Chili Public Library
Board of Trustees Meeting

January 22, 2019 @ 6:00 PM in the
Chili Public Library Ireland Community Room

Chili Public Library Mission Statement

*The Chili Public Library is the center of lifelong learning for our community, and a welcoming responsive place people come to for the discovery of new ideas, the joy of reading and the power of information.*

Agenda

Board of Trustees: Sue Ackerman (President), Lori Ahearn, Lori Hahn, Andrew Lucyszyn, Karen Reifenstein, Jeff Stoiber
Excused: James Lechner
Library Director: Jeff Baker
Town Liaison: Mary Sperr

Approval of agenda

Approval of minutes of December 18, 2018

Communications

- Town Liaison
- Guests/Public

Director's Report

- Approval of 2019 Friends of the Chili Public Library Donation
- Approval of Senator Michael H. Ranzenhofer 2018-2019 Bullet Aid

Old Business

New Business

Committees

- CPL Foundation Update

Approval of Library Fund abstract
Approval of Memorial Fund Expenditures
Approval of Memorial Fund Donations

Additional Comments from Audience

Adjourn

Executive Session

**Next meeting date/time: February 26, 2019 @ Chili Public Library Ireland Community Room. 6:00pm.**
Chili Public Library
Board of Trustees Meeting

February 26, 2019 @ 6:00 PM in the
Chili Public Library Ireland Community Room

Chili Public Library Mission Statement
The Chili Public Library is the center of lifelong learning for our community, and a welcoming responsive place people come to for the discovery of new ideas, the joy of reading and the power of information.

Agenda

Board of Trustees: Sue Ackerman (President), Lori Ahearn, Lori Hahn, Andrew Lucyszyn, Karen Reifenstein, Jeff Stoiber
Excused: James Lechner
Library Director: Jeff Baker
Town Liaison: Mary Sperr

Approval of agenda

Approval of minutes of January 22, 2019

Communications
- Town Liaison
- Guests/Public

Director’s Report
- Approval of Standard Work Day

Old Business

New Business

Committees
- CPL Foundation Update

Approval of Library Fund abstract
Approval of Memorial Fund Expenditures
Approval of Memorial Fund Donations

Additional Comments from Audience

Adjourn

Executive Session

Next meeting date/time: March 26, 2019 @ Chili Public Library Ireland Community Room. 6:00pm.
Agenda

Board of Trustees: Sue Ackerman (President), Lori Ahearn, Lori Hahn, Andrew Lucyszyn, Karen Reifenstein, Jeff Stoiber
Excused: James Lechner
Library Director: Jeff Baker
Town Liaison: Mary Sperr

Approval of agenda

Approval of minutes of February 26, 2019

Communications
- Town Liaison
- Guests/Public

Director’s Report
- Approval to Close the Chili Public Library Reserve
- Approval of RRLC/Causeway Capacity Building Assistance Grant Award
- Approval $1 Per Day Late Overdue Fee for Library’s New Fishing Rod Lending Program
- Approval of Youth Services Manager Cathy Kyle and Valerie Scheg Teen Librarian Attendance at the YSS Conference from April 24-26, 2019
- Approval of Youth Services Manager to Attend the ALA Annual Conference from June 20-24, 2019:
- Approval of $195 Registration Fee for Teen Librarian Valerie Scheg to Take a Basic American Sign Language for Library Staff eCourse

Old Business

New Business

Committees
- CPL Foundation Update

Approval of Library Fund abstract
Approval of Memorial Fund Expenditures
Approval of Memorial Fund Donations

Additional Comments from Audience

Adjourn

Next meeting date/time: April 23, 2019 @ Chili Public Library Ireland Community Room. 6:00pm.
Chili Public Library
Board of Trustees Meeting
April 23, 2019 @ 6:00 PM in the
Chili Public Library Ireland Community Room

Agenda

Board of Trustees: Sue Ackerman (President), Lori Ahearn, Lori Hahn, James Lechner, Andrew Lucyszyn, Karen Reifenstein, Jeff Stoiber
Library Director: Jeff Baker
Town Liaison: Mary Sperr

Approval of agenda

Approval of minutes of March 26, 2019

Communications
  • Town Liaison
  • Guests/Public

Director's Report
  • Approval of the 2019 State Annual Report

Old Business

New Business

Committees

Approval of Library Fund abstract
Approval of Memorial Fund Expenditures
Approval of Memorial Fund Donations

Additional Comments from Audience

Adjourn

Next meeting date/time: May 28, 2019 @ Chili Public Library Ireland Community Room, 6:00pm.
Chili Public Library
Board of Trustees Meeting
May 28, 2019 @ 6:00 PM in the
Chili Public Library Ireland Community Room

Agenda

Board of Trustees: Sue Ackerman (President), Lori Ahearn, Lori Hahn, James Lechner, Andrew Lucyszyn, Karen Reifenstein, Jeff Stoiber
Library Director: Jeff Baker
Town Liaison: Mary Sperr

Approval of agenda

Approval of minutes of April 23, 2019

Communications
• Town Liaison
• Guests/Public

Director’s Report
• Approval Filing of 2018 990 Form
• Approval of the CPL Makerspace Policy
• Approval of the 3D Printer Policy

Old Business

New Business

Committees
• CPL Foundation

Approval of Library Fund abstract
Approval of Memorial Fund Expenditures
Approval of Memorial Fund Donations

Additional Comments from Audience

Adjourn

Next meeting date/time: June 25, 2019 @ Chili Public Library Ireland Community Room. 6:00pm.
Chili Public Library
Board of Trustees Meeting
June 25, 2019 @ 6:00 PM in the
Chili Public Library Ireland Community Room

Agenda

Board of Trustees: Sue Ackerman (President), Lori Ahearn, Lori Hahn, James Lechner, Andrew Lucyszyn, Karen Reifenstein, Jeff Stoiber
Library Director: Jeff Baker
Town Liaison: Mary Sperr

Approval of agenda

Approval of minutes of May 28, 2019

Communications
  • Town Liaison
  • Guests/Public

Director’s Report
  • Approval of Chili Public Library Code of Conduct Revision
  • Approval of Two Job Descriptions

Old Business

New Business

Committees

Approval of Library Fund abstract
Approval of Memorial Fund Expenditures
Approval of Memorial Fund Donations

Additional Comments from Audience

Adjourn

Next meeting date/time: July 23, 2019 @ Chili Public Library Ireland Community Room. 6:00pm.
Chili Public Library
Board of Trustees Meeting
July 23, 2019 @ 6:00 PM in the
Chili Public Library Ireland Community Room

Agenda

Board of Trustees: Sue Ackerman (President), Lori Ahearn, Lori Hahn, James Lechner, Andrew Lucyszyn, Karen Reifenstein, Jeff Stoiber
Library Director: Jeff Baker
Town Liaison: Mary Sperr

Approval of agenda

Approval of minutes of June 25, 2019

Communications
  • Town Liaison
  • Guests/Public

Director’s Report
  • Approval of the Updated 2018 CPL State Annual Report
  • Approval of the 2018 CPL Annual Report to the Community
  • Approval of the 2019 CPL Amended Budget Resolution
  • Approval of the 2020 CPL Proposed Budget

Old Business

New Business

Committees

Approval of Library Fund abstract
Approval of Memorial Fund Expenditures
Approval of Memorial Fund Donations

Additional Comments from Audience

Adjourn

Next meeting date/time: August 27, 2019 @ Chili Public Library Ireland Community Room, 6:00pm.
Chili Public Library
Board of Trustees Meeting
August 27, 2019 @ 6:00 PM in the
Chili Public Library Ireland Community Room

Agenda

Board of Trustees: Sue Ackerman (President), Lori Ahearn, Lori Hahn, James Lechner, Andrew Lucyszyn, Karen Reifenstein, Jeff Stoiber
Library Director: Jeff Baker
Town Liaison: Mary Sperr

Approval of agenda

Approval of minutes of July 23, 2019

Communications
  • Town Liaison
  • Guests/Public

Director's Report
  • Approval of Corrected 2019 CPL Amended Budget Resolution
  • Approval of State Aid for Library Construction 2019-2022 Grant Application
  • Approval Tuition Reimbursement Request

Old Business

New Business

Committees

Approval of Library Fund abstract
Approval of Memorial Fund Expenditures
Approval of Memorial Fund Donations

Additional Comments from Audience

Adjourn

Next meeting date/time: September 24, 2019 @ Chili Public Library Ireland Community Room. 6:00pm.
Chili Public Library
Board of Trustees Meeting
September 10, 2019 @ 6:00 PM in the
Chili Public Library Conference Room

Agenda

Board of Trustees: Sue Ackerman (President), Lori Ahearn, Lori Hahn, James Lechner, Andrew Lucyszyn, Karen Reifenstein, Jeff Stoiber
Library Director: Jeff Baker
Town Liaison: Mary Sperr

Approval of agenda

Director’s Report
  • Approval of Chili Public Library State Aid for Library Construction 2019-2022 Grant Application

Adjourn

Next meeting date/time: September 24, 2019 @ Chili Public Library Ireland Community Room. 6:00pm.
Chili Public Library
Board of Trustees Meeting
September 24, 2019 @ 6:00 PM in the
Chili Public Library Ireland Conference Room

Agenda

Board of Trustees: Sue Ackerman (President), Lori Ahearn, Lori Hahn, James Lechner, Andrew Lucyszyn, Karen Reifenstein, Jeff Stoiber
Library Director: Jeff Baker
Town Liaison: Mary Sperr

Approval of agenda

Approval of minutes of August 27, 2019

Communications
• Town Liaison
• Guests/Public

Directors' Report

• Approval of 2019 CPL Holiday Party Date and Cost
• Approval of Proposed CPL Board of Trustees 2020 meeting dates:
• Approval of Chili Public Library Proposed 2020 Saturday Summer Hours:
• Approval of Chili Public Library Proposed 2020 Closed Dates
• Approval of Funds for 2020 Staff Training Day
• Approval of New Photocopier Lease
• Approval of Per Page Color Photocopier Fee
• Approval of the 2019 NYLA Conference Request

Old Business

New Business

Committees

Approval of Library Fund abstract
Approval of Memorial Fund Expenditures
Approval of Memorial Fund Donations

Additional Comments from Audience

Adjourn

Next meeting date/time: October 22, 2019 @ Chili Public Library Ireland Community Room, 6:00pm.
Chili Public Library
Board of Trustees Meeting
October 22, 2019 @ 6:00 PM in the
Chili Public Library Ireland Conference Room

Agenda

Board of Trustees: Sue Ackerman (President), Lori Ahearn, Lori Hahn, James Lechner, Andrew Lucyszyn, Karen Reifenstein, Jeff Stoiber
Library Director: Jeff Baker
Town Liaison: Mary Sperr

Approval of agenda

Approval of minutes of September 24, 2019

Communications
  • Town Liaison
  • Guests/Public

Director’s Report
  • Amend the Chili Public Library 2020 Closed Dates

Old Business

New Business

Committees

Approval of Library Fund abstract
Approval of Memorial Fund Expenditures
Approval of Memorial Fund Donations

Additional Comments from Audience

Adjourn

Next meeting date/time: November 19, 2019 @ Chili Public Library Ireland Community Room. 6:00pm.
Agenda

Board of Trustees: Sue Ackerman (President), Lori Ahearn, Lori Hahn, James Lechner, Andrew Lucyszyn, Karen Reifenstein, Jeff Stoiber
Library Director: Jeff Baker
Town Liaison: Mary Sperr

Approval of agenda

Approval of minutes of October 22, 2019

Communications
  • Town Liaison
  • Guests/Public

Director’s Report
  • Approval to Transfer CPL Memorial Fund CD’s

Old Business

New Business

Committees
  • CPL Foundation

Approval of Library Fund abstract
Approval of Memorial Fund Expenditures
Approval of Memorial Fund Donations

Additional Comments from Audience

Adjourn

Next meeting date/time: December 17, 2019 @ Chili Public Library Ireland Community Room. 6:00pm.
Agenda

Board of Trustees: Sue Ackerman (President), Lori Ahearn, Lori Hahn, James Lechner, Andrew Lucyszyn, Karen Reifenstein, Jeff Stoiber
Library Director: Jeff Baker
Town Liaison: Mary Sperr

Approval of agenda

Approval of minutes of November 19, 2019

Communications
  • Town Liaison
  • Guests/Public

Director’s Report
  • Approval of 2020 Library Staff Pay Rates

Old Business

New Business

Committees
  • CPL Foundation

Approval of Library Fund abstract
Approval of Memorial Fund Expenditures
Approval of Memorial Fund Donations

Additional Comments from Audience

Adjourn

Next meeting date/time: January 28, 2019 @ Chili Public Library Barbara Ireland Community Room. 6:00pm.