Chili Public Library
Board of Trustees Meeting

January 26, 2016 @ 6:00 PM in the
Chili Public Library Barbara Ireland Community Room

Chili Public Library Mission Statement

*The Chili Public Library is the center of lifelong learning for our community, and a welcoming responsive place people come to for the discovery of new ideas, the joy of reading and the power of information.*

Agenda

Board of Trustees: Sue Ackerman (President) Judith Kharbas (Vice-President), Lori Ahearn, James Lechner, Andrew Lucyszyn, Karen Reifenstein, Jeff Stoiber
Library Director: Jeff Baker
Town Liaison: Mary Sperr

Approval of agenda

Approval of minutes of December 15, 2015

Communications
  - Guests/Public
  - Town Board liaison

Director’s Report
  - Authorization of funds for Staff Training Day on Friday, March 4,

Committees

Approval of Library Fund abstract
Approval of Memorial Fund Expenditures
Approval of Memorial Fund Donations

Old Business

New Business

Additional Comments from Audience

Adjourn

**Next meeting date/time:** February 23, 2016 @ Chili Public Library Barbara Ireland Community Room. 6:00pm.
Chili Public Library
Board of Trustees Meeting

February 23, 2016 @ 6:00 PM in the
Chili Public Library Barbara Ireland Community Room

Chili Public Library Mission Statement
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Agenda
Board of Trustees: Sue Ackerman (President) Judith Kharbas (Vice-President), Lori Ahearn, James Lechner, Andrew Lucyszyn, Karen Reifenstein, Jeff Stoiber
Library Director: Jeff Baker
Town Liaison: Mary Sperr

Approval of agenda

Approval of minutes of January 26, 2015

Communications
• Guests/Public
• Town Board liaison

Director’s Report
• Approve Renewal of Novelist Plus Database
• Approve Subscription to the Beanstack Database

Committees
• CPL Long Range Planning Committee

Approval of Library Fund abstract
Approval of Memorial Fund Expenditures
Approval of Memorial Fund Donations

Old Business

New Business

Additional Comments from Audience

Adjourn

Next meeting date/time: March 22, 2016 @ Chili Public Library Barbara Ireland Community Room. 6:00pm.
Chili Public Library
Board of Trustees Meeting

March 22, 2016 @ 6:00 PM in the
Chili Public Library Barbara Ireland Community Room

Chili Public Library Mission Statement

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Agenda

Board of Trustees: Sue Ackerman (President) Judith Kharbas (Vice-President), Lori Ahearn, James Lechner, Andrew Lucyszyn, Karen Reifenstein, Jeff Stoiber
Library Director: Jeff Baker
Town Liaison: Mary Sperr

Approval of agenda

Approval of minutes of February 23, 2016

Audit Report – FreedMaxick CPAs

Communications
  • Guests/Public
  • Town Board liaison

Director’s Report
  • Approval of Expenditure of 2015/2016 Senator Michael Ranzenhofer Bullet Aid for the Dedicated Teen Area
  • Approval of 2015 Chili Public Library State Annual Report

Committees

Approval of Library Fund abstract
Approval of Memorial Fund Expenditures
Approval of Memorial Fund Donations

Old Business

New Business

Additional Comments from Audience

Adjourn

Next meeting date/time: April 26, 2016 @ Chili Public Library Barbara Ireland Community Room. 6:00pm.
Chili Public Library
Board of Trustees Meeting

April 26, 2016 @ 6:00 PM in the
Chili Public Library Barbara Ireland Community Room

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Agenda
Board of Trustees: Sue Ackerman (President) Judith Kharbas (Vice-President), Lori Ahearn, James Lechner, Andrew Lucyszyn, Karen Reifenstein, Jeff Stoiber
Library Director: Jeff Baker
Town Liaison: Mary Sperr

Approval of agenda

Approval of minutes of March 22, 2016

Communications
- Guests/Public
- Town Board liaison

Director’s Report
- Approval 2015 Chili Public Library Audit Report

Committees
- Chili Public Library Long Range Committee

Approval of Library Fund abstract
Approval of Memorial Fund Expenditures
Approval of Memorial Fund Donations

Old Business

New Business

Additional Comments from Audience

Adjourn

Executive Session

Next meeting date/time: May 24, 2016 @ Chili Public Library Barbara Ireland Community Room, 6:00pm.
Chili Public Library
Board of Trustees Meeting

May 24, 2016 @ 6:00 PM in the
Chili Public Library Barbara Ireland Community Room

Chili Public Library Mission Statement

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Agenda

Board of Trustees: Sue Ackerman (President) Judith Kharbas (Vice-President), Lori Ahearn, James Lechner, Andrew Lucyszyn, Karen Reifenstein, Jeff Stoiber
Library Director: Jeff Baker
Town Liaison: Mary Sperr

Approval of agenda

Approval of minutes of April 26, 2016

Communications

- Guests/Public
- Friends Board President
- Town Board liaison

Director’s Report

- Approval of 2016 Relamping Quote
- Approval Teen Area Renovation Proposal
- Approval of Selling Touch Screen Tablet Writing Styluses
- Approval of Reducing Holds to 50 Cents Per Item During the Summer Months

Committees

Approval of Library Fund abstract
Approval of Memorial Fund Expenditures
Approval of Memorial Fund Donations

Old Business

New Business

Additional Comments from Audience

Adjourn

Next meeting date/time: June 28, 2016 @ Chili Public Library Barbara Ireland Community Room. 6:00pm.
Chili Public Library
Board of Trustees Meeting

June 28, 2016 @ 6:00 PM in the
Chili Public Library Barbara Ireland Community Room

Chili Public Library Mission Statement
The Chili Public Library is the center of lifelong learning for our community, and a welcoming responsive place people come to for the discovery of new ideas, the joy of reading and the power of information.

Agenda
Board of Trustees: Sue Ackerman (President) Judith Kharbas (Vice-President), Lori Ahearn, James Lechner, Andrew Lucyszyn, Karen Reifenstein, Jeff Stoiber
Library Director: Jeff Baker
Town Liaison: Mary Sperr

Approval of agenda

Approval of minutes of May 24, 2016

Communications
- Guests/Public
- Town Board liaison

Director’s Report

Committees
- CPL Budget Subcommittee – Draft of Proposed 2017 Budget
- Long Range Planning Committee – Andrew Lucyszyn – Focus Groups Results

Approval of Library Fund abstract
Approval of Memorial Fund Expenditures
Approval of Memorial Fund Donations

Old Business

New Business

Additional Comments from Audience

Adjourn

Next meeting date/time: July 26, 2016 @ Chili Public Library Barbara Ireland Community Room. 6:00pm.
Chili Public Library
Board of Trustees Meeting

July 26, 2016 @ 6:00 PM in the
Chili Public Library Barbara Ireland Community Room

Chili Public Library Mission Statement
The Chili Public Library is the center of lifelong learning for our community, and a welcoming responsive place people come to for the discovery of new ideas, the joy of reading and the power of information.

Agenda
Board of Trustees:  Sue Ackerman (President) Judith Kharbas (Vice-President), Lori Ahearn, James Lechner, Andrew Lucyszyn, Karen Reifenstein, Jeff Stoiber
Library Director: Jeff Baker
Town Liaison: Mary Sperr

Approval of agenda

Approval of minutes of June 28, 2016

Communications
  •  Guests/Public
  •  Town Board liaison

Director’s Report
  •  Approval of Proposed CPL 2017 Budget
  •  Approval of Laptops Checkout & Skype Policy

Committees
  •  Long Range Planning Committee

Approval of Library Fund abstract
Approval of Memorial Fund Expenditures
Approval of Memorial Fund Donations

Old Business

New Business

Additional Comments from Audience

Adjourn

Next meeting date/time: August 23, 2016 @ Chili Public Library Barbara Ireland Community Room. 6:00pm.
Chili Public Library
Board of Trustees Meeting

August 23, 2016 @ 6:00 PM in the
Chili Public Library Barbara Ireland Community Room

Chili Public Library Mission Statement

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Agenda
Board of Trustees: Sue Ackerman (President), Judith Kharbas (Vice-President), Lori Ahearn, James Lechner, Andrew Lucyszyn, Karen Reifenstein, Jeff Stoiber
Library Director: Jeff Baker
Town Liaison: Mary Sperr

Approval of agenda

Approval of minutes of July 26, 2016

Communications
- Guests/Public
- Town Board liaison
- CPL Friends president

Director’s Report
- Approval of LLSA Payments Agreement
- Approval for the Library to be Closed 12pm-2pm on Friday, December 23rd in Order for Library Staff to Take Part in the Town Staff Holiday Party
- Approval of Maintaining 50 cent hold fee for the remainder of 2016
- Approval of the NYLA conference request
- Approval of Purchase of Multi-Tier Oak Vaneer Display and Wooden Book Truck.

Long Range Planning Committee
- Approval of the 2017-2021 Chili Public Library Long Range Plan

Approval of Library Fund abstract
Approval of Memorial Fund Expenditures
Approval of Memorial Fund Donations

Old Business

New Business

Additional Comments from Audience

Adjourn - Next meeting date/time: September 27, 2016 @ Chili Public Library Barbara Ireland Community Room. 6:00pm.
Chili Public Library
Board of Trustees Meeting

September 27, 2016 @ 6:00 PM in the
Chili Public Library Conference Room

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Agenda
Board of Trustees: Sue Ackerman (President) Judith Kharbas (Vice-President), Lori Ahearn, James Lechner, Andrew Lucyszyn, Karen Reifenstein, Jeff Stoiber
Library Director: Jeff Baker
Town Liaison: Mary Sperr

Approval of agenda

Approval of minutes of August 23, 2016

Communications
• Guests/Public
• Town Board liaison

Director’s Report
• Approval of 2016-2017 Senator Ranzenhofer Bullet Aid
• Approval of Proposed CPL 2017 Closed Dates
• Approval of Proposed CPL Board of Trustees 2017 Meeting Dates
• Approval of Funds for 2017 Staff Training Day
• Approval of Library Toddler Kitchen Set and Equipment

Approval of Library Fund abstract
Approval of Memorial Fund Expenditures
Approval of Memorial Fund Donations

Old Business

New Business

Additional Comments from Audience

Adjourn - Next meeting date/time: October 25, 2016 @ Chili Public Library Barbara Ireland Community Room. 6:00pm.
Chili Public Library
Board of Trustees Meeting

October 25, 2016 @ 6:00 PM in the
Chili Public Library Conference Room

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Agenda
Board of Trustees: Sue Ackerman (President) Judith Kharbas (Vice-President), Lori Ahearn, James Lechner, Andrew Lucyszyn, Karen Reifenstein, Jeff Stoiber
Library Director: Jeff Baker
Town Liaison: Mary Sperr

Approval of agenda

Approval of minutes of September 27, 2016

Communications
- Guests/Public
- Town Board liaison

Director’s Report

Approval of Library Fund abstract
Approval of Memorial Fund Expenditures
Approval of Memorial Fund Donations

Old Business

New Business

Additional Comments from Audience

Adjourn - Next meeting date/time: November 15, 2016 @ Chili Public Library Barbara Ireland Community Room. 6:00pm.
Chili Public Library
Board of Trustees Meeting

November 15, 2016 @ 6:00 PM in the
Chili Public Library Conference Room

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Agenda
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Library Director: Jeff Baker
Town Liaison: Mary Sperr

Approval of agenda

Approval of minutes of October 25, 2016

Communications
• Guests/Public
• Town Board liaison

Directors’s Report

Approval of Library Fund abstract
Approval of Memorial Fund Expenditures
Approval of Memorial Fund Donations

Old Business

New Business

Additional Comments from Audience

Adjourn - **Next meeting date/time: December 13, 2016 @ Chili Public Library Conference Room. 6:00pm.**

Executive Meeting
Chili Public Library
Board of Trustees Meeting

December 13, 2016 @ 6:00 PM in the
Chili Public Library Conference Room

Chili Public Library Mission Statement

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Agenda

Board of Trustees:  Sue Ackerman (President) Judith Kharbas (Vice-President), Lori Ahearn, James Lechner, Andrew Lucyszyn, Karen Reifenstein, Jeff Stoiber
Library Director:  Jeff Baker
Town Liaison:  Mary Sperr

Approval of agenda

Approval of minutes of November 15, 2016

Communications
  •  Guests/Public
  •  Town Board liaison

Director’s Report
  •  Code of Conduct Policy Draft Revision
  •  Community Rooms Usage Policy Draft Revision
  •  Wireless Access Policy Draft Revision

Approval of Library Fund abstract
Approval of Memorial Fund Expenditures
Approval of Memorial Fund Donations

Old Business

New Business

Additional Comments from Audience

Adjourn - Next meeting date/time:  January 24, 2017 @ Chili Public Library Ireland Community Room.  6:00pm.

Executive Session