Chili Public Library
Board of Trustees Meeting

January 22, 2008 @ 6:00 PM in the CPL Multipurpose Room

Chili Public Library Mission Statement

The CHILI PUBLIC LIBRARY, using its own resources and those of the Monroe County Library System, provides materials and services to assist community residents in meeting their personal, educational, professional and recreational information needs. The Library places special emphasis on assisting students and on stimulating the enthusiasm of young children for reading and learning.

The CHILI PUBLIC LIBRARY, through its staff and Board of Trustees, will maintain an innovative, cost-effective and responsible group of services and materials in order to meet its objectives and to provide its patrons with convenient and maximum opportunity for self-service.

The CHILI PUBLIC LIBRARY supports the American Library Association’s Library Bill of Rights and the Freedom to Read Statement. This mission statement is the CHILI PUBLIC LIBRARY’S declaration of its basic philosophy. It serves as the foundation for the goals and objectives, which the Board of Trustees may periodically establish and provides the staff with the guidance for long-range planning.

Next CPL Circ and Reference Staff Meeting – February 1, 2008
Next Friends of the CPL Meeting – February 12, 2008 – Glenda Melville to attend
Next CPL Full Staff Meeting – March 7, 2008- Glenda Melville to attend

Agenda

Board of Trustees:  Ed Schuler (President), Charles Havens, Judith Kharbas, James Lechner, James Myers, Glenda Melville, Christina Reece
Library Director: Jeff Baker
Town Liaison: Michael Slattery
Friends Liaison: Kathy Eisley

Approval of minutes of December 18, 2007 meeting

Approval of abstract

Approval of agenda

Communications
   • Guests/Public
   • Town Board Liaison
   • Friends Representative

Director’s Report

Committee Reports
   • Personnel Policy
   • Grants

Old Business

New Business

Adjourn

Next meeting date/time: February 26, 2008 @ 6:00 PM @ CPL Multipurpose Room
Chili Public Library
Board of Trustees Meeting
February 26, 2008 @ 6:00 PM in the CPL Multipurpose Room

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Next Full Staff Meeting – March 7, 2008 – Glenda Melville to attend
Next Friends of the CPL Meeting – March 12, 2008 – Judith Kharbas to attend

Agenda

Board of Trustees: Ed Schuler (President), Charles Havens, Judith Kharbas, James Lechner, James Myers, Glenda Melville, Christina Reece
Library Director: Jeff Baker
Town Liaison: Michael Slattery
Friends: Sandy Roether

Approval of minutes of January 22, 2008 meeting

Approval of abstract

Approval of agenda

Communications
  • Guests/Public
  • Town Board Liaison
  • Friends Representative

Director’s Report
  • Approval of quote from Pacer Property Services to spot paint and patch the library
  • Approval of proposal for professional Services by Boychuk & Co to perform the library’s 2007 audit
Committee Reports

- Budget
- Grants
- Library Expansion

Old Business

New Business

- Recommendation to name the library’s Multipurpose Room, the Barbara M. Ireland Community Room

Adjourn

Next meeting date/time: March 25, 2008 @ 6:00 PM @ CPL Multipurpose Room
Chili Public Library
Board of Trustees Meeting

March 25, 2008 @ 6:00 PM in the CPL Multipurpose Room

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Next Circ and Reference Staff Meeting – April 4, 2008
Next Friends of the CPL Meeting – April 15, 2008 – Ed Schuler to attend

Agenda

Board of Trustees: Ed Schuler (President), Charles Havens, Judith Kharbas, James Lechner, James Myers, Glenda Melville, Christina Reece
Library Director: Jeff Baker
Town Liaison: Michael Slattery
Friends: Sandy Roether

Approval of minutes of February 26, 2008 meeting

Approval of abstract

Approval of agenda

Communications
  • Guests/Public
  • Town Board Liaison
  • Friends Representative

Director’s Report
  • Approval of the CCAP Grant Disbursement Agreement Resolution
  • Approval of CPL Code of Conduct
  • Approval of the Chili Public Library Children’s Programming Policy
Committee Reports
- Budget
- Grants
- Library Expansion

Old Business

New Business

Adjourn

Next meeting date/time: April 22, 2008 @ 6:00 PM @ CPL Multipurpose Room
Chili Public Library
Board of Trustees Meeting

April 22, 2008 @ 6:00 PM in the CPL Multipurpose Room

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Full Staff Meeting – May 2, 2008 – Jim Myers to attend
Next Friends of the CPL Meeting – May 13, 2008 – Chris Reece to attend

Agenda

Board of Trustees: Ed Schuler (President), Charles Havens, Judith Kharbas, James Lechner, James Myers, Glenda Melville, Christina Reece

Library Director: Jeff Baker

Town Liaison: Michael Slattery

Friends: Sandy Roether

Approval of minutes of March 25, 2008 meeting

Approval of abstract

Approval of agenda


Communications

- Guests/Public
- Town Board Liaison
- Friends Representative

Director’s Report

- Approval of CPL Board Designated Fund
- Approval of 2007 Chili Public Library State Annual Report
• Approval of Bulletin Board Policy and Public Information Handouts Policy
• Approval of Library Sponsoring a Hole at the 3rd Annual 4-person scramble Golf Tournament

Committee Reports
• Budget
• Survey

Old Business

New Business
• Approval of CD Renewals

Adjourn

Next meeting date/time: May 27, 2008 @ 6:00 PM @ CPL Multipurpose Room
Chili Public Library
Board of Trustees Meeting

May 27, 2008 @ 6:00 PM in the CPL Multipurpose Room

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Reference and Circ Staff Meeting – June 6, 2008
Next Friends of the CPL Meeting – June 10, 2008 – Jim Lechner to attend

Agenda

Board of Trustees: Ed Schuler (President), Charles Havens, Judith Kharbas, James Lechner, James Myers, Glenda Melville, Christina Reece
Library Director: Jeff Baker
Town Liaison: Michael Slattery
Friends: Sandy Roether

Approval of minutes of April 22, 2008 meeting

Approval of agenda

Communications
- Guests/Public
- Town Board Liaison
- Friends Representative

Director’s Report
- Approve no longer requiring patron sign in to access wireless service
- Approve letter to Senator Alesi

Committee Reports
- Long Rang Plan
- Survey
• Grants

Old Business

New Business
  • Approval of CD Renewal

Adjourn

Next meeting date/time: June 24, 2008 @ 6:00 PM @ CPL Multipurpose Room
Chili Public Library
Board of Trustees Meeting
June 24, 2008 @ 6:00 PM in the CPL Multipurpose Room

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Reference and Circ Staff Meeting – August 1, 2008
Next Friends of the CPL Meeting – July 15, 2008 – Jim Myers to attend

Agenda

Board of Trustees: Ed Schuler (President), Charles Havens, Judith Kharbas, James Lechner, James Myers, Glenda Melville, Christina Reece
Library Director: Jeff Baker
Town Liaison: Michael Slattery
Friends: Sandy Roether

Approval of minutes of May 27, 2008 meeting

Approval of abstract

Approval of agenda

Communications
- Guests/Public
- Town Board Liaison
- Friends Representative

Director’s Report
- Approve 2008 Summer Reading Program Payment
Committee Reports
  • Budget
  • Survey
  • Grants

Old Business

New Business
  • Approval of Buying a CD

Executive Session

Adjourn

Next meeting date/time: July 22, 2008 @ 6:00 PM @ CPL Multipurpose Room
Chili Public Library
Board of Trustees Meeting

July 22, 2008 @ 6:00 PM in the Barbara M. Ireland Community Room

Chili Public Library Mission Statement

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Reference and Circ Staff Meeting – August 1, 2008
Next Friends of the CPL Meeting – August 12, 2008

Agenda

Board of Trustees: Ed Schuler (President), Charles Havens, Judith Kharbas, James Lechner, James Myers, Glenda Melville, Christina Reece
Library Director: Jeff Baker
Town Liaison: Michael Slattery
Friends: Sandy Roether

Approval of minutes of June 24, 2008 meeting

Approval of abstract

Approval of agenda

Communications
  • Guests/Public
  • Town Board Liaison
  • Friends Representative

Director’s Report

Committee Reports
  • Budget
  • Survey
Old Business

New Business

Adjourn

Next meeting date/time: August 26, 2008 @ 6:00 PM @ Barbara M. Ireland Community Room
Chili Public Library
Board of Trustees Meeting

August 26, 2008 @ 6:00 PM in the Barbara M. Ireland Community Room

Chili Public Library Mission Statement

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Full Staff Meeting – September 5, 2008
Next Friends of the CPL Meeting – September 9, 2008

Agenda

Board of Trustees:  Ed Schuler (President), Charles Havens, Judith Kharbas, James Lechner, James Myers, Glenda Melville, Christina Reece
Library Director:  Jeff Baker
Town Liaison:  Michael Slattery
Friends:  Sandy Roether

Approval of minutes of July 22, 2008 meeting

Approval of abstract

Approval of agenda

Communications
- Guests/Public
- Town Board Liaison
- Friends Representative

Director’s Report
- NYLA Conference Approval

Committee Reports
- Survey
• Budget

Old Business

New Business
• Approval of CD Renewals

Adjourn

Executive Session

Next meeting date/time: September 23, 2008 @ 6:00 PM @ Barbara M. Ireland Community Room
Chili Public Library
Board of Trustees Meeting

September 23, 2008 @ 6:00 PM in the
CPL’S Barbara M. Ireland Community Room

Chili Public Library Mission Statement

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Full Staff Meeting – November 7, 2008
Next Friends of the CPL Meeting – October 14, 2008

Agenda

Board of Trustees:  Ed Schuler (President), Charles Havens, Judith Kharbas, James Lechner, James Myers, Glenda Melville, Christina Reece
Library Director:  Jeff Baker
Town Liaison:  Michael Slattery
Friends:  Sandy Roether

Approval of minutes of August 26, 2008 meeting

Approval of abstract

Approval of agenda

Communications
- Guests/Public
- Town Board Liaison
- Friends Representative

Director’s Report

Committee Reports
- Budget
Old Business

New Business

Adjourn

Next meeting date/time: October 28, 2008 @ 6:00 PM @ CPL’s Barbara M. Ireland Community Room
Chili Public Library

Dedication of the Barbara M. Ireland Community Room
October 28, 2008 6:00-6:30 PM

Board of Trustees Meeting
October 28, 2008 6:30 PM in the
CPL’S Barbara M. Ireland Community Room

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Full Staff Meeting – November 7, 2008
Next Friends of the CPL Meeting – November 11, 2008

Agenda

Board of Trustees: Ed Schuler (President), Charles Havens, Judith Kharbas, James Lechner, James Myers, Glenda Melville, Christina Reece
Library Director: Jeff Baker
Town Liaison: Michael Slattery
Friends: Sandy Roether

Approval of minutes of September 23, 2008 meeting

Approval of abstract

Approval of agenda

Communications

- Guests/Public
- Town Board Liaison
- Friends Representative
Director’s Report
- Approval of CPL 2009 Closed Dates
- Review of Disability Insurance
- Review of CPL Survey of the Community

Committee Reports
- Budget

Old Business

New Business
- CD Approval

Adjourn

Next meeting date/time: November 25, 2008 @ 6:00 PM @ CPL’s Barbara M. Ireland Community Room
Chili Public Library
Board of Trustees Meeting

December November 18, 2008 @ 6:00 PM in the CPL’S Conference Room

Chili Public Library Mission Statement

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Full Staff Meeting – January 2, 2008
Next Friends of the CPL Meeting – December 9, 2008

Agenda

Board of Trustees: Ed Schuler (President), Charles Havens, Judith Kharbas, James Lechner, James Myers, Glenda Melville, Christina Reece
Library Director: Jeff Baker
Town Liaison: Michael Slattery
Friends: Sandy Roether

Approval of minutes of October 28, 2008 meeting

Approval of abstract

Approval of agenda

Communications
- Guests/Public
- Town Board Liaison
- Friends Representative

Director’s Report
- Approval of Library Board 2009 Meeting Dates
- Approval of the MCLS Contract – 2009-2011
- Amend Section 17.1 of the Chili Public Library Personnel Policy
• Approve Maximum Contribution Towards the Health Insurance Premium
• Funding Health Savings Accounts - 2009

Committee Reports

Old Business

New Business
• Election of officers

Adjourn

Next meeting date/time: December 18, 2009 @ 6:00 PM @ CPL’s Barbara M. Ireland Community Room
Chili Public Library
Board of Trustees Meeting

December 16, 2008 @ 6:00 PM in the CPL’S Barbara M. Ireland Community Room

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Full Staff Meeting – January 2, 2009
Next Friends of the CPL Meeting – January 13, 2009

Agenda

Board of Trustees: Ed Schuler (President), Charles Havens, Judith Kharbas, James Lechner, James Myers, Glenda Melville, Christina Reece
Library Director: Jeff Baker
Town Liaison: Michael Slattery
Friends: Sandy Roether

Approval of minutes of November 18, 2008 meeting

Approval of abstract

Approval of agenda

Communications
- Guests/Public
- Town Board liaison
- Friends representative

Director’s Report
- MCLS 2009-2011 contract approval
- Purchase of network switches
Committee Reports
  • Building Committee

Old Business

New Business
  • Election of new officers
  • New library trustee

Adjourn

Next meeting date/time: January 27, 2009 @ 6:00 PM @ CPL’s Barbara M. Ireland Community Room