of their very old
local history materials.

STATE AID for 1975 has been received in the amount of $1,602.

MAJOR CONSULTANT STAFF CHANGES, as announced by Harold Hacker:
Miss Rosemary Schifferli, MCLS Assistant Director for Consultant Services,
retires effective December 31, 1975.
Mrs. Pat Mackey, RPL Audio-Visual Consultant, resigned effective mid-July
but will work part-time until a replacement is named.
Miss Mary VanderVen, RPL Adult Services Consultant, resigns effective
December 31, 1975.

STAFF:
Required of all employees is the ability to help patrons with reference
questions. A great deal of our time is spent in research and we utilize every
area of the collection in the attempt to solve questions.
Lately we have received many sincere compliments for our efforts! A
sampling of some of the more challenging questions directed to us in recent
months is listed along with those subject areas of greatest popularity for your
information.

ADULT AND TEEN INTERESTS:
Sharks_Fishing
Divorce_Do-it-yourself/
Buying/Selling House_home improvements
Resumes_Cooking
Travel/Northeast/Canada_Consumer Information/
Film Star Biographies_car prices, appliances
Antiques/Prices_Costumes
Organic Farming_Legal rights/tenants/wills

CHILDREN'S INTERESTS:
Dinosaurs_Witchcraft
Mysteries_Monsters
Sports_Animal stories/horses

--Do you have a copy of "The Spirit of '76"? We had a copy of Willard's painting,
and found that another artist had done a painting with the same title.
The patron wanted to paint a copy for his mother's 76th birthday.
--How can you tell if a pineapple is male or female?
--What happened 25 years ago? Needed for a reunion program.
--What dogs are non-allergenic for anyone with allergies?
--Do you have a recipe for crackers?
--What did the man "Uncle Sam" really look like?
--What is the significance of the beehive in American iconography?
--How did Robin Hood die?
--In what years between 1900 and 1930 did May 18th fall on a Tuesday?
--We need a picture of Fanny Brice.
--Do you have any building plans for a cupola?
--Telephone question: I want the famous book about a rabbit. It turned out to be Adams' Watership Down!

Staff News:
The Moschers' enjoyed a two-week vacation that ranged from Indiana to North Carolina.
The Fulfords' spent a week in Dubuque, Iowa with Barb's parents.
Linda Clement's brother Larry and his family have returned to Qatar on the Persian Gulf after two months vacation in Europe and with their families here.
Ann Rosemergy has begun work as a library page after completing a year of volunteer service. Ann will be a junior at St. Agnes High School in the fall.

Special consideration:

Of importance to the library staff is the need for more preventive security measures for the building, especially at night. First priority should be given to the doors. At Mr. Borlen's suggestion I purchased a padlock and chain to use on the front doors if we are unable to lock them. Some of the hardware is missing and other parts are loose.
I would like to remind the board that the Town Board would appreciate receiving our proposed 1976 budget by August 15.

[Signature]
August 7, 1975.
MEMORIAL FUND REPORT FOR JULY -- 1975

SECURITY TRUST CHECKING ACCOUNT AS OF 7/11/75 $ 68.41
First Federal Savings Account 992.75
TOTAL BOTH ACCOUNTS $ 1,061.16

NEW BOOKS: Jefferson County, Atlas
            Donor: Mr. Martin Wehle, Stottle Road

USED BOOKS: Mr. Daniel Minchen
            71 Whittier Road

P. Van Buren
(per B.H.)
MINUTES OF THE REGULAR MEETING -- CHILI LIBRARY BOARD OF TRUSTEES, June 24, 1975

Mr. Borlen, Chairman, called the meeting to order at 8:30 p.m. Mrs. Wickins, Mr. De Graff, and Mrs. Riedman were also in attendance.

The minutes of the previous meeting were approved. 

The Board reviewed a letter received from the Gates-Chili Central School District commending Mrs. Fulford for the two fine programs presented to the Guided Observation participants to familiarize them with available library resources. Letter attached.

The Board received a request from the Rochester Christian Academy for a large loan of books. Due to lack of sufficient details, the Board was unable to act.

It was moved by Mrs. Wickins and seconded by Mrs. Riedman that the bills on Abstract #5 in the amount of $6,622.01 be paid. Motion Carried.

It was reported by Mrs. Pompa, Library Director, that the Friends of the Chili Library held a planning meeting to formulate plans for monthly meetings beginning in September.

The secretary was requested to send a letter to Mrs. John Witzel of Wilelen Road thanking her for the plantings made at the library by the Chili Garden Club.

Mr. De Graff gave a preliminary report on audio-visual equipment from visits to other libraries.

Mr. De Graff moved that the library be closed July 4, 1975. Mrs. Wickins seconded the motion. Motion Carried.

The next meeting will be held July 29, 1975 at 8:00 p.m. in the library.

Respectfully submitted,

Eileen K. Riedman, Secretary
Payroll: Through May 31, 1975 $16,881.28 Through June 30, 1975 $20,161.06
#12 (May 24 - June 6) 849.16 Through June 30, 1974 19,832.65
#13 (June 7 - June 20) 849.70 difference $ 328.41
June 30, 1975 1,580.92
$20,161.06

Fines: For June $394.71 January - June 1975 $2,279.94
January - June 1974 2,010.19
$ 269.75 increase

Circulation: 9,462 (gain of 1,580 from 1974, 7,882)
January - June 1975 58,953
January - June 1974 56,754
2,199 increase

Materials Stock:

<table>
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<tr>
<th></th>
<th>1974</th>
<th>1975</th>
<th>Change</th>
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<tr>
<td>Adult fiction</td>
<td>5,776</td>
<td>5,902</td>
<td>+953</td>
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<td>Adult non-fiction</td>
<td>12,397</td>
<td>13,424</td>
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<td>Total:</td>
<td>18,173</td>
<td>19,326</td>
<td>+1,153</td>
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<td>YA fiction</td>
<td>1,008</td>
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<tr>
<td>YA non-fiction</td>
<td>995</td>
<td>1,095</td>
<td>+ 99</td>
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<td>Total:</td>
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<td>+ 99</td>
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<td>Juvenile fiction</td>
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<td>Juvenile non-fiction</td>
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<td>Uncataloged paperbacks</td>
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<td>31,515</td>
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<td>1,369</td>
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<td>Pamphlets</td>
<td>2,002</td>
<td>2,135</td>
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<td>Pictures</td>
<td>3,403</td>
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<td>+102</td>
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<td>Maps</td>
<td>79</td>
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<td>Framed Prints</td>
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<td>Film Strips</td>
<td>155</td>
<td>152</td>
<td>- 3</td>
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<td>Cassettes</td>
<td>16</td>
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<td></td>
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<tr>
<td>Sculpture</td>
<td>29</td>
<td>31</td>
<td>+ 2</td>
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<tr>
<td>Posters</td>
<td>0</td>
<td>25</td>
<td>+ 25</td>
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</table>

Periodicals: 13\frac{3}{4} separate titles are carried with 48 of these in storage for at least five years or more.

Newspapers: Democrat & Chronicle (daily)
New York Times (Sunday)
Wall Street Journal (daily)
Christian Science Monitor (daily)
Gates-Chili News (weekly)
Suburban News (weekly)
Greece Post (weekly)
McNaughton Book Plan:


The feeling of the staff is positive about McNaughton. Books arrive processed with cards, pockets and our identification. They arrive the month they are published and circulate immediately and often. We have just returned our first 20 book shipment after reaching the peak inventory of 220 books allowed in our contract. Reserves are filled faster with McNaughton and we have partially solved the demand to supply the newest titles.

Reference:

Completely revised and updated, we have added materials in areas where we had little or outdated information: business and manufacturing directories, specialized dictionaries in science, law, medicine, history, and more materials on current personalities, government officials, celebrities. We have added the 1975 World Book Encyclopedia, the most current Haines Criss-Cross Directory, and the newest Suburban and City Directories.

In the future we will be considering additional telephone directories for area cities and town, and mail order catalogs.

Summer Projects:

I am working on adult fiction in weeding old and worn books, replacing the demand and worn books, and adding to our holdings.

Mrs. Fulford is concentrating on adding materials to the early-reader section, and on updating and expanding the children's non-fiction collection.

Response to the summer programs has been very enthusiastic, especially for the Wednesday morning Copecetic Club, geared to the interests of fourth, fifth, and sixth graders. The group plans on producing and writing a puppet show that they will present to the pre-schoolers during story hour. In addition, they will be working on crafts and enjoying the new books.

Mrs. Henderson is working a great deal with direct-order books and gift books – cataloging and preparing them for the collections.

Mrs. Dumbleton is completing a project to update our fine files, review past overdues, and get our shelf list and card catalogs in line with our current holdings.

Mrs. Mosher is currently preparing dozens of cassettes and 8 mm films, formerly owned by MCLS, for our permanent collection. The MCLS rotating cassette and 8 mm film collections were ended this summer (at the member libraries' request) and we were asked to keep those that we currently held in rotation.

Staff news:

Ethel's husband, Gordon Mosher, has retired after 35 years with IBM. Gordon was in charge of pre-planning for computer installations in upstate New York, and parts of Pennsylvania and Ohio. Ethel's son Ray graduated from Gates-Chili Senior High School and will be attending Purdue University.

Pages Peter McCowan and Lyn Cain graduated from Gates-Chili and Churchville Chili respectively. Peter will attend Rensselaer Polytechnic Institute and Lyn will attend Milligan College, Tennessee.
MEMORIAL FUND REPORT FOR JUNE 1975

FIRST FEDERAL SAVINGS ACCOUNT:
Balance $992.75

SECURITY TRUST CO.
Balance 68.41

TOTAL BOTH ACCOUNTS $1,061.16

GIFTS:

Used books and paperbacks:

Mrs. Anne Kennedy 26 Mercedes Drive
Mrs. Burr Jones 4470 Buffalo Road, No. Chili
Mrs. Florence Remington 157 Chestnut Ridge
Mrs. Wm. Ross 30 Yolanda Drive
Mrs. Frank Salisbury 902 Chili-Coldwater Rd.
Mr. David C. Borlen
President, Board of Trustees
Chili Public Library
3235 Chili Avenue
Rochester, New York 14624

Dear Mr. Borlen,

I would like to express my appreciation for the two fine programs Mrs. Barbara Fulford again presented to Guided Observation participants from the Gates Chili School District. Mrs. Fulford's varied and exciting program informed both children and parents of library resources. Many of the program participants familiarized themselves and are now more comfortable utilizing available library resources.

The parents were most impressed with Mrs. Fulford's effectiveness with young children.

I truly consider this a major step in the continuation of combining school and community personnel and facilities.

Very Truly Yours,

Nancy Marcia Huppert
Coordinator: Guided Observation

NMH/dca
MEMORIAL FUND REPORT FOR MAY 1975

Security Trust Checking Account
(Balance on May 9th) $ 76.55

Check May 5 to Library for Memorial Book + 8.14

BALANCE $ 68.41

First Federal Savings Account + 992.75

TOTAL BOTH ACCOUNTS----------$1,061.16

GIFTS:
"Official Baseball Register 1975"
Donor: Commissioner of Baseball

USED BOOKS:

Mrs. Ann Kennedy
26 Mercedes Drive

Mrs. Burr Jones
4470 Buffalo Road
North Chili
The meeting was called to order at 8:35 p.m. by Mr. Borlen, Chairman.
Mrs. Wickins, Mr. DeGraff, Mrs. Raidman, and Mrs. Pompa, Library Director, were also in attendance.

Minutes of the previous meeting were read and approved. Approval of minutes

It was moved by Mr. DeGraff and seconded by Mrs. Wickins to pay the outstanding bills in the amount $576.97 Bills motion (Abstract #1, page 1). Motion Carried.

Mrs. Pompa presented a letter from Mrs. Bernice Wilcox, Town Historian, thanking the library for area made available for the Bicentennial display.

The Board of Trustees met with Mr. Northrup of Northrup, Kaelber & Kopf, Architects-Engineers. Mr. Northrup Architectural study explained to Board presented a detailed report for the possible renovations required to prepare the Chili Public Library for Accessibility and usability by the physically handicapped. He will present final plans including cost estimates within the next 45 days. The board will plan to meet jointly with the Town Board to review the architect's recommendations.

Summer hours for the library were discussed. It was moved by-Summer hours motion Mrs. Wickins and seconded by Mr. DeGraff that commencing Saturday June 28, 1975, the library will be closed on Saturdays for the summer. The evening closing will be at 8:30 p.m. as of Monday, June 23, 1975. On Saturday, September 6, 1975, winter hours will resume. Motion Carried.

It was moved by Mr. DeGraff and seconded by Mrs. Riedman Memorial Day closing that the Library close on Memorial Day, May 26, 1975. Motion Carried.

It was moved by Mr. DeGraff and seconded by Mr. Borlen Lester Family that a letter of acknowledgement be sent to Mrs. Geneology motion Bessie Blowers of North Chili. Mrs. Blowers donated a genealogy of the Lester Family to Mrs. Wilcox. This genealogy will be classified in our Local History-Reference section. Motion Carried.

It was moved by Mrs. Riedman and seconded by Mr. DeGraff Playground story- to provide mileage authorization for Mrs. Fulford for hours/mileage the eight-week-long summer playground storyhour program authorization commencing June 23, 1975. Motion Carried.

Mrs. Wickins moved that the Gates-Chili Spartan Yorker Club be allowed to display, in the library, their winning display, The Golden Russet - An Antique Apple, in the New York State Yorker Club competition. Mr. DeGraff seconded the motion which was carried.

The next library board meeting will be held on Tuesday, June 24, 1975 at 8:00 p.m. in the library.

The meeting adjourned at 9:35 p.m.

Respectfully submitted,

Eileen K. Riedman, Secretary
DIRECTOR'S REPORT ----- MAY 1975

Payroll: Through April 30, 1975 $13,566.98
#10 (April 26-May 9) 892.43
#11 (May 10-May 23) 840.95
May 31, 1975 1,580.92

Fines: $440.03

Revenue Sharing: $5,478.34 spent

$16,881.28

Circulation: 8,129 (loss of 592 from 1974, 8,721)

Library Programs:

Monster Marathon - films
5/9 Son of Kong - 40 attended
5/23 Ape Man - 40
5/30 Mad Monster - 40

Friends' Annual Meeting
5/15 30 in attendance. Mr. Stephen Lesnak, Winton Road Branch Head, reviewed James Herriot's books All Thing Bright and Beautiful and All Creatures Great and Small. Mr. Robert Criddle was presented the Library Service Award by the Friends' President, Mrs. Barbara Ireland. No library volunteers were eligible for the five-year volunteer service award this year.

Guided Observation for Pre-Schoolers
5/29 Mrs. Fulford conducted an evening program for 18 pre-schoolers enrolled in the Walt Disney Elementary School special project, and their fathers. An introduction to the library was followed by stories and a film.

Library Volunteers:

Twelve library volunteers are currently assisting at the circulation desk during the day and evening. Most plan to continue throughout the summer:

Monday
Miss Alice Longbine
10-12
Mrs. Mary Stevens
1-3
Ann Rosemergy
7-9
Mrs. Helen Erinisse
7-9 (will be moving to Corning in June)

Tuesday
Mrs. Anne Bates
10-12
Mrs. Irene Callahan
1-4

Wednesday
Mrs. Mae Tuscher
10-12
Mrs. Evelyn Britt
2-4
Mrs. Eleanor Borlen
3-5
Mrs. Shirley Eckerson
7-9

Thursday
Mrs. Florence Brasser
2:30-4:30

Friday
Mrs. Norma Harmon
3-5
David Huff
3-5

Library Staff:

On May 13 Mrs. Henderson completed 12 years as a library employee! Bertha also worked a year as a volunteer when the library was organized. Congratulations!

Meetings Attended:

5/14 Adult Book Meeting 5/28 Adult Book Meeting and program on Biofeedback Display:

The Gates-Chili Spartan Yorker Club has placed their winning display, The Golden Buffet, in the library.
MEMORIAL FUND REPORT FOR APRIL 1975

Security Trust Checking Account: (no change) Bal. 4/10/75 76.55

FIRST FEDERAL Savings Account: Bal. 4/8/75 957.75

Gift to Fund to purchase a book in Mem: Ruth Goodberlet
   Donor: M/M Clayton Potter 10.00

Gift to Fund in Mem: Gladys Ouweleen
   Donor: Friends of the Chili Lib. 25.00

\[ \text{TOTAL BOTH ACCOUNTS} \]
\[ 992.75 + 992.75 \]

\[ \text{TOTAL BOTH ACCOUNTS} \]
\[ \text{\$1,069.30} \]

GIFTS:

Mr. Martin Wehle: Oswego Co. Atlas
   Oneida Co. Atlas

Used Books:

Miss Louise Roperick - Strong Memorial Hospital
Mrs. Jane Cummings - 2980 Chili Avenue
Mrs. John Riedman - 1125 Westside Drive
Mrs. Bonnie Mean Laisney - 3316 Chili Avenue
Mrs. Derek Chapman - 7 Andony Lane

GIFT SUBSCRIPTION:

Church and State: Dr. and Mrs. David H. Stewart

F. VanBuren
(per BH)
MINUTES OF THE REGULAR MEETING — CHILI LIBRARY BOARD OF TRUSTEES, April 22, 1975

The meeting was called to order at 8:45 p.m. by Mr. Borlen, Chairman. Mrs. Wickins, Mrs. Van Buren, Mr. De Graff, Mrs. Riedman and Mrs. Pompa, library director, were also in attendance.

Minutes of the previous meeting were read and approved. Minutes approved

It was moved by Mrs. Van Buren and seconded by Mr. De Graff that bills on abstract #3 in the amount of $1,693.01 be paid. Motion Carried.

Mr. Borlen appointed Mrs. Riedman to serve on the committee with Mrs. Pompa and Mr. De Graff, investigating audio-visual equipment and area. Audio-Visual committee

Mrs. Pompa read an invitation to the Board inviting them to attend a Preview of Plans for the High School addition and renovations to three elementary schools, all of which are in the Gates-Chili school district. Open House will be held Sunday, April 27, 1975 from 1:30 until 4:00 p.m. in the senior high school library. Open House invitation

Mr. Borlen reported that suggested repairs to the library are under inspection by the town engineer. The Town Supervisor will then take his report under consideration. The Rochester Gas & Electric Corporation was called in to inspect the heating system and reported that the system was in order. Building repairs

The decision to close the library at 5:00 p.m. on the day of the Fireman's Parade and Carnival, Friday, May 16, was made on a motion by Mrs. Wickins and a seconding motion by Mr. De Graff. Motion Carried. Motion to close library early on May 16

It was moved by Mrs. Van Buren and seconded by Mrs. Riedman to give all existing part time employees of the library vacation pay equivalent to the assigned hours for one week. Motion Carried. Vacation pay motion for part time employees

The initiation of a safety program was discussed. Mrs. Van Buren moved that library employees are to supervise the children's area when children are present. Mrs. Wickins seconded the motion. Mr. De Graff voted against the motion, stating lack of clarification as his reason. Motion Carried. Mrs. Pompa was asked to study needs of further safety measures. Motion to supervise children's area

It was moved by Mrs. Van Buren and seconded by Mrs. Wickins to increase Mrs. Pompa's salary $500. starting with the next payroll period. Motion Carried. Director's salary motion

It was announced that The Friends of the Library will meet May 15, 1975 in the library at 8:00 p.m. Mr. Stephen Lesnak, director of the Winton Road Branch library will be the featured speaker. Friends Annual Meeting
April 22, 1975 Minutes (2)

A request was made to change the regular meeting to the third Tuesday of each month. All Board members agreed to this request.

Mr. Borlen stated that a few of the board members, along with board members of several other libraries, attended an informational visit to Eastman Kodak Company relative to interior landscaping and audio control. The visit was most informative.

It was restated that the Library Board of Trustees is empowered by the State Education Law to fill vacancies that occur for reasons of resignation, death; the Town Board appoints new members when a term has been filled.

The next meeting will be held Tuesday, May 20, 1975 at 8:00 p.m. in the library.

The meeting adjourned at 9:15 p.m.

Respectfully submitted,
Eileen K. Riedman, Secretary
DIRECTOR'S REPORT — April 1975

Payroll:  Through March 31, 1975 $10,357.35 Fines: $405.87
#8 (March 29 - April 11) 787.36
#9 (April 12 - April 25) 883.00
April 30, 1975 1,539.27 Revenue Sharing: $5,478.34 spent
$13,566.98

Circulation: 9,843 (loss of 408 from 1974: 10,251). Monday, April 7 set some kind of record with a circulation of 799!

Library Programs:

Friday Films: 4/11 Four Comedies - 34 attended
4/18 Disneyland & Grand Canyon - 35
4/25 King Kong - 75

April 23 - 10:30 a.m. David Majchrazak, Quick-Sketch Artist (program provided through the Visiting Artists Program and MCLS). 28 adults and 19 children attended.

Meetings Attended:

4/1 Films shown to Senior Citizens for their monthly meeting in the Town Hall
4/2 Adult reference book meeting and New York Graphic Society framed print display
4/13 Regular adult book meeting
4/22 Special town librarians' meeting at Brighton Public Library
4/24 Mrs. Fulford attended the School/Public Children's Librarians' meeting in Gates
4/28 Town Librarians' meeting at Seymour Memorial Library, Brockport
4/29 Friends' Directors meeting
4/30 Adult book meeting

April Announcements:

4/4 and 4/5 - The library and Town Hall closed at noon on Friday and remained closed on Saturday due to the winter's worst storm.

4/8 - Two town employees replaced light bulbs (2 hours) and accidentally broke one plastic cover.

4/19 - High winds were the cause of a power failure in the library for several hours on Saturday.

The Hendersons' spent a few days in Allentown, Philadelphia and Delaware.

Mr. and Mrs. Dumbleton spent a week at Hilton Head Island, S.C.
The meeting was called to order at 7:45 p.m. by the chairman, Mr. Borlen. Mrs. Wickins, Mrs. Van Buren, Mr. De Graff, Mrs. Riedman, and Mrs. Pompa were in attendance.

Mr. Borlen introduced Nancy Ryan, MCLS Building Consultant, and Mr. Charles Northrup whose firm, Northrup, Kaelber & Kopf has been commissioned by MCLS under a federally funded study grant to recommend improvements to specified libraries in the system to make the libraries accessible to the handicapped. Mr. Northrup explained to the board the nature of the study and the areas involved. Mr. Borlen reminded those present that this study in no way commits the board to make any improvements. Mr. Northrup noted that it was permissible under the existing building codes to implement only a portion of the study. At the close of this presentation, Mr. Borlen thanked Miss Ryan and Mr. Northrup for their time in meeting with the board.

It was moved by Mr. De Graff and seconded by Mrs. Wickins that the minutes of the previous meeting be accepted as read. Motion Carried.

It was moved by Mrs. Riedman and seconded by Mrs. Van Buren to pay the bills in the amount of $1,484.94 on Abstract #2, page #1. Motion Carried.

It was moved by Mrs. Wickins and seconded by Mr. De Graff that the Secretary send a letter to The Friends of the Library complimenting them on the recent successful Hobby Show and Book Sale. Copies will be sent to Mrs. Ireland, Mr. Nudd and Mr. Bowman. Motion Carried.

Mr. Borlen stated that Mr. De Graff has undertaken a complete study of audio-visual facilities in neighboring libraries.

The file for the years 1971 - 1973 prepared by the State Department of Audit and Control was reviewed and filed.

Discussion followed on the Bicentennial and the library's participation in this event. It was stated by Mrs. Pompa, Library Director, that we could anticipate a system grant to provide funds for books on the subject of American history for children, young adults, and adults.

It was moved by Mrs. Van Buren and seconded by Mr. De Graff that the Chili Bicentennial Committee be permitted to display articles of needlework and artwork pertaining to the April 18-20 commemoration of the Paul Revere ride. Motion Carried.

Mrs. Pompa informed the board of repairs needed. Specifically mentioned were cracks in the walls, loose wall rungs, and damaged ceiling tiles. It was moved by Mrs. Van Buren and seconded by Mr. De Graff that the Town Board receive notice of these needed repairs. Motion Carried.
The members of the board have received an invitation from Eastman Kodak Company to attend a meeting and luncheon at which interior office landscaping and audio-visual areas will be shown and discussed. Mr. Borlen urged as many as possible to attend.

Mr. Borlen recommended that the board concern itself with a study of Building Plans to meet the needs of the library for the next five year period. It has been brought to the attention of the board that a multi-purpose room is urgently needed to handle the varied groups interested in using the library facilities for meeting and programs. Library programming now is limited by the availability of the town meeting room.

The next regular meeting will be held April 22 at 8:00 p.m. in the library. Subsequent board meetings will take place the fourth Tuesday of each month.

The meeting closed at 9:25 p.m.

Respectfully submitted,

Eileen K. Riedman, Secretary
MINUTES OF SPECIAL AUDIO-VISUAL MEETING, March 8, 1975

Mr. Borlen, Mr. De Graff and Mrs. Pompa met in the library at 3:15 p.m. on Saturday, March 8, 1975 to discuss various approaches in the consideration of audio-visual equipment and services in the library.

Three steps were defined, for study:

minimal approach (use of record player and headsets in the library, for example)
secondary approach (suggested were tapes and cassette players)
complete audio-visual program (with consideration of possible structural changes)

It was suggested by Mr. Borlen that Mr. De Graff visit a few city branch libraries (possibly Arnett, Lincoln and Wheatley), several suburban public and school libraries (Webster Public Library, Gates-Chili Senior High School media center, and one of the large Greece school library media centers), and then the Reynolds Audio-Visual Division of the Rochester Public Library.

Mrs. Pompa was asked to arrange appointments for Mr. De Graff with library directors or media specialists.

Mr. Borlen will confer with Miss Nancy Ryan, MCLS Building Consultant, with respect to possible structural changes to accommodate a multi-media program in the Chili Public Library.

The meeting closed at 4:15 p.m.

Dorothea Pompa
Library Director
PAYROLL: Through February 28, 1975 $ 7,106.22
   #6 (March 1 - March 14)  899.45
   #7 (March 15-March 28)  812.41
   March 31, 1975 + 1,539.27
   TOTAL $10,357.35

FINES: $359.46

REVENUE SHARING: $5,478.34 spent

CIRCULATION: 11,443

10,755 for 1974

GAIN of 688

LIBRARY PROGRAMS:

Friday Films:
   3/7 Haunted Gold - 10
   3/14 Rustler's Valley - 22
   3/21 Silver on the Sage - 28
   3/28 Two Fisted Law - 20

CHILDREN'S SATURDAY FILMS
   3/8 Legend of Paul Bunyan - 20
   3/15 Selfish Giant, etc. - 10
   3/22 Madeline, etc. - 2
   3/29 Three films - 3

MARCH CALENDAR:

March 1st and 2nd
1) Hobby Show (Messrs. Nudd & Bowman, Co-chairman; and Book Sale - Mrs. Criddle -
   Chairman)
   More than 20 exhibitors participated. Mr. Higgins, membership director,
   estimates 650-750 attended
   March 13th
2) Miss Nancy Ryan, Mr. Borlen and I met to discuss building utilization to
   accommodate possible future audio-visual uses in the library.
   March 18th
3) Prior to the regular board meeting, Miss Ryan introduced Mr. Charles
   Northrup who explained the stages in the accessibility study and the library
   system grant to cover his firm's recommendations.
   March 20th
4) Miss Ryan, Mr. Karlis Sturms, staff architect of the firm Northrup, Kaelber &
   Kopf, assisted by Mr. Thomas Moorehess, visited the library to initiate their
   accessibility requirements study. Mr. Borlen was present to hear their
   recommendations.

MEETINGS:

March 5th: Adult Book meeting and Framed Print Display (Redpath Art Service)
March 12th: Children's Book meeting and Framed Print Display (Graphic Arts Unlimited)
March 24th: Town Librarian's meeting at Henrietta:
   --topic - Book Ordering on the adult level.

STAFF:

Mrs. Fulford and her husband spent a week in Florida

Bob Hollwedel, volunteer page, has found a job.
MEMORIAL FUND REPORT FOR MARCH 1975

Security Trust Checking Account $76.55

First Federal Savings Account --Balance $872.26
-Gift to Memorial Fund in Memory of J. Pelke; Donors: Chili Town Employees 32.00
-Gift to Fund in Memory of Bertha Lawrence; Donors: M/M Robert Pompa $5.00

Interest of 12-31-74 +11.74

Interest of 3-31-75 +11.75

-Gift to fund from Golden Agers Club 25.00

$957.75

TOTAL BOTH ACCOUNTS $1,034.30

GIFTS:

USED BOOKS: Mrs. Margaret Clark 31 Autumn Chapel Way
Mrs. Kenneth Osterberg 9 Lonran Drive

USED PAPERBACKS:

M/M Donald W. Tesch 95 Chestnut Ridge Road
Mrs. Bonnie Jean Laisney 3316 Chili Avenue
Mr. Robert A. Merrill 15 Stover Road
Mr. Robert Sheldrick 5 Aztec Drive

P. VanBuren (per BH)
MEMORIAL FUND REPORT FOR FEBRUARY 1975

Security Trust Checking Account (no change) 76.55
First Federal Savings Account +872.26
Total Both Accounts $ 948.81

To be deposited 32.00

Total $ 980.81

P. VanBuren
The meeting was called to order at 8:20 p.m. Mr. Borlen, Mrs. Wickins, Mrs. Riedman, Mr. De Graff, Mr. Criddle and Mrs. Pompa were present.

Mrs. Wickins moved that the minutes of the last meeting be approved. Mr. Borlen seconded the motion. Motion Carried.

Mrs. Wickins moved that the bills for January be paid (Abstract #1, page 1) in the amount $2517.84. Mr. De Graff seconded the motion. Motion Carried.

Mr. Borlen noted that the Friends of the Library Annual Hobby Show and Book Sale will be presented on Saturday, March 1 from 2:00 until 9:00 p.m. and on Sunday, March 2 from 1:00 until 5:00 p.m.

It was moved by Mrs. Wickins and seconded by Mr. De Graff that membership in the Library Trustees Foundation of New York State be maintained and approval was given to submit payment for annual dues in the amount of $50.00. Motion Carried.

It was moved by Mr. De Graff and seconded by Mrs. Riedman that grants from the Monroe County Library System for library materials be accepted in the amount of $1750.00. Motion Carried.

Mr. Borlen asked Mr. De Graff to visit some of the area libraries to research their audio-visual programs and equipment. It was moved by Mrs. Wickins and seconded by Mrs. Riedman that Mr. De Graff be reimbursed for his mileage for up to 100 miles at $.12 per mile in connection with this study. Motion Carried.

It was moved by Mrs. Wickins and seconded by Mr. De Graff to authorize payment of $.12 per mile (18 miles roundtrip) to Mrs. Pompa and Mrs. Fulford when they attend MCLS adult and children's book meetings at the Rochester Public Library for 1975. Motion Carried.

Mr. Borlen appointed Mrs. Wickins to act as Chairman, and Mrs. Riedman to serve on her committee, to research and review salaries of the library staff. Mrs. Pompa was also asked to formulate a set of guidelines and to evaluate the library personnel.

It was decided to have the architect, selected by MCLS, and Nancy Ryan, MCLS Building Consultant, meet with the Board of Trustees for further discussion relative to the study to make the library building accessible to the handicapped with the possible installment of ramps to accommodate wheelchairs. It was felt further discussion was necessary before any monies could be committed.

The Board, in discussing displays and exhibits in the library, noted that any such donated materials must, in accordance with previously approved policy, be donated by a group or organization in line with the display and exhibit policy. Individuals may not donate gifts or exhibits to the library.

The meeting closed at 9:40 p.m.

Respectfully submitted,

Eileen K. Riedman, Secretary
DIRECTOR'S REPORT --- FEBRUARY 1975

Payroll: Through January 31, 1975 $ 3,975.51
  #4 (February 1 - Feb. 14) 831.32
  #5 (Feb. 15 - Feb. 28) 760.12
  February 28, 1975 1,539.27
  $ 7,106.22

Fines: $341.00        Circulation: 9,722 (gain of 345 over 1974, 9,377)

Revenue Sharing: $5,478.34 spent

Library Programs:

Friday Films                         Children's Saturday Films
  2/7  Elephant Boy - 13  2/1  Santiago's Ark - 6
  2/14 David & Lisa - 8  2/8  3 films - 2
  2/21 Rocketship - 57  2/15  3 films - 8
  2/28 Spanish Gardener - 10  2/22  3 films - 6

Children's Story Hour Programs: seven weekly programs on-going through April 18.

Volunteer Recognition Dinner:

2/15 sponsored by the Friends of the Library and held at the Cafe Avion.
Thirty-six library volunteers, members of the Friends, and staff attended.

Meetings:

2/10 Framed print & Sculpture swap at Gates Public Library

2/24 Town Librarians' Meeting at Gates. Harold Hacker was the guest speaker. Topics included explanations for BeTab errors, considerations of costs for MCLS library materials' processing, system computer problems, conversion to OCLS (Ohio College Library Center) cataloging in "near" future.

Staff meetings with Messrs. Nudd and Bowman regarding plans for the Hobby Show and Book Sale, March 1 and 2.

Staff:

Mrs. Mosher returned from a sun-filled week spent in the Canary Islands.

Mrs. Oliver has undergone surgery and will be back on March 17.
MEMORIAL FUND REPORT FOR JANUARY 1975

Security Trust Checking Account (no change) $ 76.55
First Federal Savings Account 872.26
--gift in memory of James Pekey—not yet deposited
   (Donors: Chili Town Employees) 32.00
TOTAL BOTH ACCOUNTS $ 980.81

GIFTS:

Sporting News—Official World Series Records 1903-1974
   Donor: Mr. Paul Gabe—New York Yankees

Used Books & magazines:
   Donor: Mrs. Howard Ramsey, 37 San Mateo Road

Used books:
   Donor: Mr. Mark Russell, 207 Chestnut Ridge Road

Used paperbacks:
   Donor: Mrs. Gladys A. Lazoroff, 4 Chester Avenue

Used Magazines:
   Donor: Mrs. Louis C. Ottley, 18 College Dr., North Chili
MINUTES OF SPECIAL RE-ORGANIZATIONAL MEETING, Chili Library Board of Trustees, January 14, 1975

The meeting was called to order at 4:00 p.m. Mr. Borlen, Mrs. Wickins and Mrs. Riedman were present.

Mrs. Wickins moved that Mr. Borlen be elected Chairman for the year. Mrs. Riedman seconded the motion. Motion Carried.

Mr. Borlen moved that Mrs. Wickins be elected Vice-Chairman. Mrs. Riedman seconded the motion. Motion Carried.

Mr. Borlen moved that Mrs. Riedman be elected Secretary. Mrs. Wickins seconded the motion. Motion Carried.

Mr. Borlen moved that Mrs. Van Buren be appointed treasurer of the Memorial Fund. Mrs. Wickins seconded the motion. Motion Carried.

Mr. Borlen stated that Mr. David De Graff has been appointed to a full term on the Library Board of Trustees.

Mr. Borlen made a motion to adopt the resolution that Isabel M. Oliver, cleaner, be paid $2.97 per hour to be effective on payroll #2 in line with the Town's agreement. Mrs. Wickins seconded the motion. Motion Carried.

Mr. Borlen moved that Hilda Howl be appointed substitute cleaner for the Library and shall serve by contract for the year 1975 and shall be paid $12. per day. Mrs. Wickins seconded the motion. Motion Carried.

The next meeting will be held at 8:00 p.m., February 18, 1975 in the library.

The meeting adjourned at 4:25 p.m.

Respectfully submitted,

Eileen K. Riedman
Eileen K. Riedman, Secretary

P.S. A special assignment was discussed for Mr. De Graff which Mr. Borlen will talk to him about before the next meeting.
Payroll:  
#1 (Dec. 23 - Jan. 4) $ 736.30  
#2 (Jan. 6 - Jan. 17) 791.16  
#3 (Jan. 18 - Jan. 31) 908.78  
January 31, 1975 1,539.27  
$3,975.51  

Fines: $338.87  
Circulation: 10,354 (gain of 586 over 1974, 9,786)  
Revenue Sharing: $5,478.34 spent

Library Programs:

Friday Films
1/10 Wrong Arm of the Law - 12 attended  
1/17 Helen Hayes - 4  
1/24 Williamsburg - 26  
1/31 Tillie's Punctured Romance - 8

Children's Story Hour Programs
Registration for 7 programs took place January 20 - 25. Mrs. Fulford will conduct two Friday morning sessions for three-year-olds (January 31 - April 18); one Wednesday afternoon class for 4- and 5-year olds; one Thursday evening class for 4-, 5- and 6-year olds.

Mrs. Betty Duncan, on a volunteer basis, will conduct two Wednesday morning programs for 4 and 5-year olds. Mrs. Joan Glenn will also conduct a class in creative dramatics (acting out stories) on Friday afternoons.

Guided Observation for Pre-school Children
1/14 Hour evening program for 28 children and parents in conjunction with the Gates-Chili School District's federally funded project

Friends' Meeting:

1/23 to formalize plans for the volunteer recognition dinner, February 15. The library staff has prepared dinner, hobby show and book sale publicity. Donations for the sale have begun.

MCLS Grants for 1975:

After submitting our ballot of suggested topics and relative amounts to be applied (from a total MCLS Materials Grant Budget for 1975 of $134,375), the following amounts will be available for our use (total $1,750):

- Adult - $450 (4 grants)
- Juvenile - $450 (5 grants)
- Reference - $400 (2 grants)

- Young Adult - $100 (3 grants)
- Non-Print - $350 (5 grants)

Bi-weekly selection lists of children's materials and the juvenile grants are Mrs. Fulford's responsibility. We will continue to share selection in the non-print areas as we do with the monthly disc/cassette selection lists.

I will be handling the monthly young adult buying lists, bi-weekly adult lists, bindery, periodical orders, and McNaughton Book Plan selection, in addition to direct publisher's orders and the remaining grants.

Staff Notes:

Mrs. Henderson underwent successful surgery on January 7 and returned to the library on a part-time basis at the end of the month.

Both Mrs. Sandra Sakwa and high school student David Eckerson (former volunteers) have found employment.
### LIBRARY

#### 1975 Revenue

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<th>Category</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Local taxes</td>
<td>51,545</td>
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<tr>
<td>System cash grant</td>
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<tr>
<td>Fines</td>
<td>3,400</td>
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<tr>
<td>Int. on investments, deposits</td>
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<tr>
<td>Unexpended balance</td>
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#### 1975 Operating Budget

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<td>Repairs: Equipment</td>
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<td>Telephone</td>
<td>325</td>
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<td><strong>Total</strong></td>
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</table>
January 16, 1975

Mr. James J. Powers, Supervisor
Town of Chili
3235 Chili Avenue
Rochester, New York 14624

Dear Mr. Powers:

In response to an application we made in June 1974 we are pleased to advise you that we have received an allocation of funds in the amount of $533.47 from the State Education Department.

This amount is covered by checks numbered 11705162 and 11705183.

The use of these funds is optional and we are seeking suggestions from our library staff as to a worthwhile project within the library to which we may apply the money.

Sincerely,

David C. Borlon, President
Library Board of Trustees

cc: Mrs. Wickins
Mrs. Van Buren
Mrs. Riedman
Mr. De Graff
Mr. Criddle
Library Board of Trustees
Chili Public Library
3235 Chili Avenue
Rochester, New York 14624

Gentlemen:

This is to advise you that the following resolutions were passed as the January 2, 1975 Town Board meeting:

RESOLVED that Isabel M. Oliver be appointed cleaner for the Town of Chili and shall serve at the pleasure of the Town Board for the year 1975 and shall be paid $2.97 per hour to be effective on Payroll #2.

RESOLVED that Hilda Howl shall be appointed substitute cleaner for the Town of Chili and shall serve by contract for the year 1975 and shall be paid $12.00 per day.

Very truly yours,

JAMES J. POWERS
Supervisor

JJP:k1
Treasurer
Chili Public Library
3235 Chili Avenue
Rochester, New York 14624

Dear Sir:

We are enclosing a check in the amount of $266.73. This represents your first payment for Local Sponsor Incentive Aid to Libraries as provided by Section 273.1.f. of the Education Laws of 1973.

If there are any questions, please contact the Division of Library Development.

Very truly yours,

J. Francis O'Connor, Assistant Director
for State Aided Programs

Enc.

cc: Mrs. Dorothea R. Pompa, Director
Treasurer
Chili Public Library
3235 Chili Avenue
Rochester, New York 14624

Dear Sir:
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J. Francis O'Connor, Assistant Director for State Aided Programs

Enc.

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