Chili Public Library
Board of Trustees Meeting

January 26, 2010 @ 6:00 PM in the
Chili Public Library Barbara M. Ireland Community Room

Chili Public Library Mission Statement

The CHILI PUBLIC LIBRARY, using its own resources and those of the Monroe County Library System, provides materials and services to assist community residents in meeting their personal, educational, professional and recreational information needs. The Library places special emphasis on assisting students and on stimulating the enthusiasm of young children for reading and learning.

The CHILI PUBLIC LIBRARY, through its staff and Board of Trustees, will maintain an innovative, cost-effective and responsible group of services and materials in order to meet its objectives and to provide its patrons with convenient and maximum opportunity for self-service.

The CHILI PUBLIC LIBRARY supports the American Library Association’s Library Bill of Rights and the Freedom to Read Statement. This mission statement is the CHILI PUBLIC LIBRARY’S declaration of its basic philosophy. It serves as the foundation for the goals and objectives, which the Board of Trustees may periodically establish and provides the staff with the guidance for long-range planning.

Next Full Staff Meeting – March 5, 2009
Next Friends of the CPL Meeting – February 9, 2010

Agenda

Board of Trustees: James Myers (President), Charles Havens, Judith Kharbas, James Lechner, Glenda Melville, Christina Reece, Steven Ziblut

Library Director: Jeff Baker

Town Liaison: Michael Slattery

Friends: Diana Romeo

Approval of minutes of December 15, 2009 meeting

Approval of abstract

Approval of agenda

Communications

• Guests/Public
• Town Board liaison
• Friends representative

Director’s Report

• Approval of Proposal for Professional Services by Boychuk & Co to Perform the Library’s 2009 Audit
• Approval of CPL Memorial Fund 2010 Director’s Request
Committee Reports

Old Business

New Business

Adjourn

Next meeting date/time: February 23, 2010 @ 6:00 PM @ Chili Public Library Barbara M. Ireland Community Room
Chili Public Library
Board of Trustees Meeting

February 23, 2010 @ 6:00 PM in the
Chili Public Library Barbara M. Ireland Community Room

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Next Full Staff Meeting – March 5, 2009
Next Friends of the CPL Meeting – March meeting cancelled

Agenda

Board of Trustees: James Myers (President), Charles Havens, Judith Kharbas, James Lechner, Glenda Melville, Christina Reece, Steven Ziblut
Library Director: Jeff Baker
Town Liaison: Michael Slattery
Friends: Diana Romeo

Approval of minutes of January 26, 2010 meeting

Approval of abstract

Approval of agenda

Communications

• Guests/Public
  o Dawn Forte – Administrative Assistant to Supervisor Dunning
• Town Board liaison
• Friends representative

Director’s Report

• Approve New Library Board Meeting Times and Location for April-August, 2010
Committee Reports

Old Business

New Business

- CD Renewal

Adjourn

Next meeting date/time: March 23, 2010 @ 6:00 PM @ Chili Public Library Barbara M. Ireland Community Room
Chili Public Library
Board of Trustees Meeting

March 23, 2010 @ 6:00 PM in the
Chili Public Library Barbara M. Ireland Community Room

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Next Full Staff Meeting – May 7, 2010
Next Friends of the CPL Meeting – April 13

Agenda

Board of Trustees:  James Myers (President), Charles Havens, Judith Kharbas, James Lechner, Glenda Melville, Christina Reece, Steven Ziblut
Library Director:    Jeff Baker
Town Liaison:       Michael Slattery
Friends:            Diana Romeo

Approval of minutes of February 23, 2010 meeting

Approval of abstract

Approval of agenda

Communications
  • Guests/Public
    o Dawn Forte – Administrative Assistant to Supervisor Dunning
    o Jack Kosmicki – Boychuk & Co.
  • Town Board liaison
  • Friends representative

Director’s Report
  • Approve MCLS Policy on Computer Use Log Retention
Approve Revisions to the CPL Personnel Policy

Committee Reports

Old Business

New Business

Adjourn

Next meeting date/time: April 27, 2010 @ 7:00 PM @ Chili Public Library Barbara M. Ireland Community Room
Chili Public Library
Board of Trustees Meeting

April 27, 2010 @ 7:00 PM in the
Chili Public Library Barbara M. Ireland Community Room

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Next Friends of the CPL Meeting – May 11

Agenda

Board of Trustees: James Myers (President), Charles Havens, Judith Kharbas, James Lechner, Glenda Melville, Christina Reece, Steven Ziblut
Library Director: Jeff Baker
Town Liaison: Michael Slattery
Friends: Diana Romeo

Approval of minutes of March 23, 2010 meeting

Approval of abstract

Approval of agenda

Communications

• Guests/Public
• Town Board liaison
• Friends representative

Director’s Report

• Approve the 2009 Financial Audit
• Approve the 2009 CPL State Annual Report
• Approve the Ethics Statement for Chili Public Library Trustees
• Approve the Resolution to Petition the Board of Regents Requesting the Library’s Charter be Amended
Committee Reports

Old Business

New Business
  • 2010 RRLC Public Library of the Year Award

Adjourn

Next meeting date/time: May 25, 2010 @ 7:00 PM @ Chili Public Library Barbara M. Ireland Community Room
Chili Public Library
Board of Trustees Meeting

May 25, 2010 @ 7:00 PM in the
Chili Public Library Barbara M. Ireland Community Room

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Next Friends of the CPL Meeting – June 8

Agenda

Board of Trustees: James Myers (President), Charles Havens, Judith Kharbas, James Lechner, Glenda Melville, Christina Reece, Steven Ziblut
Library Director: Jeff Baker
Town Liaison: Michael Slattery
Friends: Diana Romeo

Approval of minutes of April 27, 2010 meeting

Approval of abstract

Approval of agenda

Communications
- Guests/Public
- Town Board liaison
- Friends representative

Director’s Report
- Approve the 2009 CPL State Annual Report

Committee Reports
Old Business

New Business

Adjourn

Next meeting date/time: June 22, 2010 @ 7:00 PM @ Chili Public Library Barbara M. Ireland Community Room
Chili Public Library
Board of Trustees Meeting
June 22, 2010 @ 7:00 PM in the
Chili Public Library Barbara M. Ireland Community Room

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Next Friends of the CPL Meeting – July 13 at 5:30pm

Agenda

Board of Trustees: James Myers (President), Charles Havens, Judith Kharbas, James Lechner, Christina Reece, Steven Ziblut
Library Director: Jeff Baker
Town Liaison: Michael Slattery
Friends: Diana Romeo

Approval of minutes of May 25, 2010 meeting

Approval of abstract

Approval of agenda

Communications
  • Guests/Public
  • Town Board Liaison
  • Friends representative

Director’s Report
  • Approval of Adding Web-Based Proxies to the Category List of Websites the Library Filters
Committee Reports
  • CPL Trustees Search Committee
  • CPL Budget Subcommittee

Old Business

New Business

Adjourn

Next meeting date/time: July 27, 2010 @ 7:00 PM @ Chili Public Library Barbara M. Ireland Community Room
Chili Public Library
Board of Trustees Meeting
July 27, 2010 @ 7:00 PM in the
Chili Public Library Barbara M. Ireland Community Room

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Next Friends of the CPL Meeting – August 10 at 6:30pm

Agenda

Board of Trustees: James Myers (President), Charles Havens, Judith Kharbas, James Lechner, Christina Reece, Steven Ziblut

Library Director: Jeff Baker
Town Liaison: Michael Slattery
Friends: Diana Romeo

Approval of minutes of June 22, 2010 meeting

Approval of abstract

Approval of agenda

Communications

- Guests/Public
- Town Board liaison
- Friends representative

Chili Public Library's Proposed 2011 Budget

Director’s Report

- Approval of the State Summer Reading Grant
Committee Reports

Old Business

New Business

Adjourn

Next meeting date/time: August 24, 2010 @ 7:00 PM @ Chili Public Library Conference Room
Chili Public Library Mission Statement

The CHILI PUBLIC LIBRARY, using its own resources and those of the Monroe County Library System, provides materials and services to assist community residents in meeting their personal, educational, professional and recreational information needs. The Library places special emphasis on assisting students and on stimulating the enthusiasm of young children for reading and learning.

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Next Full Staff Meeting – September 3 at 9am
Next Friends of the CPL Meeting – September 21 at 6:30pm

Agenda

Board of Trustees:  James Myers (President), Charles Havens, Judith Kharbas, James Lechner, Christina Reece, Jill Wynn, Steven Ziblut

Library Director:  Jeff Baker

Town Liaison:  Michael Slattery

Friends:  Diana Romeo

Approval of minutes of July 27, 2010 meeting

Approval of abstract

Approval of agenda

Communications

• Guests/Public
• Town Board liaison
• Friends representative

Director’s Report

• Approval of the Starting Time of the Chili Public Library Board Meetings
• Approval of the Chili Public Library Wireless Internet Policy
Committee Reports

Old Business

New Business
  • CD Approval

Adjourn

Next meeting date/time: September 28, 2010 @ Chili Public Library Barbara Ireland Community Room. Time yet to be decided.
Chili Public Library
Board of Trustees Meeting

September 28, 2010 @ 7:00 PM in the
Chili Public Library Barbara Ireland Community Room

Chili Public Library Mission Statement

The CHILI PUBLIC LIBRARY, using its own resources and those of the Monroe County Library System, provides materials and services to assist community residents in meeting their personal, educational, professional and recreational information needs. The Library places special emphasis on assisting students and on stimulating the enthusiasm of young children for reading and learning.

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Next Full Staff Meeting – November 5 at 9am
Next Friends of the CPL Meeting – October 12 at 6:30pm

Agenda

Board of Trustees: James Myers (President), Charles Havens, Judith Kharbas, James Lechner, Christina Reece, Jill Wynn, Steven Ziblut
Library Director: Jeff Baker
Town Liaison: Michael Slattery
Friends: Diana Romeo

Approval of minutes of August 24, 2010 meeting

Approval of abstract

Approval of agenda

Communications
  • Guests/Public
  • Town Board liaison
  • Friends representative

Director’s Report

Committee Reports
Old Business

New Business
  * Review of Bylaws

Adjourn

Next meeting date/time: October 26, 2010 @ Chili Public Library Barbara Ireland Community Room. 7pm.
Chili Public Library
Board of Trustees Meeting

October 26, 2010 @ 7:00 PM in the
Chili Public Library Barbara Ireland Community Room

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Next Full Staff Meeting – November 5 at 9am
Next Friends of the CPL Meeting – November 9 at 6:30pm

Agenda

Board of Trustees: James Myers (President), Charles Havens, Judith Kharbas, James Lechner, Christina Reece, Jill Wynn, Steven Ziblut
Library Director: Jeff Baker
Town Liaison: Michael Slattery
Friends: Diana Romeo

 Approval of minutes of September 28, 2010 meeting

 Approval of abstract

 Approval of agenda

Communications
  • Guests/Public
  • Town Board liaison
  • Friends representative

Director’s Report
  • Approval of Proposed 2011 Closed Dates for the Chili Public Library
  • Approval of Proposed CPL Board of Trustees 2011 Meeting Dates
Committee Reports
  • Approval of Recommended Goals for 2011

Old Business
  • Approval of Revision to Bylaws of the CPL Board of Trustees

New Business
  • Certificate of Deposit

Adjourn

Next meeting date/time: November 16, 2010 @ Chili Public Library Barbara Ireland Community Room. 7pm.
Chili Public Library
Board of Trustees Meeting

November 16, 2010 @ 6:00 PM in the
Chili Public Library Barbara Ireland Community Room

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Next Full Staff Meeting – January 7 at 9am
Next Friends of the CPL Meeting – December Meeting Cancelled

Agenda

Board of Trustees: James Myers (President), Charles Havens, Judith Kharbas, James Lechner, Christina Reece, Jill Wynn, Steven Ziblut
Library Director: Jeff Baker
Town Liaison: Michael Slattery
Friends: Diana Romeo

Approval of minutes of October 26, 2010 meeting

Approval of abstract

Approval of agenda

Communications
- Guests/Public
- Town Board liaison
- Friends representative

Director’s Report

Committee Reports
Old Business

New Business

Adjourn

Next meeting date/time: December 14, 2010 @ Chili Public Library Barbara Ireland Community Room. 6pm.
Chili Public Library
Board of Trustees Meeting

December 14, 2010 @ 6:00 PM in the
Chili Public Library Barbara Ireland Community Room

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Next Full Staff Meeting – January 7, 2011 at 9am
Next Friends of the CPL Meeting – January 11, 2011 at 6:30pm

Agenda

Board of Trustees: James Myers (President), Charles Havens, Judith Kharbas, James Lechner,
Christina Reece, Jill Wynn, Steven Ziblut
Library Director: Jeff Baker
Town Liaison: Michael Slattery
Friends: Diana Romeo

Approval of minutes of November 16, 2010 meeting

Approval of abstract

Approval of agenda

Communications

- Guests/Public
- Town Board liaison
- Friends representative

Director’s Report

- Authorization to Use Reserve Funds
- Approve the Amendment to the 2011 Cost Share Agreement
Committee Reports
  • Library Trustee Search Committee

Old Business

New Business
  •

Adjourn

Next meeting date/time: January 25, 2011 @ Chili Public Library Barbara Ireland Community Room. 6pm.