Chairman Mrs. Wickins called the meeting to order at 8:30 p.m. with Mr. Burnett, Mr. Borlen and Mrs. Pompa present.

Mr. Burnett moved and Mr. Borlen seconded a motion to approve the minutes of the previous meeting. Motion Carried.

Mr. Burnett moved that bills on Abstract #12, page 1, in the amount of $822.34 be approved for payment. Mr. Borlen seconded the motion. Motion Carried.

Mr. Burnett moved to accept the payroll and fine records as reviewed. Mr. Borlen seconded the motion. Motion Carried.

As suggested by Mrs. Riedman, the librarian was requested to secure prices on a children's dictionary stand and submit this information to the board at the next meeting.

The library's second and final payment for 1977 of Local Sponsor Incentive Aid (LSIA) in the amount of $686.31 was received December 9.

In a motion made by Mr. Borlen and seconded by Mr. Burnett the board approved increasing the salary of Mrs. Oliver, part time cleaner, from $3.27 to $3.43 effective December 31, 1977 in line with the Town Hall's increase. Motion Carried.

A further discussion was held regarding enriching our reference collection and there will be a continuous study of this with a final determination to be made at a later date.

The librarian was requested to obtain copies for the board of policy on displays and display materials to be reviewed and possibly revised at the next board meeting.

The meeting closed at 10:00 p.m.

The next regularly scheduled meeting will be on Wednesday, January 25 at 8:30 p.m.

David C. Borlen, Secretary
### 1977 Receipts

<table>
<thead>
<tr>
<th>Description</th>
<th>Projected</th>
<th>Received</th>
</tr>
</thead>
<tbody>
<tr>
<td>To be raised by taxes</td>
<td>57,750.00</td>
<td>57,750.00</td>
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<tr>
<td>Fines</td>
<td>3,400.00</td>
<td>4,775.18</td>
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<tr>
<td>State Aid</td>
<td>1,700.00</td>
<td>1,602.00</td>
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<tr>
<td>LSIA</td>
<td>0</td>
<td>1,372.63</td>
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<tr>
<td>Interest</td>
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<td>Refunds</td>
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### 1977 Disbursements

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<tr>
<td>Personnel</td>
<td>43,405.00</td>
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<tr>
<td>Library Materials</td>
<td>13,200.00</td>
<td>13,391.09</td>
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<tr>
<td>Benefits</td>
<td>9,000.00</td>
<td>9,339.94 (retirement, social security, workman's compensation)</td>
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<tr>
<td>Equipment</td>
<td>150.00</td>
<td>55.01</td>
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<tr>
<td>Library supplies</td>
<td>800.00</td>
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<td>Cleaning supplies</td>
<td>100.00</td>
<td>58.32</td>
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<tr>
<td>Mileage &amp; Misc.</td>
<td>250.00</td>
<td>50.00</td>
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<td>Membership</td>
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<td>508.51</td>
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<tr>
<td>Insurance</td>
<td>150.00</td>
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<td>Postage</td>
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<td>Building repairs</td>
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<td>Equipment repairs</td>
<td>420.00</td>
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<td>Telephone</td>
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<tr>
<td>Other</td>
<td>69,050.00</td>
<td>70,680.10</td>
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</table>

Circulation of Library Materials:
- 1977 total: 133,691
- 1976 total: 124,764
- 1975 total: 119,468
- 1974 total: 110,756

December Meetings and Programs:
- 12/7 - Children's Book Meeting - RPL
- 12/14 - Adult Book Meeting - RPL
- 12/16 - Christmas Celebration for Children - films, refreshments, candy cane contest
- 12/28 - Library Board Meeting

Local Sponsor Incentive Aid: The second and final payment for 1977 was received on December 9 - amount $686.31.

Holiday Happenings:
Gifts of candy were received for the library staff and volunteers from Mr. G. Kenyon Raby, Mrs. Otto Wisotzke, Mr. and Mrs. David Borlen, Miss Liliane LeBorgne (library page), Miss Margaret Barone (library page), and Mrs. Luraina Robbins. The Hendersons and I arranged for the Christmas tree and wreath while the library pages did our interior decorating for the holidays.

Both storms and furnace problems hampered library operations several times during December. A full record will be found in the library notebook.
MEMORIAL FUND REPORT FOR DECEMBER 1977

Security Trust Checking account $51.23

First Federal Savings $1361.96
Interest added 12/31/77 18.40
$1380.36 $1380.36

Total both accounts: $1431.59

Gifts:

Used books:

Louis C. Otley
18 College Dr.
N. Chili, N.Y. 14514

Paul Muskstadt
2 Stover Rd.
14624

Lita Graham

Geographics:

Jane Stowe
16 Dallas Dr.
14624
The meeting was called to order by Chairman Mrs. Wickins at 8:30 p.m. with Mrs. Riedman, Mr. Burnett, Mr. Borlen and Mrs. Pompa present.

The minutes of the previous meeting were approved in a motion made by Mr. Burnett and seconded by Mrs. Riedman. Motion Carried.

Mr. Burnett moved and Mrs. Riedman seconded a motion to approve the payroll book and fine book. Motion Carried.

Mr. Borlen moved that bills on Abstract #11, page 1, in the amount of $2,362.31 be approved for payment. Mrs. Riedman seconded the motion. Motion Carried.

The librarian's report was reviewed and approved.

Mrs. Pompa reported that the first of two payments of Local Sponsor Incentive Aid to Libraries in the amount of $686.32 was received from the State Education Department on November 7, 1977.

Mr. Borlen moved that the library purchase and install a two phase 9-volt smoke alarm for use over the front entrance bookdrop. Mr. Burnett seconded the motion. The cost of the smoke alarm is not to exceed $35. Motion Carried.

Mr. Borlen moved and Mr. Burnett seconded a motion to install new electric outlets and switches for light control in the front lobby at a cost not to exceed $300 and to be paid for with available revenue sharing funds. Motion Carried.

Mr. Borlen moved and Mr. Burnett seconded a motion that the library be closed for New Year's Day on Jan. 2, 1978. Motion Carried.

There was a discussion in depth about the advisability of expanding the reference book collection to be funded from revenue sharing funds. The amount will be determined after recommendations are received from the librarian.

Mr. Borlen moved to approve payment of $802 from the Memorial Fund to Scholastic Furniture Inc. for the display case. Mr. Burnett seconded the motion. Motion Carried.

The meeting closed at 10:00 p.m.

The next regularly scheduled meeting will be held on December 28, 1977 at 8:30 p.m.

Respectfully submitted,

[Signature]

David C. Borlen, Secretary
DIRECTOR'S REPORT ——— NOVEMBER 1977

Payroll: Through October 31, 1977 $37,308.66
#24 (Nov. 5 - Nov. 18) 928.30
#25 (Nov. 19 - Dec. 2) 894.60
November 30, 1977 1,749.17
$40,880.73

Fines: $502.44

Circulation: 1977: 11,757
1976: 10,336
1,421 gain

Programs:

11/5 - 3 Our Gang Comedies - 18 attended
11/12 - Magic Rolling Board, and Free to be...You and me - 11 attended
11/19 - Merry Glen Puppets - Visiting Artist Program - 162 attended

Story Hours: For pre-schoolers (11 sessions) - 101 combined attendance
For older children (5 sessions) - 34 combined attendance

Meetings:

11/2 - Children's Book Meeting - RPL
11/23 - Children's Book Meeting - RPL
11/30 - Adult Book Meeting - RPL
11/30 - Library Board Meeting

Display Case:

The new display case was uncrated and assembled on Friday, November 18.

Visitation:

On November 2 a representative from the Seymour Memorial Library in Brockport visited our library to confer with Thelma Dumbleton and me on procedures of book ordering, invoicing, shelflist record keeping, etc. Ms. Rupp and the Seymour Director, Jan Liebe, wanted to discuss their procedures with a library serving about the same size community as Brockport. We found the two-hour session to be worthwhile and informative for all participants.

Dorothy Pompa
December 13, 1977
MEMORIAL FUND REPORT FOR NOVEMBER 1977

Security Trust-checking account: $51.23
First Federal savings " $1361.96
Total both accounts: $1413.19

GIFTS:

Donor:
    Educational Communications, Inc.
    3202 Doolittle Dr.
    Northbrook, Ill. 60062

Garden Book
Donor: Ethel Mosher 42 Fenton Rd.

Books on flying
Donor: James Sekol 20 Old Ivy Circle
MINUTES OF THE REGULAR MEETING, CHILI LIBRARY BOARD OF TRUSTEES, October 26, 1977

The meeting was called to order by Mrs. Wickins at 8:40 p.m. Present were Mrs. Riedman, Mr. Burnett, and Mrs. Mallory.

It was moved by Mr. Burnett and seconded by Mrs. Riedman that the minutes of the previous meeting be approved. Motion Carried.

Mr. Burnett moved that bills on Abstract #10, page 1, in the amount of $378.07 be paid. Mrs. Riedman seconded the motion. Motion Carried.

The Board acknowledged receipt of the New York State Department of Labor, Unemployment Insurance Law, with forms to be submitted by the library. It was reviewed and discussed. Mr. Burnett moved and Mrs. Mallory seconded that the library use the same formula that the Town of Chili will use for payment of the insurance – the contribution method. The forms will be given to Mrs. Pompa to be filled out.

In the absence of Mrs. Pompa, Mrs. Fulford read the Director’s Report.

Mrs. Fulford reported on the October 24, 1977 vandalism in the library. A discussion followed on suitable night security, mainly lighting. Mr. Burnett suggested looking into the cost of a security device versus the cost of maintaining some of the lights. As a trial experiment the Board authorized the purchase of a "stick-on" fluorescent light to be used when the library is closed.

Mrs. Fulford reported on the October 22 visit of Circles the Clown which was very well attended.

There was a discussion on revenue sharing funds with suggestions from the librarian on possible purchases to be made. In recognition of impending costs, authorization was given to Mrs. Pompa to get estimates.

After a brief discussion, Mrs. Mallory moved that the Library Director’s salary be increased by $600. annually, effective with payroll #11, November 1-30, 1977. Mr. Burnett seconded the motion. Motion Carried. Mrs. Pompa’s annual salary will then be $12,800.

The meeting closed at 9:28 p.m.

The next regular Library Board Meeting is scheduled for Wednesday, November 30 in the library at 8:00 p.m.

The December meeting is scheduled for December 28.

Respectfully submitted,

Doris Mallory, Secretary Pro-Tem.
DIRECTOR'S REPORT ----- OCTOBER 1977

Payroll: Through September 30, 1977 $32,820.49
     #21 (Sept. 24 - Oct. 7) 914.60
     #22 (Oct. 8 - Oct. 21) 967.45
     #23 (Oct. 22 - Nov. 4) 906.95
     October 31, 1977 1,699.17
     $37,308.66

Fines: $376.31

Circulation: 1977: 12,305
           1976: 11,412
           893 gain

Programs:

Films:   10/1  - Mischief - 14 attended
          10/8  - Pippi Longstocking - 17 attended
          10/15 - Soapbox Derby - 10 attended
          10/29 - National Velvet - 28 attended

Visiting Artist:
                 10/22 - Circles the Clown - 110 attended

Meetings:

   10/5  - Children's Book Meeting - RPL
   10/17 - MCLS Board Meeting
   10/26 - Adult Book Meeting - RPL
   10/26 - Library Board Meeting

Story Hours:

During October 12 programs were conducted for pre-schoolers with a
combined attendance of 131 children. Four programs were held for older children
with 26 attending.

Vandalism Update:

Since the break-in during the night of Monday, October 24 the following
information is summarized.

Mrs. Oliver discovered that the Town Hall and Library had been vandalized
during the night when she reported for work on Tuesday, October 25. Our losses
include $5.00 from petty cash kept in the cash drawer, $3.00 in pouch money for
fines paid to Rochester Public Library and the city branches, 50¢ in Friends' Book
Sale proceeds, one engraving pen, and the glass smashed in the door that connects
the library and town hall.

The door glass was replaced on Wednesday. Mr. Powers and Mr. Vail pre-
pared the necessary report for insurance.

Later some of the missing material from the library and town hall was
found in our front bushes and in the field behind the fire department: two
record albums, the engraving pen, plastic name plates used by the Town Board for
their public meetings, and the Town Clerk's cash register.

The library staff considers that we were extremely fortunate that
damage to our shelf list records, card catalog and materials (books, sculpture, etc.),
files, and IBM cards was not undertaken. That kind of vandalism would ruin a
library very quickly.

Dorothea Pompa
November 14, 1977
MONROE COUNTY LIBRARY SYSTEM
MINUTES OF MEETING OF BOARD OF TRUSTEES
Monday, October 17, 1977, 7:40 pm
CHILI PUBLIC LIBRARY

PRESENT: Mrs. Freislich, Mr. Gocker, Mrs. Goldstein, Mrs. Hartman, Mr. Kessler, Mr. Kitt, and Mrs. Wilson.

ABSENT: Mrs. Bott, Mr. Macdonald, Mr. Posner, and Dr. Saunders.

ALSO PRESENT: Liaison Legislator Mr. Williams; Chili Public Library trustees Mr. Burnett, Mrs. Mallory, and Mrs. Wickins, Chairman; former Chili trustee Mrs. Ireland; Chili Town Supervisor Mr. Powers; Town Board Liaison Mr. Criddle; and Chili Public Library Director Mrs. Pompa.

MINUTES

The minutes of the September 19, 1977 meeting were approved as submitted by the secretary.

FINANCES

Mr. Hacker summarized the reduction in the County Manager's library budget proposals for 1978, as compared to the MCLS Headquarters and RPL Central Services budget requests. He also read the recommendations made by County auditors who had examined the MCLS accounts for 1975 and 1976. He stated that all such recommendations were minor and procedural, and not substantive; the accounts were in order for that period.

IT WAS MOVED by Mrs. Hartman and SECONDED by Mr. Gocker that the Board of Trustees approve the payment of claims in the amount of $18,842.23, as itemized on pp. 373-375 of the board books. The MOTION CARRIED UNANIMOUSLY.

Mrs. Hartman stated that the PLS Planning Committee had met on October 11 to act on staff proposals for 1978 LSCA projects. Miss VanDelinder summarized the twelve project components, totaling $120,000, which were submitted by the Pioneer Library System to Library Development in Albany on October 14.

IT WAS MOVED by Mrs. Wilson and SECONDED by Mrs. Goldstein that the Board of Trustees authorize MCLS to request an appropriation transfer of $14,000 from the County Legislature to Sales to Libraries ($7,500) and Human Services Directory, ninth edition ($6,500). The MOTION CARRIED UNANIMOUSLY.

LEGISLATIVE DEVELOPMENTS

Mrs. Bretz commented on: the Governor's Commission's Hearings for librarians to be held on November 19 at Niagara Falls during the New York Library Association Convention; the Regents' Legislative Hearings; and the New York State Assembly Sub-Committee on Libraries' Regional Hearings. Mr. Kessler noted that a legislative statement made by Alan Boudreau, Executive Director of the New York State Association of Library Boards (NYSALB) at one of the Regents' hearings strongly opposed the State Library reorganization bill currently before the Legislature.
Mr. Kessler described the plans for Trustees' Day, Saturday, November 19, at the NYSLA Conference in Niagara Falls, a joint program with the Ontario Library Trustees Association.

Mr. Gocker told the trustees that the MCLS Long-Range Planning Committee had reviewed letters written by the Public Library Section of the New York Library Association and the Public Library System Directors Organization to Senator Marchi and Assemblyman Kremer regarding the proposed State Library reorganization bill. IT WAS MOVED by Mr. Gocker and SECONDED by Mrs. Goldstein that the MCLS Board of Trustees write to Senator Marchi and Assemblyman Kremer, concurring with the recommendations in the NYLA/PULISDO letters that consideration of the reorganization proposal be deferred until fall 1978. The MOTION CARRIED UNANIMOUSLY.

Mr. Hacker described two papers that he had submitted to the Governor's Commission on Library Services, one of which had been mailed to all trustees.

He also commented on a recently enacted State law permitting the number of trustees on a local library board to vary from five to eleven, instead of the previous limitation to five. He drew the trustees' attention to a new law permitting a board or committee to meet by means of a conference telephone, or similar communications equipment allowing all participants to hear each other at the same time.

Mr. Hacker reported to the trustees that the Library Services and Construction Act (LSCA) had recently been extended by the United States Congress for a five-year period beginning in 1978.

MEMBER LIBRARIES

Mr. Hacker summarized the provisions of a report made by the Brockport Library Citizens Committee to the municipal governments in the Towns of Clarkson, Hamlin and Sweden, and the Village of Brockport regarding library service in those areas.

Mrs. Wickins, Chairman of the Chili Public Library Board of Trustees, described the area served by the Chili Library and reviewed its history from the time of its founding by former trustee Mrs. Ireland. She noted that the library had begun in a room in the Town Hall with the original purpose of providing light recreation and a little basic reference service; it had since expanded to be housed in the present structure, which had opened for service in 1968, and has greatly expanded its collection and services. Mrs. Wickins cited the Chili Board's appreciation of the town government's concern for library service, demonstrated through the allocation of $17,000 in revenue sharing funds to the library since 1973. Mrs. Ireland noted the support of Mr. Hacker and the county library system since the early days of the library. Mrs. Mallory and Mr. Burnett, both new trustees, expressed their expectations for a busy year at the Chili Library. Mr. Criddle noted that he had served as liaison from the town board to the library board since 1966, and that his relationship with the library had been a rewarding experience for him and his family. He expressed the hope that a satellite or station library could be established in another part of the Town of Chili. Chili Library Director Mrs. Pompa noted that the library relied heavily on the services of the Monroe County Library System. She said that the library had a limited staff - only two 'full-time' employees - in terms of the number of service hours offered, and cited the need for improvement in reference service and programming. She stated that children's film programs, story hours and Visiting Artists Programs
were among the most popular programs offered by the library. She distributed brochures describing the Chili Public Library’s program for the current year. Mr. Kitt thanked the Chili trustees and staff for their fine report on library service in the Town of Chili.

PERSONNEL

Mr. Cox and Mr. Hacker described the MCLS Human Services Directory. Mr. Cox told the trustees of a planned major change in the format of the directory (from 3 to 1 volumes) which should make its use easier and facilitate updating its information. Mr. Kessler noted that the directory’s great strength was that it referred the user directly to a specific person within an agency, thus saving confusion and delay. It was also noted that the directory was unique in New York State and had been accepted by the County of Monroe as the nucleus of a federally-required information and referral service.

PERSONNEL

Mr. Kessler reported to the board that advertisements for the RPL/MCLS Director’s position had been published in several library journals, and that three applications had been received to date. Mr. Hacker noted that the selection of an Associate Director was proving a difficult one, because of the high qualifications of the candidates. Mrs. Bretz reported that former RPL Systems Analyst John Pearsall had been appointed head of the Acquisitions Department, and that Mrs. Ellin Chu of the Glen Cove Public Library had accepted appointment as the Young Adult Services Consultant, and would be reporting for work about December 19. Mr. Hacker said that interviews for the Junior Accountant position in the MCLS Headquarters Office had been completed and a selection would soon be made, but the position was still frozen by the County Economy Task Force.

Upon the recommendation of the Director, IT WAS MOVED by Mrs. Goldstein and SECONDED by Mr. Kessler that the Board of Trustees authorize a maximum of eight grants of $100 to staff/trustees for attendance at the NYLA Conference in Niagara Falls, November 17-20. The MOTION CARRIED UNANIMOUSLY. Mr. Hacker commented that names of the recipients had not yet been determined, and that the grant would pay a few basic expenses, but not the entire cost of the Conference to the participants.

IT WAS MOVED by Mr. Gocker and SECONDED by Mrs. Hartman that the board confirm the permanent appointment of Charlotte Kautto as Clerk/Typist in the MCLS Headquarters Office, effective October 10, 1977. The MOTION CARRIED UNANIMOUSLY.

Mr. Williams noted that, while he himself was not a library trustee, his wife was serving on the Penfield Free Library Board of Trustees. He expressed his pleasure at being able to visit other libraries in the County system.

NEXT MEETING

The next regular meeting of the MCLS Board of Trustees will be held Monday, November 21, at 12:15 pm in the Trustees Room of the Rundel Memorial Building.
Mr. Kitt thanked the trustees and staff of the Chill Public Library for their hospitality to the MCLS Board of Trustees and staff.

The meeting adjourned at 9:20 pm.

Respectfully submitted,

Harold S. Hacker
Secretary

HSH: km
MEMORIAL FUND REPORT FOR OCTOBER 1977

SECURITY TRUST CHECKING ACCOUNT: $51.23

FIRST FEDERAL SAVINGS ACCOUNT: 1,361.96

Total both accounts: $1,413.19

GIFTS: Books

Mrs. Derek Chapman, Andony Lane
Mrs. Doris Mallory, Laredo Dr.
Mrs. Betty Duncan, Tarrytown Dr.
Mr. Robert Thurling
MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE CHILI PUBLIC LIBRARY

September 28, 1977

Meeting was called to order at 8:30 PM by Chairman, Mrs. Wickins. Present were: Mrs. Riedmann, Mr. Borlen, Mrs. Pompa

Minutes of previous meeting were approved.

Mrs. Riedman moved, Mr. Borlen seconded a motion to pay bills on Abstract #9 page 1, in the amount of $2,471.29. Motion carried.

Mr. Borlen moved, Mrs. Riedman seconded a motion that a letter be sent on September 29, 1977 to Mr. Powers requesting $60,656.00 for the 1978 Library budget. Motion carried.

Mrs. Riedman moved, Mr. Borlen seconded a motion that the fine book and payroll for current transactions be approved. Motion carried.

Librarian's report was read and approved.

Next meeting will be held October 26 at 8:30 PM.

Respectfully submitted,

David C. Borlen, Secretary
DIRECTOR'S REPORT — SEPTEMBER 1977

Payroll: Through August 31, 1977 $29,329.32
#19 (Aug. 27 - Sept. 9) 900.60
#20 (Sept. 10 - Sept. 23) 891.40
September 30, 1977 1,699.17
$32,820.49

Fines: $374.68

Circulation: 1977: 11,006
1976: 9,671
1,335 gain

Meetings and Programs:

9/10 - First open Saturday
9/14 - Adult Book Meeting at RPL
9/12 - Cardiac Pulmonary Resuscitation (CPR) course taught at Greece Public Library - attended by Mrs. Dumbleton and Mrs. Mosher
9/17 - Monroe Community College Skill Training - "Sharing Your Story" - attended by Mrs. Pompa
9/19 - 9/24 - Story Hour Registration in the library
9/27, 9/28, 9/29 - Story Hours begin. Four programs; attendance 39.
9/21 - Children's Book Meeting at RPL
9/28 - Adult Book Meeting at RPL
9/28 - Library Board Meeting

Reminder:

The 11-member MCLS Board will meet in our library for their regular October meeting on Monday, October 17 at 7:30 p.m.

Program Brochures:

I am enclosing the program brochure that details library events from September through April 1978. Mrs. Fulford and I have worked on this project for a long time. We will be planning future programs and publicity soon and we welcome your suggestions before "going to press".

The brochure will be mailed to new residents on a regular basis and has become part of the Welcome Wagon's hostess kit. We have distributed them to area businesses and have placed them in the Town Hall. Please share this information with your friends!

Job Descriptions:

I am enclosing the job descriptions prepared for the 9/28 board meeting. I welcome your comments and suggestions about the descriptive formats. If you desire further information or detail please call me.

Dorothea Pompa
October 4, 1977
MEMORIAL FUND REPORT FOR SEPTEMBER, 1977

Security Trust checking account:

First Federal Savings account: Previous bal.: 1,320.10

Gift added 8/31 5.00

Interest 9/30 17.86

Gift to the Fund 9/8
In memory of Leo Entress
Donor: Town of Chili Office Employees 19.00

1,361.96

TOTAL BOTH ACCOUNTS: $1,413.19

GIFTS:
"Houseplants" by Macoby (A new book)
In memory of Mrs. DrVries
Donors: Mr. & Mrs. Elwyn E. Huff

Used books:
Viola Clarke
24 Hilltop Dr.

Mr. Severis
15 Andony Lane

Many paperbacks given anonymously
September 29, 1977

James J. Powers, Supervisor
Town of Chili
3235 Chili Avenue
Rochester, New York 14624

Dear Supervisor Powers:

Proposed for the 1978 library operating budget by the Library Board of Trustees is the following income:

- $60,650 to be raised by taxes
- 3,400 to be raised in fines
- 1,700 to be received in state aid
- 1,200 to be earned in interest
- 5,000 unexpended balance

The total library operating budget for 1978 will be $71,950.00.

Sincerely,

Constance M. Wickins, Chairman
Library Board of Trustees

cc: Mr. Criddle, Library Liaison
The meeting was called to order by Chairman Mrs. Wickins with Mrs. Mallory, Mr. Burnett, Mrs. Riedman and Mrs. Pompa present.

Mrs. Mallory moved to approve the minutes of the previous meeting. Mr. Burnett seconded the motion which was carried.

Mrs. Mallory moved that bills in the amount of $902.91 on Abstract #8, page 1, be paid. Mr. Burnett seconded the motion. Motion Carried.

The fine record book, payroll book and trial balance were accepted as presented.

Mr. Burnett moved and Mrs. Mallory seconded the motion that the cost and installation of the bicycle rack be taken from federal revenue sharing funds as previously authorized by the library board. Motion Carried.

The 1978 budget was discussed and tabled to await new figures relative to the benefits mandated.

Respectfully submitted,

Eileen K. Riedman, Secretary Pro-Tem.
DIRECTOR'S REPORT — AUGUST 1977

Payroll: Through July 31, 1977 $25,992.20 Fines: $348.05
#17 (July 30–Aug. 12) 796.60 Circulation: 1977: 13,350
#18 (Aug. 13–Aug. 26) 841.35 1976: 11,450
August 31, 1977 1,699.17 1,900 gain
$29,329.32

Meetings and Programs:

Summer Story Hours: 8/2, 8/3, 8/9, 8/10, 8/16, 8/17 - combined attendance 56.
Summer Library Club: 8/11, 8/18 - combined attendance 30.
Special Program for Children: 8/4 - Amy Brill, Puppeteer - 250+.
8/10 - Meeting with Gates Librarian, Susan Swanton here
8/19 - Training Course in Literary Criticism at RPL - Mrs. Clement attended.
8/29 - Visit here with Mrs. Linda Bretz, MCLS Assistant Director of Consultant
Services and Director for Administration and Technical Services - with
Mrs. Wickins, Mrs. Riedman, Mrs. Fulford and myself
8/31 - Board Meeting

Proposed MCLS Board Meeting at Chili:

Mr. Hacker will ask the MCLS trustees at their September 19 meeting to decide
on a noon or 7:30 p.m. meeting time in Chili on Monday, October 17.

Report on the Summer Programs:

"The summer programs for children were very well attended this year. Two story hour
sessions were held for 4, 5 and 6 year olds. The afternoon one,
done by Mrs. Pompa, was the more popular time.

The program for older children was changed somewhat from last year. Instead
of a reading club for grades 4 through 6, we held a series of 6 hour-long programs,
each with a separate theme, for second through sixth graders. We had films, a
puppet show, a bookmark contest, a costume party, and a magic show. For each
week, appropriate books were displayed and briefly discussed. The puppet show,
presented by Amy Brill, was a huge success, drawing over 250 children. Subsequent
programs were better attended due to the exposure received. (Suggestion: try to
obtain a visiting artist program next year to "kick things off".)

It was difficult to find a craft which would hold the interest of the older
children but not be beyond the capacity of the youngest. The bookmark contest
solved this problem. Winners were representative of the various age groups and
their designs were duplicated and put at the circulation desk for our patrons.
Children responded enthusiastically to the costume party and it was obvious
that most of them had put a great deal of thought into their costumes.

Jim and Bob Cimino, boys who have participated in the library's summer programs
for several years, presented a magic show. Jim, as "Mr. Mysterious", was quite
professional and his assistant, Bob, had made balloon animals, which were given to
children who volunteered to help during the performance.

Because of the shift of emphasis from a "reading club" to a varied program,
we appealed to a larger number of children; ones who would not ordinarily have
come into the library. There were one or two complaints from older children who
had enjoyed the atmosphere of previous years, but on the whole, this type of
summer programming is better attended and reaches more age groups." Mrs. Fulford.
Library Volunteers:

Letters of appreciation were mailed to the library volunteer workers on August 24, 1977. Many of our volunteers do not work regularly during the summer months. We wanted to thank them for past and/or present service and establish our fall/winter schedule. Responses were 100%! The following ladies will be continuing or re-joining our volunteer force:

Mrs. Anne Bates (Tuesday 10 - noon)
Mrs. Eleanor Borlen (Friday 1 - 3)
Mrs. Florence Brasser (Thursday 2:30 - 4:30)
Mrs. Evelyn Britt (Wednesday 1 - 3)
Mrs. Irene Callahan (Tuesday 1 - 4)
Mrs. Betty Duncan (Wednesday a.m. story hours)
Mrs. Norma Harmon (Friday 3 - 5)
Miss Alice Longbine (Monday 10 - noon)
Mrs. Peggy Simolo (Thursday 10 - noon)
Mrs. Mary Stevens (Monday 1 - 3)
Mrs. Mae Tuscher (Wednesday 10 - noon)

In addition I am in the process of contacting five prospective volunteer workers. These ladies have expressed interest in helping the library at various times. We are hoping they will be able to share their time and talents with us!

Upcoming Programs:

Set for the fall and winter are the following programs and series. Publicity has been ordered from RPL's Public Relations department. Brochures and posters are expected soon. Mrs. Fulford and I have spent a great deal of time in arranging the format, booking dates, confirmations, etc. We hope these activities will appeal to the youngsters and teens in our community.

Fall Story Hours beginning Sept. 26 and ending Dec. 16 for a 12-week series.

Five weekly programs with registration in the library the week of September 19.

Film Series for School-Aged Children on Saturdays at 2:00 p.m. Six programs.

Special Saturday Visiting Artists Programs:

Oct. 22 - Circles the Clown
Nov. 19 - Merry Glen Puppets
Christmas Celebration - Dec. 16 - films and merriment
Science Fiction Film Series - 4 Saturdays in January
Children's Films - 11 week series set for Saturday afternoons beginning Feb. 4 and continuing through Apr. 15

Winter Story Hours beginning Jan. 23 through Apr. 14 for a 12-week series.

The Small Public Library; A series of guides for the community librarian and trustee:

Available for our use is a series of pamphlets made available through the American Library Association. More than 18 wide-ranging topics are covered. Perhaps of most interest to our board and staff are the following: #1, The Public Library: A Tool for Modern Living; #2, The Small Public Library-Its Establishment, Organization, and Development; #3, The Trustee of a Small Public Library; #4, The Library Staff; #14, The Library in the Community; #15, Telling the Library Story. If anyone would like to borrow these materials please let me know. They are filled with information, suggestions, and considerations that we need to weigh carefully before proceeding with a Community Survey, short term goals, and long-range objectives.

Dorothea Pompa
September 10, 1977
Security Trust checking account:  $ 51.23

First Federal Savings account:  $1,320.10
Gift to Memorial Fund in memory of Charles Sherwood  5.00

Total both accounts:  $1,376.33

GIFTS:

New books:
- Mrs. G.H. Mallory  26 Laredo Dr.
- Mrs. Linda Tenny  19 Andony Lane

Used books:
- Mrs. J.B. Cummings  2980 Chili Ave.
- Mrs. Ronald Heffer  111 Fenton Rd.

Paperbacks:
- Mrs. Viola Clarke  24 Hilltop Dr. N. Chili
- Mrs. Ray Sharpe  Meadow Brook Farms
MINUTES OF THE REGULAR MEETING, CHILI LIBRARY BOARD OF TRUSTEES, July 27, 1977

The meeting was called to order at 8:30 p.m. by Chairman Mrs. Wickins with Mrs. Riedman, Mr. Borlen, Mr. Burnett and Mrs. Pompa present.

Minutes approved

The minutes of the previous meeting were approved.

Mr. Burnett moved and Mrs. Riedman seconded a motion to approve the fine record book and payroll records. Motion Carried.

Motion re: fine & payroll records

Mrs. Riedman moved and Mr. Borlen seconded a motion to pay bills on Abstract #7, page one, in the amount of $2,835.01. Motion Carried.

Bills motion

Mr. Borlen was requested to discuss with Mr. Powers the circumstances of the rear door replacement.

The librarian's report was read and approved. The annual state aid check for $1602.00 has been received. In addition it was also noted that the board will receive $1,372.63 in fiscal year 1977 as part of the Local Sponsor Incentive Aid Program.

Mr. Borlen will contact RG&E regarding our electrical problem.

Motion to install bicycle rack

Mr. Borlen moved and Mrs. Riedman seconded a motion to have the Piquet Paving Company install a bicycle rack in a permanent base at a cost of $130.00. Federal Revenue Sharing monies will be used. Motion Carried.

Motion to purchase display case/ Memorial Fund.

Mr. Borlen moved and Mrs. Riedman seconded a motion to purchase one #737 display case at a cost of $802.00 (delivered and installed). The above will be ordered from Scholastic Furniture, Inc. and delivery is to be made within approximately 30 days. The display case is to be purchased with monies donated to the Memorial Fund. Motion Carried.

Motion regarding jury duty

Mr. Borlen moved and Mrs. Riedman seconded the motion that full time permanent employees be compensated for jury duty at their regular salary less payments made to them by the court. Motion Carried.

The next scheduled meeting will be August 31 at 8:30 p.m.

Respectfully submitted,

David C. Borlen, Secretary
PAYROLL: Through June 30, 1977 $22,544.83
#15 (July 2 - July 15) 908.80
#16 (July 16 - July 29) 839.40
July 31, 1977 1,699.17
$25,992.20

MEETINGS:
7/6 - Children's Book Meeting - RPL
7/13 - Adult Book Meeting - RPL
7/27 - Library Board Meeting

CIRCULATION: 11,625 - a gain of 517 over 1976: 11,108 (please see attached copies of RPL/MCLS circulation figures)
FINES: $445.16

ANNOUNCEMENTS:
7/15 - LSIA application submitted
7/29 - Purchase orders mailed to Pikuet Paving & Scholastic Furniture
8/1 and 8/2 - Bicycle Rack installed

SUMMER PROGRAMS FOR CHILDREN:
Story hours are held every Tuesday morning and Wednesday afternoon for children ages 4, 5 and 6. On Thursday mornings Mrs. Fulford conducts a library club for those in grades 2 - 6. Activities include films, crafts, book displays and discussion, and special feature programs. Attendance records show 89 children attended 9 sessions held. More later about the feature program.

CONSULTANT VISIT:
Linda Breitz, MCLS Assistant Director of Consultant Services and Director for Administration and Technical Services, will visit us on Monday, August 29 at 4:00 p.m. Discussion will concern our library's service program (plans, problems, needs, etc.) and our views on the system's services, especially consultant and technical services and the grant program. I have notified Linda that our staff and library board will be well represented at this meeting.

AIR - LIGHTS - WATER:
On August 5 vibrations in the workroom ceiling led us to call Spaltry & Sons to check the air-conditioning unit. On Monday (8/8) the repairman replaced all of the filters and noted that two belts were worn out. On 8/9 a sheet metal worker came to replace the belts, cut ductwork to enable replacement of the screening material that vents air to the outside louvered opening, and check the compressors. The original screen installed when the building was built was inaccessible for cleaning and functioned until it became completely clogged with dirt. His work on Tuesday will correct future similar problems.

We are advised to have all the filters checked and replaced if necessary every 4 months (August, December, April). He also suggested when the air-conditioning unit is turned off for this season we should remove all of the weeds and debris from the area of the compressor.

On Monday (8/8) evidence of another ballast burnout in the children's area: chemicals seeped through the fixture onto Mrs. Fulford's desk. Damage to the desktop was averted due to early detection and clean-up by Mrs. Oliver. Connors-Haas was contacted and we are waiting for a repairman to show up.

Sometime during the evening on Monday (8/8) the urinal and men's toilet were stuffed with paper towels. They are not fully operational yet and a plumber will be called. We thank Mrs. Oliver and Tom Ward for their hard work in trying to extricate the towels and clean up the men's room.

During our rainy weekends the ceiling was marked from leaks in seven new spots. These were reported to Mr. Powers.

-MORE TO FOLLOW-
The Good News:

On Thursday, August 4 Amy Brill, the well-known Rochester puppeteer, presented a special program for children under the auspices of the MCLS Visiting Artist Program series. Youngsters (between 3 and 12 years of age) and their parents attended the program held in the meeting room. It was nearly impossible to contain the 250 who attended in such a crowded room!

Taken from the evaluation that MCLS asks us to complete are these remarks: "Spontaneous combustion. The children were entranced, participated when they were supposed to do so. Everyone thoroughly enjoyed the performance of both Miss Brill and her puppets. Many gracious compliments were received."

My opinion is that this is the best program we have ever had in terms of response, attendance, enthusiasm and fun. Amy Brill is a true professional — organized, efficient, relaxed while performing and setting up. She talked informally with our guests. We were extremely pleased with her program. We hope our public will identify this success with more programs from their public library.

Applications for Visiting Artist Programs are made early in the Spring. We are allowed to have three before January 1978. Scheduled for October 22 (Saturday at 3:00 p.m.) is Circles the Clown and for November 19 (Saturday at 3:00 p.m.) are the Merry Glen Puppets.

Explanation:

I have included August "news" in the July report because it will be nearly three weeks until the August meeting. Hopefully our building problems will be solved soon and we can move on to more challenging considerations.

Dorothea Pompa
August 11, 1977
Security Trust checking account:
First Federal Savings  

Bal.: 51.23

1320.10
Total both accounts: $1371.33

GIFTS:

NEW BOOKS:
Galbraith: "The great crash of 1929"
  Donor: Mr. Ken Raby

McMahon: "Vintage radio"
Grammer: "Understanding amateur radio"
The radio amateur's handbook
The radio amateur's license manual
  Donor: Rochester Amateur Radio Association
  Box 1388 Rochester, 14603, Ed. Gable, Pres.

USED BOOKS & PAPERBACKS:
Lenara Whelpton
3890 Union St.
N. Chili

Ann Marando
20 Omega

Present were Mrs. Wickins, Mrs. Mallory, Mr. Burnett, Mrs. Riedman and Mrs. Pompa, Library Director.

Mr. Burnett moved and Mrs. Mallory seconded the motion to pay bills on Abstract #6 page 1 in the amount of $1391.09.

Mr. Burnett moved and Mrs. Riedman seconded the minutes of the previous meeting amended to read accordingly, Library to reopen Saturdays - beginning Saturday, September 10th.

Mrs. Pompa reported that the estimate she received for installation of the bicycle rack was $238.00, which included posts set in concrete and a crushed stone base. Inasmuch as the cost of the rack was $193.95, the combined figures exceeded the amount approved. It was decided that Mr. Burnett would consult with Mr. Powers relative to a more permanent base and necessary changes in installation plans - the cost of which were not to exceed $175.00 for the installation.

In view of the fact that the Library has no established policy for both full and part time employees relative to jury duty, a full report based on findings of the Librarian will be reported at the next meeting.

The next meeting of the Board will be held July 27, 1977 at 8:00 p.m. in the Library.

Respectfully submitted,

[Signature]

Eileen K. Riedman
Secretary Pro. Tem.
DIRECTOR’S REPORT — June 1977

Payroll: Through May 31, 1977 $19,119.11 Fines: $382.30
#13 (June 4 – June 17) 859.25
#14 (June 18 – July 1) 867.30
June 30, 1977 1,699.17
$22,544.83

Highest dates of circulation:
Monday, July 20, 1970 - 833
Monday, July 19, 1971 - 863
Friday, March 16, 1973 - 832
Monday, July 21, 1975 - 816
Thursday, Sept. 4, 1975 - 806
Wed., June 29, 1977 - 873
Wed., July 6, 1977 - 973 (all-time high)

Framed Prints:

We have ordered and received ten new framed prints from Graphic Arts:
Barnfather – Testing Ice Howson – Journey’s End
Brett – Teddy Bear Beach Picasso – Portrait de Dora Mar
Drovalis – Young Student Roberts – White Cats
Polland – Spires of Paris Shepard – Misty Morn
Hilder – North Downs Volkers – Anxious Foal

Reference Training Course – Literary Criticism and Readers’ Advisory Work:

On June 24 Thelma Dumbleton and Ethel Mosher attended a workshop at RPL. Ethel and Thelma report on the agenda:
Bill Cuseo of the RPL staff introduced the reference books useful for in-depth research on literature and authors. He included his personal recommendations as to the best reference sources. We had an opportunity to answer typical questions and examine the books described.
A tour of the RPL reference department, inter-library loan department and stacks completed the workshop.
Further comments: "It's helpful to know what books are available and how to use them, however we do not have many of the recommended ones. We feel that we clerk-typists need all the information available in helping the public with reference questions since we do have to fill in at times for the librarian."

Meetings Attended:
6/1 – Adult Book Meeting – RPL
6/8 – Children’s Book Meeting – RPL
6/9 – Community Survey Workshop – Promoting Library Services in the Community
6/15 – Adult Book Meeting – RPL
6/24 – Literary Criticism and Reader’s Advisory Workshop – RPL
6/29 – Library Board Meeting

MCLS Claims for Travel Allowances:
We have submitted a voucher to MCLS for mileage reimbursement to our library for approved meetings that we have attended. We qualify for seven meetings:

[Signature] July 15, 1977
MEMORIAL FUND FOR JUNE, 1977 CHILI PUBLIC LIBRARY

Security Trust checking account: Bal. $51.23

First Federal Savings account: Bal. $1302.71
Interest: 6/30/77 17.39
$1320.10

Total both accounts: $1371.33

Used books:
4 boxes of books and magazines
Donor: B.J. Connors

39 boxes of used books
Donor: Unknown (Books left in Town meeting room)
MINUTES OF THE REGULAR MEETING  BOARD OF TRUSTEES  CHILI PUBLIC LIBRARY May 25, 1977

Present: Mrs. Wickins, Mrs. Riedman, Mrs. Mallory, Mr. Burnett, Mr. Borlen and Mrs. Pompa, Librarian

Mrs. Mallory moved, Mr. Burnett seconded motion to approve minutes of previous meeting. Carried.

Mr. Burnett moved, Mrs. Riedman seconded a motion that bills on Abstract #5, page 1 in amount of $8,018.06 be paid. Carried.

LIBRARIAN'S REPORT WAS ACCEPTED AS READ

Mr. Borlen moved, Mrs. Riedman seconded a motion that the Library be closed beginning Saturday June 25th and opening Saturday September 3rd. Carried.

Brief discussion of Accessibility Program: Mrs. Wickins reported she was writing to Town Council and working closely with Town Supervisor to get this ready for bids. Librarian is working on a suitable storage cabinet for Historical Society. Will have report at next meeting.

There was a brief discussion of the three meeting for Trustees being held at Rochester Public Library. It was agreed that a full report will be made when meetings are completed.

Mrs. Riedman made a suggestion with respect to a display case to be purchased with Memorial Fund. It is expected that this can be finalized at the next Board meeting.

Next regularly scheduled Board Meeting will be Wednesday, June 29th at 8 P.M.

Respectfully submitted,

David C. Borlen, Secretary
**Payroll:**

<table>
<thead>
<tr>
<th>Period</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Through April 30, 1977</td>
<td>$15,652.74</td>
</tr>
<tr>
<td>#11 (May 7 - May 20)</td>
<td>908.40</td>
</tr>
<tr>
<td>#12 (May 21 - June 3)</td>
<td>858.80**</td>
</tr>
<tr>
<td>May 31, 1977</td>
<td>1,699.17</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$19,119.11</strong></td>
</tr>
</tbody>
</table>

**Effective with payroll 12 the Town has entered into an agreement with Electronic Accounting Systems, Inc. to prepare the complete payroll. We will continue to maintain our records for the library as a check. One apparent change is that EAS uses more detailed tax tables than the more generalized tables we have been using.**

**Fines:** $355.84  
**Circulation:** 9,319 - a gain of 468 over 1976: 8,851

**Meetings:**

- 5/4 - Special Board Meeting
- 5/4 - Adult Book Meeting - RPL
- 5/9 - Friends' Meeting in the Library - Mr. Higgins, Mr. Isaac, Mrs. Criddle, Mrs. Campbell and I attended
- 5/16 - Town Librarian's Meeting at Lima Public Library - PLS Librarians (23) attended. Agenda: Booklists and selection methods; Overdues procedures; Interlibrary Loan; Grants and rotating collections; Library services and programs; Personnel.
- 5/18 - Adult Book Meeting - RPL
- 5/25 - Regular Library Board Meeting

**Programs:**

- 5/13 - Friends' Program on Gymnastics with Mrs. Kyle Keefe of the Gates-Chili High School physical education department. Included in the program was the film "Olga" that we obtained from RPL. 23 attended.
- 5/22 - Friends' Third Annual Volunteer Recognition Dinner and Annual Meeting at the Oatka Restaurant, Scottsville. 38 attended.

**Announcements:**

- 5/11 - Bicycle rack delivered
- 5/19 - Front door repaired
- 5/19 - Men's room urinal repaired
- 5/23 - Exterior and interior lights checked. Ballasts replaced, timing device checked, adjustments made in foyer lights to keep them from blowing out so frequently, blown bulbs replaced.

**Grants:**

Eleven grants from MCLS have been completed. Nine remain on the 1977 calendar. We have ordered library materials in the following areas: Adult: biographies, the Classics, and science; Juvenile: holiday materials, realistic themes in fiction; Young Adult: paperbacks, science; Reference: February and May lists; Audio-Visual: holiday recordings, classical recordings, silent 8mm films.

*Signatures*

_Surtha Pumps_

_Jun 7, 1977_
MEMORIAL FUND REPORT FOR MAY 1977

Security Trust checking account: (Bal.) 51.23

First Federal Savings account: (Bal.) 1,302.71

Total both accounts: $1,353.94

GIFTS:

Used books:
Donor: Mrs. Donald Connors
7 Virginia Lane

Donor: Mr. & Mrs. Leon Johnson
24 Fenton Rd.

Paperbacks:
Donor: Miss Alice Longbine
835 Marshall Rd.
MINUTES OF THE SPECIAL MEETING, CHILI LIBRARY BOARD OF TRUSTEES, May 4, 1977

Mrs. Wickins called the meeting to order at 5:00 p.m. with Mr. Burnett, Mr. Borlen, Mrs. Mallory and Mrs. Pompa present.

Mr. Burnett moved and Mrs. Mallory seconded a motion to approve bills on Abstract #4, page 1, in the amount $2,333.78. Motion Carried.

Mr. Burnett moved that the library close at 5:00 p.m. on Friday, May 20th because of the Fireman's Parade and Carnival scheduled for that evening. Mrs. Mallory seconded the motion. Motion Carried.

The next regularly scheduled meeting of the board will be Wednesday, May 27 at 8:00 p.m.

Respectfully submitted,

David C. Borlen, Secretary
PAYROLL:  Through March 31, 1977  $12,173.97
           #9 (April 9 - April 22)  928.40
           #10 (April 23 - May 6)  851.20
           April 30, 1977    1,699.17
           $15,652.74

FINES:    $450.62

CIRCULATION:  11,423 - a gain of 335
                over 1976:  11,088

LIBRARY ACTIVITIES, MEETINGS, ANNOUNCEMENTS:

4/1 and 4/2 - Jaycees held registration in the library for their babysitting clinic
which will be held later in the Paul Road Elementary School.

4/6 - Adult Book Meeting at RPL

4/7 - MCLS Workshop: How to Conduct a Community Survey - attended by Mrs. Mallory,
Mrs. Wickins and myself.

4/13 - Children's Book Meeting at RPL

4/14 - Friends' Directors Meeting

4/18 - Town Librarian's Meeting held at the Gates Public Library. Subject: Civil
Service and Personnel. Guest speaker, Miss Suelynn Hunt, MCLS and RPL Personnel
Officer.

4/19 - Purchase Order mailed for bicycle rack

4/20 - Adult Book Meeting at RPL

4/20 - Repairman here from Maurer to repair front entrance door hardware. Parts
we had saved broke when he tried to install them. He will re-order parts
and return to complete the job.

4/22 - Friends' program on Baseball. I was here to greet and introduce the featured
speaker, Mr. Tom McManus, Varsity Baseball coach and Math. teacher at Gates-
Chili High School. The film, "Highlights of the 1972 All-Star Game" accompanied
the baseball theme. A disappointing turnout (5) on a rainy, dreary night.

4/27 - Children's Book Meeting at RPL

4/27 - Scheduled Board Meeting not held due to lack of quorum.

FUTURE REMINDERS:

5/13 - Friends' Program on Gymnastics with Mrs. Kyle Keefe, Varsity Gymnastics
coach at Gates-Chili High School. The program begins at 7:00 p.m. in the
meeting room. Publicity has been sent to the Gates-Chili News as well as
to 11 area schools and the YMCA. In addition a film about the Russian
gymnastics star Olga Korbut will be shown. Mr. Higgins, President of the
Friends, will be on hand to introduce the speaker.

5/22 - Annual Meeting of the Friends and Volunteer Recognition Dinner - scheduled
for 6:00 p.m. at the Oatka Restaurant in Scottsville. Mr. Harold Isaac
is in charge. He has arranged to have Mr. Robert McPherson present a program
via slides, narration and music on the Alpine Countries. Dancing will follow.
Reservations must be made (please call the library) by May 18. Mr. Isaac
has prepared publicity for the newspapers. The library is taking care of
letters of invitation and reservations.

Sincerely,

Suzanne Pompan

5-11-77
MEMORIAL FUND REPORT FOR APRIL 1977

Security Trust checking account: $51.23

First Federal Savings account: $1,285.85
Interest added 3-31-77 16.86

$1,302.71

Total both accounts: $1,353.94

GIFTS:

Used books:

Donor: Mrs. James Paul, 55 Gateway Rd.

" Mrs. Joan Gressens, 12 Queensbury Lane

" Mrs. Helen Kolb, 20 Grennel Dr.
MINUTES OF THE REGULAR MEETING, CHILI LIBRARY BOARD OF TRUSTEES, March 23, 1977

The meeting was called to order by Chairman Mrs. Wickins at 8:30 p.m. Mrs. Mallory, Mrs. Riedman, Mr. Burnett, Mr. Borlen, Mr. Criddle and Mrs. Pompa were present.

The minutes of the previous meeting were approved.

Mr. Burnett moved that after review the payroll records and fine book be accepted. Mrs. Mallory seconded the motion. Motion Carried.

Mrs. Mallory moved that bills on Abstract #3, page 1, in the amount of $221.00 be paid. Mr. Burnett seconded the motion. Motion Carried.

Mrs. Pompa reviewed with the Board the three-part Community Survey Workshops being sponsored by MCLS that will be conducted on April 7, May 12, and June 9 at Rochester Public Library.

The Friends' Hobby Show and Book Sale were reviewed in depth by the Board and congratulations were extended to all participants that made this annual event so successful.

Mr. Burnett moved and Mrs. Wickins seconded a motion that a new steel door be purchased for the rear entrance to the workroom for $235.00. Mr. Borlen will meet with Mr. Hise (Coldwater Lumber), Mr. Bernie Entress, Mr. James Powers, and Mrs. Wickins. A purchase order for this door was issued on March 26, 1977. Motion Carried.

At this meeting it was requested that Mr. Hise submit a quotation on complete repairs to the front entrance doors, locking strips and any other hardware that may be needed.

Mr. Burnett moved and Mrs. Riedman seconded a motion that the Board authorize $86.00 for the installation of letters identifying the library. Motion Carried.

Mr. Burnett moved that the following part time employees be paid one week's vacation pay on the basis of their authorized hours:

Mrs. Fulford - 20 hours  Mrs. Mosher - 20 hours  
Mrs. Dumbleton - 20 hours  Mrs. Clement - 10 hours

Mrs. Mallory seconded the motion. Motion Carried. This applies to the 1977 calendar year only.

The Board suggested that another review be made in connection with securing a display case to be paid for with money in the Memorial Fund.

Mrs. Wickins advised that the Town would be advertising for bids covering library accessibility for the handicapped.

The Board also met with Dr. Jane Smith and agreed to cooperate with the Historical Society after the Society has determined their policies and procedures.

The next regularly scheduled meeting will be April 27 at 8:30 p.m.

Respectfully submitted,

David C. Borlen, Secretary
Payroll:  Through February 28, 1977  $ 7,730.60
   #6 (Feb. 26 – Mar. 11)  915.10
   #7 (Mar. 12 – Mar. 25)  902.70
   #8 (Mar. 26 – Apr. 8)  926.40
March 31, 1977  1,699.17
$12,173.97

Fines:  $419.04

Circulation:  11,883 – a gain of 605 over 1976: 11,278

Meetings:

3/1  – Mr. Nudd and Mr. Anderson – Hobby Show
3/2  – Children's Book Meeting – RPL
3/9  – Adult Book Meeting – RPL
3/16 – Children's Book Meeting – RPL
3/23 – Adult Book Meeting – RPL
3/23 – Library Board Meeting
3/25 – Meeting in library with Mr. Hise, Mr. Entress, Mr. Powers, Mrs. Wickins, and Mr. Borlen regarding library workroom door.
3/31  – Steel door installed in workroom

Story Hours:

Nineteen sessions were conducted in March for both pre-schoolers and school-aged children. Evidence of the children's enthusiasm was their excellent attendance record for the month: 215. Mrs. Fulford, Mrs. Duncan and I enjoyed the past ten-week series of programs and plan to continue with another series during the summer months.

Mrs. Fulford is organizing special summer programs in a seven-week series that will have a weekly theme. She will be involving guests, films, books, crafts, and possibly a puppet theater. When the complete calendar is available our publicity will begin.

Hobby Show and Book Sale:

Mr. Nudd and Mr. Anderson, Co-chairmen, are to be commended for the fine job they did in organizing the Friends’ annual event. Twenty-five exhibitors participated. Mr. James Higgins, Friends' President, arranged to have Mrs. Judy Diaddigo, a ventriloquist, perform on Saturday afternoon in a special program for children.

We have sent notes of thanks to the co-chairmen, to Mrs. Robert Thomson, Refreshment Chairman; Mr. Ronald Pliuet, Book Sale Chairman; Mrs. Joseph Klapp, Publicity; Mrs. Vincent Kovalcik, Girl Scout Hostess Leader.

Announcing New Acquisitions:

Moody's Industrials and Upstate Business Journal – for our business people; complete sets of the Nancy Drew and Hardy Boys' books in library bindings; a list of recent acquisitions with blurbs compiled by Mrs. Mosher and displayed with our new adult titles; ongoing McNaughton Plan best setters, Literary Guild selections; Family Law Reporter – recent court opinions.
MEMORIAL FUND REPORT FOR MARCH 1977

Security Trust Checking account balance: $51.23

First Federal Savings Account balance: $1280.85

Gift to Mem. Fund in memory of Wm. Swain (Donor: M/M David Henderson) 5.00

Total both accounts: $1,337.08

Gifts:

New Books:
St. Lawrence County Atlas
Rensselaer County Atlas

Donor: Mr. Martin J. Wehle
Churchville, N.Y.

Used Books:
Mrs. Lita Graham
101 Norwich Dr. 14624

Margaret Caruso
20 Harold Ave. 14623

Elmer R. Beaver Jr.
3469 Chili Ave. 14624

Robert Burnett, Treas.
Prepared by B. Henderson
The meeting was opened by the Chairman Mrs. Wickins at 8:30 p.m. Also in attendance were Mrs. Mallory, Mrs. Pompa, Mr. Burnett and Mrs. Riedman.

It was moved by Mr. Burnett and seconded by Mrs. Mallory that the minutes of the previous meeting be approved as read. Motion Carried.

Mr. Burnett moved that the bills on Abstract #2, page 1, in the amount of $2,113.72 be paid. Mrs. Mallory seconded the motion. Motion Carried.

In conformance with the Open Meetings Law, Mr. Burnett moved that the minutes of the meeting be available to the public one week from the date of the executive session as described by Article 96, section number 3. Mrs. Mallory seconded the motion. Motion Carried.

The Board acknowledged receipt of the notice of Local Town Law #77 and will act accordingly.

The Library Director reported that the Town Supervisor has lifted the ban on use of Town Hall facilities that were limited during the natural gas and fuel oil shortage. Therefore, the Hobby Show, sponsored by the Friends of the Library, will proceed as scheduled March 4 and 5, 1977.

Mr. Burnett moved that the bill for rug cleaning in the amount of $548.00 be paid as previously planned with monies from Federal Revenue Sharing. Mrs. Mallory seconded the motion. Motion Carried.

Mr. Edward Cornwell will be invited to attend the next meeting to discuss the letter that the Historical Society of Chili wrote to the Board of Trustees requesting that the Library act as a repository for data compiled by the Society.

The next regular meeting will be held March 23, 1977 in the library at 8:30 p.m.

The meeting adjourned at 10:30 p.m.

Respectfully submitted,

Eileen K. Riedman, Secretary Pro Tem
DIRECTOR'S REPORT ---- FEBRUARY 1977

Payroll:  Through January 31, 1977 $4,195.33  Circulation:  11,768, a gain of 1,090
#4 (Jan. 29 - Feb. 11) 898.55 over 1976:  10,678
#5 (Feb. 12 - Feb. 25) 937.55 Fines:  $322.05
February 28, 1977 1,699.17
$7,730.60

1977 System Materials Grants:

MCLS has announced that 23 grants (4 adult categories, 4 young adult, 4 reference, and 7 non-print that I will select; and 4 children's categories that Mrs. Fulford will be responsible for) are available with a total dollar value of $2,662.50.

Meetings:

2/5  - Mr. Nudd and Mr. Anderson regarding the Hobby Show
2/9  - Adult Book Meeting - RPL
2/16 - Friends' Directors Meeting - Mr. Higgins, President; Mr. Nudd, Mr. Isaac, Mrs. Wickins, Mrs. Fulford and I attended
2/23 - Library Board Meeting
2/24 - Meeting with Mr. Ron Piquet about the Book Sale, and later with Mr. Nudd and Mr. Anderson about the Hobby Show

Doors:

2/26  - Front door hardware fell off at closing time. We are using a bicycle chain and padlock to secure both front doors. To date we are still waiting for the report on the doors.

Programs:

Four story hours for older children and 16 for pre-schoolers were held during the month with a combined attendance of 200.

Save These Dates:

4/22  - Friends of the Library will sponsor an evening program on baseball with a film planned and a visit by a local baseball coach
5/13  - Friends will sponsor an evening program on Gymnastics
5/15  - Annual Volunteer Recognition Dinner in conjunction with the Friends Annual Meeting. Chairman - Mr. Harold Isaac.

Sincerely yours,

3-10-77
MEMORIAL FUND REPORT FOR FEBRUARY 1977

First Federal Savings Account: $1,280.85

Security Trust Checking " : 51.23

Total both accounts: $1,332.08

Gifts:

Mr. & Mrs. Leon Johnson Fenton Rd. (Used books)

Many books donated for the Book Sale to be held in March.
TOWN OF CHILI

JAMES J. POWERS
SUPERVISOR

3235 CHILI AVENUE • PHONE 889-3550 • ROCHESTER, NEW YORK 14624

February 1, 1977

TO: All Department Heads
FROM: Supervisor Powers

All activities planned for the Town Hall beyond the normal workday by any group, other than regularly scheduled meetings of Town governmental units such as Town Board, Zoning Board, Planning Board and Court, are to be cancelled effective February 2, 1977 until further notice due to natural gas shortage.

The Golden Agers and Health Clinic which are scheduled during the working day will be allowed to meet unless inclement weather prohibits same or unless ordered to close by the State.

You are requested to keep all heating units turned to "Low". Where there is more than one unit per office, you are requested to use only one during the day and leave at same setting at night.

If the cold weather continues to persist, there is the strong possibility that we may shorten our hours.

The Town Clerk shall notify those groups that have signed up for use of this building that same will not be available until further notice.

JJP:kl
Present were Mrs. Wickins, Mrs. Riedman, Mr. Burnett, Mr. Borlen, and Mrs. Pompa, Librarian.

The minutes of the previous meeting were read and approved.

Mr. Burnett moved and Mrs. Riedman seconded the motion that bills on Abstract #1, page 1, in the amount of $877. be paid. Motion carried.

It was recommended that wheel chair ramps be put up for bid. Mrs. Wickins is to contact town authorities as this is a building change and should be handled by them.

Mrs. Riedman moved and Mr. Burnett seconded the motion that regular meetings start at 8:30 p.m. and be suitably advertised. Motion carried.

Mrs. Riedman moved and Mr. Burnett seconded that the Chili Public Library continue its membership in the New York State Association of Library Boards. Motion carried.

Mrs. Riedman moved and Mr. Borlen seconded the following holiday closings. Motion carried.

Mon., May 30     Thurs., Nov. 24
Mon., July 4     Mon., Dec. 26
Mon., Sept. 5    Sat. Dec. 24 and Sat. Dec. 31 close at 4 p.m.

Employee Payments and Hours

Mr. Burnett moved and Mrs. Riedman seconded the following motion: "In an effort to clarify part time employment, I move that all clerk typists be limited in employment service up to 20 hours per week in conformance with existing law." Motion carried.

Mrs. Riedman moved and Mr. Burnett seconded the following motion: "I move that the board authorize an increment increase to the following part time employees, effective with the next biweekly payroll period:

Mrs. Fulford  $4.89 to $5.15
Mrs. Dumbleton $3.54 to $3.70
Mrs. Clement $3.41 to $3.60
Mrs. Mosher $3.42 to $3.60

Motion carried.

Mr. Borlen moved and Mrs. Riedman seconded the following motion: "Likewise, in consideration of the above, I move that an increment increase be authorized to Mrs. Henderson from $3.97 to $4.20 per hour effective with the next monthly payroll period." Motion carried.

The above is not to be interpreted as any change of hours for employees working less than 20 hours per week. Revision of hours upward must be previously approved by the Board.

The next regularly scheduled meeting is February 23, 1977 at 8:30 p.m. in the library.

Respectfully submitted,

David C. Borlen, Secretary
Payroll:  #1 (Dec. 18 - Dec. 31)  795.74  
        #2 (Jan. 1 - Jan. 14)  828.18  
        #3 (Jan. 15 - Jan. 28)  909.59  
January 31, 1977  1,661.82  
4,195.33  
Circulation:  9,817 - a loss of 1,201 over 1976: 11,018  
Fines:  $426.72

Calendar of January Events:

1/4  - Special Library Board Meeting
1/5  - 2nd new workroom door delivered
1/10 - Library closed at noon due to storm
1/12 - Adult Book Meeting - RPL
1/12 - Mileage check for $7.20 received from MCLS for our attendance at 2 special meetings in 1976 at RPL
1/14 & 1/15 - Workroom door installed and primed.
1/15 - Check for $25.00 received from Golden Agers for Memorial Fund
1/15 - Meeting with Mr. Nudd and Mr. Anderson in regard to Friends' Hobby Show and Book Sale
1/20 - Friends' Directors Meeting to update By-Laws and discuss programs
1/24 - New water meter installed in Library. Water off about 2 hours.
1/24 - 1/29 - Registration for 5 story hour programs that begin January 31.
1/24 - Annual Report due at MCLS
1/24 - Workroom door will no longer latch properly. It has warped in the same manner as the 1st new one did. Tied closed. Workmen contacted.
1/26 - Adult Book Meeting - RPL
1/26 - Man here to measure and supply prices for metal door for workroom.
1/26 - Library Board Meeting
1/28 - Blizzard caused 3 p.m. closing.
1/29 - Although none of the driveways or parking areas were plowed, Mrs. Henderson managed to have the library open on Saturday from 2 until 5 p.m.
1/30 - Front entrance door found ajar. Mrs. Henderson and her son were able to arrive quickly to check the library. The door was locked from the inside but pulling on the outside had loosened hardware enough to spring the door open. They tightened the hardware. Next day Mr. Powers supplied the name of a firm that we have contacted for an estimate for repairs.

Natural Gas Shortage - Annual Hobby Show and Book Sale

Attached you will find a copy of a memorandum sent to town departments by the Supervisor. At this time we do not know the effect of this ruling on the planned Hobby Show and Book Sale (March 5 and 6).

Co-chairmen of the event, Mr. Robert Nudd and Mr. William Anderson, are proceeding with plans to carry out the 13th annual Friends' Program. Mr. Ronald Pikuert has taken the chairmanship of the Book Sale and I along with other staff members will be assisting with sorting, arranging and selling the donated materials. In addition I have been asked to help with publicity locally and through MCLS.

The library has cooperated in the conservation effort by keeping our temperature at 65 degrees.
MEMORIAL FUND REPORT FOR JANUARY 1977

Security Trust checking account: $51.23

First Federal Savings Account: $1,239.26
  Interest (Dec. 31) 16.59
  Donation: Golden Age Club: 25.00

$1,280.85 $1,280.85

Total $1,332.08

Gifts:

Used books:

Cook books
  Donor: Mrs. Derek Chapman 7 Andony Lane

Set of Golden Book encyclopedia
  Donor: Mrs. John Zinter 25 Brasser Dr.

Paperbacks:
  Donor Mrs. McMahon 32 Morrison Ave.
The meeting was called to order at 8:00 p.m. by Chairman Mrs. Wickins. Present were Mrs. Riedman, Mrs. Mallory, Mr. Borlen, Mr. Burnett and Mrs. Pompa.

Mrs. Wickins turned the meeting over to the Vice-Chairman Mrs. Riedman for reorganization and election of officers.

Mr. Borlen nominated Mrs. Wickins for President. Mrs. Mallory seconded the motion. Motion Carried. Mrs. Mallory nominated Mrs. Riedman for Vice-Chairman. Mr. Borlen seconded the motion. Motion Carried. Mr. Burnett nominated Mr. Borlen for Secretary. Mrs. Mallory seconded the motion. Motion Carried. Mrs. Riedman nominated Mr. Burnett for Secretary of the Memorial Fund. Mr. Borlen seconded the nomination. Motion Carried.

Mrs. Riedman's appointment to a new full five-year term in office to the Library Board was announced in a letter from Mr. Powers.

As a result of a letter from the Town Mrs. Riedman moved that Isabel Oliver be retained as cleaner for the library for 20 hours per week at a rate of $3.27 per hour effective payroll #2. Mr. Borlen seconded the motion. Motion Carried.

Mrs. Mallory moved and Mrs. Riedman seconded the motion that Mrs. Hilda Howl serve as a substitute cleaner when the regular cleaner is absent on a contract basis at $12. per day (four hours per day). Motion Carried.

Mr. Burnett moved and Mrs. Mallory seconded a motion that the following invoices be approved for payment from the revenue sharing fund:

Gaylord Bros., Inc. - Periodical Display and Storage Base - $925.00
Eastman Kodak Co. - Microfilm Reader - $1,045.00

Motion Carried.

In connection with the discussion on the 1977 budget the librarian was requested to submit additional information at the next regular meeting.

It was agreed that 1977 board meetings would be held on the 4th Wednesday of each month at 8:00 p.m. and that the proper advertisement of the meetings will be inserted in the Gates-Chili News the Wednesday before scheduled meetings. The next regularly scheduled board meeting will be held on January 26, 1977 at 8:00 p.m. in the library.

The Secretary was instructed to write notes of thanks to Mr. Higgins, Mrs. Duncan, and Mr. Henderson for their fine contributions to the successful children's Christmas program.

Mr. Burnett moved that the question of participation in the civil service procedures be tabled for further study. Mrs. Riedman seconded the motion. Motion Carried.

Respectfully submitted,
TO: MEMBERS OF THE CHILI PUBLIC LIBRARY BOARD OF TRUSTEES

I understand that a number of questions have been raised concerning my civil service status. In view of this, it seems appropriate to review, for members of the board, some of the background concerning my reasons for taking the civil service examination several weeks ago.

1.) As you know I have been a regular employee of the library for the past 8 years, following 2 years as a volunteer. It's a job which I enjoy very much. I have always been particularly thankful that I have had the opportunity to work in this library during a period of dynamic community growth.

2.) My regular schedule for the past 6 years has been 24 hours per week, a schedule approved at the time by the board, and acknowledged by the town as part-time. I have been comfortable with this schedule and understand that it meets the needs of the library. I have no desire to increase my hours and have so advised the library on several occasions.

3.) Several months ago I was advised that the library had been informed that I was considered a "full-time" employee under civil service standards and as such the job could be open to civil service bidding. I was advised that I should take the civil service examination.

4.) I applied for the clerk-typist civil service examination only because I was advised to do so - or face the possible loss of the job. Frankly I would have preferred to avoid the time required to study for the test and the test itself. I was pleased, however, that I placed high in the test group.

5.) I have absolutely no desire to change any aspect of my job as it now exists. I should point out, however, that I enjoy what I am now doing and I think I have done my job well. In view of the fact that this does not establish a precedent since there are others in the library under civil service I would hope that the board would recognize my civil service test and vote to give the job civil service status.

To reiterate:

1.) I feel that I have fulfilled fully all my obligations over the 8 years I have been in the Chili Library.

2.) I have no desire to change any aspects of my job. I am fully satisfied as it now exists.

3.) I took the civil service examination this year only after the library was advised that my job would be considered under civil service status and my job could be in jeopardy.

4.) I would like to continue to work for the library - it is a job which I enjoy and I think it is one which I handle effectively and efficiently.

I hope that the board will act affirmatively on my civil service status.

[Signature]
11/29/79
January 4, 1977

Mrs. Eileen Riedman
1125 Westside Drive
Rochester, New York 14624

Dear Mrs. Riedman:

This is to advise you that at the meeting of the Town Board held on January 2, 1977, a resolution was passed to appoint you to a term on the Library Board of Trustees to expire December 31, 1981.

Please stop at the Town Clerk's office at your earliest opportunity to sign an oath of office.

Very truly yours,

JAMES J. POWERS
Supervisor

JJP:kl

CC: Library Board
Town Clerk
January 3, 1977

Mrs. Hilda Howl
1303 Dunn Towers Apt.,
100 Dunn Towers Drive
Rochester, New York 14606

Dear Mrs. Howl:

This is to advise you that at the meeting of the Town Board held on January 2, 1977, a resolution was passed to appoint you to serve as Substitute Cleaner for the Town of Chili, to be paid $12.00 per day worked on a contract basis.

Two copies of your contract are enclosed. Please sign them and return one copy to our office at your earliest convenience.

Very truly yours,

JAMES J. POWERS
Supervisor

JJP:kl

CC: Town Clerk
Library Board
January 3, 1977

Mrs. Isabel Oliver
12 Tarrytown Drive
Rochester, New York 14624

Dear Mrs. Oliver:

This is to advise you that at the meeting of the Town Board held on January 2, 1977, a resolution was passed to appoint you as Cleaner for the Town of Chili, to serve at the pleasure of the Town Board for the year 1977, and to be paid $3.27 per hour effective with Payroll #2, five days a week, four hours per day, to be paid on the bi-weekly payroll schedule.

Very truly yours,

JAMES J. POWERS
Supervisor

JJP:kl

CC: Library Board
    Town Clerk