Chili Public Library
Board of Trustees Meeting

January 27, 2009 @ 6:00 PM in the
Chili Public Library Conference Room

Chili Public Library Mission Statement

The CHILI PUBLIC LIBRARY, using its own resources and those of the Monroe County Library System, provides materials and services to assist community residents in meeting their personal, educational, professional and recreational information needs. The Library places special emphasis on assisting students and on stimulating the enthusiasm of young children for reading and learning.

The CHILI PUBLIC LIBRARY, through its staff and Board of Trustees, will maintain an innovative, cost-effective and responsible group of services and materials in order to meet its objectives and to provide its patrons with convenient and maximum opportunity for self-service.

The CHILI PUBLIC LIBRARY supports the American Library Association’s Library Bill of Rights and the Freedom to Read Statement. This mission statement is the CHILI PUBLIC LIBRARY’S declaration of its basic philosophy. It serves as the foundation for the goals and objectives, which the Board of Trustees may periodically establish and provides the staff with the guidance for long-range planning.

Full Staff Meeting – March 6, 2009
Next Friends of the CPL Meeting – February 10, 2009

Agenda

Board of Trustees: James Myers (President), Charles Havens, Judith Kharbas, James Lechner, Glenda Melville, Christina Reece, Steven Ziblut
Library Director: Jeff Baker
Town Liaison: Michael Slattery
Friends: Sandy Roether

Approval of minutes of December 16, 2008 meeting

Approval of abstract

Approval of agenda

Communications
- Guests/Public
- Town Board liaison
- Friends representative

Director’s Report
- Approval of Proposal for Professional Services by Boychuk & Co to Perform the Library’s 2008 Audit
- Approval of Updated Display Case Policy
• Approval of Updated Children’s Programming Policy
• Approval of Updated Internet Usage Policy
• Approval of Recommended Staff Rate Increase

Committee Reports
• Budget Committee

Old Business

New Business
• Eric Vail Insurance – Short Term Disability Report

Adjourn

Next meeting date/time: February 24, 2009 @ 6:00 PM @ Chili Public Library Conference Room
Chili Public Library
Board of Trustees Meeting

February 24, 2009 @ 6:00 PM in the
Chili Public Library Conference Room

Chili Public Library Mission Statement

The CHILI PUBLIC LIBRARY, using its own resources and those of the Monroe County Library System, provides materials and services to assist community residents in meeting their personal, educational, professional and recreational information needs. The Library places special emphasis on assisting students and on stimulating the enthusiasm of young children for reading and learning.

The CHILI PUBLIC LIBRARY, through its staff and Board of Trustees, will maintain an innovative, cost-effective and responsible group of services and materials in order to meet its objectives and to provide its patrons with convenient and maximum opportunity for self-service.

The CHILI PUBLIC LIBRARY supports the American Library Association’s Library Bill of Rights and the Freedom to Read Statement. This mission statement is the CHILI PUBLIC LIBRARY’S declaration of its basic philosophy. It serves as the foundation for the goals and objectives, which the Board of Trustees may periodically establish and provides the staff with the guidance for long-range planning.

Full Staff Meeting – March 6, 2009
Next Friends of the CPL Meeting – March 10, 2009

Agenda

Board of Trustees: James Myers (President), Charles Havens, Judith Kharbas, James Lechner, Glenda Melville, Christina Reece, Steven Ziblut
Library Director: Jeff Baker
Town Liaison: Michael Slattery
Friends: Sandy Roether

Approval of minutes of January 27, 2009 meeting

Approval of abstract

Approval of agenda

Communications
  • Guests/Public
  • Town Board liaison
  • Friends representative

MCLS Director – Patty Uttaro

Director’s Report
Committee Reports

Old Business

New Business

Adjourn

Next meeting date/time: March 24, 2009 @ 6:00 PM @ Chili Public Library Conference Room
Chili Public Library
Board of Trustees Meeting

March 24, 2009 @ 6:00 PM in the
Chili Public Library Conference Room

Chili Public Library Mission Statement

The CHILI PUBLIC LIBRARY, using its own resources and those of the Monroe County Library System, provides materials and services to assist community residents in meeting their personal, educational, professional and recreational information needs. The Library places special emphasis on assisting students and on stimulating the enthusiasm of young children for reading and learning.

The CHILI PUBLIC LIBRARY, through its staff and Board of Trustees, will maintain an innovative, cost-effective and responsible group of services and materials in order to meet its objectives and to provide its patrons with convenient and maximum opportunity for self-service.

The CHILI PUBLIC LIBRARY supports the American Library Association’s Library Bill of Rights and the Freedom to Read Statement. This mission statement is the CHILI PUBLIC LIBRARY’S declaration of its basic philosophy. It serves as the foundation for the goals and objectives, which the Board of Trustees may periodically establish and provides the staff with the guidance for long-range planning.

Full Staff Meeting – May 1, 2009
Next Friends of the CPL Meeting – April 21, 2009

Agenda

Board of Trustees: James Myers (President), Charles Havens, Judith Kharbas, James Lechner, Glenda Melville, Christina Reece, Steven Ziblut
Library Director: Jeff Baker
Town Liaison: Michael Slattery
Friends: Sandy Roether

Approval of minutes of February 24, 2009 meeting

Approval of abstract

Approval of agenda

Communications
  - Guests/Public
  - Town Board liaison
  - Friends representative

Director’s Report

Committee Reports
Old Business

New Business

Adjourn

Next meeting date/time: April 28, 2009 @ 6:00 PM @ Chili Public Library Conference Room
Chili Public Library
Board of Trustees Meeting

April 28, 2009 @ 6:00 PM in the
Chili Public Library Conference Room

Chili Public Library Mission Statement

The CHILI PUBLIC LIBRARY, using its own resources and those of the Monroe County Library System, provides materials and services to assist community residents in meeting their personal, educational, professional and recreational information needs. The Library places special emphasis on assisting students and on stimulating the enthusiasm of young children for reading and learning.

The CHILI PUBLIC LIBRARY, through its staff and Board of Trustees, will maintain an innovative, cost-effective and responsible group of services and materials in order to meet its objectives and to provide its patrons with convenient and maximum opportunity for self-service.

The CHILI PUBLIC LIBRARY supports the American Library Association's Library Bill of Rights and the Freedom to Read Statement. This mission statement is the CHILI PUBLIC LIBRARY'S declaration of its basic philosophy. It serves as the foundation for the goals and objectives, which the Board of Trustees may periodically establish and provides the staff with the guidance for long-range planning.

Full Staff Meeting – May 1, 2009
Next Friends of the CPL Meeting – May 19, 2009

Agenda

Board of Trustees: James Myers (President), Charles Havens, Judith Kharbas, James Lechner, Glenda Melville, Christina Reece, Steven Ziblut

Library Director: Jeff Baker

Town Liaison: Michael Slattery

Friends: Sandy Roether

Approval of minutes of March 24, 2009 meeting

Approval of abstract

Approval of agenda

Communications
- Guests/Public
- Town Board liaison
- Friends representative

Independent Auditors Report – Boychuk & Co

Director’s Report
- Approval of 2008 Chili Public Library State Annual Report
• Approval of CPL Internet Usage Policy Update

Committee Reports
• Budget
• Library Building

Old Business

New Business

Adjourn

Next meeting date/time: May 26, 2009 @ 6:00 PM @ Chili Public Library Conference Room
Chili Public Library
Board of Trustees Meeting

May 26, 2009 @ 6:00 PM in the
Chili Public Library Conference Room

Chili Public Library Mission Statement

The CHILI PUBLIC LIBRARY, using its own resources and those of the Monroe County Library System, provides materials and services to assist community residents in meeting their personal, educational, professional and recreational information needs. The Library places special emphasis on assisting students and on stimulating the enthusiasm of young children for reading and learning.

The CHILI PUBLIC LIBRARY, through its staff and Board of Trustees, will maintain an innovative, cost-effective and responsible group of services and materials in order to meet its objectives and to provide its patrons with convenient and maximum opportunity for self-service.

The CHILI PUBLIC LIBRARY supports the American Library Association’s Library Bill of Rights and the Freedom to Read Statement. This mission statement is the CHILI PUBLIC LIBRARY’S declaration of its basic philosophy. It serves as the foundation for the goals and objectives, which the Board of Trustees may periodically establish and provides the staff with the guidance for long-range planning.

Next Friends of the CPL Meeting – June 16, 2009
Next Full Staff Meeting – September 4, 2009

Agenda

Board of Trustees:  James Myers (President), Charles Havens, Judith Kharbas, James Lechner, Glenda Melville, Christina Reece, Steven Ziblut
Library Director:  Jeff Baker
Town Liaison:  Michael Slattery
Friends:  Sandy Roether

Approval of minutes of April 28, 2009 meeting

Approval of abstract

Approval of agenda

Communications
  • Guests/Public
  • Town Board liaison
  • Friends representative

Director’s Report
  • Approval of Relamping Proposal
  • Approval of Increasing Per Cash Transaction for Petty Cash Fund
Committee Reports

Old Business

New Business

Adjourn

Next meeting date/time: June 23, 2009 @ 6:00 PM @ Chili Public Library Barbara M. Ireland Community Room
Chili Public Library
Board of Trustees Meeting

June 23, 2009 @ 6:00 PM in the
Chili Public Library Barbara M. Ireland Community Room

Chili Public Library Mission Statement

The CHILI PUBLIC LIBRARY, using its own resources and those of the Monroe County Library System, provides materials and services to assist community residents in meeting their personal, educational, professional and recreational information needs. The Library places special emphasis on assisting students and on stimulating the enthusiasm of young children for reading and learning.

The CHILI PUBLIC LIBRARY, through its staff and Board of Trustees, will maintain an innovative, cost-effective and responsible group of services and materials in order to meet its objectives and to provide its patrons with convenient and maximum opportunity for self-service.

The CHILI PUBLIC LIBRARY supports the American Library Association’s Library Bill of Rights and the Freedom to Read Statement. This mission statement is the CHILI PUBLIC LIBRARY’S declaration of its basic philosophy. It serves as the foundation for the goals and objectives, which the Board of Trustees may periodically establish and provides the staff with the guidance for long-range planning.

Next Friends of the CPL Meeting – July 21, 2009
Next Full Staff Meeting – September 4, 2009

Agenda

Board of Trustees: James Myers (President), Charles Havens, Judith Kharbas, James Lechner, Glenda Melville, Christina Reece, Steven Ziblut
Library Director: Jeff Baker
Town Liaison: Michael Slattery
Friends: Sandy Roether

Approval of minutes of May 26, 2009 meeting

Approval of abstract

Approval of agenda

Communications
- Guests/Public
- Town Board liaison
- Friends representative

Director’s Report

- Approval to Increase Patron Computer Usage to 120 minutes Per Day
- Approval of Updating Room Use Policy To Include The Conference Room
Committee Reports
- Budget
- Long Range Plan

Old Business

New Business

Adjourn

Next meeting date/time: July 28, 2009 @ 6:00 PM @ Chili Public Library Barbara M. Ireland Community Room
Chili Public Library
Board of Trustees Meeting
July 28, 2009 @ 6:00 PM in the
Chili Public Library Barbara M. Ireland Community Room

Chili Public Library Mission Statement

The CHILI PUBLIC LIBRARY, using its own resources and those of the Monroe County Library System, provides materials and services to assist community residents in meeting their personal, educational, professional and recreational information needs. The Library places special emphasis on assisting students and on stimulating the enthusiasm of young children for reading and learning.

The CHILI PUBLIC LIBRARY, through its staff and Board of Trustees, will maintain an innovative, cost-effective and responsible group of services and materials in order to meet its objectives and to provide its patrons with convenient and maximum opportunity for self-service.

The CHILI PUBLIC LIBRARY supports the American Library Association’s Library Bill of Rights and the Freedom to Read Statement. This mission statement is the CHILI PUBLIC LIBRARY’S declaration of its basic philosophy. It serves as the foundation for the goals and objectives, which the Board of Trustees may periodically establish and provides the staff with the guidance for long-range planning.

Next Friends of the CPL Meeting – August 18, 2009
Next Full Staff Meeting – September 4, 2009

Agenda

Board of Trustees: James Myers (President), Charles Havens, Judith Kharbas, James Lechner, Glenda Melville, Christina Reece, Steven Ziblut

Library Director: Jeff Baker

Town Liaison: Michael Slattery

Friends: Sandy Roether

Approval of minutes of June 23, 2009 meeting

Approval of abstract

Approval of agenda

Communications
  • Guests/Public
  • Town Board liaison
  • Friends representative

Review of CPL’s Computer Network Infrastructure – Justin Russell

Director’s Report
Committee Reports

Old Business

New Business

Adjourn

Next meeting date/time: August 25, 2009 @ 6:00 PM @ Chili Public Library Barbara M. Ireland Community Room
Chili Public Library
Board of Trustees Meeting

August 25, 2009 @ 6:00 PM in the
Chili Public Library Barbara M. Ireland Community Room

Chili Public Library Mission Statement

The CHILI PUBLIC LIBRARY, using its own resources and those of the Monroe County Library System, provides materials and services to assist community residents in meeting their personal, educational, professional and recreational information needs. The Library places special emphasis on assisting students and on stimulating the enthusiasm of young children for reading and learning.

The CHILI PUBLIC LIBRARY, through its staff and Board of Trustees, will maintain an innovative, cost-effective and responsible group of services and materials in order to meet its objectives and to provide its patrons with convenient and maximum opportunity for self-service.

The CHILI PUBLIC LIBRARY supports the American Library Association’s Library Bill of Rights and the Freedom to Read Statement. This mission statement is the CHILI PUBLIC LIBRARY’S declaration of its basic philosophy. It serves as the foundation for the goals and objectives, which the Board of Trustees may periodically establish and provides the staff with the guidance for long-range planning.

Next Friends of the CPL Meeting – September 15, 2009
Next Full Staff Meeting – September 4, 2009

Agenda

Board of Trustees: James Myers (President), Charles Havens, Judith Kharbas, James Lechner, Glenda Melville, Christina Reece, Steven Ziblut
Library Director: Jeff Baker
Town Liaison: Michael Slattery
Friends: Sandy Roether

Approval of minutes of July 28, 2009 meeting

Approval of abstract

Approval of agenda

Communications
  • Guests/Public
  • Town Board liaison
  • Friends representative

Director’s Report
  • Approval Photocopier Lease
Committee Reports

Old Business

New Business
  • CD Renewal

Adjourn

Next meeting date/time: September 22, 2009 @ 6:00 PM @ Chili Public Library Barbara M. Ireland Community Room
Chili Public Library
Board of Trustees Meeting

September 22, 2009 @ 6:00 PM in the
Chili Public Library Barbara M. Ireland Community Room

Chili Public Library Mission Statement

The CHILI PUBLIC LIBRARY, using its own resources and those of the Monroe County Library System, provides materials and services to assist community residents in meeting their personal, educational, professional and recreational information needs. The Library places special emphasis on assisting students and on stimulating the enthusiasm of young children for reading and learning.

The CHILI PUBLIC LIBRARY, through its staff and Board of Trustees, will maintain an innovative, cost-effective and responsible group of services and materials in order to meet its objectives and to provide its patrons with convenient and maximum opportunity for self-service.

The CHILI PUBLIC LIBRARY supports the American Library Association's Library Bill of Rights and the Freedom to Read Statement. This mission statement is the CHILI PUBLIC LIBRARY'S declaration of its basic philosophy. It serves as the foundation for the goals and objectives, which the Board of Trustees may periodically establish and provides the staff with the guidance for long-range planning.

Next Friends of the CPL Meeting – October 20, 2009
Next Full Staff Meeting – November 6, 2009

Agenda

Board of Trustees: James Myers (President), Charles Havens, Judith Kharbas, James Lechner, Glenda Melville, Christina Reece, Steven Ziblut
Library Director: Jeff Baker
Town Liaison: Michael Slattery
Friends: Sandy Roether

Approval of minutes of August 25, 2009 meeting

Approval of abstract

Approval of agenda

Communications
- Guests/Public
- Town Board liaison
- Friends representative

Director’s Report
- Approval of CPL Board Designated Computer Reserve Fund transfer into the General Fund
Committee Reports

Old Business

New Business

Adjourn

Next meeting date/time: October 27, 2009 @ 6:00 PM @ Chili Public Library Barbara M. Ireland Community Room
Chili Public Library
Board of Trustees Meeting
October 27, 2009 @ 6:00 PM in the
Chili Public Library Barbara M. Ireland Community Room

Chili Public Library Mission Statement

The CHILI PUBLIC LIBRARY, using its own resources and those of the Monroe County Library System, provides materials and services to assist community residents in meeting their personal, educational, professional and recreational information needs. The Library places special emphasis on assisting students and on stimulating the enthusiasm of young children for reading and learning.

The CHILI PUBLIC LIBRARY, through its staff and Board of Trustees, will maintain an innovative, cost-effective and responsible group of services and materials in order to meet its objectives and to provide its patrons with convenient and maximum opportunity for self-service.

The CHILI PUBLIC LIBRARY supports the American Library Association’s Library Bill of Rights and the Freedom to Read Statement. This mission statement is the CHILI PUBLIC LIBRARY’S declaration of its basic philosophy. It serves as the foundation for the goals and objectives, which the Board of Trustees may periodically establish and provides the staff with the guidance for long-range planning.

Next Full Staff Meeting – November 6, 2009
Next Friends of the CPL Meeting – November 10, 2009

Agenda

Board of Trustees: James Myers (President), Charles Havens, Judith Kharbas, James Lechner, Glenda Melville, Christina Reece, Steven Ziblut
Library Director: Jeff Baker
Town Liaison: Michael Slattery
Friends: Sandy Roether

Approval of minutes of September 22, 2009 meeting

Approval of abstract

Approval of agenda

Communications
- Guests/Public
- Town Board liaison
- Friends representative

Director’s Report
- Endorse MCLS Electronic Records Retention Policy
- Approval of CPL Board of Trustee 2010 Meeting Dates
- Approval of the CPL Proposed 2010 Closed Dates
Committee Reports

Old Business

New Business
- 2010 CPL Proposed Budget
- Wickens Book Fund

Adjourn

Next meeting date/time: November 17, 2009 @ 6:00 PM @ Chili Public Library Barbara M. Ireland Community Room
Chili Public Library
Board of Trustees Meeting

November 17, 2009 @ 6:00 PM in the
Chili Public Library Barbara M. Ireland Community Room

Chili Public Library Mission Statement

The CHILI PUBLIC LIBRARY, using its own resources and those of the Monroe County Library System, provides materials and services to assist community residents in meeting their personal, educational, professional and recreational information needs. The Library places special emphasis on assisting students and on stimulating the enthusiasm of young children for reading and learning.

The CHILI PUBLIC LIBRARY, through its staff and Board of Trustees, will maintain an innovative, cost-effective and responsible group of services and materials in order to meet its objectives and to provide its patrons with convenient and maximum opportunity for self-service.

The CHILI PUBLIC LIBRARY supports the American Library Association’s Library Bill of Rights and the Freedom to Read Statement. This mission statement is the CHILI PUBLIC LIBRARY’S declaration of its basic philosophy. It serves as the foundation for the goals and objectives, which the Board of Trustees may periodically establish and provides the staff with the guidance for long-range planning.

Next Full Staff Meeting – March 5, 2009
Next Friends of the CPL Meeting – December 8, 2009

Agenda

Board of Trustees:  James Myers (President), Charles Havens, Judith Kharbas, James Lechner, Glenda Melville, Christina Reece, Steven Ziblut
Library Director:  Jeff Baker
Town Liaison:  Michael Slattery
Friends:  Sandy Roether

Approval of minutes of October 27, 2009 meeting

Approval of abstract

Approval of agenda

Communications
  - Guests/Public
  - Town Board liaison
  - Friends representative

Director’s Report
  - Approval of the CPL Proposed 2010 Closed Dates

Committee Reports
Old Business

New Business

Adjourn

Next meeting date/time: December 15, 2009 @ 6:00 PM @ Chili Public Library Barbara M. Ireland Community Room
Chili Public Library
Board of Trustees Meeting

December 15, 2009 @ 6:00 PM in the
Chili Public Library Barbara M. Ireland Community Room

Chili Public Library Mission Statement

The CHILI PUBLIC LIBRARY, using its own resources and those of the Monroe County Library System, provides materials and services to assist community residents in meeting their personal, educational, professional and recreational information needs. The Library places special emphasis on assisting students and on stimulating the enthusiasm of young children for reading and learning.

The CHILI PUBLIC LIBRARY, through its staff and Board of Trustees, will maintain an innovative, cost-effective and responsible group of services and materials in order to meet its objectives and to provide its patrons with convenient and maximum opportunity for self-service.

The CHILI PUBLIC LIBRARY supports the American Library Association’s Library Bill of Rights and the Freedom to Read Statement. This mission statement is the CHILI PUBLIC LIBRARY’S declaration of its basic philosophy. It serves as the foundation for the goals and objectives, which the Board of Trustees may periodically establish and provides the staff with the guidance for long-range planning.

Next Full Staff Meeting – March 5, 2009
Next Friends of the CPL Meeting – January 12, 2010

Agenda

Board of Trustees: James Myers (President), Charles Havens, Judith Kharbas, James Lechner, Glenda Melville, Christina Reece, Steven Ziblut
Library Director: Jeff Baker
Town Liaison: Michael Slattery
Friends: Diana Romeo

Approval of minutes of November 17, 2009 meeting

Approval of abstract

Approval of agenda

Communications
  • Guests/Public
  • Town Board liaison
  • Friends representative

Director’s Report
  • Approval of the CPL Proposed 2010 Closed Dates

Committee Reports
Old Business

New Business

Adjourn

Next meeting date/time: January 25, 2010 @ 6:00 PM @ Chili Public Library Barbara M. Ireland Community Room