The meeting was called to order by Rilla Crothers.

Present: Rilla Crothers, Marcia Rosenberg, Eileen Riedman, Buz Dumbleton, George Kimmich, Randy Allen, Library Director Dorothea Pompa.

Minutes: The minutes of the November 27 meeting were approved as submitted.

Bills: Buz Dumbleton moved that the bills on Abstract #12, pages 1 and 2, in the amount of $6,308.31 be paid and that the fine and payroll books be approved. Seconded by George Kimmich. Motion Carried.

Director's Report: Although MCLS is offering a six-part workshop on Strategic Planning to develop a 10-year plan, Chili will not be participating.

An article highlighting the Library has been submitted for inclusion in Chili Connections, the Town's newsletter.

MCLS Board: Eileen Riedman reported on the status of the MCLS budget.

Long Range Planning: Marcia Rosenberg offered to write appropriate Foundations to request application information for the Library.

New Business: The Board unanimously approved recommending to the Town Board 5-year reappointments for members Randy Allen and George Kimmich.

1991 Holiday Closing: Buz Dumbleton moved and Marcia Rosenberg seconded a motion that the Library be closed on the following days in 1991 —
   January 1 - New Year's Day
   May 27 - Memorial Day
   July 4 & 5 - Independence Day
   September 2 - Labor Day
   November 28 - Thanksgiving Day
Motion Carried.

Personnel Policy Revision: Buz Dumbleton and Marcia Rosenberg volunteered to review the personnel policy and report to the Board at the January meeting.

Staff Increments: Effective December 29, 1990 with the start of Payroll #2, all staff (with the exception of pages) will receive a 4% increment.

Building Security: Blackman & Farrell submitted a price quotation to improve the lighting at the rear of the building. Vanderlinde Electric and Pinglind Electric will be contacted for additional quotations.

The next regularly scheduled meeting will be on January 22, 1991.

Respectfully submitted,

Eileen K. Riedman, Secretary
Library Board of Trustees
My payroll problems began my first week when I received a check reflecting 5 hours worked rather than 5 days. Mrs. Pompa had that corrected for me. In November I received a check approximately $40 short. When I questioned this, Mrs. Pompa inquired and returned with the answer that there had been a mistake in my New York State retirement. I was given no further details. My next check reflected about a $60 shortage. I again questioned and wanted to know "how much and how long". I received no answer. My third check again had the $60 shortage.

Mrs. Karlsons, also having had a similar problem, demanded some figures in writing. On Thursday, December 19th we were called in to Mrs. Conklin, given an extremely confusing computer print out and an even more confusing explanation. According to these figures, Mrs. Conklin showed that she had taken out only $117.45 and I was to have $101.48 deducted from this: My last paycheck before Christmas. I knew this amount was incorrect and when I studied my pay stubs I found that $159.00 had in fact been deducted. I have never gotten an acceptable answer as to the discrepancy between the $117 Mrs. Conklin showed and the $159 I had evidence of. I also have never received confirmation that in fact the correct amount deducted has in fact been applied to my retirement fund.

Today I received my first paycheck reflecting my raise. I, in fact, am grossing $8.00 less than my last year's salary. When this was looked into by our library bookkeeper, it was discovered that I had been overpaid by $30.00 a pay period since I started in June of 1990.

I have not had a paycheck from November 1990 to date that has not showed a problem. I can and will not accept this any longer.

Barbara Jonak
January 18, 1991

[Signature]

Shelley Karsons, Young Adult Librarian

Programs:
  Smocking
  Boy Scouts

Displays:
  Smocking
  Staff Crafts

A Frame:
  Peace
  France
  Season’s Readings

Apple IIe
  94 hours of use
  10 new orientations

I am on the committee of YA Librarians that are working on a summer program to coordinate with the Children’s Programming on a county wide level. The two areas I am working on is the Bibliography and the board game. The theme is summer Camp. If you frequent any business establishment that would be willing to donate “prizes” or gift certificates I would appreciate your help.

It seems early to be finalizing summer plans but the promotions office wants any thing they need to print in their office in March.

My other big project for December was to update both our videos and Books on Tape orders. I have made orders that I hope will be able to be filled in the next year. But realistically it might take several years to rebuild our books on tape collection.

We made two large music cassette and C-D orders. We weeded the records rather heavily. We hope by updating the media and performers we will increase circulation. Our records were becoming sleepers and taking up space.
Minutes of Board of Trustees
Chili Public Library
November 27, 1990

The meeting was called to order by Rilla Crothers at 7:10 P.M.

Present: Rilla Crothers, Buz Dumbleton, Randy Allen, George Kimmich, Gary Squires, Library Director Dorothea Pompa, Liaison Robert Criddle.

Minutes: The minutes of the October 23 meeting were approved as submitted.

Bills: George Kimmich moved that the bills on Abstract #11 in the amount of $14,125.07 be paid and that the fine and payroll books be approved. Seconded by Randy Allen. Motion carried.

McCombs Proposal: There was considerable discussion of a proposal to relocate the Chili Public Library to the current site of William C. McCombs Co., Inc., 3315 Chili Avenue. A Nothnagle broker representing McCombs was available for the discussion. There was some concern expressed by board members concerning the location but the major reservations were centered on the fact that the size of the McCombs property dictated a two-story structure to permit sufficient parking space. It was pointed out that the proposed layout of the required addition to the existing McCombs building was only one alternative and that others could be investigated. Board consensus was that other alternative sites should be pursued before any final decision is reached. Randy Allen agreed to check the feasibility of building on town property adjacent to the town hall.

Director's Report: William Peniston job announcement has been widely circulated but only one application has been received. The position is part-time, 18-19 1/2 hours a week.

   A Gates Public Library questionnaire was circulated and discussed. More than 10,000 copies were mailed to Gates town residents; 39 copies of completed questionnaires were returned.

   Attendance at the library during Halloween evening was 22.

   Job descriptions for librarians and senior library clerk were distributed for review by the board.

   The director's goals and objectives for the next six months were reviewed with some discussion on the timing of performance reviews and salary adjustments. Because of time constraints it was agreed that any salary adjustments for the year will be made
effective with the first payroll of 1991 and will not be tied directly
to this first cycle of performance reviews. These reviews will be
completed by the end of February 1991, with reviews to be
conducted again in the third and fourth quarter of 1991 with salary
changes tied directly to these reviews.

A number of personnel matters were discussed. Donna
Mancuso, at her request, met briefly with the board.

Old Business: The continuing problem of workspace was discussed.
Gary Squires agreed to review the situation and make
recommendations on ways to improve the use of space in the
workroom.

New Business: Upon recommendation of the Director, it was decided
to change the policy on videocassette loans. A motion was made
by Buz Dumbleton and seconded by Randy Allen that, effective
December 1, there would be no age restriction on the videocassette
loans and that fines for overdue videos would be $1 a day to a
maximum of $12. Motion carried.

Because of Christmas, the next meeting will be held on Wednesday
evening, December 26, 7 P.M.

Submitted:

B.H. Dumbleton
Meetings and Activities:

11/6 - Meeting with Mrs. Crothers and Mr. Squires to review my evaluation by the Board and staff. Adult Book Discussion led by Marcia and Jerry Rosenberg. The Sound and the Fury by William Faulkner was the focus. 12 attended.

11/8 - Librarians' staff meeting

11/10 - Tour of property for sale on Chili Avenue

11/14 - Adult Book Meeting and Town Directors' Meeting

11/15 - Librarians' staff meeting

11/16 - Joint Library Board/staff meeting

11/26 - Town Directors' Meeting at Pittsford Library

11/27 - Library Board Meeting

12/3 - Librarians' staff meeting

12/4 - Adult Book Discussion led by the Rosenbergs. A Long Day's Journey into Night by Eugene O'Neill was the topic. 10 attended.

12/5 - Adult Book Meeting and Town Directors' Meeting

12/6 - User's Group at the Arnett Library. Chili provided the refreshments. Full staff meeting in the Town Hall Meeting Room.

12/10 - Attended one-hour workshop sponsored by the Town Hall for employees. Barry MacMillan discussed providing customer service in the workplace. Interview.

With William, conducted two evaluations.

12/11 - With William, conducted four evaluations.

12/13 - Meeting with Mrs. Crothers. Librarians' staff meeting

12/14 - Building security quotation

12/17 - Interview

12/18 - Meeting with Supervisor Ramsey. We reviewed the Library's procedures on handling fines and the recent changes in security. Attached to this report is a summary of security concerns.

12/19 - Adult Book Meeting

William Peniston will be spending Christmas with his family in Bermuda. After the first of the year he may be contacted at 17, rue de Suez 75018 Paris, France.

We expect William to return to his job sometime in June 1991.

[Signature]

Dorothea Pompa
Meetings

November 7, 1990......J book meeting at RPL
November 15, 1990......CPL Librarians' staff meeting
November 15, 1990......Gates-Chili District Librarians' meeting
November 20, 1990......BOCES II Advisory Council meeting
November 28, 1990......J book meeting at RPL
November 29, 1990......BOCES II Interlibrary Loan Committee
December 3, 1990......CPL Librarians' staff meeting
December 6, 1990......CPL staff meeting
December 12, 1990......J book meeting at RPL
December 13, 1990......CPL Librarians' staff meeting

Programs

Poetry workshops....November 3, 10, 17. These workshops were led by Mary Lou Sponn, a patron who has written and published her own work. She offered to hold a series of workshops for young people in the library for a limited number of weeks. A core group of 3-5 youngsters attended every week. Unfortunately, Mrs. Sponn did not come to the last scheduled meeting. Mrs. St. Laurent, spoke with the young people who were waiting and called Mrs. Sponn who apologized. Mrs. St. Laurent also spoke with the parents of the participants.

Storytimes.....A total of 11 (6 by Mrs. St. Laurent, 5 by Mrs. Mancuso) and 1 Toddler Storytime (Mrs. St. Laurent).

November 12....Wrapping Paper Workshop--4 techniques...28 participants.

November 25....Birthday Party for 6 year olds....9 participants

November 26....Gates Senior Showcase "The Shoemaker and the Elves",.....60 adults and children in attendance

December 6....Jay Stetzer VAP, storyteller....18 attended

December 8....Gates Chili Mixed Chorus....40 adults and children

School Visits...November 13...Mrs. St.Laurent and Mrs. Mancuso participated in the Walt Disney School's Parents as Reading Partners Program. Mrs. St. Laurent told stories to a kindergarten class and Mrs. Mancuso told stories to a gathering of 3 second grade classes. November 15....Mrs. Mancuso visited and told stories to 2 fifth grades at the Florence Brasser school. Mrs. St. Laurent conducted a holiday program for a Boy Scout troop at St. Pius on December 20.

Children for Peace...This is a letter writing campaign initiated by Olga Morrill of Conway Public Library in New Hampshire. Children are being asked to write a brief plea for peace to both Presidents Hussein and Bush. The letters should be stamped and placed in a special box in the library. We will mail them on December 31, 1990 and report to Ms. Morrill the number of letters sent from our library.

Future Programs Planning....We are planning an ambitious program for January through May. Included are the traditional storytimes for preschool and toddler children, film and craft programs and
programs by visiting artists. We are also planning on utilizing the Monroe County Library System's Summer Reading Program theme: Camp Read-a-lot for July and August, 1991. It is our hope that by planning early we will be able to anticipate problems and also to conduct a smoothly running program. In the next few months we will be looking at catalogs to determine prizes suitable for our reading program. We also will be collecting supplies for various programs. At the moment we are collecting empty paper rolls and the net bags that vegetables (e.g. onions) are packaged in.

April 17, 1991 is designated as "Night of 1000 Stars". The staff of the Chili Public Library would like to expand our participation the celebration of libraries by holding a Celebrity Read-a-thon on that evening. Mrs. St. Laurent, Mrs. Karlsons and Mrs. Mancuso will be consulting with other libraries which have held such events.

Publicity/Displays

Sing a song...songbooks and picture books depicting children's songs.

Dress a doll...we had only one entry...from Mary and Christa Weiss. This doll was dressed in a native German outfit and displayed with library materials which reflect that culture.

Holiday books...a special area was established for displaying library materials for the holiday season...both Christmas and Hanukkah materials were featured.

Contributed to the news releases sent to Gates-Chili News.

Donna Mancuso
Programming:
Financial Planning for your child's college education had a good turnout of 12-15.
Smocking Done by the Smocking Arts Guild of America was a huge success. 16 very enthusiastic women participated.
Tour and story hour for Tiger Scouts.

Displays:
Chili Historical Houses
Smocking

A-Frame
Environment
Season's Readings
Winter Sports
International cookbooks

Volunteers:
We have four new volunteers. All very young, giving an hour a week.

Meetings:
Attended Convocation at R.P.L. on my own time. The workshop on improving the quality of public service was excellent.
Young Adult Book Meeting
YA Summer Reading Program Committee

A Major Shift was done by pages. The periodicals have been placed on the town hall wall. Freeing up shelves in the work room. This also allows patron more access to our back issues of periodicals. Local History and the Reference books all had to be shifted. The majority of the work was completed on one Saturday; very few patrons were disturbed by the shift.

The other shift involved the Large Print Collection and mysteries. The new shelving allowed us to free up room in both the non-fiction and fiction areas.
The meeting was called to order by Rilla Crothers at 7:15 p.m. Others present were Marcia Rosenberg, Buz Dumbleton, George Kimmich, Eileen Riedman, Library Director Dorothea Pompa, Liaison Robert Criddle.

The minutes of the September 25 meeting were approved with one correction. The MCLS campaign kickoff was 9/30/90, not 9/23.

Buz Dumbleton moved that the bills on Abstract #10, pages 1 and 2, in the amount of $14,303.08 be paid, and that the fine and payroll books be approved. Eileen Riedman seconded the motion. MOTION CARRIED.

On Nov. 17 a Regional Library Trustee Institute will be held at The Party House from 9 a.m. until 3 p.m. Rilla and Marcia will attend. The $15 individual registration fee will be taken from the Chili Library Gift Fund and reimbursed from the December abstract.

A letter has been received from Scintilla Mariconda highly commending Donna Mancuso. The letter will be filed in Donna's personnel records.

- The third quarter financial report was reviewed.
- The Library has a collection box for the Masterplan Committee's Survey. Results of this survey will help determine the comprehensive planning program.
- The recent NYLA Conference, held in Rochester, provided many excellent programs.
- Appreciation letters from the Directors of the Chili and Gates Public Libraries were sent to 21 sponsors of the Greater Rochester Area Chamber of Commerce Golf Tournament and to the 11 organizers of the Sept. 17 event. Proceeds from the tournament will be divided between the two public libraries. Presentation of the gifts will take place in January at the Chamber's annual banquet.

There were no reports on Long-Range Planning or on the MCLS Board Meeting.

Copies of the Feasibility Study done by Mr. Alan Knutowicz were distributed to Board Members. The study will be discussed at the next meeting.

Rilla Crothers, Marcia Rosenberg and Eileen Riedman volunteered to review the results of the evaluation of the Library Director.

The next meeting will be November 27, 1990 at 7:00 p.m.

Respectfully submitted,

Eileen K. Riedman, Secretary
Library Board of Trustees
Payroll: Through September 7, 1990  $110,758.33
#20 (Sept. 8 - 21)  6,751.87
#21 (Sept. 22 - Oct. 5)  7,040.47
#22 (Oct. 6 - 19)  7,430.30
#23 (Oct. 20 - Nov. 2)  6,894.35
$138,875.32

Circulation:  1990 = 17,660
1989 = 16,804
856 gain

Fines: $1,274.86

Meetings & Activities:

10/15 - Librarians' Staff Meeting
10/17 - Adult Book Meeting and Town Library Directors' Meeting at RPL
10/19 - 1990 State & Local Government Information Report (EEO-4) report due to the Supervisor's Office
10/22 - Town Library Directors' Meeting at Brighton Memorial Library. Meeting with Susan Swanton to draft letters to the Greater Rochester Area Chamber of Commerce and plan presentation for the Gates-Chili Rotary Club.
10/23 - Library Board Meeting
10/25 - User's Group at the Wheatley Library
10/26 - Worked at the Gates Library on the bibliography of business services for Rotary program (copy attached).
10/27 - Attended staff meeting for clerical support staff
10/30 - Met with Susan Swanton at Gates to finalize program and review slides
10/31 - Adult Book Meeting at RPL

Noon - Rotary Program. The raffle to benefit the Library is underway. The drawing of the winning tickets will take place on Nov. 28. First prize is a $250 shopping spree at Tops Market; second prize is a CD player; third prizes are a variety of gift certificates. Any proceeds from the raffle will be presented to the Chili Library.

Business Reference Slide Show: On very short notice Leslie De Looææ was able to shoot a roll of film that captured our business reference sources. These slides were used in our presentation to the Rotary Club on Oct. 31. My deep appreciation is extended to Leslie. Her work is excellent.

Furnace Repairs: We arrived at work on October 29 to find that the furnace was not operating. Repairs were done in the afternoon but the repairman said he would return in a day or two to re-check a switch. On Tuesday evening we detected a gas odor. I was unable to reach Leo J. Roth Co. but called RG&E. With the help of Supervisor Ramsey (having the key to the Recreation Building where the gas meter is located) the RG&E men were able to detect several minor leaks in that building. A check of our furnace indicated that more work needed to be done but that a gas leak had not occurred in the Library. On Nov. 5 and 6 two workmen worked on the furnace. On Nov. 7 a third man came in to repair the humidifier. The parts that he installed had been ordered months ago. In the meantime, a small motor burned out so he will be back to replace that.

Dorothea Pompa
Monthly Report September 1990
Shelley Karlsons, Young Adult Librarian, Public Relations Librarian, Page supervisor, Volunteer Coordinator

YA
Bibliography on Football
Study guide printed

Adult Day
Adult day was primarily a flop. I learned many lessons from it. First there is a desire in our community for adult programs. Secondly, they want them to be educational. Thirdly, many members of our community are willing to do free programming or for a donation of a book to our collection on their topic.

PR
Displays
Indian Guides
Constitution
Energy
International Costumes

Five press releases
One special press release for Adult Day

Apple IIe
New brochure for orientation
20 orientations
74 hours of public use

Volunteers
I have recruited two new adult volunteers (Thank you to Katherine Squires) and two teenage volunteers. I am still looking for a few adults to adopt a shelf; which comprises shelf reading an area, and making sure the books are in good repair.
Monthly Report October 1990
Shelley Karlsons, Young Adult Librarian, Public Relations Librarian, Page supervisor, Volunteer Coordinator

YA Babysiting clinic conducted by the Cornell Cooperative Extension a big success.

PR Displays
Weaver's guild
Ecology
Thanksgiving

Press releases
Two Press release

Apple IIe
New brochure for orientation
13 orientations
40 hours of public use
Computer out of service for ten days for enhancement and cleaning

Volunteers
We all miss Ken Milner. The two new adult volunteers are an asset to the library, both bright, flexible and self directed.
Presidnet: Rilla Crothers, Marcia Rosenberg, Randy Allen, Buz Dumbledore, George Kimmich, Eileen Riedman, Director Dorothea Pompa, Town Board Liaison Bob Criddle.

Minutes: Minutes of the August 28, 1990 meeting were approved with a change under the Director's Report (item 3) that the word additional should be deleted.

Bills: George Kimmich moved that Bills on Abstract #9, page 1, in the amount of $5,552.39 be approved for payment and that the fine and payroll books be accepted. Marcia Rosenberg seconded the motion. MOTION CARRIED.

Communications: The New York State Association of Library Boards sent a ballot to the Library for the annual election of officers which will take place Oct. 13, 1990 at the annual membership meeting to be held at the Convention Center during the NYLA convention. Minutes from the Chili Master Plan Committee meeting of Sept. 26, 1990 will be requested.

Director's Report: The new employees' duties were reviewed. The Gates-Chili Rotary will sponsor a raffle at the end of October to benefit the Library. They would like suggestions for a gift. The third quarter financial report will be mailed to Board members. If additional issues of "Chili Connections" are published, the Library would like to have its news included. The acquisition system is up and running. With the new telephone system, line, modem and BTLink in place, we are proceeding with direct orders. An anonymous benefactor will be donating a Tandy 1000 computer, printer, and software appropriate to children in the near future.

Committee Reports: The Long-Range Planning report is deferred because the Feasibility Study is not yet ready. Mrs. Riedman reported that MCLS is operating with a balanced budget. On Sept. 23 the Campaign Kickoff for the Rundel Building renovation and expansion was held. Mrs. Crothers read a questionnaire covering the role and function of the Trustee's Council. Board members responded to the questions.

Old Business: The Board was updated on the many bookings for the Town Hall Meeting Room. Space for Library functions is rarely available. The evaluation form for the Director will be reviewed by Buz Dumbledore.

The next regularly scheduled meeting will be on October 23, 1990 at 7:00 p.m. in the Library. The meeting adjourned at 8:45 p.m.

Respectfully submitted,

Eileen K. Riedman, Secretary
Library Board of Trustees
Payroll: Please see attached 3rd quarter financial report.

Circulation: 1989 = 14,467
1990 = 13,991

Fines: $1,056.38

Meetings & Activities:

9/25 - Library Board Meeting
    New shelving installed at the circulation desk and in the children's
    and adult reference area
9/26 - Adult Book Meeting at RPL.
    Community service - 4 hours
9/27 - User's Group at the Wheatley Library. Agenda: The cost configuration
    for implementation of and planning for the On-Line Public Access Catalog
9/28 - Community Service - 4 hours
10/2 - Adult Book Discussion. I served as moderator for the title Merry
    Gentlemen (and One Lady) by J. Bryan III. 7 attended the meeting.

New York Library Association Continuing Ed. Workshop: Space Planning in
Existing Facilities, October 10 2 - 6 p.m.

Former NYLA President Ruth Fraley conducted (rather orchestrated) a
stimulating, fact-filled program directed at assisting those involved in
the planning process. Her experience as Manager and Chief Law Librarian
for the New York State Unified Court System requires her to travel to each
of the 62 courts and their libraries. It is in those antiquated buildings
that she advises how to make the most of what is there.

Many handouts were shared; others will be mailed to us later. I found
the exposure to new ideas and the sharing of dozens of her experiences to be
very exciting.

Dorothea Pompa
Meetings

Sept. 5, 1990.....J book meeting at RPL
Sept. 18, 1990.....BOCES II Advisory Council
Sept. 19, 1990.....J book meeting at RPL
Sept. 20, 1990.....Gates-Chili District Librarians' meeting
Oct. 3, 1990.....J book meeting at RPL
Oct. 16, 1990.....BOCES II Advisory Council
Oct. 17, 1990.....Gates-Chili District Librarians' meeting
Oct. 24, 1990.....J book meeting at RPL

Programs

Sept. 15, 1990.....Toddler Time--storytime for 2 year olds and their parents, conducted by Ms. St. Laurent
Sept. 29, 1990.....Birthday Party for six year olds--14 participants
Oct. 8, 1990.....Craft Program--nesting dolls and soldiers--25 participants
Oct. 20, 1990.....Toddler Time
Oct. 20, 1990.....Poetry workshop--conducted by MaryLou Sponn--for grades 3-5: 8 registrants, 3 participants
Storytimes...........17 sessions for month of October

Professional Activities

Mrs. Jonak and I conducted training sessions for four of the new clerical staff whose employment began the week of Sept. 3. These new employees are staffing the circulation desk as part of their duties, and as circulation clerks, will report to both Mrs. Jonak and me.


Gift

A patron who wishes to remain anonymous donated a Tandy 1000 computer, monitor, keyboard, joystick and assorted software to the library. This gift will be housed in the Children's Room and will be made available to any library patron who wishes to use it.

Publicity/Display

--contributed to news releases sent to Gates-Chili News
--Halloween Books
--flyers advertising Poetry Workshop--for in house use and distribution to Paul Road, Chestnut Ridge and Brasser Elementary Schools

[Signature]

Donna Marcuse
October 10-14, 1990
Rochester, New York

October 10
6-9 p.m.

YSS BOARD MEETING

I attended this meeting of the Youth Services Board to report on the activities of the Pied Piper Award Committee of which I serve as chairperson.

October 11
8:30-10 a.m.

TODDLER TIME --THE WONDER YEARS

Mary Temple, an early childhood educator, discussed the psychology and characteristics of toddlers in order for those present to understand how a toddler story time might be constructed to maximize enjoyment by the parents and children enrolled in such programs. Two practicing children's services librarians, Rebecca Peplinski from Cheektowaga, New York and Mary Jo Smith from Rochester, New York, demonstrated songs, stories and fingerplays which they have found useful in their respective settings. They also responded to questions asked by the audience.

October 11
10:15-11:15 a.m.

KEYNOTE SESSION

Dr. Walter Cooper, Regent for the 7th Judicial District and the Rochester area's representative to the New York State Board of Regents spoke briefly on the disparity in funding of libraries on the State level. Regent Cooper emphasized the need for librarians and members of library boards to continually bring the libraries' needs to the attention of the public, local governments, and the legislators.

Keynote speaker, Dr. Timothy Healy, President of The New York Public Library, spoke eloquently of the missions of the library. This noted scholar articulately presented his personal philosophy that libraries speak to the community--they speak of "cleanliness, safety and hope". We, the library community, serve mankind and teach "freedom" in all its meanings via our collections, our daily work and the very essence of our being who we are.

October 12
9-10:15 a.m.

THE EVALUATION PROCESS

This session was a mini course in the process of staff evaluation. Included in the overview were suggestions for writing job descriptions, interviewing techniques, conference techniques, setting goals and objectives, on the job training for new employees, the role of the supervisor, performance evaluations and follow up procedures. This workshop could have and should have been expanded into a continuing education seminar. It was outstanding and most helpful.
October 12
10:15 a.m.-12:15

MARY HIGGINS CLARK

Mrs. Clark, noted author of popular, contemporary, suspense novels, spoke of her development as a writer--the struggling years trying to get published, the beginnings of her career as a successful novelist and her plans for the future. Her quick wit, openness, and ability to poke fun at herself endeared her to the members of the audience. Unfortunately a fire alarm in the hotel cut her presentation short.

October 12
12:30-1:45 p.m.

AWARD LUNCHEON

MAURICE SENDAK

Mr. Sendak, author and illustrator of children's books was honored as the first recipient of the EMPIRE STATE AWARD for EXCELLENCE in LITERATURE for YOUNG PEOPLE. This award, the only award of its kind given in New York State, was presented to Mr. Sendak for his body of work. In accepting the award he spoke of his background, reasons for writing what he writes and what has influenced his work. Mr. Sendak answered questions from members of the audience and further expanded on the thoughts presented during his acceptance speech.

October 12
2-3:15 p.m.

EXHIBITS

During this time I visited several vendors' booths in the Exhibit Hall—talking with sales representatives and collecting brochures, pamphlets and samples.

October 12
3:30-5 p.m.

LIBRARY DISPLAYS

TRICKS OF THE TRADE

Nancy Everhart and Claire Hart, co-authors of Library Displays (Scarecrow Press, 1989) discussed successful display techniques applicable to a library setting. Using slides, they demonstrated themes, placement, color and design with a display area. The audience was divided into small groups for the purpose of sharing ideas. A spokesperson from each group then presented the best ideas from that group to the reassembled audience.

October 12
8-10 p.m.

VITALITY EVENT

Mark Russell, political satirist, entertained the audience with irreverent remarks, songs and piano playing.

October 13
9-10:30 a.m.

TABLETALKS

Nine topics for discussion were available during this workshop which was divided into three 1/2 hour time slots. For each time slot participants could choose one table where a facilitator with expertise in the subject area began the session with a brief presentation. Participants were encouraged to ask questions or share their own experiences during the sessions. I sat in on the following three table talks: Using Puppets during Storytime.
Programs for School Visiting, and Weeding the Children's Collection. All three sessions were worthwhile, interesting and able to be applied to my situation at Chili.

October 13
12:15-2:15 p.m.

AUTHORS LUNCHEON

Prominent authors from the Rochester area spoke about their work and what role the library plays in assisting them in their writing.

October 13
2:30-4:30 p.m.

ILLUSTRATORS ON ILLUSTRATING

Nancy Hands, Youth Consultant for the Livingston County Library System and author of Illustrating Children's Books presented slides showing artwork from books illustrated by four New York State illustrators. She described techniques and the various media used to create the illustrations. The four illustrators—Ellen Stoll Walsh, Catharine O'Neill, Cat Bowman Smith, and Patience Brewster—discussed various aspects of illustrating books they had written and illustrating books written by others.

I was responsible for the book selling and autographing session which followed this workshop.

October 13
7-10 p.m.

INAUGURAL BANQUET
AWARDS CEREMONY

NYLA awards were presented, and 1990 Council was introduced at this celebration of the 100th anniversary of the organization.

October 14
8:30-10 a.m.

TRENDS IN LIBRARIANSHIP

Dr. Herbert White of Indiana University and columnist for "Library Journal", discussed the current trends in information retrieval, technological advances which libraries should tap into and the library's role in dissemination of information for the future.

SUMMARY

The sessions I attended at this year's conference were well-planned and carefully executed. Since the conference was "at home" and I had to plan carefully which full day I wanted to attend, the choices were limited to some extent. Even so, I found it difficult to pick from the choices offered. However, all aspects of my position at Chili were addressed by those choices: Children's Services Librarian, Supervisor of clerical staff, and Public Services Librarian. This annual conference is beneficial to the professional development of all library staff and I thank the members of the Library Board and Library Director Dorothea Pompa for making both funds and time available to me in order to attend.

Submitted 10-15-90

Dorina Marzec
September 6, 1990

Ms. Beverly J. Longbine
3249 Chili Avenue
Rochester, New York 14624

RE: 3249 CHILI AVENUE

Dear Ms. Longbine:

Thank you for your letter of August 24, 1990.

The Town Board has discussed the information you provided, and it appears to us that your informal counteroffer for our purchase of your property does not leave sufficient room for negotiations to an acceptable price.

As I indicated to you previously, the Town Board must urgently make decisions related to the several alternatives we have for expansion of the Library and Town Hall. We cannot further delay our process with protracted negotiations that have little chance of success. We now consider the matter closed, and will proceed with evaluation of these other alternatives.

Again, thank you for your communication with us.

Very Truly Yours,

DONALD W. RAMSEY
Supervisor
Town of Chili

DWR/kf

cc: Councilmen

D. Miller
CHILI PUBLIC LIBRARY MINUTES OF BOARD MEETING

August 28, 1990  7:00 p.m.

Present: President Rilla Crothers, Buz Dumbleton, Marcia Rosenberg, Gary Squires, Randy Allen, Eileen Riedman, Dorothea Pompa, Library Director, Bob Criddle, Town Board Liaison.

Minutes: The minutes of the July 24, 1990 meeting were approved as written.

Bills: Buz Dumbleton moved that the bills on Abstract #8, pages 1 and 2, in the amount of $8,662.92 be paid and that the fine and payroll books be accepted as presented. Gary Squires seconded the motion. MOTION CARRIED.

Communications: The Gates-Chili Rotary Club informed the Library that a raffle to benefit the Library would be held by the Club in the near future.

Notice was received from Speaker Mel Miller and from Governor Mario Cuomo that increases in state aid to public libraries will be granted in 1991, 1992, and 1993.

A brochure describing the New York State Governor's Conference on Libraries and Information Services for 1990 is available in the Library.

Director's Report:
1. The combination on the office safe was changed on August 16.
2. Pat Tindale has been hired as the Library's bookkeeper.
3. Four additional people have been hired to work as circulation desk clerks, to link books, and do other computer-related activities. One additional page was also hired.
4. Juliana Potter from Bausch & Lomb Frame Center asked to place a copy of the company's environmental review of that facility in the Library. The request was granted.
5. The voucher has been signed and submitted for the Library's 1990 allotment of LLIA aid. $4,287 is Chili's share.

Long Range Planning: Chairman Randy Allen reported that a meeting between the Town Board and the Library Board was held regarding the future of the Library and the feasibility study is to be finished by the next Library Board Meeting, September 25, 1990.

It was moved by Randy Allen and seconded by Marcia Rosenberg that "The Library Board of Trustees recommends #1 that the Town Board adopt a resolution to build a new Library and be presented to the voters as a single issue; and #2 The Board of Trustees supports a resolution by the Town Board to combine a bond issue for the purpose of building a new Library and a Town Garage." MOTION CARRIED.

Mrs. Crothers was instructed to forward this motion in a letter to the Town Board.

The meeting adjourned at 10:00 p.m. The next meeting will be on September 25, 1990 at 7:00 p.m.

Respectfully submitted,

[Signature]
Eileen K. Riedman, Secretary
Library Board of Trustees
DIRECTOR'S REPORT ***** AUGUST 1990

Payroll:  
Through August 10, 1990 $ 96,851.03  
#18 (Aug. 11 - Aug. 24) 6,414.27  
#19 (Aug. 25 - Sept. 7) 6,157.62  
$109,422.92  
Fines: $1,255.54  
Copier: 317.25

Circulation:  
1989 = 17,674  
1990 = 16,546  
1,128 loss

Meetings & Activities:

8/21 - Outside Book Sale netted $65 (11 a.m. - 4 p.m.). Thanks to all of the volunteers who helped out. This group included children of staff and Mrs. Riedman.

8/23 - User's Group at the Wheatley Library.  
Special meeting of the Town Board and the Library Board of Trustees.  
Agenda: Library space crunch, Town Hall, Highway Garage, Water District needs and financing.

8/24 - Construction Needs Assessment report due. MCLS processes these forms and sends them on to the State Education Department.  
Meeting with Tony Rotoli, Ronco sales representative.

8/28 - Library Board Meeting

8/29 - Meeting with Supervisor Ramsey about library security.

8/30 - Ralph Squire installed the new modem connecting the new BTLink acquisition system.

9/11 - Adult Book Discussion Group - 18 attended. Dr. Walter Harding, retired SUNY Genesee professor, moderated the group's examination of Henry David Thoreau's Walden. Professor Harding's presentation was stimulating! He brought along artifacts from Walden Pond and parts of Thoreau's original manuscript.  
Former staff members Jeanne Austin and Jane Galton made the arrangements and provided Dr. Harding's transportation.

9/14 - Local Library Incentive Aid check received ($4,287).

9/12 - Adult Book Meeting and Town Directors' Meeting at RPL.

Shelving: Steel shelving has been received. We are waiting for the wooden end panels before installation can be scheduled. The Children's Area will have a five-section double-faced range in front of the windows facing Chili Avenue. Two additional sections of video-cassette shelving will be added at the Circulation Desk. A Four-section double-faced range will be placed in the Reference Area. We expect to have the new shelving in place before the start of the Children's programs in early October.

Personnel: Attached to this report is a copy of a memo sent to all Library staff on August 30. The memo describes the new personnel and briefly delineates who will be doing what and when. We welcome our new people! They are a great group and are working hard to learn Library procedures.

Meeting Space: Shelley has brought to my attention that on four occasions after she has arranged to have the Town Hall Meeting Room reserved for Library programs, the Library has been pre-empted from using the room. Transferring programs into the Library that require slide projectors, etc. causes inconvenience to Library users who need to concentrate and study. Where will it all end?? Should we cancel future programs?

Dorothea Pompa
CHILDREN'S LIBRARIAN'S REPORT
SUMMER PROGRAM 1990

This summer's library program for children (pre-school through grade 6) was somewhat more extensive than in past years. Dottie Pompa, Director, Laurie St. Laurent, part-time librarian for Children's Services and I felt that we could successfully offer a varied program which would include all age groups. Our goal was to offer programs which would appeal to parents and children. Some of the programs were self-motivational, some were led by one of the Children's Librarians, and visiting artists performed at other programs.

PROGRAMS OFFERED:
READ TO ME--a self-motivated reading program for children pre-school to grade 1
MIDWAY MAGIC--a self-motivated reading program for children grades 1 - 6
TODDLER STORYTIME--parent and child together
PRE-SCHOOL STORYTIME--for ages 4 and 5
BOOK BUNCH--a discussion group for grades 4, 5, and 6
VISITING ARTISTS--6 Thursday programs for families

We began preparations early in the spring. Laurie and I agreed to participate in the Monroe County Library System's "Midway Magic" Summer Reading Program. The system provided clip art, ideas, posters, bookmarks, reading logs and certificates. Each participating library was free to interpret and utilize the packet in any way suitable to its situation. In addition we used monies from program supplies to purchase weekly prizes for the two reading programs. Local businesses also contributed coupons which were used as prizes for Book Bunch and the Midway Magic Arcade.

Participation in all programs exceeded our expectations. This was the first year we offered a reading program for children who cannot yet read to themselves. As an experiment we offered this as a three week program, as opposed to the reading program for older children which ran for six weeks. In addition to the weekly prizes, an added incentive was admission to the Midway Magic Arcade for any participant who completed either program.

PARTICIPATION STATISTICS:
READ TO ME (pre-school - grade 1)....53 completed the 3 weeks
MIDWAY MAGIC (grades 1 - 6)....83 completed the 6 weeks
108 out of 136 eligible participants attended the Arcade

Participants came from 5 area preschools and 15 elementary and middle schools (public, parochial, and private). The majority of participants came from the three elementary schools closest geographically to the library (Brasser, Chestnut-Ridge, and Paul Rd.)

BOOK BUNCH--this discussion group for grades 4-6 met on 5 consecutive Tuesdays--participation varied from week to week ranging from 8 to 14, with 12 the average number in attendance--some of these youngsters were also involved with the reading program.
TODDLER STORYTIME--two sections, three sessions each were offered--we limited attendance since we were working with parents and two year olds--attendance was consistent, 4 or 5 parent/child combinations at each--enthusiasm for continuing this program during the regular library year was high.

PRESCHOOL STORYTIME--two sections, three sessions each were offered--attendance limited to 15 participants each (optimum number for individual attention and time for sharing)--as in the regular storytimes during the year, these storytimes filled up quickly and attendance was consistent.

VISITING ARTIST PROGRAM--these programs were quite popular--attendance was well over 100 for each of the six programs--all artists were well-prepared, on time, enthusiastic and willing to spend time with the audience after the performance.

Summer programs for children are now a matter of course for public libraries. The tried-and-true programs are much easier to plan and execute than those which are experimental or new to the library. We tried some of each this year, and found them all worthwhile. A scrapbook which shows the highlights of this summer's children's programs is in the Children's Room.

Suggestions for following years:
--continue to utilize any material provided by the Monroe County Library System--
--if a Read-to-me program is offered again, it could parallel the program for older children i.e. run for the same amount of time

Laurie and I say "thank you" to the staff of the Chili Public Library. Librarians, support staff, volunteers were ready to assist in any way they could to insure a smoothly running program.

Donna Mancuso
9-25-90
Meetings

May 9, 1990........J book meeting at RPL
May 15, 1990..........BOCES II Advisory Council
May 23, 1990........J book meeting at RPL
June 13, 1990.........J book meeting at RPL
June 21, 1990........Town Children's Librarians meeting
                      at Ogden Farmers' Library
July 11, 1990.........J book meeting at RPL
August 8, 1990.......J book meeting at RPL

Programs

Storytime (May and June)....28 (Mancuso:16, St. Laurent:10,
                       Karlsons:2)
Toddler Storytime (July)....6 (Mancuso:3, St. Laurent:3)
PreSchool Storytime (July)....6 (Mancuso:3, St. Laurent:3)

June 9, 1990....birthday party for children who celebrate
                their 6th birthday May-July....13 participants
July 3, 10, 17, 24, 31.....Book Bunch...discussion group for
                          4 - 6 grades...average attendance:12
July 12, 19, 26
August 2, 9, 16....Visiting Artist Programs....(Doug & Gary, the
                  Happy Pirates, Rafe Martin, Pineville Puppets,
                  Hootin'Annie, Casey Carle, HookBill Associates).
                  attendance was over 100 for each program
August 24.......Midway Magic Arcade--for those who completed the
                Read to Me and Midway Magic Reading Programs

Professional Activities

May 17, 24....4 classes from T. J. Connor Elementary School
              (Wheatland-Chili School District)....tour of
              library and library related games/activities
August 2, 3, 14, 15, 22.....supervised 3 separate community
                            service workers assigned to the library by the
                            Community Service Sentencing Program
Melissa Conklin, a college student, was hired in May to serve as
a summer page through August 17, 1990

Reassigned on August 1, 1990 from Supervisor of Library Pages to
Supervisor of Circulation Desk Staff

Publicity/Display

--contributed to news releases sent to Gates-Chili News
--created flyers for Summer Programs
--displays in Children's Room
   --Outdoor Craft Activities (St. Laurent)
   --Dinosaurs
   --Riddles
   --Fairy Tales from Other Lands
   --Flags of the United States
   --Reading Rainbow
   --Monkey Business
Monthly Report August 1990
Shelley Karlsons, Young Adult Librarian, Public Relations Librarian, Page supervisor, Volunteer Coordinator

YA
Kara Jacobsen’s Tie Dye Workshop attracted 30 People. Many of our pages and staff attended to lend their support to our page. It was very successful at a reasonable price. I would like to offer more program showing off the talents and hobbies of our staff. It makes us real people and easier to approach.

The Ya Volunteers comprised mostly of staff children ran a successful book sale- $65.00
They also helped with the Midway Magic, dressing as clowns and running the booths.

Reading Program very limited twelve signed up, eight completed.

PR
Displays
Donald Duck
Cats
Star-Studded Summer
Exercise
Passport to Peace
Fancy Feet
Constitution
Egypt

Five press releases

Apple IIe
New procedure for orientation almost ready to go
28 orientations
96 hours of public use

Page
One new page hired, Kristan Mitchell is a fast learner and enthusiastic page but she also plays soccer, and basketball.

Volunteers
I would like to recruit and train a few good volunteers to help us where we are still short staffed. Primarily as a day pages and to help us man the desk in the morning hours. With Ken Milner on a month’s vacation we will be very short on Tuesday mornings when story time begins. The books need a good cleaning, we could use volunteers to organize cards, type generic book pockets etc. I will be expanding my “Be an Angel Volunteer” campaign to adults, slowly, but just as fast as I can interview, and train them. At this point I don’t feel we can turn away free labor.
Last month's discussion of my monthly report seems to center on salaries. There were other important topics brought up—such as the questionable need for a young adult librarian. Please consider the rest of my report.
Memorial Fund Report for February 1990 through July 1990

Rochester Community Savings Bank Account Balance February 28, 1990 $4,073.26

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Rochester Community Savings Bank Account Balance July 25, 1990 $4,631.64
CHILI PUBLIC LIBRARY MINUTES OF BOARD MEETING

July 24, 1990  7:00 p.m.

Present:  Gary Squires, Marcia Rosenberg, George Kimmick, Buz Dumbleton, Randy Allen, Eileen Riedman, and Director Dorothea Pompa.

Minutes:  The minutes of the June 26 meeting were approved as read.

Financial:  Eileen Riedman moved that the bills on Abstract #7, pages 1 and 2, in the amount of $12,983.22 be paid and that the fine and payroll books be accepted as presented. Marcia Rosenberg seconded the motion.  MOTION CARRIED.

Communications:  Information was received from the Gates-Chili Chamber of Commerce indicating that in addition to the money that had been earmarked for contribution to the Gates and the Chili Public Libraries, additional funds would be forthcoming from a benefit golf tournament in the fall.

The New York State Association of Library Boards (MYSALB) submitted a bill for $100 for membership.  The members of the Board decided to continue this membership.

Director's Report:

An Ice Cream Social will be held at the Library on August 28, 1990 from 6 - 8 p.m.  to allow Library Trustees to greet Library patrons.

Attendance has been over 100 at the Thursday afternoon children's programs. Response has been excellent for all summer programs (toddler and pre-school storytimes; reading programs for preschoolers and older children; Visiting Artist programs; crafts, etc.). Activity at the Library has greatly increased and the gains in materials circulation reflect this usage.

An Organization Chart was presented for review. A format was decided upon.

Long Range Planning:

Gary Squires presented his recommendation of the firm of Al Knutowicz Architects to present a feasibility study for a new or expanded facility for the Library. The price was a maximum of $2500. A letter will be sent to Supervisor Ramsey and the Town Board recommending this firm. A copy of this letter will be attached to these minutes. A copy will also be sent to Mr. Criddle, Town Board Liaison.

A letter will also be sent to the Town Board asking the outcome of any decision on the Longbine property, adjacent to the Library, which was due by July 4, 1990.

Old Business:

The telephone upgrade will be installed early in August for the amount of $1,957.75.

Performance Evaluation forms were reviewed and accepted.

New Business:

Buz Dumbleton moved that a budget of $302,405 for 1991 be accepted. Randy Allen seconded the motion.  MOTION CARRIED.

The next regularly scheduled meeting will be August 28 at 8 p.m.

Respectfully submitted,

Eileen K. Riedman, Secretary
**DIRECTOR'S REPORT JULY 1990**

**Payroll:**
- Through June 29, 1990: 77,651.12
- #15 (June 30 - July 13): 6,523.52
- #16 (July 14 - July 27): 6,539.22
- #17 (July 28 - Aug. 10): 6,137.17

**Fines:** $910.71

**Circulation:**
- 1990 = 18,713
- 1989 = 16,460
- 2,253 gain

**Meetings & Activities:**
- 7/12 - Community Service Sentence - 7 hours
- 7/18 - Adult Book Meeting and Town Directors' Meeting at RPL
- 7/24 - Library Board Meeting
- 7/25 - Two interviews
- 7/26 - User's Group at the Wheatley Library
  - Two interviews
- 7/31 - Proposed 1991 budget due to Sue Conklin, Town Financial Officer
- 8/7 - Two interviews
- 8/8 - New telephone system installed. **Please note:** Unlisted office number is 889-8779.
- 8/21 - Three interviews

**Building Security:** Attached are reports prepared by Donna and Barb describing the most recent losses of fine and booksale money. I called Mr. Vail regarding the Library's insurance coverage. The $100 deductible per occurrence precludes covering the losses. The money will have to be made up in some way. I have the new combination to the safe; no one wishes to share it with me.

**Summer Treats:** Donna, Laurie, Shelley, many of our pages and their volunteer helpers have done a superlative job of planning and carrying out a diverse, innovative calendar of summer programs!

Participation has been phenomenal. I know their reports will fill in the details but I wanted to take this opportunity to tell the members of the Board how proud I am to have this team accomplish so much on behalf of the Library. They have all done a fine job!

Former employee Ethel Mosher lost her husband Gordon on August 5. Gordon had been a special friend of the Library. On many occasions he helped me research Local History questions. Gordon served on our Community Study Committee a few years ago. He also helped provide emergency power when we lost electricity on one special occasion. In addition, following the re-carpeting of the Library, Gordon replaced all of the stained ceiling tiles over the newspaper display area. He was a true friend and we shall miss him.

Dorothea Pompa
MONTHLY REPORT: JULY 1990
Young Adult Librarian: Shelley Karlsons

Meeting:

YA Meeting July 16

Apple IIe

16 orientations, 36 people, many families
62.5 Hours of Public Use
7 Hours of Angel Use (YA)
46 Patrons other than YA’s used Computer

I purchased new software that would allow desktop publishing on the Apple IIe. The cost of the software was under $200. I also upgraded our printer to a near letter quality printer; also for $200. This will give our in-house publications a more professional appearance. This will also allow us to see how much demand there is for desktop publishing before we invest several thousand dollars in a good desktop publishing system.

Displays

A Frame

Mountain Climbing to help promote S. James Matthews’ slide presentation.

Appliance Cooking to promote Maija McLean’s demonstration.

Tie Dye to promote Kara Jacobsen’s workshop.

Basketry

Display Case in Hall

Passport to Peace through understanding to promote the fall reading program. The dolls are from the collection of Mrs. Mary Cannon, former librarian at Mumford.

Press Releases:

Weekly to Gates-Chili News

Newsletters and In-House Publications

Passport to Peace Through Understanding
September Calendar
I also feel the need for our own program room. I have been preempted by the Court twice. It does not seem fair that we can sign up for a meeting room in May and then the day of the event have to run around looking for another place to hold the meeting; or be told to shorten the program because the court needs the room. The room should also be lockable so we can set up for a program several hours ahead of time and not worry about theft.

I also personally need more feed back. I am not sure that Chili Public Library needs a Young Adult Librarian. This is a societal problem; most YA's have a very busy schedule. Almost everyone over 16 works. Many others are involved in sports. The oldest YA I have worked with was 14. In talking with our own pages, they admit there is very little I could do, outside of having a wet t-shirt contest or having the hunk of the senior class give a program would get teens into the library except for perhaps a paying job.

I feel it is time to reevaluate the need for a YA Librarian. Yes, we do need someone to purchase YA materials. Some quick suggestions that come to my mind are:

One librarian purchasing all Nonfiction materials above the J Level.

One person responsible for all A-V materials for the adult and YA levels.

Or divide the juvenile programming into J and upper J. With the J Librarian responsible for programming toddlers through 8 year olds. The YA librarian would then be responsible for 9-14, hoping to attract 14-19? This would have its drawbacks in that the librarian responsible for programming would not be the same one purchasing materials.

The last suggestion would be to have one person in charge of programming both YA and Adult programs.

I feel that I have proven my ability, I am now a known quantity. My knowledge of not only the Chili Public Library and its community but also my experience at Interlibrary Loan and the knowledge it has given me of the Monroe County Library System and the scope of our borrowing privileges is a great asset to your library. I would like a review of my salary at my six-month anniversary. I feel I am underpaid by $100/week.

There are no other professional positions that I know of that require a Masters Degree (preferably two), some evening and weekend work and pay $20,500/year. If a pay equity study was done within the Town of Chili, I am positive that I would be considered underpaid. You, the Chili Public Library are also now a known quantity. I am willing to make a long-term commitment to this community, if it is willing to recognize my talents and abilities and pay me an equitable wage.
July 18, 1990

Ms. Donna Mancuso
3235 Chili Avenue
Rochester, N. Y. 14624

Dear Ms. Mancuso:

The Board of Cooperative Educational Services, during its Organizational Meeting, accepted my recommendation to renew your appointment to the School Library Advisory Council. We are very pleased that you are willing to continue to serve on this important committee and of the time and effort that you will devote to the issues that come before the Council.

Thanks again for your willingness to serve.

Very truly yours,

Richard E. Ten Haken, Ed. D.

mb
CHILI PUBLIC LIBRARY MINUTES OF BOARD MEETING

June 26, 1990 - 7:00 p.m.

Present: President Rilla Crothers called the meeting to order. Randy Allen, Gary Squires, Buz Dumbleton, Eileen Riedman, George Kimmich, Marcia Rosenberg and Director Dorothea Pompa were present.

Minutes: The minutes of the May 22, 1990 meeting were approved as read.

Financial: Buz Dumbleton moved that the bills on Abstract #6, page 1, in the amount of $10,163.20 be paid and that the fine and payroll books be accepted as presented. Gary Squires seconded the motion. MOTION CARRIED.

Communications: The Gates-Chili Council of the Chamber of Commerce will present a gift of money to the Gates and Chili Public Libraries to be used for financial materials. Various periodicals, etc. were discussed. Mrs. Pompa will have additional information at the July meeting.

Director's Report: Mrs. Pompa met with the Town Supervisor regarding increased building security during the evening in June. Mrs. Jonak began employment on June 25. A paper on a 20-year plan for libraries by Shelley Karlsons was delayed until the July meeting.

Long Range Planning: The Library Board of Trustees has been granted approval by the Chili Town Board to select an architect for a feasibility study for a new or expanded facility for the Chili Library. Seven responses from architectural firms were received as a result of an invitation to participate. Randy Allen moved to accept two firms as semi-finalists leaving final approval to Gary Squires after additional information about these two firms is clarified. Marcia Rosenberg seconded the motion MOTION CARRIED.

New Business: Marcia Rosenberg moved and George Kimmich seconded a motion to renew Leo J. Roth's annual contract for the heating and lighting maintenance in the amount of $558., a 6% increase. MOTION CARRIED.

Leo Roth

Randy Allen moved that Mrs. Pompa secure another bid on the proposed new telephone system that the Board has been considering and authorized Mrs. Pompa to contract for services not to exceed the amount of $2,000. Buz Dumbleton seconded the motion. MOTION CARRIED.

Telephone system

Performance Review There will be a performance review of the Library Director by two members of the Board and the Director and/or other supervisors will review the other members of the Staff. Mrs. Pompa was asked to present a procedure at the next meeting by which the staff will be evaluated.

The next regularly scheduled meeting is July 24, 1990 at 7:00 p.m.
The meeting adjourned at 9:00 p.m.

Respectfully submitted,

Eileen K. Riedman, Secretary
DIRECTOR'S REPORT ***** June 1990

7/17/90

Payroll: Through June 15, 1990 $ 73,148.15
#14 (June 16 - 29) 6,158.47
79,306.62

(Margaret is working to correct a discrepancy with the Town's figures).

Fines: $ 1,305.70

Circulation: 1989 = 15,248
1990 = 14,947
301 loss

Meetings & Activities:

6/11 - Librarians' staff meeting
6/18 - Security Safe changed locks in the Library
6/20 - Adult Book Meeting
6/26 - Library Board Meeting
6/29 - Michael Farney, Sales representative with Executone, discussed our specifications for a new telephone system. Alan Gonsenhauser, Facsimile Account Manager for Xerox, visited to explain the types of machines Xerox has available.

7/5 - Executone price quotation delivered
7/6 - Librarians' staff meeting
7/10 - Shelving ordered from the Kernan Office Group for the adult, children's, and circulation desk area
7/11 - S. James Matthews (Shelley's father and a practicing attorney in Kingston, N.Y.) instructed the librarians in the use of Consolidated Law Service - New York Statutes. He provided many helpful handouts and shared much valuable but very complicated information about the use of law books.
7/12 - Community Service Sentence participant - seven hours of library work completed.
7/12 - Contract signed with Ronco to provide the new telephone system. Installation is tentatively scheduled for the first week in August.

Personnel: Barbara Jonak began work on June 25. In her appointment as Senior Library Clerk Barb will be responsible for a large share of the processing and linking of new library materials. Donna, Barb and I are meeting to set up an organization chart to cover the alignment of all positions. I am still revising job descriptions as we enter our "direct order" phase of acquisitions and processing of all material.

During the latter part of August we expect to lose Melissa Conklin (day page), Eric Daniels and Carla Corcoran. Eric and Carla will be able to cover one or two Saturdays a month during the fall as they will be at school in Geneseo.

Margaret Engel will leave us as of July 27. She has accepted a full time position at the Rush Rhees Library.

If you know of people interested in part time employment (bookkeeping, circulation desk work, page duties, materials processing), please have them contact me for an application. I would like to have interviews underway as soon as possible.

Dorothea Pompa
Library Director
Monthly Report: June 1980

Young Adult Librarian: Shelley Karlson

Meetings:

YA Meetings June 4 & 18

Apple Ile

9 Orientations, 24 people, many families
40.5 Hours of Public Use
4.5 Hours of Angel Use (YA)
34 Patrons other than YA's used Computer

Displays

A Frame

New Chelsea House Series on the American Indian
4th of July - Books about the Revolutionary War,
Biographies on the signers of the Declaration of Independence

Display case in Hall

Mr. Leonard Delinsky's Marquetry

Press Releases:

Weekly to Gates-Chili News

Newsletters and in-house publications

Summertime

Be an angel - volunteer
We have had a fabulous response to the calendars; I would like to continue Due Date.

Most of June I spent reading the YA summer reading list and writing Trivial Perbook questions. I also worked on the carousel.

I was impressed by the increase in circulation, and the general business of the library.

I lined up 4 guest artists for the summer and I am teaching some craft classes, trying to attract older teens to the library.
JOINT MEETING

CHILI PUBLIC LIBRARY BOARD OF TRUSTEES - CHILI TOWN BOARD

MINUTES

May 30, 1990

7:30 PM

Present

Trustees: President Rilla Crothers, Buz Dumbleton, George Kimmich, Randy Allen, Marcia Rosenberg, Gary Squires, Director Dottie Pompa

Chili Town Board: Supervisor, Donald Ramsey; Councilmen, James Powers, Ed Merante, Stephen Hendershott, Robert Criddle, Liaison to Library Board

President Crothers opened the meeting at 7:30 with introductions and welcome to the Town Board.

Randy Allen, chairman of the Long Range Planning Committee, presented the Library Board's 5-year plan to the Town Board. Copies were given to the members of the board. It was emphasized that the 5-year plan was a rough draft and changes were readily added to or subtracted from it.

The meeting was open for discussion and questions on the plan and the options for the Library.

The Town Board suggested the Trustees obtain bids from architects for drawings and studies for options for the Library and its space needs. The Trustees would submit these bids to the Town Board for approval.

President Crothers thanked the Town Board for its time and attention. The meeting was adjourned at 10 PM.

Respectfully submitted,

Marcia Rosenberg
PLAN OF SERVICE BALLOT

Library Name  Chili Public Library

The Board of Trustees of our Library has reviewed the proposed MCLS Plan of Service and voted 5 in favor (or) 0 against adoption of the document.

[Signature]  [Date]  May 22, 1990

Authorized signature

Comments (optional):

PLEASE RETURN BY JULY 1, 1990 TO:

Richard Panz, Director
Monroe County Library System
115 South Avenue
Rochester, NY 14604
CHILI PUBLIC LIBRARY MINUTES OF BOARD MEETING

May 22, 1990 - 7:00 p.m.

Present: President Rilla Crothers, Buz Dumbleton, Randy Allen, Gary Squires, Eileen Riedman, Dorothea Pompa, Director

Minutes: Minutes of the April 24, 1990 meeting were approved as read.

Financial: Randy Allen moved that bills on Abstract #5 in the amount of $4745.03 be paid, and that the fine and payroll books be accepted as presented. Gary Squires seconded the motion. MOTION CARRIED.

Communications: The Library has been notified that the Gates-Chili Council - Greater Rochester Chamber of Commerce will make a one-time grant to be used for Business reference material. The Director will explore the possibilities for use of these funds and respond to the Council.

The Board directed Mrs. Pompa to obtain quotes on an additional telephone line with new phones.

Director's Report: Mrs. Pompa reported that the new employees were working well. A Senior Library Clerk was hired to begin work on June 25, 1990.

Public Meeting Scheduled: A joint meeting of the Chili Town Board and the Chili Library Board will be held on May 30, 1990 at 7:30 p.m.

MCLS: Buz Dumbleton moved that the Library adopt the new MCLS Plan of Service as presented. Gary Squires seconded the motion. MOTION CARRIED. Rilla Crothers signed the appropriate form which is to be returned to MCLS.

New Business: Staff evaluation was discussed. A new form was presented and the Director was asked to obtain additional varied forms and together with those on hand a new format will be drawn.

Executive Session: The Board went into Executive Session at 9:05. Meeting was adjourned at 9:30 p.m.

The next regularly scheduled meeting is June 26, 1990 at 7:00 p.m.

Respectfully submitted,

[Signature]

Eileen K. Riedman
Payroll: Through May 4, 1990 $55,022.68
#11 (May 5 - May 18) 5,900.60
#12 (May 19 - June 1) 6,105.95
#13 (June 2 - June 15) 6,118.92

Fines: $1,311.71
Copier: 317.25

Circulation: May 1990 = 16,280
May 1989 = 13,280

3,000 GAIN! a nice round number

Meetings & Activities:

5/16 - Adult Book Meeting at RPL.
    Furnace repaired on 5/16 and 5/17. They have ordered a part to repair
    the humidifier but haven't been back as of today.

5/17 - 5 p.m. meeting with support staff

5/19 - Joanne, Lisa and I reviewed Geac and library procedures

5/22 - Library Board Meeting

5/29 - Interview

5/30 - 7:30 p.m. Joint Meeting of the Town Board and Library Board of
    Trustees at Roberts Wesleyan College

6/4 - Scintilla Mariconda and Marcia Rosenberg and I met to finalize
    the ballot for the October through June adult book discussion
    meetings. Twenty-two titles were submitted by the group's members.
    Nine books will be picked.
    Rilla and I met to review evaluation forms.
    The five exterior library locks were changed. Only librarians and
    the cleaner have the new keys.

6/5 - Adult Book Discussion Group. Deception: The Invisible War between
      the KGB and the CIA by Edward Jay Epstein was the May selection.
      Jane Galton led the discussion.

6/6 - Adult Book Meeting and Town Directors' Meeting at RPL

6/8 - Staff party to honor Anne Thomas. Lisa Adsit and Carol Fagarassy
      were co-planners of the gala.

6/11 - Meeting with Tony Ritoli, system sales representative from Ronco.

Building Security Update:

On successive Thursdays (June 7 and June 14), the door from the library
    to the town hall was found unlocked. With the changes in closing procedures,
    staff responsible for locking the doors had done so.
On June 7 nothing appeared to be missing. On June 14 we discovered
Donna's desk chair to be missing.
I talked again with Mr. Ramsey, Officer Watson, and the Fire Marshal.
I will be meeting again with Mr. Ramsey. The Sheriff has made some new
recommendations that will be implemented immediately.

Dorothea Pompa
MEETINGS

March 13, 1990..........BOCES II Advisory Council Meeting
March 14, 1990.........J book meeting at RPL
March 28, 1990.........J book meeting at RPL
April 11, 1990.........J book meeting at RPL
April 25, 1990.........J book meeting at RPL
                     Lecture by author Esther Hautzig

PROGRAMS

March 10, 1990...Birthday celebration for children who were 6 years old
                 in February or March.....8 participants
March 10, 1990...Scarf tying demonstration by Doreen Castano.....17 participants
March 31, 1990...Ukrainian Egg decorating workshop conducted by Kendra Gemmett...
                 12 participants
April 25, 1990...Night of 7000 Stars--public reception at library to honor
                 community and library services to it

STORYTIMES........Total for March and April: 33, 23 conducted by Donna Mancuso,
                     10 conducted by Laurie St. Laurent

PROFESSIONAL ACTIVITIES

March 7, 1990...conducted tour/storytime for Gates-Chili Nursery School
March 22, 1990..visited and booktalked for four classes at St. Helen's School
April 5, 1990...attended Book Fair sponsored by BOCES II
April 7, 1990...participated in workshop sponsored by Rochester Area Reading Council:
                 morning lecture by Dr. Bernice Cullinan on literature for children;
                 workshop conducted by Dr. Carolyn Vang on selecting non-fiction for
                 children's collections
April 26, 1990...attended author lecture sponsored by Rochester Area Reading Council:
                 author: Jane Yolen

Three student pages were hired to start March 31, 1990: Christopher Marinucci,
Elissa McOmber and Jennifer Rygiel

PUBLICITY/DISPLAY

---contributed to news releases sent to Gates-Chili News
---created flyers for Spring Storytimes
---Displays in Children's Room:
     ---Hats: books about hats/ photographs of various hats
     ---Trees: fiction and non-fiction
     ---Outdoor Craft activities

Donna Mancuso
Monthly Report: May 1990

Young Adult Librarian and Public Relations Coordinator: Shelley Karlsons

MEETINGS: YA MCLS Librarians RFL May 14th 9-12.

New York State YSS Meeting
White Plains, May 18, 9-4 p.m.

APPLE IIe
14 orientations, 19 people
46 1/2 hours of use
We were having too many “no shows” for orientation sessions, so I have experimented with giving orientation any time I am working with the exception of the time I am on the desk. This is better but still has its drawbacks.
I am reviewing Henrietta’s written orientation with the hope of doing something similar. So that a patron can be oriented any time the library is open.
I would also like for us to consider the purchase of a new desktop publishing computer and software. The Apple IIe could be moved to the Children’s Room. The new set-up would allow us to do more professional publicity, handouts and bookmarks. In addition it would allow our patrons to publish good quality cookbooks, brochures, programs. I think this would be a new drawing card for Chili Public Library.

STORYTIME: May 23, 6:30 and 7:15

NEWSLETTERS AND IN HOUSE PUBLICATIONS:
Chili Communications 2 vol.
Welcome to Chili Public Library
Due Dates for July and August
Teen Summer Reading List
Teen Summer Program

Due Dates is a calendar of upcoming events. We got this idea from a library in Ohio. We hope to publish it six times a year. One advantage to it is that it makes us line up programs months in advance. The other good thing is that the public seems to be responding to the calendar format, and we are getting publicity to our patrons.

PRESS RELEASES: May 2, 9, 16, 23, 30

DISPLAYS: Antique Pipes

A-Frame: Stenciling
Mother’s Day
Cooking
Mysteries

I would like to discontinue our policy of labeling YA nonfiction. I have observed that many times we have the information that someone needs but adults and
even older teens are turned off by the YA label; thinking the books are too
immature for their needs.

This is a decision that I need input from my coworkers on.
TO: Dorothea Pompa
From: Shelley Karlsons
May 21, 1990
Re: YS Workshop White Plains

Morning Workshop: Whole Language

The morning workshop dealt with the whole language approach to learning. Public libraries in areas where whole language is being taught find a large drain on their resources; this is aggravated when all the teachers in a district are teaching the same unit at the same time. The recommendation was to ask the teachers to stagger units. With whole language it becomes important to increase the size of nonfiction in the collection. I brought home bibliographies, probably more pertinent in the children’s area than in YA. They also recommended a few vendors that have been giving not only good, but fast service, which can be important when there is a drain on our resources. Brochures attached. Communication between the schools and public libraries becomes increasingly important. Not just school librarians but also teachers. It was pointed out that many teachers give assignments without checking the resources of the Public Library, although we run in to this problem now, it is exasperated when the students do not have a textbook to fall back on.

Lunch: Patricia Lauber

Ms. Lauber read to us from her forthcoming book on the fragility of the planet earth. Her reading kept all of our attention. She told us the story of her career and how she became involved in writing children’s book and more specifically children’s science books.

I ate at a table of eight other YA Librarians. Most seemed to have problems getting the attention of older teens 15 and up. However, some of the librarians who had gotten their interest when they were 10-13 had been able to keep their interest, through special programs, help with homework, and great resources to back up assignments.

Afternoon Worship Non-Fiction

This was my first mistake of the day. If I could have done it over again I would have chosen a different workshop for the afternoon session. The one I attended was great but I heard Ms. Lauber at lunch and I think I would have learned more if I had attended another workshop. Ms. Lauber stressed that it was important for non-fiction to be interesting; as interesting as a mystery where you wanted to turn the page and not put the book down because you needed to know what happened next.

I am glad I had the opportunity to go. When I saw Youth Services I wrongly assumed Young Adult. Most of the workshops and talk dealt with Children’s Services rather than YA. However, the theme that was constantly reinforced
throughout the day was that good non-fiction was needed to support the school curriculum and to interest our young patrons in the nonfiction sections of the library. They also spent much time discussing the use of fiction to promote nonfiction. (i.e. *My Brother Sam is Dead* as an introduction to the Revolutionary War).

Next year's workshop will be given by Horn Books on how to evaluate a book. Those who had been to Framingham, Mass. to participate in this workshop, thought it was the fantastic and couldn't stop raving about it. It will be held in May in Albany.

I would like to thank those who made it possible for me to go. My one recommendation for another workshop was that they have more programs specifically for YA librarians.
Monthly Report: April 1990

Young Adult Librarian: Shelley Karlsone

Meetings:

YA Meeting April 26
Adult Book Meeting April 18
Gates Chili Librarians April 26

Apple IIe

9 Orientations
39 Hours of Public Use
7.5 Hours of Angel use (YA)
29 Patrons other than YA's used Computer

Programs

"Be an Angel Volunteer" for anyone over 10 and under 18 years of age got off to a good start. We had programing from 1 p.m. - 2:30 p.m. Monday - Friday of Spring Break. We had 25 participants. Some came four days. They enjoyed the craft aspects, making stars for 7,000 Stars, calligraphy, making the bulletin board. The highlight was writing their own newsletter, this was difficult because only two or three could use the terminal at once. Some "angels" got distracted and one day when the copier was only working by key, took advantage of the situation to make free copies. It was difficult to handle 12 children, the oldest was only 14 years of age. In planning the new library it is important to consider a meeting room for programs. On Tuesday I was
unable to use the room in the town hall and the children were disrupting to the patrons using the facility. Many parents used this as a babysitting service. Everyday some children came early, as early as noon and most days there was still some children here after three. This was a problem as I was needed on the circulation desk. In the future I recommend that the hour before and after a program the librarian be left free of circulation duty so that they have a chance to interact with the participants.

For the summer, I feel three times a week is more than adequate. I am thinking of Monday and Fridays during the day and Wednesday evenings. This would eliminate the public from relying on the CPL to babysit. I would like to offer six to eight programs for YA's during the summer that involved guest speakers, craftsmen, cooking, and even perhaps an outing to a play etc. In order for these kinds of programs to succeed I will need adult supervision. I am hoping to find a "cool" college student, preferably male. We had only three male participants, one of which appeared to be hyperactive. The other option is to admit anyone over 10, including adults or to have some combined adult, teen programs.

Many thanks to Pizza Hut who donated the pizza for our pizza party.

I did four programs for St. Helen's School in Gates. The title of the programs was how WW II effected children. A Bibliography was also prepared. The school divides the
library classes differently from the regular classrooms.
The majority of students were in one class and the gifted 6
or 8 in another. I recommend not doing any more programs
unless the classes are more evenly divided or unless the
school will limit the class size to under 35. The topic
caused some problems in that the school librarian is Jewish
and the children were prejudiced. In October, the librarian
was glad I had chosen the topic, because it went along with
remember the Holocaust week, Esther Hautzig's visit to
Rochester, and their studying of WW II. However in the future
I will try not to pick such a controversial topic.

Displays
A Frame
    Gardening
    Celebrate the holidays with CPL
Display case in Hall
    Latvian Handicrafts

Press Releases:
    Weekly to Gates-Chili News
    Monthly to Suburban News, The Genesee Valley Penny
    Saver, and the Scottsville News.

Newsletters
    Four Chili Communications were published. One entirely
    by teens.

Future:
The Chill Recreation Department has requested that the library participate in their parade in July. First problem is making the float. It is a project I hope to give to my "angels". Since the parade ends at the Chili-Paul Plaza across the street from us I feel it would be a good time to promote the library. One suggestion is a Library Fair.
Monthly Report: April 1990
Young Adult Librarian: Shelley Karlsons

Meetings:
- YA Meeting April 16
- Adult Book Meeting April 18
- Gates Chili Librarians April 26

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Present: President Rilla Crothers, Marcia Rosenberg, Gary Squires, George Kimmich, Dorothea Pompa

Minutes: George Kimmich moved for approval of the minutes of the March 27, 1990 meeting; Buz Dumbleton seconded the motion. MOTION CARRIED.

Financial: Buz Dumbleton moved that bills on Abstract #4, page 1, in the amount of $5,541.80 be paid and that the fine and payroll books be accepted as presented. George Kimmich seconded the motion. MOTION CARRIED.

Communications: A letter was received from Senator Hugh T. Farley outlining his proposal to amend the Omnibus Bill to provide for phased implementation, over three years, of aid to libraries.

The Director sent a letter to Edward Gervickas to acknowledge the bequest made to the Library from the estate of Richard Gervickas and to thank Edward for his matching gift.

A letter was sent to the Gates Chili Council, Greater Rochester Chamber of Commerce, from Dorothea Pompa and Gates Director Susan Swanton. The letter suggested possible uses for gift money the Chamber may present to both town libraries.

A Resolution from the Town regarding a salutation to National Library Week, the Chili Public Library and the Board of Trustees, was read.

Dorothea Pompa and Liaison Bob Criddle discussed their taped interview for Channel 12. The interview highlighted National Library Week and the Chili Library's space needs.

Marcia Rosenberg has drafted letters that will be sent later to Assemblyman Proud and Senator Quattrociocchi.

Director's Report: Joanne McLaud began working April 5. She will be training staff on Geac and help out with linking and deleting records.

Dot suggested that a part time bookkeeper be hired to handle books and reports. Buz moved to create a part time position to handle these responsibilities. Marcia Rosenberg seconded the motion. MOTION APPROVED. Dot will write a job description and follow through to hire an appropriate person.

Anne Thomas will leave June 1 to pursue full time studies at SUNY Brockport.
"The Night of 7,000 Stars" and plans for the library's public reception were discussed.

Grant monies received from the Monroe County Library System will be used to purchase new shelving and to fund Visiting Artists Programs.

The final payment from NYS for the special legislative grant is still outstanding ($6,280).

In a motion made by Marcia Rosenberg, the maintenance contract with Vanderlinde Electric was approved for a three-year period. George Kimmich seconded the motion. MOTION APPROVED.

MCLS: There was no report as Mrs. Riedman was absent.

Long Range Planning: The next meeting will be Tuesday, May 8, 1990 at 7:00 p.m. A report was handed out.

Other Reports: Marcia Rosenberg attended the Library Trustee Institute in Albany on April 6 and 7. From various workshops, Marcia shared these points: Approval of previous minutes by vote is not required. The release of any information about a patron's circulation record is illegal. In budget preparation, 65% should be allotted for personnel and 15% for maintenance and upkeep. For purposes of long range planning, carpeting should be replaced every 3 years. It was suggested that local lawyers and mortuaries should be reminded that libraries have Memorial Funds or Gift Funds that could be named in wills or as memorials. According to the King Study of library systems in New York State, it will cost a library 3.5 times the existing cost to handle direct ordering and processing of materials. The Governor's Conference on Libraries is planned for 1991. This will be followed by the President's National Conference.

The next regularly scheduled meeting is May 22, 1990 at 7:00 p.m. in the Library. Buz Dumbledore moved for adjournment.

Respectfully submitted,

[Signature]

Gary Squires
Secretary Pro-Tem
Librarian
Chili Public Library
3235 Chili Avenue
Rochester, New York 14624

Dear Friend:

You know, perhaps even better than I, the crisis facing New York's libraries. In spite of the heroic efforts of the library community, in spite of the active support of the Regents, in spite of the State Senate's action on library legislation; we have gone four years without an increase in State aid.

When the Senate passed the Library Omnibus Bill (S.2943A - Farley, Marino, Donovan, Lombardi, et al) last year, we sent a strong message to the other players in the legislative process -- a message that we must take action to save our libraries. Although I am dismayed that the Governor did not include a direct funding increase in his budget presentation, I am pleased that we are finally beginning to see action on a bill in the Assembly.

I want you to know that we in the Senate are ready and willing to sit down and discuss any reasonable library aid increase proposal. On the other hand, I am not certain that we should permit the emergency at hand to completely distract us from the reasoned approach of the Omnibus Bill. This bill was developed with substantial input and discussion throughout the library community, and balances many important needs.

After discussions with the Senate Finance Committee, I am proposing to amend the Omnibus Bill to provide for phased implementation, providing about a third of the total new aid this year, another third next year, and full implementation in 1992. This approach has several advantages:

* It builds on the broadly discussed and agreed provisions of the Omnibus Bill. This recognizes the effort and reasoning which so many groups and individuals have invested in the existing proposal.

* It balances both new and existing programs. An assured phasing will provide the required funding to maintain vital existing programs. At the same time, we will not lose the momentum to move into the future which is contained in the Omnibus Bill. The world is changing, and we in libraries must keep up with that change.
* It permits fiscal planning. With a statutory multi-year phasing, libraries will no longer be forced to come hat-in-hand to Albany each year.

* It establishes the precedent of annual library aid increases. I believe that we should consider library aid increases each year as part of the budget process; the same way we annually provide education aid increases. A multi-year phased statute now would create a substantial precedent towards that significant long-range goal.

I believe that these are important goals -- balancing immediate needs with long-term benefits, while recognizing the important contributions of so many people in the library community to the development of the Omnibus Bill.

Please let me know what you think about this proposal. I look forward to working with you as we proceed this year.

Thank you for your ongoing support of my efforts on behalf of our libraries. As always, best personal regards.

Cordially,

Hugh T. Farley
Senator

HTF:cm
Dorthea Pompa, Library Director

Dear Mrs. Pompa:

The Chili Town Board adopted the attached resolution at a Town Board Meeting held on April 18, 1990 in recognition of "National Library Week"

A letter and copy of resolution have also been sent to Mrs. Crothers.

Sincerely,

Carol O'Connor, Town Clerk
Resolution offered by: Councilman Robert Criddle
Seconded by: Councilman Stephen Hendershott

WHEREAS, the week of April 22, through April 28, 1990 has been declared National Library Week, and

WHEREAS, New York Commissioner of Education, Thomas Sobel, has announced that on April 25, 1990 the 7000 libraries throughout the State will launch simultaneous events to celebrate this important occasion, and

WHEREAS, for the past 28 years our own Chili Public Library has enhanced the educational, cultural and educational well-being of the citizens of Chili, and

WHEREAS, the Chili Public Library has invited the public to a Night of 7000 Stars Celebration of Reading on April 25, 1990 from 5:00 P.M. to 8:00 P.M., now therefore

BE IT RESOLVED that the Chili Town Board salutes the Staff and the Board of Trustees of the Chili Public Library and extend warmest congratulations and heartful thanks for providing a priceless resource to our Town.

All present voting AYE

Sincerely,

Donald Ramsey, Supervisor and Chili Town Board
May 1, 1990

Ms. Rilla Crothers, President
Chili Public Library
3235 Chili Avenue
Rochester, New York 14624

Dear Ms. Crothers:

Thank you for your correspondence regarding Assembly Bill A.3831, which would permit an attorney to directly subpoena public records and documents without the current requirements of judicial review.

I agree with your views and concerns on this issue. I believe the First Amendment is far too fundamental to the well being of society to jeopardize it with legislation such as A.3831. Please rest assured that when this issue comes before the Assembly, I will oppose it.

Thanks again for your views and please do not hesitate to write to me again if I may be of service to you.

Sincerely,

Gary Proud
Member of Assembly
DIRECTOR REPORTS ON NEW YORK STATE GOVERNOR’S CONFERENCE
ON LIBRARY AND INFORMATION SERVICES

Marian Crounse, Director of the Governor’s Conference on Library and
Information Services today reported on plans for the 1990 New York State Governor’s
Conference on Library and Information Services. Governor Mario M. Cuomo
announced early in 1989 his intention to convene the Conference to examine library
needs and services in New York State and to enable New York to have maximum

The Governor has appointed Richard C. Wade, Distinguished Professor of
History at the City University of New York (Graduate Center), to chair a Governor’s
Commission on Libraries to establish policy and plans for the Conference. According to
Ms. Crounse, the Governor is expected to announce shortly, other appointments to the
33-member Commission. Dr. Wade has been meeting with a Working Group appointed
by Governor Cuomo’s Education Secretary, Daniel Kinley, to develop preliminary
Conference plans since December. Dr. Wade has also been meeting with leaders of
library groups and he will make his first major presentation on the Governor’s
Commission at the 1990 Library Trustees Institute in Albany on April 7. He is also
scheduled to speak at the May 20-22 PULISDO Conference in Cooperstown.

Dr. Wade has been meeting with the Working Group regularly since early
February, 1990. Members of the Working Group are: Daniel Kinley, Education,
Secretary to Governor Cuomo; Roberta G. Cade, Director of the Division of Library
Development; Catherine Dunn, New York Public Library; Larry J. Hackman, Director,
State Archives and Records Administration; Richard S. Halsey, Dean, School of

(more)
Information Science and Policy; Susan Keitel, Executive Director, New York Library Association; Pat Molholt, Associate Director of Libraries, Rensselaer Polytechnic Institute; Joseph F. Shubert, State Librarian and Assistant Commissioner for Libraries; Esther Swanker, New York State Association of Library Boards. The Group assists Ms. Crouse, Mr. Kinley, and the Commission in Conference planning and arrangements. According to Ms. Crouse, plans and recommendations developed by the Working Group will be presented to the entire Commission for their consideration, at their first meeting.

Mr. Kinley confirmed at the New York Library Association Conference, last October, in Saratoga Springs, that the Governor’s Conference will use the themes of the White House Conference, with particular emphasis on the needs of New York State. Ms. Crouse said that literacy, the need for a healthy economy, and greater opportunity for citizens to participate in government continue to be key concerns of state and local government policy makers in New York State. The national themes of "Library and Information Services for Literacy, Productivity, and Democracy" are therefore appropriate in New York State." The Working Group is developing an issues paper, on these themes, for consideration by the Commission.

Mr. Kinley and Dr. Wade have asked the Working Group to develop preliminary plans and recommendations in key areas that the Commission members will need to consider at their first meeting. These are Conference goals and issues, a delegate election process, and the opportunity for maximum participation in Conference activities by everyone who has an interest in library and information services.

Mr. Kinley confirmed in Saratoga Springs that the New York Conference will follow four categories of delegates as established in the Congressional Resolution authorizing the Conference: Members of the general public, elected and appointed officials, library supporters, and library and information professionals. According to Ms. Crouse, the Working Group has concentrated on plans to encourage broad-based participation in the Conference. To provide maximum opportunity for participation, the Working Group will propose eight Regional Governor’s Conferences to precede the Conference in Albany late in 1990. "I expect everyone who is interested in library and
information services will want to attend a regional conference near his or her residence or working place," Ms. Crouse said.

In addition, the Governor's Commission on Libraries expects to hold its meetings in various parts of the State, usually combined with a hearing on Conference issues. According to Dr. Wade, the Commission may hold hearings on the major Conference themes: library and information services for democracy, productivity, and literacy. Other hearing topics may include the role of libraries, preservation of unique research materials, and cooperation between schools and public libraries. All Commission meetings will be open to the public.

Delegates to the 1978 New York State Conference on Libraries were appointed by the Governor's Commission. The Working Group is recommending that the 1990 delegate process be open to all interested people and that three quarters of the delegates should be elected for the Conference from regions of the State derived from a specific population base. In developing a plan for delegate election, the Working Group established five principles and criteria:

(1) The process should be open to any and all interested individuals.
(2) The process should meet Federal criteria (since Federal funds will help underwrite Conference costs and there are Federal requirements for delegate selection process for the New York delegation to Washington in 1991).
(3) The process should seek to involve as broad a population base as possible and result in a delegation of 25% general public, 25% government officials, 25% library and information service supporters, and 25% library and information professionals.
(4) The majority of the delegates should be elected by participants at Regional Conferences. The remaining (at large) delegates would be appointed by the Governor.
(5) The population base for regions should be clearly defined and election procedures should be clear, open, and monitored by neutral parties.
The Working Group is recommending that the Governor appoint one quarter of the delegates as at-large delegates. Plans at this point call for regional conferences open to all with the expectation of involving at least 2,500 participants, statewide, and an Albany Conference of approximately 350 delegates, 125 alternates, and an open number of observers.

Regional conferences are a particularly important part of the process because they will encourage discussion and participation, produce local perspectives on issues, generate resolutions for the Albany and national Conferences, and enable all interested people to become informed on the issues. They will also provide an opportunity for elections in each region and allow for maximum involvement of both members of the library community and the general public in the Conference process.

Ms. Crounse pointed out that regional conference and delegate election policy that the Commission must adopt are directly related to the goals and purposes of Conference. Working Group draft goals for the Conference were published and are available on NYBOARD. Dr. Wade has pointed out the need to bring into the Conference "movers and shakers" who can help libraries get the resources they need to carry out their responsibilities in a vastly more demanding society. He said too many "consider libraries marginal rather than central, as embroiderments rather than necessities." Ms. Crounse added that White House Conference guidelines define library and information professionals as including archivists, library consultants, library educators, publishers and information vendors." She said the national Advisory Committee is also emphasizing the need to bring new supporters of libraries into the process. The Governor's Conference is very important and substantive involvement from interested people at the local and regional level is crucial. People who have a serious commitment to library issues can make a vital contribution in helping to develop Conference policy, direction and resolutions.

For more information, or if you have any questions, please contact Ms. Crounse, Governor's Conference on Library and Information Services, Room 10C47, Cultural Education Center, Albany, New York, 12230 or call 518-474-7890.
DIRECTOR'S REPORT ***** MARCH and APRIL 1990

Payroll: Through March 23, 1990 $38,103.97  Fines: March 1990 $1,254.30
#8 (March 24 - April 6) 5,712.72  April 1990 1,174.64
#9 (April 7 - April 20) 5,765.52
#10 (April 21 - May 4) 5,440.47
$55,022.68

Circulation: March 1990 = 17,982  April 1990 = 15,055
March 1989 16,287  April 1989 14,761
1,695 gain 294 gain

Meetings & Activities:

4/3 - Adult Book Discussion - Of Human Bondage by W. Somerset Maugham
4/4 - Adult Book Meeting and Town Directors' at RPL
4/5 - Drafted letter from Susan Swanton and myself to the Gates Chili Council, Greater Rochester Chamber of Commerce, proposing possible uses of money they may give our two town libraries
4/6 - Joanne McLaud began employment. Her part time duties include reviewing Geac procedures with each staff member and helping Lisa Adsit set up an ongoing program for Chili (training new staff, etc.). Joanne will also link and delete materials in Geac. She is currently a full time staff member at Henrietta, in charge of the Circulation Desk.
4/18 - Salary and benefit survey for the 1990 Budget Planning Kit due at MCLS
4/23 - Videotaped a discussion about National Library Week and the space needs of the Chili Public Library with Supervisor Don Ramsey and Library Liaison Robert Criddle at Channel 12. It aired that evening.
4/24 - Meeting with Mrs. Crothers Library Board Meeting
4/24 - "Night of 7,000 Stars" reception to honor reading and libraries in NYS. Donna Mancuso decorated the tables and made the punch; Shelley Karlson took care of the invitations, library decorations and public relations; William Peniston compiled a bibliography on Reading. Staff and board members baked delicious cookies; all staff worked on having the library at its best. Many thanks to all who participated!
   At 9 p.m. the Librarians' hosted an informal party to honor and thank our Support Staff and Pages for their hard work on behalf of the Library
4/26 - Interview
4/27 - Paula Smith, MCLS Assistant Director, visited Chili in the afternoon. Paula wanted to see "first hand" how we were doing with our cramped quarters.
4/28 - Met with Joanne and Lisa to determine and/or define Geac procedures
5/1 - Adult Book Discussion - American Caesar; Douglas MacArthur 1880-1964 by William Manchester
5/2 - Adult Book Meeting and Town Directors' at RPL
5/4 - Staff meeting for Librarians. Minutes attached. Final check ($6,250) received from NYS - completing the 1987 grant.
5/5 - 8 a.m. Breakfast meeting: Chili Town Board and the Chili Community Center Advisory Committee.
   Margaret Engel began as Clerk-Typist responsible for payroll, fine receipts, petty cash, monthly abstract of bills, and other financial reports.
   I extend, on behalf of the Board and Staff, my appreciation to Thelma Dumbleton who prepared the March and April Abstract of Bills. Thelma has met with Margaret to help in preparing the bills for the May meeting.
   Happily, I have turned over the payroll to Margaret as well. The seven that I did were a challenge!
5/7 - Interview
5/8 - Meeting at RPL with representatives from Baker & Taylor. The presentation covered the modules available for direct ordering of library materials and using IBM PC's. William, who will help me set this program up, also attended. Long Range Planning Committee meeting
5/9 - Meeting with Mrs. Crothers
Susan Dunn joined us. She is training with Anne Thomas (who returns to SUNY Brockport June 1 as a full time student) and will also work with Joanne.

Barbara Jonak has been named to the full time Senior Library Clerk position. Barb worked part time at Chili from July 1986 - September 1988 before going to Fairport to work as a full time Library Clerk. She will join us on June 25. Her duties will include processing materials, especially media (her specialty). We welcome Barb back!

George Kimmich asked at the May 8 LRPC meeting how many Chili library cards had been issued. As of May 1, 1990: 12,547.

Dorothea Pompa
May 15, 1990
Present: Chairman Rilla Crothers, Marcia Rosenberg, Gary Squires, Randy Allen, George Kimmich, Eileen Riedman, and Director Dorothea Pompa.

Minutes: Marcia Rosenberg moved that the minutes of the February 27, 1990 meeting be approved. George Kimmich seconded the motion. MOTION CARRIED.

Financial: Randy Allen moved that bills on Abstract #3, page 1, in the amount of $7,127.04 be paid and that the fine and payroll books be accepted as presented. Gary Squires seconded the motion. MOTION CARRIED.

Communications: The Library was remembered in the will of Richard Gervickas with a bequest of $100. His brother, Edward Gervickas, notified the Library that he will match the donation and specified that his portion should be used to secure materials on Lithuanian literature, culture or history.

Director's Report: Lawrence Gibson, charged with public lewdness in an incident in the Library in October, plea bargained to disorderly conduct, was charged a $77 fine, and has been barred from the Town of Chili for one year.

A "Night of 7000 Stars", so named by New York State Commissioner of Education Thomas Sobol, will be celebrated at the Library on April 25, 1990 from 5 - 8:00 p.m. This will highlight National Library Week and is intended to draw interest in and appreciation of libraries. The Chili Library will have two on-going preschool story hours, refreshments and a reception. The members of the Town Board and elected state officials will be invited.

Libraries are included in the minimum wage requirements effective April 1. Our personnel are all paid above this rate.

Personnel: Margaret Engel has been hired to work 10 hours a week as an adult part time page. Three additional student pages will begin work on March 31.

Joanne Mc Laurd will begin work on April 5 as a temporary employee to review GEAC procedures and train or re-train all staff.

The new Senior Library Clerk list is to be ready at the end of May and a canvass of that list will take place then. We will also establish the title Library Clerk for future employment opportunities.

The staff met regarding staff morale after the recent resignation of a staff member. After discussion, many fine suggestions were made to improve procedures. The Director reported that the staff better understood the legal and social ramifications of the actions taken by the Board and the Director.

The Director has contacted Library Automated Services to establish a procedure whereby the GEAC terminals could be used to calculate daily receipts. Software to do this is not available yet.
MCLS: Mrs. Riedman was out of town and could not attend the March meeting.

Trustees Council: Mrs. Crothers stated that efforts are being made to lobby more strongly and regularly the representatives in Albany concerning the dire financial situation of the Libraries. Recent funding has been directed to new and specifically targeted libraries.

Long Range Planning: Randy Allen reviewed the highlights of the last meeting and assignments. The next meeting is scheduled for April 10, 1990 at 7:00 p.m.

Old Business: Goals are incomplete.

New Business: Marcia Rosenberg will attend the Trustees' Institute in Albany April 6-7, 1990.

Carla Corcoran, a long time page at the Library, spoke to the Board on the dire need for help and space brought about by the tremendous increase in Library use and the Town's expansion. The Board appreciated her comments as they are being incorporated in the Long Range Planning process. The Board has noted this condition, on several occasions, to the Town Board.

The meeting adjourned at 9:17 p.m.

The next regularly scheduled meeting is April 24, 1990 at 7:00 p.m.

Respectfully submitted,

Eileen Riedman, Secretary
DIRECTOR'S REPORT ***** January, February, and March 1990

Payroll:

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<td>#4 (Jan. 27 - Feb. 9, 1990)</td>
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<td>#6 (Feb. 24 - Mar. 9, 1990)</td>
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<td>#7 (Mar. 10 - Mar. 23, 1990)</td>
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<td><strong>Total</strong></td>
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Fines: January 1990 935.59  
February 1990 1,286.38

Copier:

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<td>February 1 75.00</td>
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<td>March 14 157.45</td>
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Circulation:

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<th>January 1990 = 17,019</th>
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<tr>
<td>January 1989 = 15,592</td>
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<tr>
<td><strong>1,427 gain</strong></td>
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February 1990 = 16,490

1,423 gain

Meetings & Activities:

1/2/90 - Adult Book Discussion - The Wind in the Willows by Kenneth Grahame

1/10 - Adult Book Meeting and Town Directors' at RFL

1/15 - MCLS grant contract papers due

1/18 - Attended Henry Clune's 100th Birthday Party.

1/22 - Town Library Directors' Council meeting at Chili. I arranged a luncheon in honor of Marcia Ferguson who is stepping down as Webster's Director. Marcia was the first Chili Library Director.

1/23 - Library Board Meeting

1/24 - Adult Book Meeting

Videotaped interview with Sheila Maynard of Cable Channel 12. This interview was aired on 1/25.

1/25 - User's Group Meeting at the Wheatley Library

1/29 - Canvass letters mailed for the Young Adult-Public Relations position

1/31 - Met with Marcia Rosenberg to draft a letter of opposition to A.3831/ S.5353 which would amend the Civil Practice Law and Rules, and the Criminal Procedure Law in regard to subpoena requirements.

2/6 - Adult Book Discussion - The Coming of Age by Simone de Beauvoir

2/7 - Adult Book Meeting and Town Directors' at RFL

2/12 - Long Range Planning - Special Board Meeting

2/24 - Supervised Community Service Sentence person - 7 hours of service

2/26 - Town Library Directors' Council meeting at the Scottsville Free Library

2/27 - Library Board Meeting

Interviews were conducted on 2/3, 2/9, 2/12, 2/13, 2/15, 2/16, and 2/20. Shelley Karlsons accepted our employment offer and began work on Feb. 26.

3/6 - Adult Book Discussion - An American Tragedy by Theodore Dreiser

3/7 - Adult Book Meeting and Town Directors' Meeting at RFL

3/10 - Morning Staff meeting

3/13 - Cub Scout visit - 8 Scouts

3/21 - Adult Book Meeting

3/26 - Town Library Directors' Council at the Ogden Farmers' Library

3/27 - Library Board Meeting

3/29 - User's Group at Wheatley


Displays:

January - Roy McLean's pencil drawings

February - Mary Waugh's collection of antique valentines

March - Promoting library tote bags and message boards - done by Donna Mancuso.

Dorothea Pompa

March 30, 1990
MEETINGS

January 3, 1990.........J book meeting at RPL
January 8, 1990.........YA book meeting at RPL
January 17, 1990.........J book meeting at RPL
January 31, 1990.........J book meeting at RPL
February 14, 1990.........J book meeting at RPL
February 28, 1990.........J book meeting at RPL

APPLE IIe

Orientations (Jan. and Feb.) = 4
Attendance (Jan. and Feb.) = 5

PROGRAMS

January 27, 1990--Birthday Party for children who celebrated their sixth birthday during December and January...9 children participated
February 1 and 2, 1990--at the request of Mrs. Jean Lauta, Reading Specialist--conducted booktalks for sixth-eighth grades (5 classes per day)
February 10, 1990--Valentine Crafts--presented two programs:
grades 1 and 2: 18 participants
grades 3 through 6: 9 participants
Winter Storytimes--total for January and February=20
(9 conducted by Mrs. St. Laurent, 11 by Mrs. Mancuso)

PROFESSIONAL ACTIVITIES

February 3, 1990--Guest storyteller at Churchville Elementary School in conjunction with a Book Fair
February 10, 1990--Conducted Page meeting

PUBLICITY

--contributed to news releases to Gates-Chili News
--created fliers:
  Storytimes
  Valentine crafts
  Scarf tying (March program)
  Ukrainian egg decorating (March program)
--Displays:
  "Mint Juleps and Hush Puppies"--writers from the American South
  "Black History"

Donna Mancuso

Young Adult Librarian and Public Relations Coordinator
Shelley Karlsons

MEETINGS:
- Gates-Chili School Librarians- Florence Brasser School March 15, 3:00 p.m. - 4:30 p.m.
- YA MCLS Librarians RPL March 19 9:00 a.m. - 12:00 p.m.

APPLE IIe
- 10 orientations, 14 people
- 42 hours of use
  Heavily used by college students home for spring break.

STORYTIME
- March 29 10:00 a.m. - 10:40 a.m. 17 Preschoolers

CARD CATALOG ORIENTATION
- March 9, 3:45 p.m. - 4:45 p.m.  two St. Pius Students

NEWSLETTERS
- Chili Communications
  A YA publication that I started but that I hope to have written, illustrated and published by young adults soon.
  Four issues.

- Wise Owl
  A newsletter for elders, superiors, the experienced, and the young at heart. The first issue dealt with promoting our services for the visually impaired.

PRESS RELEASES
- March 7, 14, 16, 28, April 4.
  We have added the Suburban News, the Genesee Valley Penny Sauer and the Scottsville News to our standard Gates-Chili News.

CONTESTS
- Jelly Beans- Count the jelly beans -- Fill out the entry slip which requested additional information I hope will be helpful.

  Logo Contest. I wrote to the Art Teachers at all local schools and asked for their support. The logo will go on the banner of Chili Communications.

DISPLAYS
- YA CART: On going display of new books.
  Ten best books of the eighties as determined by Seventeen
Another display of recommended books by

Seventeen

A FRAME
Ireland
Women's History Month
Quilts
Earth Day April 22
7,000 Lights April 25
March 13, 1990 - 7:00 p.m.

Present: Chairman Randy Allen, Marcia Rosenberg, George Kimmich, Buz Dumbledore, Eileen Riedman, Director Dorothea Pompa and Town Liaison Robert Criddle.

Minutes: The Minutes of the February 12, 1990, meeting were approved as presented.

Mission Statement: Chairman Allen reviewed the Chili Public Library Mission Statement, accepted August 22, 1989, and asked if there should be any additions to this document. The Board agreed that the statement is adequate.

Worksheet: The Long Range Planning worksheet, presented at the February 27, 1990 meeting, was reviewed.

Chairman Allen circulated a list of subjects and asked the group to volunteer to gather information.

George Kimmich - Population versus Circulation
Buz Dumbledore - Calculate space requirements
Eileen Riedman - Site Location and dollars

It was noted that the Gates Public Library, which serves a population of approximately 30,000 is requesting space of 26,000 square feet.

The meeting adjourned at 8:45 p.m.

Respectfully submitted,

Eileen K. Riedman, Secretary
Present: President Rilla Crothers, Marcia Rosenberg, Randy Allen, George Kimmich, Eileen Riedman and Dorothea Pompa, Director.

Minutes: Marcia Rosenberg moved that the minutes of the January 23, 1990 meeting be approved. Randy Allen seconded the motion. MOTION CARRIED.

Financial: George Kimmich moved that the bills on Abstract #2, page 1, in the amount of $7,285.65 be paid. The fine and payroll books were also approved as reviewed. Marcia Rosenberg seconded the motion. MOTION CARRIED.

Director's Report: Communication was received from the New York State Department of Audit concerning the NYS Grant of $25,000. Mrs. Pompa responded asking for an extension. This was necessary as some of the materials and the bills for those items had not been received by June 30. Photocopies of every invoice have been sent to Albany.

A letter is attached to these minutes relative to the position of the Board on Free Direct Public Access.

Letters to Assemblyman Gary Proud and Senator Ralph Quattrocociocchi were signed by the Board members. The Board unanimously opposes A.3831/S.5353 which would amend the Civil Practice Law and Rules and the Criminal Procedure Law.

Mrs. Pompa reported that she has posted a position for a full time Senior Library Clerk.

The Annual Report deadline has been extended as the Town has not sent the year end financial report.

Long Range Planning: Randy Allen scheduled the next meeting of this Committee for March 13, 1990 at 7:00 p.m. in the Library.

Old Business: It was moved by George Kimmich and seconded by Marcia Rosenberg to establish the position of Library Director III for Mrs. Pompa and Librarian II for Mrs. Mancuso effective March 1, 1990. MOTION CARRIED.

New Business: Mrs. Pompa introduced Shelley Karlsons who is the new Young Adult and Public Relations Librarian.

Magnet memo pads have been ordered to sell, the proceeds of which will benefit the Chili Library Gift Fund. Magnet pads will be sold for $1.50 apiece.

In line with the recommendations of the GEAC User's Group, it was decided to increase the maximum late charge for adult hardcover books from $4.00 to $6.00 as of March 1, 1990.

The next meeting will be on March 27, 1990 at 7:00 p.m. in the Library.

Executive Session: Mrs. Crothers asked for a motion so that the Board could go into Executive Session at 9:15 p.m. Eileen Riedman made the motion; Randy Allen seconded. MOTION CARRIED. The meeting adjourned at 9:30 p.m.

Respectfully submitted, Eileen K. Riedman, Secretary
February 27, 1990

Senator Ralph Quattrococi
1577 West Ridge Road
Rochester, New York 14615

Dear Mr. Quattrococi:

On January 23, 1990, members of the Chili Public Library's Board of Trustees voted unanimously against S.5353 which would amend the Civil Practice Law and Rules, and the Criminal Procedure Law in such a way as to permit an attorney to directly subpoena a wide variety of public records and documents, eliminating the judicial review under current requirements.

Removing the present procedure, which allows for statutory protection for public records and documents within a stated time frame, would place a heavy burden on municipalities, police departments, and libraries who would be required to comply within 24 hours to any attorney's request for subpoena.

The First Amendment Right to Privacy is protected by the Confidentiality of Library Records Law. We feel strongly that passage of this bill abrogates these rights of public library patrons.

Sincerely,
Chili Library Trustees

Rilla Crothers, President
Gary Squires, Vice-President
Buz Dumbleton
Randy Allen

Eileen Riedman
George Kimmich
Marcia Rosenberg

MEMBER OF MONROE COUNTY LIBRARY SYSTEM • 3335 CHILI AVENUE, ROCHESTER, NEW YORK 14624
February 27, 1990

Assemblyman Gary Proud
792 S. Clinton Avenue
Rochester, New York  14620

Dear Mr. Proud:

On January 23, 1990, members of the Chili Public Library's Board of Trustees voted unanimously against A.3831 which would amend the Civil Practice Law and Rules, and the Criminal Procedure Law in such a way as to permit an attorney to directly subpoena a wide variety of public records and documents, eliminating the judicial review under current requirements.

Removing the present procedure, which allows for statutory protection for public records and documents within a stated time frame, would place a heavy burden on municipalities, police departments, and libraries who would be required to comply within 24 hours to any attorney's request for subpoena.

The First Amendment Right to Privacy is protected by the Confidentiality of Library Records Law. We feel strongly that passage of this bill abrogates these rights of public library patrons.

Sincerely yours,
Chili Library Trustees

Rilla Crothers, President
Gary Squires, Vice-President
Buz Dumbleton
Randy Allen

Eileen Riedman
George Kimlach
Marcia Rosenberg
Chili Public Library

Memorial Fund Report for December 1989 through February 1990

Rochester Community Savings Bank Account Balance 10-24-89 $3892.94

11-30-89 Interest 53.01
12-19-89 Donations in memory of Esther Unger from
Frank and Gail Hartung 80.00
Florence Schmidt and Paul, Laura, and Peter
Mr. and Mrs. William Lewis
Dorothy V. Wedekindt
12-19-89 Golden Agers gift 25.00
12-19-89 Book bag receipts 67.50
12-19-89 Book sale receipts 15.00
1-5-90 Payment to Gift Finders International—deposit
on message boards 150.00
1-17-90 Book bag receipts 15.00
1-17-90 Book sale receipts 50.00
1-17-90 Donation from Carol O'Connell in memory of Lucille Ebling 15.00
1-30-90 Book sale receipts 32.00
1-30-90 Book bag receipts 30.00
2-28-90 Book sale receipts 92.00
2-28-90 Payment to Gift Finders International—balance on
message boards 144.19

Rochester Community Savings Bank Account Balance 2-28-90 4073.26
President Rilla Crothers called the meeting to order at 7:00 p.m.

Present:
President Crothers, Marcia Rosenberg, Gary Squires, George Kimmich, Randy Allen, Eileen Riedman and Director Dorothea Pompa.

Executive Session:
A motion was made by Eileen Riedman, seconded by Gary Squires, that the board enter into Executive Session for the purpose of discussing personnel matters. MOTION APPROVED.

The Board entered into Executive Session at 7:00 p.m. The meeting reconvened at 7:45 p.m.

Long-Range Planning:
Randy Allen volunteered to serve as Chairman of the Chili Public Library's Long-Range Planning Committee.

Mr. Allen reviewed the recommendations and reports of the Chili Community Center Advisory Committee. The Board discussed the immediate need to plan for more space for the Library.

The meeting adjourned at 9:20 p.m. The next regularly scheduled meeting will take place on February 27, 1990 at 7:00 p.m. in the Library.

Respectfully submitted,

Eileen Riedman, Secretary
Library Board of Trustees
President Rilla Crothers called the meeting to order at 7:00 p.m.

Present: President Crothers, Marcia Rosenberg, Eileen Riedman, Gary Squires, George Kimmich, Randy Allen, Director Dorothea Pompa, Town Liaison Robert Criddle.

Election of Officers:
George Kimmich moved that the present slate of officers continue in their positions for this year. Randy Allen seconded the motion. MOTION APPROVED. Officers are Rilla Crothers, President; Gary Squires, Vice-President; Eileen Riedman, Secretary; George Kimmich, Treasurer of the Gift Fund.

Minutes:
George Kimmich moved that the minutes of the December 26, 1989 board meeting be approved. Randy Allen seconded the motion. MOTION APPROVED.

Financial:
Marcia Rosenberg moved that the bills on Abstract #1, page 1, in the amount of $5,934.38 be approved for payment and that the fine and payroll books be accepted. Gary Squires seconded the motion. MOTION APPROVED.

Communications:
- In a letter from Carol O'Connor, Chili Town Clerk, the Board was informed that the Town Board re-appointed Buz Dumbleton to a term of five years on the Library Board.
- Library board members were asked to file updated oaths of office with the Town Clerk. These oaths define specific terms of service on the library board.

Director's Report:
- Young Adult Librarian Donna Mancuso expressed a desire to fill the vacant Children's Librarian position. This request was gratefully accepted. Mrs. Pompa updated the job description for the Young Adult Librarian's position and will canvass the current Librarian I list for a suitable candidate.
- In 1990 the Chili Library will be eligible for a grant of $3,484 from the Monroe County Library System. $1,000 will be used for Visiting Artist Programs and $2,484 will be used for shelving in the children's and reference areas.
- New hours, instituted January 2, have been well received.

New Business:
- Mrs. Rosenberg and Mrs. Pompa were asked to draft a letter of opposition to S.5353/A.3831. These bills, if passed, would change the process of obtaining subpoenas of public records. Letters to area state legislators will be signed at the February meeting.
- The Director was asked to respond to the Division of Library Development's Report on Free Direct Access to Public Libraries.
- A special meeting to cover Long-Range Planning will be held in the Library on February 12, 1990 at 7:00 p.m.

The meeting adjourned at 9:30 p.m. The next regularly scheduled meeting will be on February 27, 1990 at 7:00 p.m. in the Library.

Respectfully submitted,

Eileen Riedman, Secretary
Library Board of Trustees