President Rilla Crothers called the meeting to order at 7:30.

Present:
President Rilla Crothers, George Kimmich, Buz Dumbleton, Randy Allen, Director Dorothea Pompa

Minutes:
Buz Dumbleton moved the minutes of the November 28, 1989 Board meeting be approved as read. Randy Allen seconded the motion. MOTION APPROVED.

Financial:
Randy Allen moved the bills on Abstract #12, pages 1 and 2, in the amount of $9,818.54 be paid. George Kimmich seconded the motion. The fine and payroll books were approved as reviewed. MOTION APPROVED.

Director's Report:
---Mrs. Mancuso obtained a sample write-on board that attaches to metal by magnets. In a motion made by Buz Dumbleton and seconded by Randy Allen it was agreed 300 boards would be ordered at a price of $.87 each. Funds from the Library's Gift Fund would cover the cost. The boards would be sold at $1.50 apiece with the proceeds returned to the Gift Fund. The Library's new hours, address and telephone number will appear on the boards.
---Mrs. Pompa reported on the upcoming Strategic Planning Workshops. Five libraries throughout the Pioneer Library System will participate in monthly Saturday meetings.
---A list of the members of the Chili Master Plan Committee was distributed.
---Mrs. Pompa announced Donna Mancuso has been selected to fill the vacant Children's Librarian position. Although the canvass of Civil Service Eligibles has been completed, Mrs. Pompa has obtained information from Mark Lutomski of the County Civil Service Department on the procedures for appointing Mrs. Mancuso to this position. A new canvass will be undertaken to fill the now vacant Young Adult Librarian position.

New Business:
---Holiday closings for 1990 were approved in a motion made by Buz Dumbleton and seconded by George Kimmich. MOTION APPROVED. A listing of these holidays and Saturday closings:
  Monday, Jan. 1 - New Year's Day
  Monday, May 28 - Memorial Day
  Wednesday, July 4 - Independence Day
  Monday, Sept. 3 - Labor Day
  Wednesday, Nov. 21 - 5 p.m. closing
  Thursday, Nov. 22 - Thanksgiving Day
  Monday, Dec. 24 - Christmas Eve Day
  Tuesday, Dec. 25 - Christmas Day
  Monday, Dec. 31 - 3 p.m. closing
  Tuesday, Jan. 1 - New Year's Day
The Library will close on Saturdays beginning June 23, 1990 and reopen on September 8, 1990.
New Business cont.: Members of the Board unanimously agreed that Buz Dumbleton should be recommended for re-appointment to a five-year term by the Town Board. Mrs. Crothers will write a letter that the reappointment be for the term January 1, 1990 to December 31, 1994.

The meeting adjourned at 8:30 p.m. Long-range planning will be discussed at the next meeting scheduled for January 23, 1990 at 7:00 p.m. in the Library.

Respectfully submitted,

Dorothea Pompa, Secretary pro tem
Dorthea:

The Chili Town Board did adopt a resolution accepting the appointment of Basil Dumbleton to the Library Board of Trustees with a term to expire Dec. 31, 1994.

Sincerely,

Carol O'Connor, Town Clerk
DIRECTOR'S REPORT ***** November and December 1989

Payroll: Through Nov 17, 1989 $124,247.71
#25. (Nov 18-Dec 01, 1989) 4,816.18
#26. (Dec 02-Dec 15, 1989) 4,854.13
$133,918.16

Fines:
Nov 1283.09
Dec 1077.44

Circulation:
1989 = 16,574
1988 = 14,349
1989 = 11,566
Nov 2,225 gain
Dec 374 loss

Meetings & Activities:
11/7 --- Adult Book Discussion Group 12 attended
11/8 --- Adult Book meeting and Town Directors' meeting.
11/10 --- Interview
11/16 --- User's Group meeting
11/22 --- Adult Book meeting
11/24 --- Deadline for 1990 budget information required by MCLS
11/27 --- Town Directors' meeting at Gates
11/28 --- Library Board meeting
12/4 --- Librarian I canvass letters
12/5 --- Adult Book Discussion Group
12/26 --- Library Board meeting

Displays:
Displays by the members of the Rochester Rug Hooking Club and pencil drawings by Roy McLean.

The Chili Historical Society provided a Christmas tree for the Library. Loretta Paul and Edward Cornwall put the tree up and decorated it on December 2.

Former volunteer Esther Unger passed away in December. Her family designated memorials to Esther be made to the Chili Public Library.

Dorothea Pompa
December 26, 1989

John Hannah, Supervisor
Town of Chili
3235 Chili Avenue
Rochester, New York 14624

Dear Supervisor Hannah:

Members of the Library's Board of Trustees recommend that the members of the Town Board reappoint Mr. H. Basil Dumbleton to a 5-year term on the Library Board.

The appointment would run from January 1, 1990 - December 31, 1994.

Thank you for your consideration of our request.

Sincerely,

Rilla Crothers, President
Library Board of Trustees
MEETINGS

November 14......BOCES Library Advisory Council Meeting
December 4......Young Adult book selection meeting
December 18......BOCES ILL Committee meeting

APPLE IIe

<table>
<thead>
<tr>
<th>November</th>
<th>December</th>
</tr>
</thead>
<tbody>
<tr>
<td>Orientations: 2</td>
<td>Attendance: 5</td>
</tr>
<tr>
<td>Public Use: 37.5 hours</td>
<td>29.5 hours (to December 22)</td>
</tr>
</tbody>
</table>

On November 10, Boy Scout Andy Erbelding previewed all the Microzine software acquired by the library since August. Andy volunteered his services as part of earning a Merit Badge.

PROFESSIONAL ACTIVITIES /OTHER

November 16---conducted tour of the library for three classes (combined) from Churchville-Chili Senior High School
December 16---Visiting Artist Program--Richard Mancuso, "The Excitement of Physics". Attendance:50
December 16---Girl Scout Kristy Cornell assisted with a special project in the Children's Room as part of her requirements in earning a Merit Badge.
December 26---Kara Jacobson, a page hired by Mrs. Pompa, began her training

PUBLICITY

----contributed to news releases sent to Gates-Chili News
----created publicity fliers for: VAP on Dec. 16
      : new library hours
----created Young Adult selected bibliography entitled "Horses, Horses, Horses"

Donna Mancuso
Chili Public Library
Reserve Fund

Date...........

To: Chili Town Supervisor
From: Board of Trustees of the Chili Public Library
Re: Library Reserve Account

It has come to our attention that various public libraries in New York State, including the Monroe Library System, have established separate reserve funds which are carried from year to year for specific library usage and which are funded by the Board of Trustees.

These funds are authorized under New York State Education Law Section 259 and Opn. No. 80-260 of Opinions of the State Controller (see attached) which specify that town library trustees have the authority to establish a separate reserve fund and that monies from this fund are to be expended only upon the direction of the Board of Trustees.

The Board of Trustees of the Chili Library feels that the establishment of such a fund is particularly appropriate and important at this time in view of the demands for more services by the library and the eventual relocation and expansion of the library itself.

With that in mind and in accordance with the board's authority to establish such a fund, the following motion was unanimously adopted at the October 24 meeting of the Board of Trustees of the Chili Public Library:

"MOVE, that the Board of Trustees of the Chili Public Library direct the Supervisor of the Town of Chili to establish the 'Chili Public Library Improvement Reserve Fund' according to the following specifications:

TITLE: Chili Public Library Improvement Reserve Fund
PURPOSE: To provide for upgrades and improvements in library services, expansion and relocation expenses, or capital expenditures which are not budgeted operating expenses of the library.

MANAGEMENT: The Board of Trustees of the Chili Public Library shall periodically direct the allocation of funds from revenues, transfers from the library operating budget or town appropriations. The Fund will be reviewed on a regular basis within the normal meeting process of the Board of Trustees. Unexpended and surplus monies will be carried from year to year. Interest and earnings accrued on Fund balances and all unexpended monies will become part of the Fund."

Please advise us when the necessary steps have been taken to establish the Fund.

Rilla Crothers, President
Chili Public Library Board of Trustees
CHILI PUBLIC LIBRARY MINUTES OF BOARD MEETING

November 28, 1989

Present:
President Rilla Crothers, Gary Squires, George Kimmich, Marcia Rosenberg, Buz Dumbleton, Randy Allen, Liaison Robert Criddle, Director Dorothea Pompa

Minutes:
George Kimmich moved the minutes of the October 24, 1989 Board meeting be approved as read. Buz Dumbleton seconded the motion. MOTION APPROVED.

Financial:
Marcia Rosenberg moved the bills on Abstract #11, page 1, in the amount of $15,329.10 be paid as well as State Grant #14, in the amount of $786.70. It was also moved the Fine and Payroll books be accepted as presented. George Kimmich seconded the motion. MOTION APPROVED.

Director's Report:
---Mrs. DeLooze has resigned her position as Children's Librarian. The Librarian I list will be canvassed and Dot will also explore the possibility of a timeshare arrangement to cover the Children's Librarian position.
---A new person has been hired to replace Eric Daniels who will be leaving for college in January.
---The LLIA (Local Library Incentive Aid) payment of $4,366 has been received.
---Behavior in the Library: Mrs. Pompa will talk with local judges prior to the arraignment of the man charged with public lewdness in the library.

Committee Reports:
Mrs. Crothers reported Mr. Panz was present at the Trustees' Council meeting. His priorities for MCLS include the re-establishment of a committee to encourage board members to become members of the MCLS board. All public libraries will have to have a written long range plan by approximately December 1991.

Old Business:
The amendment to the Automated Services Contract was approved by the User's Group and the MCLS board.

New Business:
---The need for a long range plan for the Chili Library was discussed at length. Buz offered to summarize areas that need to be addressed.
---Marcia moved and Randy seconded a motion the library be closed on Saturday, December 23, 1989. MOTION APPROVED.
---Buz moved the library's hours be expanded on Monday - Thursday (10:00 a.m. - 9:00 p.m.) and on Friday, be changed (10:00 a.m. - 6:00 p.m.). Saturdays would remain the same (10:00 a.m. - 5:00 p.m.). George seconded the motion. The new hours are effective January 2, 1990. MOTION APPROVED.
CHILI PUBLIC LIBRARY MINUTES OF BOARD MEETING
November 28, 1989

New Business cont.:
---Dot reviewed the salaries and increments proposed for
1990. Buz moved and Marcia seconded the motion to adopt the
schedule as presented, effective December 30, 1989. MOTION
APPROVED.

The meeting adjourned at 9:30 p.m. The next meeting of the
Library Board will be December 26, 1989 at 7:00 p.m.

Respectfully submitted,

Gary Squires
Secretary pro tem
MONROE COUNTY LIBRARY SYSTEM - ROCHESTER PUBLIC LIBRARY

Date: December 1, 1989

To: RPL/MCLS Staff and Trustees, Trustee Council, Town Directors, Friends of RPL

From: Dick Panz, Director

Subject: RPL/MCLS Legislative Committee

We are now in the process of activating a committee that will take on the role of planning systemwide legislative related activities during 1990. As you are aware, library systems have not had a state aid increase since 1986 and our programs are suffering greatly as a result. Our committee will discuss and implement ways to get our message across to legislators and patrons. The agenda for the meeting will give you an idea of some of the specific activities that we will address. Staff, trustees and other interested parties are invited to attend the committee's initial planning meeting on Friday, December 15, from 10:00 a.m. to 11:00 a.m. The meeting will be held in the Board Room on the third floor of the Rundel Library. Branch and Division Heads and Town Library Directors are asked to make a special effort to share this memo with your staff and trustees.

RPL/MCLS LEGISLATIVE ACTIVITIES COMMITTEE

MEETING
AGENDA
10:00 a.m. - 11:00 a.m.
RPL Board Room

1. INTRODUCTIONS AND PURPOSE OF COMMITTEE

2. RPL/MCLS STATE LEGISLATIVE PRIORITIES

3. DISCUSSION OF POSSIBLE IDEAS TO INCREASE PUBLIC INVOLVEMENT
   - Media event ("Are we dimming the lights on our libraries?") Feb. 6, 1990.
   - Informational flyers. (What to include?)
   - Letter writing campaign. (Who to target?)
   - Formation of citizens group. (Coalition to save our libraries?)
   - Timetable for above activities.
   - Fund-raising ideas for legislative activities.

4. MEETINGS WITH LEGISLATORS
   - Establishment of teams to meet locally with legislators. (Timing?)
   - Participation in NYLA's "Library Day in Albany" event. (Bus trip?)
   - Follow-up.

5. REVIEW OF CITY AND COUNTY BUDGET PROCESS AND ROLE OF COMMITTEE

6. NEXT MEETING

7. OTHER

We hope that you will be able to join us. To be successful, we need involvement from all levels of staff and from branch and town libraries. Please come prepared to share your ideas and your willingness to take on certain assignments. The steering committee presently includes Judy Prevratil (428-7330), Debby Leary (428-6797) and me (428-7345). Please contact any of us for more information.
MONROE COUNTY LIBRARY SYSTEM - ROCHESTER PUBLIC LIBRARY

Date: December 6, 1989

To: MCLS Member Library Board Presidents

From: Rod Perry, Associate Director

Subject: Amendment to Automated Services Agreement

As you are aware, the Users' Group has recommended to the MCLS Board of Trustees that the Automated Services Agreement be amended so that the Users' Group can develop a budget and assess member libraries for the cost of items in the budget. At its November meeting the MCLS Board approved issuing an amendment to member library Boards for this purpose.

Attached for your review and action is the amendment as well as, for your review as necessary, a copy of the September 29 memo from Annette VonDohlen describing the way in which the budget would be administered through the Users' Group By-laws.

Two copies of the amendment are provided; please sign both and return them to me for our signature, after which one copy will be returned to you.

Thank you for your interest and helpful suggestions throughout the development of these changes.

If you have any questions you may call me at 428-7369 or Annette at 352-5611 (Ogden) or 428-7337 (MCLS).

xc: MCLS Member Library Directors

asamn
AUTOMATED SERVICES AGREEMENT

AMENDMENT

The Automated Services Agreement between the Monroe County Library System and the Chili Public Library, dated March 31, 1986, is hereby amended as follows.

ADD to Section III (Governance) a new item B.11:

The Users' Group may establish a budget and may assess its members for the cost of those items contained in the budget. The budget must be approved annually by the Monroe County Library System Board of Trustees.

Bonnie M. Nelson
President, Board of Trustees
Monroe County Library System

Ric Crother
President, Board of Trustees
Chili Public Library

Date: 2/27/90

Date: Dec 19, 1989

Joyce G. Scavuzzo
Commissioner of Deeds
Expiration Date: 5/9/91
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President, Board of Trustees
Monroe County Library System

President, Board of Trustees
Chili Public Library

Date: ____________________________ Date: ____________________________

asam
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President, Board of Trustees
Monroe County Library System

President, Board of Trustees
Chili Public Library

Date: ___________________________ Date: ___________________________

asam
November 17, 1989

TO: John Hannah, Chili Town Supervisor

FROM: Board of Trustees of the Chili Public Library

RE: Library Reserve Account

It has come to our attention that various public libraries in New York State, including the Monroe County Library System, have established separate reserve funds which are carried from year to year for specific library usage and which are funded by the Board of Trustees.

These funds are authorized under New York State Education Law Section 259 and Opn. No. 80-260 of Opinions of the State Controller (see attached) which specify that town library trustees have the authority to establish a separate reserve fund and that monies from this fund are to be expended only upon the direction of the Board of Trustees.

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"MOVED, that the Board of Trustees of the Chili Public Library direct the Supervisor of the Town of Chili to establish the 'Chili Public Library Improvement Reserve Fund' according to the following specifications:

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Please advise us when the necessary steps have been taken to establish the Fund.

Rilla Crothers, President
Chili Public Library Board of Trustees
CHILI PUBLIC LIBRARY

MEMORIAL FUND REPORT FOR JULY THROUGH NOVEMBER 1989

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<th>Description</th>
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<td>Donation from Mr. &amp; Mrs. Gary Squires in memory of Nancy J. Preston</td>
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<td>8-31-89</td>
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<td>Copy of Gardens of the Heart in Memory of Ada Grace Maracle and Norway Maracle presented by the Gates-Chili Rotaryanns</td>
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<tr>
<td>10-24-89</td>
<td>Donation from Mr. &amp; Mrs. Daniel Stone</td>
<td>10.00</td>
</tr>
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Rochester Community Savings Bank Account Balance $3,892.94
Payroll: Through Sept 8, 1989 $99,726.38
#20. (Sep 09-Sep 22, 1989) $4,989.58
#21. (Sep 23-Oct 06, 1989) 5,029.58
#22. (Oct 07-Oct 20, 1989) 4,909.48
#23. (Oct 21-Nov 03, 1989) 4,767.21
#24. (Nov 04-Nov 17, 1989) 4,825.48
$124,247.71

Circulation: 1989 = 14,467 1989 = 16,804
1988 = 12,242 1988 = 15,612
Sep 2,225 gain Oct 1,192 gain

Meetings & Activities:
9/5 --- Interview
9/12 --- Adult Book Discussion
9/13 --- Adult Book meeting and Town Directors' meeting. Luncheon at Chapel's to honor Linda's retirement.
9/20 --- Librarians' staff meeting
9/25 --- Town Directors' meeting at the Paddy Hill Library.
9/26 --- Library Board meeting
9/27 --- Adult Book meeting
9/28 --- User's Group - Wheatley Library
10/3 --- Adult Book Discussion
10/4 --- Town Board meeting - Agropoli presentation
10/18 -- Adult Book meeting and Town Directors' meeting. Luncheon for Mary Tower, who has been transferred from Adult Services Consultant to head the Extension Department. There were about 60 present to honor Mary's nine years of service. I was in charge of the reservations, money and gift selection.
10/23 -- Town Directors' meeting at Pittsford. We toured the completely remodeled library (new ceiling, lighting, recovered furniture, carpeting, custom-made circulation desk).
10/24 -- Library Board meeting

Displays:
Displays by the members of the Garden Center of Rochester and by Kathleen Koerper, A SUNY Brockport senior and art major.

Personnel:
Christina Martin, a student at the Rochester School for the Deaf, began work as a page.
Donna Mancuso is supervising, scheduling and training pages. I will continue to handle the hiring of all personnel.
William Peniston has nearly completed the inventory and cataloging of the Local History reference and circulating collections.
He has made all arrangements for binding many years of National Geographic Magazine as well as preserving dozens of pamphlets and fliers in special binders.
His next major project will be to review our history books and make recommendations to update the materials.

Dorothea Pompa
October 14, 1989

Comune Di Agropoli
Assessore Rag. Ferdinando Costa
Viale Europa 15
84043 Agropoli
Salerno, Italy

Dear Assessore Costa:

Warm thanks to you and your fellow citizens of Agropoli for the lovely gifts you sent to the Chili Public Library.

The engraved plaque, calendar, postcards, and pictures are a wonderful reminder of your continued friendship with the people of Chili. We will do a display about Agropoli in our Memorial Display Case very soon.

With our best wishes and sincere appreciation ---

Sincerely,

Dorothea Pompa
Library Director
CHILI PUBLIC LIBRARY MINUTES OF BOARD MEETING

October 24, 1989

Present:
President Rilla Crothers, Gary Squires, George Kimmich, Eileen Riedman, Marcia Rosenberg, Buz Dumbleton, Randy Allen, Director Dorothea Pompa

Minutes:
Buz Dumbleton moved the minutes of the September 26, 1989 Board meeting be approved as read. Marcia Rosenberg seconded the motion. MOTION APPROVED.

Financial:
Eileen Riedman moved the bills on Abstract #10, page 1, in the amount of $8,733.44 be paid as well as State Grant #13, in the amount of $2,016.91. It was also moved the Fine and Payroll books be accepted as presented. Gary Squires seconded the motion. MOTION APPROVED.

Director's Report:
---A letter was sent from the Library to the residents of Agropoli, Italy, in appreciation of gifts presented to the Library. Copy of letter attached.
---A request to create one Librarian II position will be sent to Civil Service. Mrs. Pompa recommended Donna Mancuso, Young Adult Librarian, be named to the position. Buz Dumbleton so moved, George Kimmich seconded the motion. MOTION APPROVED.

Automation:
Mrs. Riedman moved the Automated Services contract change and by-laws amendment be approved. George Kimmich seconded. MOTION APPROVED.

Reserve Account:
A letter was drafted to the Town Board to request the establishment of a Reserve account for the Library. Letter attached.

Video Cassettes:
It was decided there should be a change in the age requirement to age 14 years to borrow video cassettes.

Software:
Upon recommendation of the Library Director, some of the Apple IIe software programs will be available for circulation.

The meeting adjourned at 8:30 p.m. The next meeting of the Library Board will be November 28, 1989 at 7:00 p.m.

Respectfully submitted,

[Signature]

Eileen K. Riedman, Secretary
MEETINGS

September 11....YA book meeting at RPL
19.....BOCES Advisory Council at Gates
25....."A Learning Odyssey" committee at CPL
28.....BOCES ILL committee at BOCES II

October
16.....YA book meeting at RPL
18-20....."A Learning Odyssey", New Paltz, NY (see attached report)
24-28.....NYLA Annual Conference, Saratoga Springs, NY (see attached report)

APPLE IIe
(Combined figures for Sept. and Oct.)
Orientation: 4
Attendance: 16
Computer Use in hours: 63

The Chili Public Library has subscribed to Scholastic Magazine's Microzine and Microzine, Jr., software packages for the 1989-90 school year. Cost: $309 for 18 issues (4 programs in each issue).

PROFESSIONAL ACTIVITIES

October 11....filled out questionnaire on library services to young adults for inclusion in the American Library Association's 1989 Yearbook

PUBLICITY

A-frame: BACK TO SCHOOL--study guides, career choices
: NO!--materials on substance abuse
: SBOOKS!--occult, horror fiction/non-fiction
: GETTING READY FOR THE WORLD SERIOUS--baseball

fiction/non-fiction

Candy Corn Contest: a jar filled with candy corn was placed in the YA section--patrons were asked to guess the number of candies in the jar. 496 entries were received and a 9 year old patron had the only correct guess of 275 pieces.

Newsletter for young adult patrons (see attached)

Contributed to news releases to Gates-Chili News

Anna Manzara
October 25-29
Saratoga Springs, New York

October 25
10 a.m. - 6 p.m.  CONTINUING EDUCATION WORKSHOP
MARKETING THE LIBRARY
Sue Fontaine, Director of Public Relations for
the Queens Borough Public Library presented practical information
on implementing a successful public relations program within a
library setting. The focuses of the workshop were: how to
increase the library's visibility and identity, and, how to
project a clear and positive image of the library within the
community. Discussions centered around publicity, press
releases, newsletters and program planning. Participants were
encouraged to share workable and successful ideas of their own.
Emphasis was placed on the production of an attractive, up-beat
annual report which would let the community know the library is
the source for all its information needs.

This well-paced workshop was informative, full
of good ideas, and provided an incentive to place the Chili
Public Library clearly in the mind of the community. Several
handouts were available with practical applications for a public
relations program.

October 25
6:30 - 10 p.m.  YSS BOARD MEETING
I attended this meeting of the Youth Services
Board as 3rd Year Director and Chairperson of the Pied Piper
Award Committee.

October 26
8:30 - 10 a.m.  A CIRCLE OF STORIES
Three experienced storytellers covered tech-
niques of storytelling, stories which are quickly learned because
of repeated motifs, and the experience they shared in developing
and establishing a storytelling group. Attendees were encouraged
to join in the stories which required audience participation.

October 26
11:30 a.m. - 1 p.m.  TABLETALKS
This workshop was divided into three 1/2 hour
time slots. Ten tables were set up in the conference room with a
facilitator at each table. For each segment of time a partici-
plant chose one table for small group discussion. Topics in-
cluded: Teen Volunteers, programming techniques for middle
grades, integrating handicapped youngsters into programs, latch-
key children, grant writing, programming for pre-schoolers,
crafts for K-4 grades, assertiveness training and booktalking.
All the facilitators had expertise in their respective areas.
Participants were encouraged to share their own experiences and
handouts from each table were available to all participants
regardless of the three discussions they attended.

October 26
3 - 4:30 p.m.  AUTHOR THERESA NELSON
Ms. Nelson, author of several books for
children and young adults spoke on literature written for YAs and
engaged in dialogue with four high school students who sat on a
panel. She spoke on the creative process, the mechanics of
becoming a published writer and her writing in progress. The teenagers presented their own likes and dislikes vis-a-vis literature written for YAs and then asked questions of Ms. Nelson. The audience was also allowed to participate in the question and answer segment of the workshop.

October 27  
9 - 10:30 a.m.  
THE PROFESSIONAL LIBRARIAN IN THE 1990'S--OPPORTUNITIES AND DANGERS
Herbert White, Indiana University professor and columnist for "Library Journal" discussed the role of the librarian in the next decade. He focused on the great need our society has for information and the technology at hand for delivering that information in the most expeditious way. That delivery will become a highly competitive field and we, as librarians, must be ready to vie for the right to be the source of that delivery system. Mr. White emphasized that programs must be the driving force behind budgets.

October 27  
11 a.m. - 12:30 p.m.  
THE PROBLEM BOSS
This was an unfortunate title to a very good workshop conducted by Jacquelyn Thresher, Princeton Public Library and Dr. Laurie Larwood, Dean, School of Business, SUNY Albany. They identified management styles as well as techniques for employees to recognize problems, encourage communication with their superiors, and ways to implement resolution and survival within the workplace. Both presenters conducted "mini-courses" with several handouts to be read after the workshop.

October 27  
12:30 - 1:30 p.m.  
YSS BUSINESS MEETING/LUNCHEON
At this annual meeting for all members of YSS the section budget is presented, the Pied Piper Award is announced and both the outgoing and incoming Boards are introduced.

October 27  
3 - 5 p.m.  
YSS BOOTH
As a member of the current Board I assisted at the section's sales booth in the Exhibition Hall.

October 28  
7:30 - 9 a.m.  
YSS BOARD MEETING
I attended this Board meeting in my current capacity as Chairperson of the Pied Piper Award Committee.

October 28  
10:30 a.m. - Noon  
ANNE LA BASTILLE
A resident of Adirondack Park, Ms. La Bastille incorporated sections from her books and slides to illustrate the beauties and perils of the oldest park in the continental U.S. Her charge to the librarians in the audience: it is our responsibility to maintain a collection in our libraries which define environmental concerns.

October 28  
12:15 -  
NYLA'S AUTHORS LUNCHEON
Four New York State authors were presented during luncheon. Each author spoke briefly about his or her work and what role the library has played in assisting them.
October 28
2 - 3:30 p.m.       YOUNG ADULT SPECIALISTS MEETING
This roundtable group discussion offers a forum to members of NYLA who are responsible for service to young adults. This year's discussion included reports on "A Learning Odyssey", video collections and accessibility of those collections for youth, programming for Young Adults, responsibilities of library boards and directors for providing incentives for youth services librarians.

October 28
4 - 5:30 p.m.       AUTHOR PATRICIA REILLY GIFF
Popular children's author Giff gave background information on her career, shared letters from her young readers, and read excerpts from several of her works.

October 28
7 - 9 p.m.       BANQUET AND AWARDS CEREMONY
NYLA dignitaries were honored, awards presented, and the new NYLA Council was introduced.

October 29
7 - 8:15 a.m.       RASS FUN RUN
I participated in a two-mile run held on the grounds of the Gideon Putnam hotel!

October 29
8:30 - 10 a.m.       HUMOR PROJECT
Joel Goodman, speaker at the Send-Off Breakfast spoke on the importance of humor in the workplace. He conducted several "exercises" to test our ability to laugh at ourselves and accept the foibles of others with whom we work.

Danna Marcus
"A LEARNING ODYSSEY"

October 18 - 20, 1989
Mohonk Mountain House
New Paltz, New York

Wednesday, October 18
4:30 - 6 p.m.

The opening session began with welcoming comments and a conference overview from Dr. Greg Stevens, coordinator of the NEH grant. Thomas Phelps, overseer of NEH's Library Program spoke on the connection between NEH and young adults—the impact of humanities programming on young adults, and the target audiences of NEH. Jay Kaplan, Executive Director of the New York Council for the Humanities addressed the planning and application process for grants from NYCH. Before the conference each team was asked to submit a list of themes evident in Homer's Odyssey, and a discussion of those themes ended the opening session.

Wednesday, October 18
8:30 - 11:00 p.m.

Participants viewed "Ulysses", a film starring Kirk Douglas and Anthony Quinn after which Susan Madden, Librarian, King County Library, moderated a discussion focusing once again on themes found in the film and how they differed or were similar to the themes discussed earlier in the day.

Thursday, October 19
9 a.m. - 12:30 p.m.

Three humanitarians: Dr. Gary Gossen, anthropologist, Dr. Paul Wallace, archeologist, and Dr. Hans Pohlsander, classicist presented the Odyssey from the viewpoint of their respective disciplines. Each of these scholars submitted papers which were sent to all team members previous to the conference. Although they did not read from their papers, their talks illuminated them and expanded on the topics on which their papers focused.

Thursday, October 19
1:40 - 3:40 p.m.

Dr. Helen Elam, professor of English and Dr. Josiah Gould, philosopher discussed the fiction of the Odyssey and the philosophical aspects of that work. These scholars, too, had submitted papers which were mailed to all team members prior to the conference.

Thursday, October 19
4:10 - 6 p.m.

Participants were divided into small groups of 40 with one of the scholars as facilitator. Various topics were discussed with emphasis on what "humanities" mean. The session I attended was lead by Dr. Helen Elam who led an animated discussion on the mission for educators to aid learners in becoming responsible human beings in a world which, in her opinion, is dying because of man's inhumanity to man.
Thursday, October 19
8 - 9:30 p.m.
Four of the leaders of the conference led a discussion on great books and the "Canon". Each participant spoke on his own professional view of what constitutes a great book and how to incorporate it into the various disciplines.

Friday, October 20
9 am. - 12:30 p.m.
Susan Madden, Ellin Chu, Marilee Foglesong and Susan Goldberg, all practicing librarians or consultants to library systems addressed humanities programming for young adults from a practical point of view. Ms. Madden focused on the interests and concerns of young adults; Ms. Chu provided several ideas for using Homer's Odyssey in a library setting; Ms. Foglesong spoke on the challenge of providing programs for young adults in a library setting; and Ms. Goldberg outlined a humanities program held in the Tucson Public Library which was funded by NEH.

Friday, October 20
1 p.m.
Dr. Stevens discussed follow up plans and instructed participants in filling out conference evaluation forms.

This conference was quite intense in both subject matter and time spent in actual sessions. The humanitarians were most interesting, explaining their various disciplines and how they related to a work such as Homer's Odyssey. The most practical parts of the conference were the presentations by the librarians and the discussions concerning the method for applying for a grant from the NEH. Each participant received a notebook with an outline of the conference, a listing of participants, NEH guidelines, a selected bibliography of materials and approaches for learning and teaching literature, and copies of each scholar's paper. The conference did not fully address the role of the school media professional or the school administrator. If the conference had been scheduled for one more full day those roles could have been addressed to the satisfaction of the participants.

FOLLOW UP

On Friday, November 17 I met with Lisa Wemet and Marilyn Longhouse from the Fairport Public Library, and Karen Hultz from the Irondequito Public Library to discuss an application for a planning grant from NEH. Lisa had attended the Odyssey conference, Karen was a participant in a previous NEH conference and Marilyn has had experience in writing an LSCA grant which was awarded. We decided to focus on the Iroquois Indian Nation for our planning grant. In the next few months we will identify a planning administrator and a scholar or scholars who will act in an advisory capacity. Our application will include four activities which we hope to present to young adults in our area. Those activities include workshops on the night skies combined with Native American mythology, the symbolism found in artifacts and hands on clay pottery making, an anthropological study of society's disposable materials, and a site visit to a local Native American dig.

Donna Madden
Date: September 29, 1989

To: Presidents, Boards of Trustees; Library Directors; Associate and Assistant Directors of MCLS/RPL

From: Annette VonDohlen, Chairman of the Finance Committee of the Users' Group

Subject: Proposed Change to the Automated Services Agreement and the Second Revised Addition of Article XI to the By-laws of the Users' Group

The proposed Amendment to the Automated Services Agreement is unchanged and reads as follows:

The Users' Group may establish a budget and may assess its members for the cost of those items contained in the budget. The budget must be approved annually by the Monroe County Library System Board of Trustees.

The method for the budgetary process will be addressed with this second revised change in the by-laws of the Users' Group.

The revised Article XI would read as follows:

Article XI
Special Projects Assessment

Regular, periodic assessments are made by MCLS to the member libraries based on their use of the system. Additional assessments for special projects may be recommended by the Operations Committee to be assessed on the same formula as used for regular usage assessments with a cap of 10% above the regular usage assessment. This additional assessment shall be called the Special Projects Assessment.

These projects for the following year shall be presented to the Users' Group each February and voted on at the subsequent meeting. Each project and its costs will be presented to the Users' Group and must be approved by a 3/4 vote of those present who have approved the amendment to the Automated Services Agreement. Each voting representative as set forth in the above sentence shall have one (1) vote. The amount approved will become part of the annual assessment for each member library. Libraries will be billed by MCLS for their portion of the expended amount of the Special Projects Assessment at those times when they are billed for their regular assessments.
Amendments to projects or changes of projects within the Special Projects Assessments may be made, but may not exceed the original amount of the Special Projects Assessment. Amendments or changes must be made by a 3/4 vote of those present who have approved the amendment to the Automated Services Agreement. Each voting representative as set forth in the above sentence shall have one (1) vote.

If a library approves the amendment to the Automated Services Agreement at a later date, that library shall be responsible for their portion of any and all Special Projects Assessments that have been levied before the time of that library's approval if the benefit is still available at that time. Their portion would be computed on the same formula as used for the regular usage assessment for all projects from the inception of the Special Projects Assessment to the date of that library's approval. The amount would be used to reduce the Special Projects Assessments for the following year.

The Special Project Assessment and its associated projects annually shall be presented to the MCLS Board of Trustees for final approval.

Please distribute this to your boards. If you have any questions, please call me at 352-5611 or write to me at the Ogden Farmers' Library, 14 Amity Street, Spencerport, New York 14559.

Thank you for your consideration of this matter.

Annette VonDohlen

Finance Committee, Chairman
Users' Group
September 11, 1989

Dear Sara,

Thank you very much for being a teen volunteer at the library this summer. You helped us tremendously because we were able to accomplish tasks that otherwise might not have been completed—even now!

We have a special "thank you" treat at the library for you. Please come in anytime to pick it up.

Again, thank you for being willing to give up part of your summer vacation to help us! We look forward to working with you again next summer!

Sincerely,

Laurie St. Laurent

Laurie St. Laurent,
Librarian,
Children's Services

Donna Mancuso,
Librarian,
Young Adult Services
A LEARNING ODYSSEY

The National Endowment for the Humanities granted the New York State Education Department, Division of Library Development monies to conduct a two-day workshop in New Paltz which would bring together public librarians, school librarians and humanities teachers. The purpose of this conference is to train the participants in developing humanities programs of interest to young people in a public library setting. Forty teams were chosen to be a part of this conference.

The teams submitted applications to the Division of Library Development citing interest in the project and prior work with the targeted audience. Each team consists of a public librarian, a school media librarian, a school administrator, a humanist and, in some cases, a public library administrator.

Participants of our team include: Mary Granger, Media Specialist from Gates-Chili Senior High School, Dr. Ray McPhail, Coordinator for Language Arts K-12, Gates-Chili School District, Dorothy Eckardt, teacher in the Wheatland-Chili School District, and Donna Mancuso, Librarian, Young Adult Services, Chili Public Library.

Before the conference each participant will read the Lattimore translation of The Odyssey and meet at least once with the other team members to discuss study questions provided by the Division for Library Development. Our team has accomplished this requirement and will meet again October 4 to further discuss the study questions in preparation for the conference.

Our goal is to come away from the conference with guidelines and resources for setting up a program for young people in our community which will encourage them to read, understand and enjoy The Odyssey, relating it to their own lives and to the lives of others in their community.

Donna Mancuso
9/26/89
September 26, 1989

To: Chili Town Board  
Re: Plans for New Library Facility

We are writing as a result of discussions at our last two Library Trustee meetings relating to plans currently being formulated for the expansion and possible relocation of the Chili Public Library. Our discussion focused in particular on the role we can play in the decision-making process.

We believe that it is extremely important that we be allowed to provide our input whenever decisions are made that will determine any aspect of the future library. These decisions will include those relating to location, renovation of an existing building versus new construction, cost, space requirements, choice of architect and architectural design.

At the moment we have a sense that decisions ultimately impacting on the library are being made without a full awareness of the perspective that can be offered by the library board. This perspective is one that is aimed at providing excellent library service to the community.

For these reasons, we hope that you will give very serious consideration to our earlier recommendations relating to square footage, location, and lack of adequacy of the old highway garage as a suitable structure for renovation. More importantly, we ask for direct involvement in all future dialogue bearing on questions pertinent to the library. As you need additional information, we are prepared to provide research and documentation important for helping you formulate the best decisions possible. As an example, we believe that it is important to consider architects who have some depth of experience in library design, location, and traffic patterns. Firms with this experience offer insight in creating a visually appealing and highly functional structure. The cost is usually no greater than that for firms without such expertise and any extra effort required is repaid many-fold in value to the community. The entire planning and design process ought to involve frequent consultations with the Library Board as representatives of the community who use the library. We stand ready to help identify and evaluate prospective firms for the project. Likewise, we anticipate providing important assistance to you in securing a favorable bond issue decision in order to implement our collective plans.

We share your own strong sense of commitment to the people of Chili for meeting our obligations as public trustees. We believe that these obligations require a high degree of involvement in planning for the new library. Please advise us as soon as possible as to our first assignment on this important project.

Sincerely yours,  
Chili Library Trustees

Rilla Crothers, President  Eileen Reidman
Gary Squires, Vice-President  George Kimmich
Buz Dumbleton  Marcia Rosenberg
CHILI PUBLIC LIBRARY MINUTES OF BOARD MEETING

September 26, 1989

Present:
President Rilla Crothers, Gary Squires, George Kimmich,
Eileen Riedman, Marcia Rosenberg, Buz Dumbleton, Director
Dorothea Pompa, Town Liaison Robert Criddle

Minutes:
George Kimmich moved the minutes of the August 22, 1989
Board meeting be approved as read. Buz Dumbleton seconded
the motion. MOTION APPROVED.

Financial:
Buz Dumbleton moved the bills on Abstract #9, page 1, in the
amount of $7,225.23 be paid and the bills in the amount of
$4,597.91 on the State Grant abstract be paid. It was also
moved the Fine and Payroll books be accepted as presented.
Gary Squires seconded the motion. MOTION APPROVED.

Director's Report:
Director is working on the material necessary to establish a
Director III position.

Communications:
A letter was received from Leslie DeLooze requesting 4
months of unpaid child rearing leave after her disability
leave (6 weeks) is completed. The personnel policy of the
library was cited as allowing 90 additional days - and the
Board was in agreement this policy should be observed. A
letter will be sent to Mrs. DeLooze.

Appointments:
Mrs. Crothers filled the vacancy of Vice President and in
asking Gary Squires to serve that office and in doing so
asked George Kimmich to fill the office of Treasurer of the
Library Gift Fund.

Mr. Randy Allen was interviewed by the Board to fill the
unexpired term left vacant by the resignation of George
Coolbaugh. The Board unanimously voted to appoint Mr. Allen
to fill this term which expires 12/31/90. The Secretary was
asked to notify him in writing.

It was moved by Buz Dumbleton and seconded by Marcia
Rosenberg a letter be written to the Town Board stating the
desire of the Library Board of Trustees to be kept abreast
of the plans for the renovation/relocation of the Library.
This letter was written and signed by all Board members.
Mrs. Crothers and Gary Squires will deliver the letter to
Mr. Hannah, Town Supervisor. Letter attached.

The meeting adjourned at 9:30 p.m. The next meeting of the
Library Board will be October 24, 1989 at 7:00 p.m.

Respectfully submitted,

Eileen K. Riedman, Secretary
CHILI PUBLIC LIBRARY MINUTES OF BOARD MEETING

August 22, 1989

Present:
President Rilla Crothers, Gary Squires, George Kimmich, Eileen Riedman, Marcia Rosenberg, Buz Dumbleton, Director Dorothea Pompa

Minutes:
George Kimmich moved the minutes of the July 25, 1989 Board meeting be approved as read. Buz Dumbleton seconded the motion. MOTION APPROVED.

Financial:
Buz Dumbleton moved the bills on Abstract #8, page 1, in the amount of $10,179.41 be paid. It was also moved the Fine and Payroll books be accepted as presented. George Kimmich seconded the motion. MOTION APPROVED.

Communications:
A letter of resignation from the Library Board was received from George Coolbaugh. This was accepted with regret. Mrs. Crothers asked that a Trustee Selection Committee convene to find a replacement. Gary Squires, George Kimmich and Eileen Riedman volunteered.

Old Business:
---The proposed Automated Services Contract amendment will be referred back to the User's Group for further discussion.
---By laws revision: moved by Buz Dumbleton, seconded by Gary Squires to accept as presented. MOTION APPROVED. Copy attached.
---Mission Statement: moved by Eileen Riedman, seconded by Marcia Rosenberg to accept as presented. MOTION APPROVED. Copy attached.
---After some discussion Mr. Dumbleton was asked to rewrite the proposal on the establishment of a Capital Reserve Fund.

The meeting adjourned at 9:20 p.m. The next meeting of the Library Board will be September 26, 1989 at 7:00 p.m.

Respectfully submitted,

Eileen K. Riedman, Secretary
Mr. George H. Coolbaugh, Jr.
5 Stal-Mar Circle
Rochester, New York 14624

Dear George,

It was with sincere regret that we heard your letter of resignation from the Chili Library Board. Your contributions to our library and the Monroe County Library System were extremely valuable and your insight and dedicated efforts will certainly be missed.

As you know, there are only two of us on the board now with any significant tenure; however, we have reason to be optimistic about the contribution the board will continue to make. And you never know when we may call upon you to give us some additional support.

Thank you for your many hours of service to the library! I hope everything will go smoothly in your many responsibilities.

Sincerely,
Summary of Children's Programs Offered During Summer 1989

**Summer Preschool Storytime** 5-week series 3 sessions offered each week
Forty-five preschoolers were enrolled in the program. Weekly presentations on the themes of feet, picnics, fishing, favorite stories, and vacations included puppetry, songs, fingerplays and a take-home souvenir. Children created a cut-out fish, made music with a rhythm shaker, played a hidden picture game, enjoyed a cracker snack and took home a special bookmark. Those attending were introduced to 24 books during storytime and in-house displays encouraged them to take more books home with them to share with their families.

**Peer Amid Books — Read! Summer Reading Program 1989, June 19 - August 31**
One hundred and forty-nine children entering grades 1-5 signed up to keep track of how many minutes they were reading this summer. More than half who joined the program actively participated and were rewarded for reading at least 120 minutes a week for the 6-week program.

**Summer Fun Series of Programs** For children entering grades 1-5.
**June 27** Patriotic Sing Along with Kathy Wilkins and Barbara Savage
Forty-five attended. Children enjoyed the dramatic and interactive presentation of historic songs.

**July 10** Gino and the Hook Dance Company
Seventy attended. Well prepared artists involved the children in songs and creative movement.

**July 19** Three Cheers for Reading
Nine children created reading pennants to celebrate their summer at the Library.

**July 19** Be An Eager Reader
Twenty children decorated Eager Reader spectacles with some amazing results.

**July 25** Rafe Martin, Storyteller
More than 100 children and their parents were enthralled by Mr. Martin's stories. Afterwards, many of those attending asked about other storytellers available to tell stories at the Chili Public Library. Mr. Martin was very complimentary in his comments about our audience.

**August 10** Cathy Phelps Presents an Introduction to Sign Language
The audience of 30 participated fully and were asking for a series of sign language workshops at the end of the program.
August 16  Glenn McClure's Great Garbage Concert
Thirty attended. Mr. McClure's music with a message fascinated his audience.
He commented that he thought we were doing a very good job of developing
an audience and teaching listening skills among our children here in Chili.

Report prepared by Laurie St. Laurent, Librarian.
August 21, 1989
CHILI PUBLIC LIBRARY

MISSION STATEMENT

The Chili Public Library, using its own resources and those of the Monroe County Library System, provides materials and services to assist community residents in meeting their personal, educational, professional and recreational information needs. The Library places special emphasis on assisting students and on stimulating the enthusiasm of young children for reading and learning.

The Chili Public Library, through its staff and Board of Trustees, will maintain an innovative, cost-effective and responsible group of services and materials in order to meet its objectives and to provide its patrons with convenient and maximum opportunity for self-service.

The Chili Public Library supports the American Library Association's Library Bill of Rights and the Freedom to Read Statement.

This mission statement is the Chili Public Library's declaration of its basic philosophy. It serves as the foundation for the goals and objectives which the Board of Trustees may periodically establish and provides the staff with guidance for long-range planning.

Accepted by the Chili Public Library Board of Trustees:
August 22, 1989
August 14, 1989

John Hannah, Supervisor  
Town of Chili  
3235 Chili Avenue  
Rochester, New York 14624

Dear Supervisor Hannah:

Members of the Library Board of Trustees met to establish the budget request proposed for 1990.

The Library's most critical need is the addition of a full-time clerical position to assist the present staff.

Statistics show that materials circulation jumped 15% in one year. More than 1,100 library cards have been issued in the first seven months of 1989. Most of these cards were issued to new residents in the Town. More than 3,200 new books have been processed in 1989 and circulation of books and other materials continues to skyrocket.

Therefore, the Library Board requests that the Town approve a budget of $232,134 to be raised by taxes.

Attached to this letter please find the completed form that covers the financial summary requested by your office.

Sincerely,

Rilla L. Crothers  
President  
Library Board of Trustees

MEMBER OF MONROE COUNTY LIBRARY SYSTEM ◆ 3235 CHILI AVENUE, ROCHESTER, NEW YORK 14624
August 1989

Dear Citizens of Agropoli:

On behalf of the members of the Chili Public Library Board of Trustees, staff, and all of the people of the Town of Chili, I send our warmest greetings.

We hope that the books we have sent will provide historical and cultural information about New York State, the Genesee Country Museum in Mumford, New York, and our famous river The Genesee.

May your citizens enjoy these books as we have enjoyed sharing the books and pictures of Agropoli that you presented to our Library.

With our very best wishes for continued contact between our Towns, for friendship, and for caring.

Sincerely,

Dorothea Pompa
Library Director

8/28/89 Sent one red Library tote bag and three books:
The Genesee by Henry Clune
Genesee Country Museum by Stuart Bolger
New York the Empire State by Barry Kaplan & Hugh Carey
GEORGE H. COOLBAUGH, JR.
5 Stal-Mar Circle
Rochester, New York 14624-4614

July 31, 1989

Mrs. Rilla Crothers
President,
Chili Public Library Board of Trustees
3235 Chili Avenue
Rochester, New York 14624

Dear Rilla:

As you know, a combination of professional and personal circumstances have recently made it impossible for me to maintain my previous level of participation with the Board of Trustees of our town's Library. I fully anticipate that these demands will continue to be present for the foreseeable future. This change in circumstances has come, unfortunately but unavoidably, at a time when increased board involvement is being required to resolve the issues facing the Library and its future. The members of the board must be able to commit their time to ensure its success; at this point I am unable to do so.

Allow me, therefore, to use this letter to formally tender my resignation as a trustee of the Chili Public Library Board of Trustees.

I have thoroughly enjoyed my tenure as a member of the Board of Trustees; we have achieved much and I am proud of the accomplishments of the staff and the board. Rest assured that I will continue to be a strong friend and patron of the Library. I must ask, however, that you accept my resignation as a member of the Board of Trustees.

Warm regards.

Yours truly,

[Signature]

[GEORGE H. COOLBAUGH, JR.]
DIRECTOR'S REPORT ***** July and August 1989

Payroll: Through June 30, 1989 $71,942.34
#15. (Jul 01-Jul 14, 1989) $5,352.82
#17. (Jul 29-Aug 11, 1989) 5,731.97
#19. (Aug 26-Sep 08, 1989) 4,889.06
$99,726.38

Fines: Jul $872.74
Aug 665.06

Circulation: 1989 = 16,460
1988 = 14,095
Jul 2,365 gain
Aug 2,131 gain
1989 = 17,674
1988 = 15,543

Meetings & Activities:
7/7 --- System Services Survey due - Donna and I completed the form.
7/10 --- Quotations received on additional shelving and equipment.
7/19 --- Adult Book Meeting - RPL
7/20 --- Interview
7/25 --- Library Board Meeting
7/29 --- I attended the Widener Family dedication of a new tombstone honoring Henry Widener (a member of the New Jersey militia who died in 1813) at the Lacey Cemetery on Union Street. Jay C. Widener, author of The Son's of Catherine Widener: Henry Widener Book #1 and Peter Widener Book #2, presented a copy for the Library's reference collection.
8/14 --- Meeting with Mrs. Crothers to finalize the proposed 1990 budget request to the Town.
8/15 --- 1990 Budget request due.
8/16 --- Adult Book Meeting and Town Directors' Meeting - RPL
8/17 --- Interview
8/22 --- Library Board Meeting
8/23 and 8/25 --- Community Sentence Service - 8 hours
8/28 --- At the request of the Chili contingent traveling to Agropoli, Italy I prepared a gift and letter of presentation from the Chili Library. A copy is attached.
8/29 --- Installation of additional shelving ordered from Library Bureau.

System Services Survey Results
On August 16 Linda Bretz reviewed the survey results.
Services by rank:
1. Automation
2. Delivery
3. Age Level Consultants
4. Interlibrary Loan
5. Catalog Department
6. Acquisitions Department
7. Administration
8. Processing Department
9. Library Promotions
10. Training Office
The ranking concurred with the response to the survey Donna and I submitted.

More information will be shared as to what services will be eliminated, cut-back, or charged-back when the decisions are made.

We do know the Central Library will cut public service hours. New hours are: Mon. and Thurs. 9-9; Tues., Wed. and Fri. 8-6; Sat. opening September 23 8:30-5.

Overall a 23% reduction of full-time equivalent support and public service staff (1988-1990) will be necessary. Most staff cuts will be absorbed by retirement and attrition.

**Personnel:**

Carla Corcoran ended five years employment with the Library. She worked while completing studies at Cardinal Mooney and Monroe Community College. She leaves to enter her junior year at SUNY Geneseo.

Replacing Carla is Therese (Terry) Spurling, a Chili resident the past year, who worked 16 years at Cardinal Mooney High School as secretary to the librarian. Terry will be processing new materials - a real challenge with the dramatic increase in orders.

Currently the Library's book holdings are close to 51,000. In addition the Library has 900 recordings, 581 cassettes, 177 Books-on-cassettes, 519 videocassettes and 83 compact discs.

Dorothea Pompa
September 12, 1989
MEETINGS

July 12.........Juvenile Book Meeting....RPL
July 17.........Young Adult Book Meeting....RPL
August 9.......Juvenile Book Meeting.....RPL
August 25.......YSS/NYLA Board Meeting....Schenectady, N.Y.

APPLE IIe

Orientation: 2  Use of computer: 60.5 hours
Attendance: 10

New software was purchased from Ros-Lin Electronics to enhance the collection. Software from Scholastic which had been purchased throughout the year was tested by two of our teen volunteers.

PROFESSIONAL ACTIVITIES

July 5.......was named supervisor of the library's teen pages
July 11.......conducted 2 storytimes for Mrs. St. Laurent
August 21...was named chairman of the Pied Piper Review Committee of YSS/NYLA for 1989-91. This committee is responsible for selecting an outstanding publication produced in New York State.
August 31...received notification of award from the New York State/National Endowment for the Humanities grant proposal (see "A Learning Odyssey", attached)

SUMMER PROGRAMS

Teen Volunteers: this summer seven young adults volunteered their assistance to the library. They were each scheduled one day a week for 2 to 3 hours. Duties included: assisting the Children's Librarian with programs and displays, processing young adult paperbacks, preparing catalog cards for filing, and reviewing software. The volunteers were reliable, consistent, self-motivated, able to take direction and able to work independently. A letter of thanks was sent to each volunteer (see attached).

BOOK GOLF

The reading program for young adults was called Book Golf. A category was chosen for each of 9 weeks (mystery, adventure, science fiction, etc.). Upon completion of each week's category participants received a marker for the corresponding Book Golf "hole". At the end of each week a raffle was held for those participants who completed the category. Prizes for the raffles consisted of donated books, T-shirts, frisbees, passes for miniature golf and purchased folders, pencils, markers, notepads and "Kidstamps".

The reading program drew quite a bit of interest at first, but
only 9 participants followed through. Several factors may have been responsible for the low response: rules seen as too complicated, not enough flexibility in choice of reading, and little "action" (as opposed to last year's BOOKOPOLY).

PAPERBACK EXCHANGE FOR TEENS

Teenagers were invited to bring to the library any paperbacks in good condition which they wanted to "swap". For each book they received a coupon and on either August 28 or 29 they could redeem the coupons for a paperback. We had a seed collection of 20 books and handed out 76 coupons. At the end of the exchange 25 paperbacks were left. The program was easy to organize, cost was minimal (seed paperbacks were donations from the past not used in the book sale) and participants were satisfied with their choices. Several teens and their parents have asked when we will have another exchange, and one adult wanted to know if we were planning to do this for adults too.

PUBLICITY

A-frame displays: DEAD POETS SOCIETY--display of works by deceased English and American poets

: HOORAY FOR HOLLYWOOD--books dealing with film and the film industry

: INDIANS--to coincide with foyer Indian Guide display

Newsletter for Young Adults--2 issues were printed outlining services for young adults, summer programs, BOOK GOLF results.

Contributed to news releases issued to Gates/Chili News

Donna Marecaio
CHILI PUBLIC LIBRARY MINUTES OF BOARD MEETING

July 25, 1989

Present:
President Rilla Crothers, Gary Squires, George Kimmich, Eileen Riedman, Marcia Rosenberg, Buz Dumbleton, Director Dorothea Pompa, Town Board Liaison Robert Criddle

Minutes:
George Kimmich moved the minutes of the June 27, 1989 Board meeting be approved. Gary Squires seconded the motion. MOTION APPROVED.

Financial:
Eileen Riedman moved the bills on Abstract #7, page 1, in the amount of $8,479.93 be paid and the bills in the amount of $540.36 on the State Grant be paid. It was also moved the Fine and Payroll books be accepted as presented. Buz Dumbleton seconded the motion. MOTION APPROVED.

Communications:
Mrs. Crothers notified the Board a letter was sent to Supervisor Hannah regarding the undesirability of the highyway garage for a future Library building. The letter was signed by all Board members.

Director Report:
Mrs. Pompa reviewed the personnel changes. The System Services Survey results have not been tabulated to date.

New Business:
---It was decided to accept the amendment to the Automated Services Contract and instruct Kathy Freitas to vote in favor of the change at the next meeting of the User's Group.
---A 1990 budget request of $276,000 was approved.
---Discussion on a Mission Statement was postponed.
---Proposed By-Laws revision was as follows:
  Article II-Sect A omit "on the 4th Wednesday of each month at 8:00 p.m."
  Article II-Sect E omit completely
  Article I-Sect D change "Memorial Fund" to "Chili Public Library Gift Fund".
These changes will be voted on at the August 22, 1989 meeting.

The meeting adjourned at 9:30 p.m. The next meeting of the Library Board will be August 22, 1989 at 7:00 p.m.

Respectfully submitted,

Eileen Riedman, Secretary
### 1990 BUDGET

#### INCOME

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July 13, 1989

John Hannah, Town Supervisor
Town of Chili
3235 Chili Avenue
Rochester, New York 14624

Dear Supervisor Hannah:

Prior to our Board Meeting June 27, 1989, the members of the Chili Library Board met and toured the highway garage. That facility is roughly 12,000 square feet and we noted that there is not adequate height from the floor to the underside of the bar joist to add a mezzanine level within the structure as it is now constructed. It was noted in our communication with the Town Board two years ago, the Library should now be 15,000 square feet to adequately serve the present population of the town according to American Library Association standards. The members of the Board discussed the population projection for the next 20 years and, with a 3% compounded growth, the town should see a rise to approximately 47,000 people by the year 2010.

We therefore feel 20,000 square feet should be a minimum of space for a long range project. By comparison, Gates Public Library, which is 15,000 square feet and serves a population of approximately 29,756 is overcrowded. At this time they are seeking enlarged quarters.

The Board also strongly felt that the library should be highly visible from the main highway. The usage level of the library should triple with a 20,000 square foot space. The noise level from the surrounding athletic fields would be a great deterrent to quiet study the library users seek.
For these reasons, the Library Board was unanimous in their vote against the highway garage facility renovation for a new library.

Sincerely,

Eileen K. Riedman, Secretary
Library Board of Trustees

Rilla Crothers, President

George H. Coolbaugh, Jr., Vice President

Mary Squires, Treasurer, Memorial Fund

George A. Kimmich, Board Member
CHILI PUBLIC LIBRARY MINUTES OF BOARD MEETING

June 27, 1989

Present:
President Rilla Crothers, Gary Squires, George Kimmich, Eileen Riedman, Director Dorothea Pompa

Minutes:
George Kimmich moved the minutes of the April 25, 1989 Board meeting be approved. Gary Squires seconded the motion. MOTION APPROVED.

Financial:
Eileen Riedman moved the bills on Abstracts #5, page 1, (May 23, 1989) in the amount of $6,097.96 and #6, page 1, (June 27, 1989) in the amount of $4,950.02 be paid and the bills in the amount of $1,739.99 on the State Grant be paid. It was also moved the Fine and Payroll books be accepted as presented. Gary Squires seconded the motion. MOTION APPROVED.

Vice President:
Rilla Crothers announced she appointed George Coolbaugh to fill the office of Vice President left vacant after Rilla assumed the office of President.

State Grant:
Mrs. Pompa stated $4,170 remains of the State Grant monies and will be used shortly.

Communications:
Mrs. Crothers asked the secretary to draft a letter to Supervisor Hannah stating that the Library Board of Trustees toured the Highway Garage this evening, prior to our meeting, and felt the facility would not be appropriate to renovate for a new library. Copy of letter attached.

Trustee Council:
Mrs. Crothers offered to be the Chili Library Board member delegate to the Trustee Council filling the unexpired term of Nancy Preston.

Holiday Closing:
It was moved by Eileen Riedman and seconded by George Kimmich the Library close Monday, July 3, 1989, in view of the fact the Main Library would be closed. MOTION APPROVED.

Board Appointments:
Mr. H. Basil Dumbleton and Mrs. Marcia Rosenberg were interviewed by the Board to fill unexpired terms. The Board unanimously selected these people to fill the unexpired terms to end as noted:
Mr. Dumbleton - December 1993
Mrs. Rosenberg - December 1992

The meeting adjourned at 8:50 p.m. The next meeting of the Library Board will be July 25, 1989 at 7:00 p.m.

Respectfully submitted,

[Signature]
Payroll: Through June 2, 1989 $60,603.15
#13 (June 3 - 16) 5,580.62
#14 (June 17 - 30) 5,758.57
$71,942.34

Circulation:
1989 = 15,248
1988 = 13,850
1,398 gain

Meetings & Activities:

6/2 - Library Assistant's Conference at the Drake Library, SUNY Brockport
6/2 - Interview
6/5 - Interview
6/6 - Adult Book Discussion Group - 11 attended. Twenty-seven suggested
titles were considered for upcoming meetings. Ten were selected
by group vote for the September 1989 - June 1990 programs.
6/7 - Adult Book Meeting and Town Directors' Meeting at RPL
6/19 - Town Directors' Meeting at the Fairport Public Library
6/21 - Adult Book Meeting at RPL
   Presentation of Agropoli photographs by Councilman Merante and
   Agropoli visit scrapbook by Mrs. Marlene Kretser at the Town Board Meeting.
6/27 - Tour of the Highway Garage
   Library Board Meeting

Excerpts from staff comments on the New York State Library Assistants Association
(NYSLAA) Conference at SUNY Brockport, June 2:

Lisa Adsit: "Women and Tradeoffs," presented by Dr. Jayne Vogan was excellent.
She focused on areas such as self esteem, self confidence and assertiveness and
was a thoroughly enjoyable speaker. If given the opportunity I would like to
attend another lecture given by her.
   Overall, I really enjoyed the day and hope I have another opportunity to
   participate in a Conference again.

Carol Fogarassy: "Security in the Library" was, I felt, very informative.
The presenter covered security in the workplace and personal safety. He
discussed facility design, lighting, closing, etc.
   In the third session the presenter gave many useful tips on storytelling
   for a group or one on one. She went into the use of puppets for introducing
   stories.

Anne Thomas: (referring to Dr. Vogan's talk) Here's a lady with her act
together. She gave us the tools to use to help today's women cope in a male
dominant workplace, as well as , helping us deal with the guilt of not being
"Superwoman". I came away from her presentation with a better understanding
of myself, and feeling great.
   Session III, "The Tale of 0" was a disappointment. The presenters bored
us to death with their trials and tribulations about rising through the rank
and file of a male dominated SUNY campus. I had hoped for a workshop about working
around personalities in the office.
   Overall I enjoyed the conference. I found it to be informative and I
was glad to have been offered the opportunity to participate.

Kathy Freitas: The first workshop, "Creative Problem Solving" was dis-
appointing. We received useful starting ideas to solve problems but no
results as to how to achieve an answer or solution to resolve the problem.
   Sharon Grigsby from Empire State College enlightened and motivated the
whole group during the last workshop, "Continuing Education". She highlighted
the importance of education but also the enjoyment of continuing your education at a pace and schedule set to your own lifestyle. This workshop was excellent.

The whole conference was well organized. I'm grateful I had the opportunity to attend and look forward to other conferences in the future.

Debbie Rinck: The "Problem Solving Workshop" was disappointing. Instead of pertaining to solving problems with unhappy or dissatisfied patrons, it presented ideals and philosophies of creative problem solving characteristics and generalizations.

The Storytelling Workshop was the best of the three. It was enjoyable, educational and very interesting. The presenter had a lot of terrific ideas. I would have liked a handout of some of her stories for fingerplays, puppet stories and flannel board stories for my collection.

Well organized! I would rate the entire conference as excellent. I would be interested in attending again in the future.

Carla Corcoran: The Acquisition Workshop covered the ordering and purchasing of materials and it was fascinating to see how DYNEZ, the computer system at Brockport, simplifies everything.

The Children's Storytelling was the most fun. The librarian was super and obviously loved being there.

I think meeting outside of the work setting with co-workers makes this type of activity beneficial to all.

Staff attending the Brockport Conference had a choice of three workshops to attend. I have taken great liberty in condensing comments that were reported to me. All in all, it was a successful venture. We'll keep watch for future seminars or workshops that would be beneficial to our staff.

Dorothea Pompa
MEETINGS

June 5........Young Adult book meeting...RPL
June 13........Children's book meeting...RPL
June 19........Young Adult book meeting/program meeting...RPL
guest speakers: Susan Meck and Karen Finch,
Rochester School for the Deaf: Evaluating
sign language books
June 28........Children's book meeting...RPL

APPLE IIe

                  Orientations: 3
Attendance: 11            Public Use in Hours: 38.5

PROFESSIONAL ACTIVITIES

June 7........Guest speaker at workshop sponsored by Nioga Library
System...topic: HOW TO JUMP ON THE YA BANDWAGON
June 1,6........Conducted storytimes for Children's Librarian
June 3........Supervised Community Service worker (10a.m. to 5p.m.)
June 6........Conducted library tour and storytime for YMCA
                preschool class
June 13........Conducted storytimes for 2 classes from Grace
                Covenant School

PUBLICITY

A-frame....FATHER: fiction and non-fiction with fathers as the
central theme
Contributed to news releases sent to Gates/Chili News

Anna Marcus
June 14, 1989

Donna Mancuso
Chili Public Library
3253 Chili Avenue
Rochester, New York 14624

Dear Donna:

I'd like to express my appreciation to you for providing a presentation on library services for young adults at the Nioga Library System's June 7th Young Adult Services meeting. You provided a wealth of practical information and ideas for attendees. Member librarians (even those from the smallest libraries) commented on how many of your ideas they can directly implement. All comments by attendees were very positive.

You will soon receive in the mail a travel check from Nioga. Please call me if you don't receive a check within the next month. I enjoyed meeting and talking with you. I look forward to seeing you again soon. Thanks again for all your time and effort in making the workshop a success.

Sincerely,

Marie E. Bindeman
Youth Services Consultant

P.S. You made the right career choice. We need more people like you in the library profession.
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Rochester Community Savings Bank Account Balance $3,351.38
DIRECTOR'S REPORT ***** APRIL and MAY 1989

Payroll: Through April 7, 1989 $40,586.82
  #9 (April 8 - 21) 5,075.02
  #10 (April 22 - May 5) 4,940.67
  #11 (May 6 - 19) 4,987.12
  #12 (May 20 - June ) 5,013.52
  $60,603.15

Fines: April $1,066.11
       May 1,191.44

Circulation:

1988 = 14,845
1989 = 14,761
April 84 loss

1989 = 13,280
1988 = 12,793
May 487 gain

Meetings & Activities:

4/4 - Adult Book Discussion Group - 8 attended
4/5 - Adult Book Meeting
4/14 - Steel shelving delivered
4/18 - Meeting with Jeff Kernan, Library Bureau
4/19 - Adult Book Meeting
4/24 - Town Library Directors' Meeting - East Irondequoit
4/25 - Library Board Meeting
5/1 - 5 p.m. closing to prepare for shelving installation
5/2 - Closed to the public
5/2 - Adult Book Discussion Group met at the home of Mary and Robert O'Brien
5/3 - Library reopens
5/3 - Adult Book Meeting and Town Directors' Meeting
5/4 - Meeting with George Coolbaugh regarding Mission Statement
5/8 - Jeff Kernan; Trustee Search Committee
5/17 - Adult Book Meeting
5/18 - School visit to Churchville Chili High School. I talked to two special
       education classes about library services. There were 17 students in all.
5/19 - Youth Services Section of the New York Library Association conference
       at the Holiday Inn. Donna and Leslie did great jobs!
5/24 - Class visit (5th and 6th graders) from Grace-Covenant School

The April display of antique buttons was provided by Alice Foley Murphy.
For May, Bea Agostino coordinated the collection of memorabilia from U.S.
service veterans representing all branches of the Military in honor of
Memorial Day.

Tote-bags from Seri-Graphics were ordered May 10 and received recently.
Donna and I will publicize the "new totes" the week of July 3.

Personnel News and Changes:

Effective May 20 Children's Librarian Leslie De Looze was placed on
a ten-week regimen of rest. Donna, Kathy and I shared the remaining story
times until the conclusion of the current series.

Knowing that Leslie's leave had been moved up three months and that
Lisa Adsit would be on maternity leave for six weeks starting July 3, I
made some immediate changes. All of the positions that follow are part time
temporary summer appointments that conclude at the end of August.

Laurie St. Laurent has been hired to work 18 hours a week in
Children's Services. She will be responsible for preschool story times,
the Peer Amid Books summer reading program for children in grades K - 5,
the series of summer Visiting Artist programs, and reference.
Laurie holds degrees from Western Michigan University and has had a great deal of experience in a variety of library situations. She has also worked in children's services and adult services.

William Peniston has been hired to work 19 1/2 hours a week to cover reference, revamp our Local History collection, and carry out general library assignments.

He is working toward a Ph.D. in history at the University of Rochester, William holds other degrees from the University of Maryland and Lewis and Clark College, Portland, Oregon. He has worked as a Special Collections Librarian at Bowie State College in Maryland.

Both Laurie and William are being paid $10. an hour.

Our former substitute librarian, Jerry Yazback, continues on extended sick leave.

Five part time pages (14 and 15 years old) have been hired to work 3 hour shifts throughout the summer. We welcome Jonathan Ricard, Rachelle Zambito, Stephen Zambito, Kara Tappenden, and Mark Daniels. They will receive $3.50 per hour.

In addition, page Eric Daniels became Senior Page in a temporary summer position that will be 30 hours a week at $5.00 an hour.

Carla Corcoran is also working 30 hours in a temporary capacity until mid-August. Her salary remains $6.30 an hour.

We will be re-evaluating our personnel at the end of summer to determine the best coverage for Fall.

Congratulations to our Graduates:

Karen Cross graduated from Churchville-Chili High School. She will enter Monroe Community College in the fall.

Eric Daniels graduated from Cardinal Mooney High School. Eric will enter Alfred University in the fall.

Carla Corcoran graduated from Monroe Community College and will enter the State University at Geneseo in August.

Dorothea Pompei
YOUNG ADULT LIBRARIAN'S REPORT--MAY, 1989

MEETINGS

May 1 ....... Young Adult book meeting...RPL
May 15 ....... Young Adult program meeting...RPL...representatives from Center for Youth Services
May 16 ....... BOCES Library Advisory Council....Greece
May 17 ....... Youth Services Section/New York State Library Association, Board Meeting...Rochester, NY
May 24 ....... Children's book meeting...RPL - for Mrs. DeLooze

APPLE IIe

Orientation: 1, Attendance: 2

PROFESSIONAL ACTIVITIES

May 3 ....... Daisy Girl Scout troup from Paul Road Elementary School-tour of library
May 19 ....... Conference-YSS/NYLA....Holiday Inn, Airport--as chairperson of this conference, I was responsible for all planning: registration, lunch, 6 workshop, keynote speaker, etc. More than 160 people attended this all day workshop at which Mrs. DeLooze was a presenter.
May 23, 30 .... Storytime for Mrs. DeLooze

PUBLICITY

--A-frame: Mom....fiction and non-fiction focusing on motherhood
  : George Washington...in honor of the 200th anniversary of his inauguration
  : Veterans...commemoration of Memorial Day...fiction
  and non-fiction
--other : Lucille Ball
    : We Salute Our Volunteers
--contributed to news releases sent to Gates/Chili News

Dorothy Macer
CHILI PUBLIC LIBRARY MINUTES OF BOARD MEETING

April 25, 1989

Present:
President Nancy Preston, Rilla Crothers, Gary Squires, George Kimmich, Eileen Riedman, Town Liaison Robert Criddle, Director Dorothea Pompa

Minutes:
George Kimmich moved the minutes of the March 21, 1989 Board meeting be approved. Gary Squires seconded the motion. MOTION APPROVED.

Financial:
Eileen Riedman moved the bills on Abstract #4, page 1, in the amount of $3,790.66 be paid and the bills in the amount of $1,596.45 on the State Grant be paid. It was also moved the Fine and Payroll books be accepted as presented. Nancy Preston seconded the motion. MOTION APPROVED.

Communications:
---A letter was received from Town Supervisor Hannah stating the Town's position relative to direct deposit of payroll. Mr. Criddle was given a copy of the letter and agreed to contact Mr. Hannah.
---New York State Association of Library Boards (NYSLAB) notified the Library their files had been moved and as a result there will be a considerable delay in billing for 1989 membership. Mrs. Linda Bretz will be asked to check for more information.
---A letter of resignation from the Library Board was received from Mr. David Sierk. He noted his employment required extensive travel and therefore he was unable to adequately serve on the Board. President Nancy Preston requested the search committee meet and select a new nominee for Mr. Sierk's position.

Director's Report:
---Seri-Graphics responded to our order for tote bags stating a deposit of 50% of the order or $268.00 was required. It was moved by Rilla Crothers and seconded by George Kimmich this deposit be taken from the Memorial Fund and sent to the company for the deposit. MOTION APPROVED
---Under New York State Law it is permissible with certain stipulations to hire 14 and 15 year olds to work in the Library. Mrs. Pompa will hire 3 people in this category at $3.50 per hour.
---New shelving ordered under the New York State Grant, will be installed Tuesday, May 2, 1989. Mrs. Pompa requested permission to close the Library May 1, 1989 from 5:00 p.m. to 8:30 p.m. and May 2, 1989 10:00 a.m. to 8:30 p.m. Permission granted, thus enabling the contractor to install the shelving in an orderly fashion.
---CCARS (Churchville Chili Area Residents Against Substance Abuse) will donate $100.00 to the Library to be used to purchase books or videocassettes on substance abuse.
CHILI PUBLIC LIBRARY MINUTES OF BOARD MEETING

April 25, 1989

MCLS:
Mrs. Riedman gave a brief report on the MCLS Board Meeting.

Old Business:
There was no old Business.

New Business:
---Nancy Preston asked Gary Squires and Eileen Riedman to join her as a committee to work on the 1990 budget.
---Mission Statement and Goals will be topic of the next meeting.

The next meeting of the Library Board will be May 23, 1989, 7:00 p.m.

Respectfully submitted,

Eileen K. Riedman
Secretary
Library Staff and Board of Trustees

The attached resolution was introduced at a Town Board Meeting held on May 3, 1989 by Councilman Robert Criddle.

Sincerely,

Carol O'Connor, Town Clerk
May 2, 1989

Chili Town Board
3235 Chili Avenue
Rochester, New York 14624

"WHEREAS she was a longtime resident of the Town of Chili and had been involved in a wide range of community activities, and

WHEREAS she served on the Chili Library Board of Trustees since 1985 where her love of library, enthusiasm and expertise contributed immeasurably to the quality of our library, and

WHEREAS she was also a member of and secretary to the Monroe County Library Trustee Council and there so effectively represented our local library, and

WHEREAS she was past secretary to and was presently serving as president of the Chili Library Board of Trustees, having been elected to that position by her colleagues in January, now therefore be it

RESOLVED that the Town Board of the Town of Chili does hereby express its gratitude for the service and dedication to the Chili Public Library by the late Nancy J. Preston and does extend to the members of her family its deepest sympathy on the occasion of her passing."

Yours very truly,

Robert L. Criddle
Chili Councilman
April 1989 Children's Librarian's Report

4-5 Visit to St. Helen's School for book talks--2 classes

4-6 Cub Scout visit to the library

4-10--4-28 Vacation

I attempted to set up all summer programs before my vacation started, but the office dealing with Visiting Artists has been extremely slow. As a result I still hadn't had anything confirmed by May 1.
MEETINGS

March 6.......Youth Services Section/NYLA...Albany, NY
April 3.......Young Adult book meeting....RPL
April 11.......BOCES Library Advisory Council meeting...Gates
April 12.......Juvenile book meeting...RPL (for Mrs. DeLooze)
April 17.......Young Adult program meeting....Lincoln Branch
April 26.......Juvenile book meeting...RPL (for Mrs. DeLooze)

APPLE IIe

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PROFESSIONAL ACTIVITIES

--WORDPERFECT CLASS--attended 4 sessions at St. John Fisher (March 7, 9, 14, 16)
--BOOKTALKING--at St. Helen's School...5 classes (3 7th grade, 2 8th grade)--requested by Agnes Shabat, School Librarian (March 20, 21)
--ROCHESTER CITY SCHOOL DISTRICT LIBRARIANS--dinner meeting with children's author Vera Williams (April 18)
--STORYTIME--for Mrs. DeLooze (March 23)

PUBLICITY

--A-frame: Ireland and the Irish (fiction, non-fiction)
  : Sherlock Holmes--Even He Needed Clues (mysteries, non-fiction dealing with mysteries)
  : Spring (gardening books)
--contributed to articles for Gates/Chili News

Anna Manessee
April 12, 1989

Ms. Nancy Preston
President
Board of Trustees
Chili Public Library
3235 Chili Avenue
Rochester, New York 14624

Dear Nancy:

As you know my business schedule has not allowed me to attend many of the recent monthly Board meetings. I reviewed my calendar for the next three months and found, I'm afraid, no change in my availability for those meetings as well.

I believe with Mort Miller that if someone cannot give productive time to an organization and contribute on an ongoing basis that person should step aside and let someone else fill the position.

So it is with reluctance that I ask the Board to accept my resignation effective at a date convenient to the Board.

I've certainly enjoyed my association with all the Board members over the last four years. I'm glad to have been able to contribute during my term.

Sincerely,

[Signature]

David J. Sierk
Payroll:  Through Jan 27, 1989 $14,880.86  
#4. (Jan 28-Feb 10, 1988) $5,004.20  
#5. (Feb 11-Feb 24, 1989) 5,294.85  
#6. (Feb 25-Mar 10, 1989) 5,100.32  
#7. (Mar 11-Mar 24, 1989) 5,221.22  
#8. (Mar 25-Apr 07, 1989) 5,085.37  
$40,586.82

Circulation:  1989 = 15,067  
1988 = 14,392  
Feb 675 gain  
Mar 1,439 gain

Displays:  Helen Godfrey displayed examples of her Cinquains. Earlier, members of the Knights of Columbus, shared examples of their service to the Rochester community. Paintings have been exhibited by Mary Eggleston and Betty Jeane Wick.

Meetings & Activities:
2-7  Adult Book Discussion Group - 7 attended
2-8  Adult Book Meeting and Town Directors' Meeting
2-21 Met with Town auditor, Mike Boychuk
2-22 Adult Book Meeting and Reciprocal Borrowers Committee
2-27 Town Directors' Meeting at the Mendon Public Library
2-28 Reception for Constance Wickins and Morton Miller.
3-4  Library Board Meeting
3-7  Meeting with Mrs. Squires
3-8  Adult Book Discussion Group - 8 attended
3-14 Adult Book Meeting and Town Directors' Meeting - RPL
3-14 Operations Committee Meeting. Kathy Freitas hosted the group here.
3-21 Library Board Meeting
3-22 Adult Book Meeting - RPL
3-27 Town Directors' at the Rush Public Library. Farewell luncheon at Cartwright Inn in honor of Jan Liebe's retirement from the Seymour Library.

Copier:  Duplicating Consultants delivered the Library's new copier on March 28th. The Sharp SF-8100 copier makes 8 1/2" x 11" or 8 1/2" x 14" copies; both are $.15. The copier has a coin or $1 or $5 bill operation.

Tax forms:  They continue to be in great demand. If memory serves me, we have had three shipments of the original orders from the IRS and New York State.

Community Service Sentencing Program:  Sixteen hours were served between February 27 and March 8. The individual stamped and dated new reference materials (law books, encyclopedia, etc.) and shelfread the reference collection.

Dorothea Pompa
April 10, 1989
Children's Librarian's Report--March 1989

3/1 J Book Meeting
   Committee Meeting for the 3rd and 4th grade recommended reading list
3/6 Cub Scout visit to the library
3/14 Pearce Memorial Nursery School visit to the library
3/15 J Book Meeting
3/16 District Librarians' Meeting at Paul Rd. School
3/21 Storytelling for 4th graders at Paul Rd. School
3/29 J Book Meeting
3/31 Vacation program with Spencer Borden, Singer and Storyteller
   66 attended

1650 flyers distributed to the schools for the vacation program

18 storytimes for preschoolers held; total attendance--135

Signed

[Signature]
2 March 1989

Mrs. Dorothea Pompa
Librarian
Chili Public Library
Chili Avenue
Rochester, NY 14624

Dear Dot:

I'm writing to thank you and your staff for helping in the organization of the "awards ceremony" this past Tuesday evening at the Library. It meant a lot to me to receive the certificate from the Board, and also to be presented with a very nice collection of plants. We've put the plants in our music room as it has the best sunlight, and I've hung the certificate in a prominent place in our home.

I very much enjoyed my association with you and the Board. It was a pleasant and rewarding time.

With regards and best wishes.

Sincerely,

Mort

Morton W. Miller
2 March 1989

Ms. Nancy Preston  
President, Chili Public Library Board of Trustees  
Chili Public Library  
Chili Avenue  
Rochester, New York 14624

Dear Nancy:

My thanks and appreciation to you, the Board and the Librarians for your organizing the very pleasant "awards presentation" this past Tuesday evening. I'm very proud of my certificate.

Sincerely,

Mort

Morton W. Miller  
68 Bellmawr Drive  
Rochester, New York 14624
March 23, 1989

John Hannah, Supervisor
Town of Chili
3235 Chili Avenue
Rochester, New York 14624

Dear Supervisor Hannah,

It has come to our attention that all of the Town's employees have been required to participate in direct deposit for their salaries. We are concerned that our library staff was not given a choice of direct deposit or receiving a pay check.

The members of the Board of Trustees would appreciate knowing how this decision was made and what the advantages are for direct deposit. We would like to discuss this change with the library staff in a knowledgeable and positive manner. To do this we need to understand the rationale for the change.

We would appreciate a response by April 15, 1989.

Thank you for your help.

Sincerely,

Nancy J. Preston
Nancy J. Preston, President
Library Board of Trustees
Present:
President Nancy Preston, Gary Squires, George Kimmich, Eileen Riedman

Minutes:
Gary Squires moved to approve the minutes of the January 24, 1989 Board meeting. George Kimmich seconded the motion. MOTION APPROVED.

Financial:
Eileen Riedman moved to approve the payment of bills on Abstract #2, page 1, in the amount of $9,020.80 and to accept the Fine and Payroll books as presented. George Kimmich seconded the motion. MOTION APPROVED.

Director's Report:
---The director has hired 2 circulation desk clerks at $5.00 per hour to work part time.
---The director stated she does not feel it necessary to limit materials to borrowers outside of the Pioneer Library System if the materials fall within the guidelines per agreement signed by Library Systems in 1952.
---The director reported, to date, the management of the federal and state tax forms has presented no major problems for the staff.

Old Business:
In the absence of Mr Criddle, Town Liaison, no report was available for Town plans for the Library.

New Business:
Goals and objectives for the Director and staff were set forth as follows:

1. Through 1989, increase materials circulation by 15%.

2. Implement a plan of action for completion of the Library's $25,000 New York State grant, ensuring all guidelines are followed and the grant is completed within its allowed timeframe.

3. Develop job performance objectives for the Young Adult Librarian, and the Children's Librarian, and initiate a system of job performance evaluation for these professionals.

4. Establish and administer a regular schedule of professional and staff meetings throughout the year.

5. Increase public relations.
The next meeting of the Library Board will be March 21, 1989, 7:00 p.m.

Respectfully submitted,

Eileen K. Riedman

Prior to the Board meeting, President Nancy Preston presented plaques to retired members Constance Wickins and Morton Miller, honoring them for their years of service to the Chili Public Library. Refreshments were served and patrons were invited to participate.
YOUNG ADULT LIBRARIAN'S REPORT--FEBRUARY, 1989

MEETINGS

Feb. 7...........BOCES Library Advisory Council...Spencerport
Feb. 8..........MCLS Staff Association Board Mtg....RPL
Feb. 20..........Young Adult Program Meeting....RPL
Feb. 27..........with Lisa Wemett, Fairport Public Library to design game for summer reading program...CPL

APPLE IIE

Orientations....3   Attendance....7
Public Hours Used....58

OTHER

Feb. 16.....conducted evening storytime for Mrs. DeLooze in her absence

PUBLICITY

A-frame: BLACK HISTORY MONTH
fiction and non-fiction by and about Black Americans
:BRIGHT LIGHTS, BIG CITIES
novels which take place in world's large cities
Contributed to articles submitted to Gates-Chili News

Donna Mancuso
CHILI PUBLIC LIBRARY MINUTES OF BOARD MEETING
January 24, 1989

Present: George Coolbaugh, Rilla Crothers, Gary Squires, Nancy Preston

Election of Officers: Nominations for the following offices were held:

President - Nancy Preston, moved by George Coolbaugh, second Rilla Crothers.
Vice-President - Rilla Crothers, moved by Nancy Preston, second George Coolbaugh.
Secretary - Eileen Riedman, moved by George Coolbaugh, second Gary Squires.
Treasurer of Gift Fund - Gary Squires, moved by Nancy Preston, second George Coolbaugh.

The motion to close the nominations was made by George Coolbaugh with a second by Nancy Preston. A single ballet was cast by the secretary pro temp and approved by the Board.

Minutes: George Coolbaugh moved to approve the minutes of the December 27, 1988 Board meeting. Rilla Crothers second the motion. MOTION APPROVED.

Financial: Nancy Preston moved to approve the payment of bills on Abstract #1, page 1, in the amount of $4,310.64 and to accept the Fine and Payroll books as presented. Rilla Crothers second the motion. MOTION APPROVED.

Communications: 1. The letter to Linda Bretz, December 28, 1988, was discussed. Mrs. Pompa will follow through with a request to Mrs. Bretz to respond in writing to the questions presented.

2. The Board expressed condolences and support for Mrs. Pompa whose father passed away.

Director's Report: Due to the illness of the Director this report will be included at the February Board meeting.

New Business: 1. The Board is very appreciative of the time and energy given by Dr. Miller and Mrs. Wickins. Certificates of appreciation have been printed and signed for them.

2. The 1989 Goals and Objectives will be mailed prior to the February Board meeting.

3. The motion to hire two additional Circulation Desk Clerks was made by George Coolbaugh with a second by Rilla Crothers. MOTION APPROVED.

4. The income loss resulting from the amendment change in the LLIA distribution will be absorbed in the materials budget line.
Committee Reports: Trustee Council report by Nancy Preston.

1. Election of new officers was conducted and the following slate approved:
   President - Reynolds Grammer, Irondequoit
   Vice-President - Lillian Gordon, Pittsford
   Secretary/Treasurer - Nancy Preston, Chili

2. Dave McNitt, MCLS liaison, reported on the MCLS Board meetings and the direction that Board is taking.

3. Consideration is being given to having the Trustee’s Council conduct orientation for new members which would include problems encountered, search for members and personal contacts for continuing support.

The next meeting of the Library Board will be February 28, 1989.

Respectfully submitted,

[Signature]

Nancy Preston
Secretary, pro temp.
Dear Board Members,

Enclosed is the staff copy of Goals for 1989-90. Please review and bring to the Board meeting. Since the library location may change in the near future we thought it best to plan for two years. Also, we need to know our 1990 goals prior to determining our budget this spring.

See you on the 28th.

Nancy
DIRECTOR'S REPORT ***** JANUARY 1989

Payroll:  
#1. (Dec 17-Dec 30, 1988) $4,958.92  
#2. (Dec 31-Jan 13, 1989) 4,816.87  
#3. (Jan 14-Jan 27, 1989) 5,105.07  
$14,880.86

Fines:  
$949.42

Circulation:  
1989 = 15,592  
1988 = 13,798  
1,794 gain

Displays:  Farress Crombe displayed many examples of her quilting in the Memorial Display Case. She learned how to quilt by using our library's books!

Meetings & Activities:

1/3  - Adult Book Discussion Group lead by Jerry and Marcia Rosenberg. "Reader's Choice" books were discussed. Titles selected for future meetings include Lincoln: a Photobiography by Russell Freedman (Feb 7), The Ambassadors by Henry James (March 7), Great Expectations by Charles Dickens (April 4), and The Guns of August by Barbara Tuchman (May 2).

1/11 - Adult Book Meeting and Town Directors Meeting - RPL.
1/12 - Meeting with Elaine Gagnon of Lifetime Assistance on Paul Road.
1/16 - Interviews.
1/19 - I attended a luncheon in honor of Mr. Henry Clune's 99th birthday.
1/24 - Library Board Meeting
1/25 - Adult Book Meeting - RPL
1/30 - A.M. Staff Meeting

Automation: Throughout the month we have been visited by staff from the Seymour Library in Brockport, the Scottsville Free Library and the Ogden Farmer's Library. These visits allowed the people to practice on our patrons and gave them experience in using the GEAC circulation system.

Dorothea Pompa  
February 13, 1989
CHILDREN'S LIBRARIAN'S REPORT

January 1989

1/18 J Book Meeting

2/23 Storytime registration started. Four sessions were offered to preschoolers:
Mondays 10:30-11:00
Tuesdays 10:30-11:00
Thursdays 6:30-7:00
7:00-7:30

I had two committee meetings to update the 3rd and 4th grade recommended reading list and to prepare a buying list for the five county system.

February 1989

2/1 J Book Meeting

2/6 Western New York Child Care Council sent a representative to the library to talk to people interested in becoming licensed family day care providers.

2/8 Brownie Troop--tour and project

2/13 Holiday program for grades 3-5
"Make a pop-up Valentine"--18 attended

2/15 J Book Meeting

2/16 Holiday program for grades K-2
"Tooth Magic"--22 attended

January and February--18 preschool storytimes held

Sue DeBooze